

MINUTES OF THE BOARD OF EDUCATION
Oyster Bay – East Norwich Central School District

Date: November 18, 2014
Kind of Meeting: Business Meeting
Location: Oyster Bay High School, Town of Oyster Bay, Nassau County NY
Members Present: Ann Marie Longo, President
Jennifer Romeo, Vice President
Michael Castellano
Robin Dando
John Mc Evoy
Maryann Santos
Stephen Zbodula

Members Not Present:

Others Present: Dr. Laura Seinfeld, Superintendent
Stephen Valente, Assistant Superintendent for Finance & Operations
Dr. Lisa Mulhall, Assistant Superintendent for Curriculum, Instruction, & Assessment
Margaret Nolan, District Clerk
Linda Ninesling, District Treasurer
Florence Frazer, District Counsel
Joseph Lilly, District Counsel

Ann Marie Longo called the meeting to order at 6:45 P.M. Motion by R. Dando, second by J. Romeo to enter into executive session to discuss matter of negotiations. Motion by R. Dando, second by M. Santos, to claim out of executive session at 8:10 P.M.

Dr. Seinfeld introduced, Jane Gurney, a student at the Roosevelt School, who would be leading the meeting in the Pledge of Allegiance. Robin Dando read a brief biography of Jane's accomplishments.

Ann Marie Longo called for the approval of minutes from the meetings of October 7th and October 21, 2014. The minutes were approved.

Linda Ninesling gave the the treasurer's report for the month of October, 2014. The treasurer's report was accepted.

Maryann Santos reported on correspondence, e-mails, and foil requests received by the Board.

Mr. Tim Green gave the annual Fire Marshall's Report. He indicated that as always the District was in fine shape. He stated that there were a few minor problem with fire extinguisher, however this was no fault of the District but of the contractor. This was taken care of immediately.

Dr. Seinfeld thanked all who were involved in the planning of Superintendent's Conference Day under the direction of Dr. Lisa Mulhall.

Dr. Seinfeld spoke on a new committee that had been formed, the Community Advisory Board, which she is a member of. She reviewed some of the tasks of this Board which included communication with families regarding drug and alcohol free parties. She sated that this came about through a meeting with the Boys and Girls Club and Interagency.

Dr. Mulhall reviewed some suggestions for new course offerings at the high school for next year which included three college level course offered through Stonybrook and Adelphi. She gave the Board some detail on these suggested courses offerings. She thanked Dr. O'Hara and his team for their work in this area.

Steve Valente gave an overview of security updates and enhancements that were done after the District security audit was completed in May, 2013. These projects included security cameras, panic buttons, exterior lighting, I.D. card badges and window glazings. He reviewed some additional recommendations that have taken place including training for staff and lockdown drills which have taken place in the presence of the local police department. He reviewed some goals for this year which include additional cameras and meetings with the District Wide Safety Team. He asked if any Board member would like to be a member of the Safety Team. Mr. McEvoy is currently a member and will continue to be for this year.

Mr. Valente reviewed the conversations that had taken place regarding the Bond proposal. He reminded the Board that a committee had been formed to review plans for the work to be proposed using bond funds, particularly related to the music and art spaces and full utilization of the building. He reviewed some of the determinations of the committee. Peter Rufa gave updates on the number of students enrolled in music classes. He thanked the Board for their support of Fine and Performing Arts and contributed part of the growth in these numbers to the programs at Vernon. Mr. Rufa reviewed enrollment in the art programs as well and showed some pictures of the spaces students are currently utilizing.

As discussed at a prior meeting, BBS Architects, provided additional detail regarding the proposals for work to be done using Bond funds. They compared NYSED guidelines for capacity with existing utilization of spaces at the high school. They reviewed spaces that could be gained through different configurations. The Board asked questions based on the presentation and additional information. Ann Marie Longo polled the Board to see which option they preferred to put out to the community. Michael Castellano and Stephen Zbodula did not approve of any of the options, however, did agree to go out to the community with a bond proposal. The remainder of the Board agreed on option one. Laura Seinfeld confirmed that the consensus was to put out a proposal to the community based on option number one. Ann Marie Longo asked Steve Valente to look into what money is remaining in the Capital Reserve Fund.

