### MINUTES OF THE BOARD OF EDUCATION Oyster Bay – East Norwich Central School District

Date: Kind of Meeting: Location: Members Present:	January 20, 2015 Business Meeting Oyster Bay High School, Town of Oyster Bay, Nassau County NY Ann Marie Longo, President Jennifer Romeo, Vice President Michael Castellano John McEvoy Jennifer Romeo Maryann Santos (Arrived at 8:05 PM) Stephen Zbodula
Members Not Present:	
	Dr. Laura Seinfeld, Superintendent Stephen Valente, Assistant Superintendent for Finance & Operations Dr. Lisa Mulhall, Assistant Superintendent for Curriculum, Instruction, & Assessment Margaret Nolan, District Clerk Vinesling,District Treasurer the Frazer, District Counsel

Ann Marie Longo called the meeting to order at 7:00 PM. Motion by R. Dando, second by J. Romeo, to enter into executive session at 7:01 PM to discuss matters of personnel and negotiations. Motion by R. Dando, second by J. McEvoy, to claim out of executive session at 8:10 PM.

Michael Castellano introduced Caleigh O'Tole who would be leading the meeting in the Pledge of Allegiance. Mr. Castellano spoke on Caleigh's accomplishments; Dr. Seinfeld and Ann Marie Longo presented her with a certificate.

Ann Marie Longo called for the approval of minutes from the meeting of December 16, 2014. The minutes were approved

Linda Ninesling gave the treasurer's report for the month of December, 2014. The treasurer's report was accepted.

Michael Castellano reported correspondence received by the Board.

Dr. Seinfeld indicated that Student Council President, Josephine Pinnock, would be giving an update on events the Student Council has been undertaking and some future plans, which included a Spring Auction and Second Annual Sports Night.

Laura Seinfeld discussed two drafts of the 2016-2017 school year calendar the Board had received in their packet. She explained the differences between the two. The Board approved Draft "A" which has staff reporting on August 31st and students reporting on September 1st.

Janna Ostroff gave a report on technology throughout the District. She reviewed some of the inventory including servers and storage. Ms. Ostroff spoke on the Technology Advisory Committee which was established in 2013-2014 and spoke on some of their findings as a result of the inventory taken which took place in the spring of 2014. She reviewed the needs of the District and visions for the future. Ms. Ostroff's report indicated that much of the District's inventory was outdated particularly in the classrooms. She reviewed some options the District has in order to improve in the area of technology. She spoke on the five

year plan and Stephen Valente spoke on costs related to this plan. The Board discussed this situation at length. After much discussion, Laura Seinfeld indicated that the goal of this evening's presentation was to inform the Board of the state that the District is in regarding technology. She indicated there will be further conversations regarding possible solutions.

Dr. Mulhall reported on the High School Choral performance held in a church in New York City which was a first for Oyster Bay students. She spoke on the the Virtual Enterprise Competition. The Oyster Bay team came in third place for Most Creative Firm and first place for Best Booth. This was the first time a new school has earned this distinction.

StephenValente updated the Board on facilities projects taking place throughout the District. Representatives from BBS Architects reviewed updated plans for the high school music wing and proposed eliminations and additions for the proposed bond projects. They gave estimated costs and a projected timeline.

Ann Marie Longo polled the Board to see if they were in favor of putting a bond proposal out to the community for a vote in the fall of 2015.

Stephen Zbodula - Yes John Mc Evoy - Yes Michael Castellano - No Maryann Santos - Yes (Would like to meet with a financial advisor prior to this happening) Jennifer Romeo - Yes Ann Marie Longo - Yes

The Board accepted questions and comment from the community, on agenda items, at this time.

Motion by R. Dando, second by M. Castellano, to approve the following:

# X PERSONNEL ACTIONS

Professional Personnel

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District hereby approves the following *Professional Personnel and Civil Service Personnel* Resolutions as listed:

# 1. <u>APPOINTMENTS</u>

1.1	GREGORY BILELLO	Position: Status:	Teacher Regents Rev	U
		Salary:	Integrated Al \$78.56/per h	lgebra our – Max. 6 hours
1.2	SATURDAY ESL PROGRAM	Position:	Instructors	
			Effective:	March 28, 2015
			3/28/15 - 6/5/15	Period Date:
			Stat	us:
			6.5 hours each	
	Salar	'y:		\$78.56/hour
	Kim I		Kaufman	
				Samantha Levy-

Samantha Levy Wehr Penny Koinis S Effective: Status: Salary: and the OBENTA. A list w 2014-2015 School Year High School Musical According to the

Agreement between the OBENCSD and the OBENTA. A list will be appended to the minutes of this meeting.

1.4	SUPERVISION SCHEDULE	Positions:	Athlet	ic Supervisors
		Effective	:	2014-2015 School Year
			Period Date:	2014 Winter II
			Salary:	As per
		Agreeme	ent between the	-
		-	OBENCSD and	the OBENTA.
1.5	SUBSTITUTE TEACHERS			

Effective:	2014-2015 School Year
Assigned to:	On-call – as needed
Salary:	\$100 per day – A list will be
	appended to the minutes of this meeting.

Motion unanimously carried.

Motion by R. Dando, second by M. Castellano, to approve the following:

## XI BUSINESS ACTIONS

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District hereby approves the following *Business* Resolutions as listed:

## ACCEPTANCE OF WARRANT

The Board of Education hereby accepts the Warrant of Schedules and Claims as presented by the Internal Claims Auditor to the Treasurer for the month of December 2014.

## **B) TRANSFER OF FUNDS**

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following budget transfer: Transaction #2779-2792.

## C) EXTRACLASSROOM

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education accepts the report of the Extra Classroom Activity Funds as submitted December 2014.

