

MINUTES OF THE BOARD OF EDUCATION
Oyster Bay – East Norwich Central School District

Date: December 16, 2014
Kind of Meeting: Business Meeting
Location: Oyster Bay High School, Town of Oyster Bay, Nassau County NY
Members Present: Ann Marie Longo, President
Jennifer Romeo, Vice President
Michael Castellano
John Mc Evoy
Maryann Santos
Stephen Zbodula
Members Not Present: Robin Dando

Others Present: Dr. Laura Seinfeld, Superintendent
Stephen Valente, Assistant Superintendent for Finance &
Operations
Dr. Lisa Mulhall, Assistant Superintendent for Curriculum, Instruction, &
Assessment
Margaret Nolan, District Clerk
Linda Ninesling, District Treasurer
Florence Frazer, District Counsel

Ann Marie Longo called the meeting to order at 7:00 P.M.

Motion by J. Romeo, second by M. Santos, to enter into executive session to discuss matters of negotiations. Motion by M. Santos, second by J. McEvoy, to claim out of executive session at 8:00 P.M.

Maryann Santos introduced Courtney Kowalsky and Celeste Matute who would be leading the meeting with the Pledge of Allegiance. She spoke on their scholastic and athletic achievements at Oyster Bay High School.

Ann Marie Longo called for the approval of minute from the meetings of November 4th and November 18th. The minutes were approved.

Linda Ninesling gave the treasurer's report for the month of November, 2014. The treasurer' report was accepted.

Dr. Laura Seinfeld spoke on the electronic communication system at both elementary schools. She indicated that she had met with both principals regarding the introduction of this system.

Dr. Lisa Mulhall introduced Jana Ostroff and Andrew Schlendorff who reported on the Breakfast of Engineers. They invited two students to share their experiences.

Kevin Trentowski introduced athletes from the spring season. He spoke on the accomplishments of those athletes who obtained the title of All County, All State, and Scholar Athlete. He spoke on the successes of Celeste Matute and Courtney Kowalsky in the sport of tennis.

Mr. Trentowski gave an overview of the athletic programs throughout the District. He spoke on NYSPHSAA (New York State Public High School Athletic Association) and their role in athletics throughout the state. He reviewed the programs currently offered which is currently 58 teams as well as participation requirements.

Mr. Trentowski gave an overview of his research into the possibility of introducing a Crew Team. He presented different alternatives which included operating at Oyster Bay High School and sponsoring a club

team under Sagamore Rowing. He reviewed the differences, both monetarily and logistically. Ann Marie Longo polled the Board to see if they were in support of looking into introducing a Crew Team. All Board members present agreed to option #2, offering to look into a Club team which would operate under Sagamore Rowing. Mr. McEvoy indicated that he would like to look into it further.

Mr. Trentowski reported on the most recent additions to the athletic department, boys' and girls' lacrosse.

Mr. Trentowski presented on research he had been asked to do regarding high school football, in light of the recent death of a student on Long Island. He reviewed Long Island Schools and Oyster Bay football data, including costs. Mr. Trentowski explained changes that had been made by NYSPHSAA in light of the recent tragedy and the universal safety protocol. He reviewed the procedures taken by the District if an athlete obtains a head injury stating that Oyster Bay's response is more rigorous than the state requirements.

The Board asked Mr. Trentowski questions relative to his presentation and expressed their concerns.

The Board accepted questions and comments from the community, relative to the subject of football in Oyster Bay, at this time.

Ann Marie Longo polled the Board as to whether they felt football should be continued in Oyster Bay.

Ann Marie Longo - Yes

Jennifer Romeo - Yes

Maryann Santos - Yes but wants to enhance safety in football and all sports.

Michael Castellano - No

John McEvoy - Yes

Stephen Zbodula - Yes

Ann Marie Longo discussed with the Board the option of Oyster Bay combining with another school or district who also has small numbers. The Board asked Mr. Trentowski to look into this as well as a development league.