The Board discussed the bus loop and parking at the high school. Ann Marie Longo will contact the Traffic Department and Policy Department regarding one way traffic signs, during certain times of the day, on McCouns Lane.

The Board accepted questions and comments from the community, on agenda items, at this time.

Motion by R. Dando, second by M. Santos, to approve the following:

X PERSONNEL ACTIONS

Professional Personnel

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District hereby approves the following *Professional Personnel and Civil Service Personnel* Resolutions as listed:

1. **RESIGNATIONS**

- | | | | |
|-----|------------------|--------------|--------------------|
| 1.1 | ROY DEYO | Position: | Teaching Assistant |
| | | Effective: | November 3, 2014 |
| | | Assigned to: | High School |
| 1.2 | JENNIFER GUNTHER | Position: | Teaching Assistant |
| | | Effective: | November 6, 2014 |
| | | Assigned to: | Roosevelt School |

2. **LEAVES OF ABSENCE**

2.1	ERIN DUBON	Position: Status: Effective: Period Date: Return to Work: Assigned to:	Elementary Teacher Extension of Unpaid Child Care Leave Of Absence December 15, 2014 12/15/14 – 8/31/15 9/1/15 Roosevelt School
2.2	LISA BRALA	Position: Status: Effective: Period Date: Return to Work: Assigned to:	Elementary Teacher Medical Leave of Absence December 8, 2014 12/8/14 – 12/17/14 12/18/14 Vernon School
2.3	EMILY HAWE	Position: Status: Effective: Period Date: Status: Effective: Period Date: Return to Work: Assigned to:	English Teacher Unpaid FMLA December 1, 2014 12/1/14 – 3/13/15 Unpaid Child CareLOA March 14, 2015 3/14/15 – 8/31/15 9/1/2015 High School
3.	<u>APPOINTMENTS</u>		
3.1	KRISTIN ROGATE	Position: Status: Extension Effective: Period Date: Salary: Certification: Assigned to: Replacing:	Elementary Teacher Leave Replacement November 1, 2014 11/1/14 – 6/30/15 MA, Step 1 – \$66,834 prorated 11/1/14-6/30/15 Initial – Childhood Education Roosevelt School E. Dubon (CCLOA)
3.2	KRISTINA SEELEY	Position: Status: Effective: Period Date: Salary: Certification: Assigned to: Replacing:	English Teacher Leave Replacement December 1, 2014 12/1/14 – 6/30/15 BA+30, Step 1 – \$60,913 (prorated 12/1/14 – 6/30/15) Initial – ELA 7-12 High School E.. Hawe (FMLA & CCLOA)
3.3	ATHANASIA ATSIDIS	Position:	Elementary Teacher