## D) ACCEPTANCE OF GIFT

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education accepts the gift in the amount of \$824 Donated by OBEN PTA (Cultural Arts) for the purpose of providing the BOCES Giant Map program to second grade students.

## E) AUTHORIZATION TO SIGN CONTRACT/ASSETWORKS APPRAISAL

RESOLVED, upon the recommendation of the Superintendent of Schools, the President of the Board of Education is authorized to sign the contract between Assetworks Appraisal and the School District for the 2014-15 school year to provide the 2015 on-site re-inventory & appraisal

service at a cost of \$5,600 and at the same price \$5,600 for the subsequent years of 2016 and 2017.

# F) CHANGE ORDER/ADDITIONS AND ALTERATIONS/OYSTER BAY HIGH SCHOOL

RESOLVED, upon the recommendation of the Superintendent, the Board of Education hereby formally approves the following change order to the contract of Xtraire,Inc., as submitted by the architect Burton, Behrendt & Smith:

Original Contract Sum Change Order #1 Credit for "LUMP SUM" allowance not used in the capital improvements projects done at Oyster Bay HS New Contract Sum

\$ 38,000.00

\$ 43.000.00

(\$ 5,000.00)

## G) CONSULTANT CONTRACT

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following consultant:

Kin C. Wong: Mandarin Chinese translator for the January 27 Integrated Algebra Regents Exam for a maximum of five hours at the rate of \$76.83 per hour.

# H) APPROPRIATION FROM EMPLOYEE BENEFIT ACCRUED LIABILITY RESERVE/2014-15 BUDGET ADJUSTMENT

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District hereby approves an adjustment in the amount of \$1,450 to the 2014-15 budget which will be appropriated from the Employee Benefit Accrued Liability Reserve to fund contractual obligations for compensated accrued absences.

Motion unanimously carried.

Motion by M. Castellano, second by J Mc Evoy, to approve the following:

### XII SPECIAL SERVICES

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District hereby approves the following *Special Services* Resolution as listed:

#### A) CPSE/CSE MINUTES

RESOLVED, the Board of Education of the Oyster Bay-East Norwich Central School District has arranged that the following appropriate special education programs and/or services be provided as recommended by the Committee on Special Education:

CPSE:		
01/05/2015	1	Requested Review
01/13/2015	2	Initial Eligibility Determination
<u>CSE:</u>		
01/05/2015	1	Requested Review
01/09/2015	1	Manifestation Determination

Motion unanimously carried.

Motion by R. Dando, second by J. Mc Evoy, to approve the following:

#### XIII NEW BUSINESS

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District hereby approves the following *New Business* Resolutions as listed:

### **ADOPT/AMEND POLICIES**

The Oyster Bay-East Norwich Central School District Board of Education hereby adopts/amends the following policies:

Annual Review Policies

3410 - Code of Conduct

5210 - District Investments

5410 - Purchasing: Competitive Bidding and Offering

5651 - School Safety Plan

5670 - District Wellness Policy

7110 - Comprehensive Student Attendance Policy

1650 - Submission of Questions and Propositions at The Annual Meeting And Election and Special District Meetings

5657 - Information Security Breach and Notification

6111 - Testing Misconduct and Mandatory Reporting Requirements NEW

7210 - Student Evaluation

7240 - Student Records

7320 - Alcohol, Tobacco, Drugs and Other Substances (Students)

7530 - Child Abuse and Maltreatment

7622 - Extended School Year (July/August) Service and/or Programs

## B) ADOPTION OF 2015-16 SCHOOL CALENDAR

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District hereby adopts the 2015-16 school calendar. (The Board adopted adoption A)

Motion unanimously carried.

The Friday Packet was discussed.

Michael Castellano asked a question regarding the Intel Project and why Oyster Bay does not have students participating. Dr. Mulhall explained.

Stephen Zbodula asked why the Vernon electronic sign was not working properly. Dr. Seinfeld explained that it was being looked into.

Dr. Seinfeld spoke on a memo, from Dr. O'Hara, which was included in the Friday packet. Lara Gonzalez spoke on behalf of Dr. O'Hara who had presented a proposal earlier regarding a summer program. She reviewed some changes made to the original proposal based on conversations with Nassau BOCES and the Special Services Department resulting in some cost savings. She stated that the hope was to offer three mathematics courses for six weeks leading up to the exams as well as Regents review. She spoke on how costs could be saved regarding the mandatory nurse and principal.

The Board asked questions relative to the proposal. After much discussion Ann Marie Longo polled the Board.

Stephen Zbodula - Yes John McEvoy - Yes Maryann Santos - Yes Michael Castellano - Yes Robin Dando - Is not ready to commit and would like more information particularly how many students would be interested.

Jennifer Romeo - Yes - Asked for the number of students that went out to other schools over the last few years for a summer program. Would like the number of students who would be interested in a program in District.

Ann Marie Longo - Yes Would support a program for students who failed the Regents; was not in favor for those who failed the course. Focus should be placed on passing the course during the school year. Would like the number of students who would be interested.

Jennifer Romeo indicated that she would like to hear both positive and negatives during presentations from Supervisors. She indicated it would be helpful to the Board to also hear where changes need to be made. Mrs. Romeo asked Florence Frazer if she had any additional information regarding on-line learning. Ms. Frazer will look into it an have information for the February 10th meeting.

John McEvoy spoke on a Volunteer Expo which was being planned in order to bring both perspective volunteers and local businesses under one roof. He stated that the Chamber of Commerce and Debra Strell would be coordinating the logistics of the Expo. The District would provide the space and get the word out.

The Board accepted questions and comments from the community, on non-agenda items, at this time.

Motion by R. Dando, second by M. Santos, to adjourn at 10:10 PM.

Respectfully submitted,

Margaret Nolan District Clerk