Motion by J. Romeo, second by M. Santos, to approve the following:

VIII PERSONNEL ACTIONS

Professional Personnel

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District hereby approves the following *Professional Personnel and Civil Service Personnel* Resolutions as listed:

1. RESIGNATION

1.1 CHRISTINA CHIARULLI Position: Teaching Assistant
Effective: December 10, 2014
Assigned to: Roosevelt School

2. LEAVE OF ABSENCE

2.1 CANDACE ALESSANDRO Position: Special Education Teacher
Status: Unpaid FMLA
Effective: January 15, 2015
Period Date: 1/15/15 – 4/19/15
Return to Work: April 20, 2015
Assigned to: High School

3. APPOINTMENTS

3.1 JACLYN FRASCA Position: Teaching Assistant
Status: 6 hours per day
Effective: November 24, 2014

		Period Date:	11/24/14 – 6/26/15
		Certification:	Level I Teaching Assistant
		Salary:	\$25.23 per hour
		Assigned to:	High School
		Replacing:	B. Henselder (subbing)
3.2	HEATHER LAMI	Position:	Resident Substitute
		Effective:	December 8, 2014
		Status:	5 days per week (originally appt. for 4 days per week)
		Period Date:	2014-2015 School Year
		Certification:	Professional – Early Childhood
		Salary:	\$100/day
		Assigned to:	Roosevelt School
		Replacing:	D. Pierro
3.3	GLORIA REMUSAT	Position:	Resident Substitute
		Effective:	December 8, 2014
		Status:	4 days per week (originally appt. for 2 days per week)
		Certification:	Permanent – ASL
		Salary:	\$100 per day
		Assigned to:	Roosevelt School
		Replacing:	H. Lami
3.4	HAYLEY BYRON	Position:	Resident Substitute
		Status:	2 days per week
		Effective:	December 15, 2014
		Period Date:	12/15/14 – 6/26/15
		Salary:	\$100 per day
		Certification:	Permanent – Elementary
		Assigned to:	Roosevelt School
		Replacing:	H. Lami
3.5	BRIAN HENSELDER	Position:	Special Education Teacher
		Status:	Substitute
		Effective:	November 24, 2014
		Period Date:	11/24/14 – 1/14/15
		Salary:	\$25.23 per hour
		Status:	Leave Replacement
		Effective:	January 15, 2015
		Period Date:	1/15/15 – 4/17/15
		Salary:	\$282.00 per day + holidays (BA, Step 1)
		Certification:	Professional – Stud./w Disab.
		Assigned to:	High School
		Replacing:	C. Alessandro (FMLA)
3.6	BRITTANY FRIED	Position:	Math Teaching Assistant
		Effective:	December 15, 2014
		Period Date:	12/15/14 – 6/26/15
		Status:	5.5 hours per day
		Certification:	Initial – Mathematics 7-12
		Salary:	\$25.23 per hour
		Assigned to:	High School
		Replacing:	R. Deyo (resigned)

Status:
Receipt of Official
Transcripts

Salary:
As per Agreement
between the
OBENCSD and the OBENTA.

Seeley, Kristina (Leave Replacement)

From BA+30, Step 1
to MA, Step 1

(\$60,913)
\$66,834

(prorated 12/1/14-6/30/15, receipt of transcript)

B. Non-teaching

1. **RESIGNATIONS**

1.1 GEORGIANA MEYER

Position: Kindergarten Teacher Aide
Effective: November 21, 2014
Assigned to: Roosevelt School

1.2 KELLY MOORE

Position: Monitor
Effective: November 26, 2014
Assigned to: Vernon School

1.3 DANIEL TORRES

Position: Laborer
Effective: December 12, 2014
Assigned to: Grounds Crew

2. **EXTENDED SICK LEAVE**

2.1 MARGARET NOLAN

Position: Stenographic Secretary
Assigned to: Administration
Status: Partial Payment for Extended
Sick Leave
Effective: December 16, 2014
Salary: \$1,197.48/month for months
4 -6 (if necessary) as per

Article X-Section IV of the Agreement between the OBENCSD and the OBENCSD Clerical Unit.

3. **APPOINTMENTS**

3.1 ANASTASIA GANIOS

Position: Sr. Typist Clerk
Status: Probationary
Effective: December 15, 2014
Salary: \$44,812 (prorated 12/15/14
through 6/30/15)
Assigned to: High School Nurse's Office
Replacing: S. Napoli (retired)

3.2 SANDY THIENEL

Position: Library Teacher Aide
Effective: November 24, 2014
Period Date: 11/24/14 – 6/26/15
Status: 25 hours per week
Salary: \$14.14 per hour
Assigned to: Vernon/Roosevelt School
Replacing: M. Mastrogiacomo

3.3	MELINDA MCDERMOTT	Position; Effective: Period Date: Status: Salary: Assigned to: Replacing:	Kindergarten Teacher Aide December 9, 2014 12/9/14 – 6/26/15 27.5 hours per week \$14.14 per hour Roosevelt School Georgiana Meyer
3.4	CONCETTA GALASSO	Position: Effective: Period Date: Status: Salary: Assigned to: Replacing:	Monitor December 1, 2014 2014-2015 School Year 13.75 hours per week 10.10 per hour Vernon School K. Moore

Discussion: Jennifer Romeo asked if there was another option to home instructions which could be less costly. Florence Frazer explained the mandatory requirements. Jennifer Romeo asked about the possibility of robots. Mr. Valente will look into the cost and Florence Frazer will research the legal ramifications.