- | | | | |
|-----|---------------------------|-----------------|--|
| | | Status: | Leave Replacement |
| | | Effective: | December 8, 2014 |
| | | Period Date: | 12/8/14 – 12/17/14 |
| | | Salary: | \$282.00 per day + holidays
(BA, Step 1) |
| | | Certification: | Permanent – Math 5-12 |
| | | Assigned to: | Vernon School |
| | | Replacing: | L. Brala (LOA) |
| 3.4 | HAYLEY BYRON | Position: | Resident Substitute |
| | | Status: | 2 days per week |
| | | Effective: | November 24, 2014 |
| | | Period Date: | 11/24/14 – 6//26/15 |
| | | Salary: | \$100 per day |
| | | Certification: | Permanent – Elementary |
| | | Assigned to: | Vernon School |
| 3.5 | TARA STILES | Position: | Home Instruction |
| | | Effective Date: | November 1, 2014 |
| | | Period Date: | 11/1/14 – 1/30/15 |
| | | Rate of Pay: | \$78.56/per hour
4 hours/week maximum |
| | | Status: | Re-entered H.S. to
Upgrade Diploma |
| 3.6 | GEORGIANA MEYER | Position: | Teaching Assistant |
| | day
2014 | Status: | 5.5 hours per |
| | | Effective: | November 24, |
| | | Period Date: | 2014-15 School Year |
| | | Certification: | Level I Teaching Asst. |
| | | Salary: | \$25.23 per hour |
| | | Assigned to: | Roosevelt School |
| | | Replacing: | J. Gunther (resigned) |
| 3.7 | GREGORY BILELLO | Position: | AIS Mathematics Teacher |
| | | Status: | Part Time - .1 |
| | | Effective: | November 7, 2014 |
| | | Period Date: | 11/7/14 – 6/30/15 |
| | | Certification: | Initial – Mathematics |
| | | Salary: | .1 – MA, Step 1 – \$66,834
prorated 11/7/14 – 6/30/15 |
| | | Assigned to: | High School |
| | | Replacing: | New |
| 3.8 | EXTRA CURRICULAR SPONSORS | Effective: | 2014-15 School Year |
| | | Status: | Vernon School |
| | | Salary: | |

According to the Agreement between the OBENCSD and the OBENTA.

A list will be appended

to the minutes of this meeting.

3.9 SUBSTITUTE TEACHERS

Effective: 2014-15 School Year
Assigned to: On-call – as needed
Salary: \$100 per day –

A list will be appended to the minutes of this meeting.

B) Non-teaching

1. **PERMANENT CIVIL SERVICE**

1.1 INA POCHTAR

Position: Account Clerk
Effective: December 12, 2014
Assigned to: Business Office

1.2 CORRINE HYAMS

Position: Account Clerk
Effective: December 19, 2014
Assigned to: Business Office

2. **APPOINTMENTS**

2.1 SUBSTITUTE MONITORS

Status: On call/when needed
Effective: 2014-15 School Year
Salary: \$10.00/hour

Discussion: Stephen Zbodula asked a question on 3.4 and 3.5 regarding Resident substitutes. Robin Dando asked a question on 3.5 as to why the student could not come back to school. Dr. O'Hara and Ellen Loewy explained. Motion unanimously carried.

Motion by M. Santos, second by M. Castellano, to approve the following:

XI BUSINESS ACTIONS

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District hereby approves the following *Business* Resolutions as listed:

A) ACCEPTANCE OF WARRANT

The Board of Education hereby accepts the Warrant of Schedules and Claims as presented by the Internal Claims Auditor to the Treasurer for the month of October 2014.

B) TRANSFER OF FUNDS

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following budget transfers: Transactions #2770-2774.

C) EXTRA CLASSROOM STUDENT ACTIVITY FUNDS

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education accepts the report of the Extra Classroom Activity Funds as submitted October 2014.

D) EXTRA CLASSROOM STUDENT ACTIVITY FUNDS

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of

Education approves the formation of the "Lacrosse Club" as an Extra classroom Student Activity club as detailed by the enclosed charter application at no cost to the District.

E) NYS GRANT 2014-2015 BUDGET ADJUSTMENT

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District hereby approves an adjustment in the amount of \$40,000 to the 2014-2015 budget which will be funded by an unanticipated general aid grant from New York State. The grant will be used to enhance and upgrade wi-fi capacity throughout the District.

Motion unanimously carried.

Motion by M. Santos, second by R. Dando, to approve the following:

XII SPECIAL SERVICES

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District hereby approves the following *Special Services* Resolution as listed:

A) CPSE/CSE MINUTES

RESOLVED, the Board of Education of the Oyster Bay-East Norwich Central School District has arranged that the following appropriate special education programs and/or services be provided as recommended by the Committee on Special Education:

CPSE:

11/03/2014	3	Requested Reviews
11/14/2014	2	Initial Eligibility Determination

CSE:

11/05/2014	1	Requested Review
11/06/2014	1	Initial Eligibility Determination
11/07/2014	1	Requested Review
11/10/2014	3	Requested Review
11/10/2014	1	Initial Eligibility Determination
11/12/2014	3	Requested Review
11/13/2014	1	Initial Eligibility Determination

Motion unanimously carried.

Motion by R. Dando, second by J. McEvoy, to approve the following:

XIII NEW BUSINESS

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District hereby approves the following *New Business* Resolutions as listed:

WELLNESS COMMITTEE

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of

Education appoints the following list of individuals to serve as members of the District-Wide Wellness Committee for the 2014-2015 school year:

Michael Castellano, Board of Education Trustee
Stephen Valente, Assistant Superintendent for Finance & Operations
Ryan Butler, Assistant Business Official
Dr. Dennis O'Hara, High School Principal
Nancy Gaiman, Vernon Principal
Tami McElwee, Roosevelt Principal
Kevin Trentowski, Director of Physical Education, Health & Athletics
Eileen McCartney, Vernon School nurse
Lisa Garofalo, Aramark Food Service Director
Diana Singh, Roosevelt Parent
Caroline Cosgrove, Roosevelt Parent

BE IT FURTHER RESOLVED that Mr. Butler is the designated school official who will serve as the head of the Wellness Committee for the 2014-2015 school year with no additional compensation.

OBSELETE BOOKS

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District hereby declares the following books obsolete:

<u>Publisher</u>	<u>Title</u>	<u>Copyright</u>
AMSCO	Algebra 2 and Trigonometry	2009
AMSCO	Geometry	2008
AMSCO	Geometry Workbook	2008
AMSCO	Integrated Algebra 1	2007
Prentiss Hall	Middle Grades Math/Course 3	2001

Discussion: Michael Castellano asked why the books were considered obsolete. Dr. Mulhall explained.
Motion unanimously carried.

Dr. Seinfeld explained the process of the BOCES Budget Review Committee and asked if any member of the Board would like to volunteer to be the representative for the District. Maryann Santos indicated that she had represented the District last year. The District will not be sending a representative this year.

The Friday Packet was discussed.

Maryann Santos asked how the attendance was at the Spanish Language College Night that was held. Dr. Seinfeld stated that it was not as well attended as hoped. Dr. Seinfeld spoke on a conversation held at Interagency as to why this might have been.

Robin Dando and Michael Castellano asked questions relative to the letter sent regarding a registered sex offender in District. Dr. Seinfeld explained.

Jennifer Romeo asked questions relative to the proposed summer school program. Dr. Seinfeld explained that this was planned to be for Regents review, summer school, as well as enrichment

programs. She stated that Dr. O'Hara would be reporting back to the Board with more detail and specific costs. The Board asked questions as to why students were not better prepared for Regents exams and what options are available during these school year for extra help.

Ann Marie Longo asked a question regarding electronic communications with parents particularly relative to implementation in the elementary schools. Dr. Seinfeld indicated that both elementary school principals are meeting with their perspective Site-Based teams in order to choose a program that works best for those schools. She explained the differences between EDGE, the current programs used at the high school, and other options.

Stephen Zbodula asked a question regarding the current bond debt. Mr. Valente will provide the Board with detailed information.

Jennifer Romeo asked a question regarding adjustments to the AppropriationStatus Reports. Mr. Valente explained.

Michael Castellano asked a question regarding the First Annual Breakfast for Engineers. Dr. Mulhall explained that currently this is designed for current engineering students but hopefully in the future will be open to others who may be interested in engineering.

The Board accepted questions and comments from the community, on non-agenda items, at this time.

Motion by R. Dando, second by J. Romeo, to enter into executive session at 11:05 P.M.

Motion by R. Dando, second by M. Santos, to claim out of executive session at 11:50 P.M.

Respectfully submitted,

Margaret Nolan
District Clerk