John McEvoy asked a question on teacher selection for Regents Review. Dr. Mulhall explained. Motion unanimously carried.

Motion by J. McEvoy, second by J. Romeo, to approve the following:

IX BUSINESS ACTIONS

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District hereby approves the following *Business* Resolutions as listed:

A) ACCEPTANCE OF WARRANT

The Board of Education hereby accepts the Warrant of Schedules and Claims as presented by the Internal Claims Auditor to the Treasurer for the month of November 2014.

B) TRANSFER OF FUNDS

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following budget transfer: Transaction #2777-2778.

C) EXTRACLASSROOM

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education accepts the report of the Extra Classroom Activity Funds as submitted November 2014.

Motion unanimously carried.

Motion by S. Zbodula, second by M. Castellano, to approve the following:

X SPECIAL SERVICES

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District hereby approves the following *Special Services* Resolution as listed:

A) CPSE/CSE MINUTES

RESOLVED, the Board of Education of the Oyster Bay-East Norwich Central School District has arranged that the following appropriate special education programs and/or services be provided as recommended by the Committee on Special Education:

CPSE:

12/02/2014	1	Requested Review
12/05/2014	1	Requested Review
12/09/2014	1	Initial Eligibility Determination

CSE:

11/17/2014	1	Requested Review
11/20/2014	1	Requested Review Transfer Student
11/21/2014	2	Initial Eligibility Determination
11/21/2014	1	Requested Review
11/25/2014	1	Requested Review
12/01/2014	2	Requested Review
12/03/2014	1	Amendment – Agreement No Meeting
12/05/2014	1	Requested Review
12/08/2014	2	Requested Review
12/09/2014	1	Initial Eligibility Determination
12/09/2014	1	Requested Review

504:

11/21/2014	1	Initial Referral
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Motion unanimously carried.

Motion by M. Santos, second by J. Romeo, to approve the following:

XI NEW BUSINESS

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District hereby approves the following *New Business* Resolutions as listed:

A) OBSOLETE EQUIPMENT

RESOLVED, upon the recommendation of the Superintendent, the Board of Education hereby declares the following equipment obsolete. The items will be temporarily stored and included in the district-wide public sale the end of January 2015.

100	student desks
	3 drawer file cabinet
	4 drawer file cabinet
	Reception desk
	Zenith TV and stand
	Teacher desk
2	Music folder cabinets
284	laptops
81	desktops
4	servers
10	switches
13	misc. devices

B) BUS LOOP/PARKING LOT SURVEY BID AWARD TO AMERICAN ENGINEERING & LAND SURVEYING, P.C.

RESOLVED, upon the recommendation of the Superintendent of Schools, the President of the Board of Education is authorized to sign the contract between American Engineering & Land Surveying, P.C. and the School District for the survey site work needed for the proposed bus loop and parking lot project, at a

fee of \$7,750. Other bidders were:

L.K. McLean Associates, P.C.	\$ 9,850
Barrett, Bonacci & Van Weele, P.C. -	\$13,000

C) BUS LOOP/PARKING LOT SOIL BORINGS BID TO SOIL MECHANICS DRILLING CORP.

RESOLVED, upon the recommendation of the Superintendent of Schools, the President of the Board of Education is authorized to sign the contract between Soil Mechanics Drilling Corp. and the School District for the soil site tests needed for the proposed bus loop and parking lot project, at a fee of \$14,975. There were no other bidders for this work.

D) ENGAGEMENT OF SEQRA STUDY FOR PROPOSED PROJECT TO VHB SURVEYING AND LANDSCAPE ARCHITECTURE, P.C.

RESOLVED, upon the recommendation of the Superintendent of Schools, the President of the Board of Education is authorized to sign the contract between VHB Engineering, Surveying and Landscape Architecture, P.C. and the School District for the legally required State Environmental Quality Review Act (SEQRA) study needed in order to proceed with any proposed bond projects at a fee of \$1,200.

E) DECLARATION OF EMERGENCY CONTINGENT HVAC REPAIR AT VERNON SCHOOL TO ULTIMATE POWER, INC.

RESOLVED, upon the recommendation of the Superintendent of Schools, the President of the Board of Education is authorized to approve and sign the contract between Ultimate Power, Inc., and the School District for the emergency repair and replacement of the HVAC unit in the Vernon School Gym Closet damaged in the November fire which provides heat and ventilation to two rooms adjacent to the closet, at a cost of \$19,450.

Item F was removed from the consent agenda, unanimously, after discussion prior to approval.

G) CHANGE ORDER/ADDITIONS AND ALTERATIONS AT OYSTER BAY HIGH SCHOOL

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education hereby formally approves the following change order to the contract of Palace Electrical Contractors, Inc., as submitted by the architect Burton, Behrendt & Smith:

Original Contract Sum	\$ 27,000
Change Order #1	\$ (5,000)
Credit for contracted lump sum allowance not needed on HS Capital Improvements	
New Contract Sum	\$ 22,000

H) APPOINTMENT OF INTERIM CLAIMS AUDITOR – ALBERT CHASE:

RESOLVED, upon the recommendation of the Superintendent of Schools, the President of the Board of Education is authorized to sign the contract between Albert Chase and the School District for the period of January 7, 2015 – March 1, 2015 to provide claims audit service to the District for the period the appointed claims auditor, Bocchicchio Administration Systems, Inc. is out due to personal illness. The fee for this service will be \$600.00 per visit, which is bi-weekly warrant during the specified time period and should not exceed 4 visits.

I) AUTHORIZATION TO SIGN HEALTH SERVICES CONTRACT

RESOLVED, upon the recommendation of the Superintendent of Schools, the President of the Board of Education is authorized to sign the contract between the Hempstead UFSD and the Oyster Bay – East Norwich School District for the 2014-15 school year to provide health service to student residing in the Oyster Bay East Norwich CSD attending nonpublic schools within the Hempstead.

J) SENECA CONSULTING GROUP/AUTHORIZATION TO SIGN CONTRACT
RESOLVED, upon the recommendation of the Superintendent of Schools, the President of the Board of Education is authorized to sign the contract between Seneca Consulting Group and the School District for the 2014-15 school year to provide on-going monitoring of employee hours, documentation of offering of minimum essential health care coverage and plan affordability at a cost of \$10,500 for the ongoing ACA administration and Minimum Value Plan RFP and a fee of \$275/hour for any additional consulting requested.

K) CHANGE ORDER/ADDITIONS AND ALTERATIONS AT OYSTER BAY HIGH SCHOOL

RESOLVED, upon the recommendation of the Superintendent, the Board of Education hereby formally approves the following change order to the contract of Ambrosio Plumbing and Heating Inc., as submitted by the architect Burton, Behrendt & Smith:

Original Contract Sum	\$ 118,000.00
Change Order #1	\$ (2,284.25)
Credit for back-charge of clearing of sanitary branch line stoppage and cutting, removing and replacing pipe due to construction debris settled in pipe	
New Contract Sum	\$ 115,715.75

Discussion: Maryann Santos asked a questions regarding the bus loop. Mr. Valente explained that in order to put this on the proposition in May pre work needs to be done to obtain costs.

Maryann Santos asked Ann Marie Longo if she had information regarding the proposed One Way sign, during certain hours, on McCouns Lane. Mrs. Longo indicated that she is still working on this.

Ann Marie Longo spoke on Item H and indicated that a temporary claims auditor needed to be hired while Nikki is out due to sugary.

The Board asked a question regarding Item F, Agreement between the District and Neurocognitive Diagnostic & Treatment Clinic. Mr. Trentowski explained the work they would be hired to do. After a lengthy discussion, the Board unanimously agreed to remove Item F from the consent agenda.

Motion unanimously carried to approve all items except Item F which was removed from the consent agenda.

The Friday packet was discussed.

Steve Valente gave a presentation on budget fundamentals. He reviewed the budget development process, components of the budget, revenue and expenses. He explained how the tax cap has changed the development process. Mr. Valente reviewed the difference between staying within the tax levy limit and piercing the cap, based on data at this point.

Motion by J. Romeo, second by M. Santos, to adjourn at 10:57 P.M.

Respectfully submitted,

Margaret Nolan
District Clerk

