

**MINUTES OF THE BOARD OF EDUCATION
Oyster Bay – East Norwich Central School District**

Date: March 31, 2015
Kind of Meeting: Work Session
Location: Oyster Bay High School, Town of Oyster Bay, Nassau County NY
Members Present:

Jennifer Romeo-Vice President
Michael Castellano (Arrived 8:15 PM)
Robin Dando
John McEvoy
Maryann Santos
Stephen Zbodula (Arrived 7:30 PM)

Members Not Present: Ann Marie Longo - President

Others Present: Dr. Laura Seinfeld, Superintendent
Stephen Valente, Assistant Superintendent for Finance & Operations
Dr. Lisa Mulhall, Assistant Superintendent for Curriculum, Instruction, & Assessment

Jennifer Romeo called the meeting to order at 7:00 PM.
Motion by R. Dando, second by M. Santos, to enter into executive session at 7:01 P.M. to discuss matters of legal, personnel, and negotiations.
Motion by R. Dando, second by M. Santos, to claim out of executive session at 8:05 P.M.

Dr. Seinfeld congratulated everyone on the success of Annie the Musical and thanked Mr. Rufa. She stated that there was a full house on Sunday.

Kevin Trentowski spoke on the winter athletes who were to be honored this evening. However, many athletes were attending athletic events and could not be present. Dr. Seinfeld indicated that they would be honored at the next Board Meeting.

Dr. Seinfeld spoke on this year's Book Club discussion "Out of My Mind". She encouraged everyone to read and attend.

Stephen Valente stated that members of BBS Architects were present to give further detail on the brick work at the High School and present a follow up to the Bond proposal. They compared the way the building is currently to the way the building would be built today. Gary Robertson reviewed the work that was done in 2011. He indicated that he had provided the Board with a report that was done at that time. He stated that a survey was completed by Ysrael A. Seinuk, PC and at that time the Board had been given a full report on these findings. The Board asked questions regarding the brick work, specifically, could all the brick work be replaced. The answer was yes, but would be at a great cost. The Board asked questions and discussed the work that needed to be done at great length. Robin Dando indicated she would like to see the brick work done in sections and continued until all areas were replaced. Dr. Seinfeld stated that some of the work could be started now using current funds, as an emergency because it is unsafe.

The Board reviewed renditions of the design for the exterior of the music wing. The elevation of the building and extension were shown in these renditions. The extension will not protrude past the front of the building. The Board was pleased with the finalized rendition.

**Call to Order
Executive Session**

**Superintendent's
Report**

Mr. Bob Kerr, financial advisor, spoke on his role in assisting the District with the Bond proposal. He spoke on the process; specs being sent to Albany, financial approval, bidding, and financing. He explained bonds go out to public auction. Mrs. Santos asked some questions relative to the public rate and asked that it be looked into further. Mr. Valente indicated that a resolution to refinance needs to be on the April 21st agenda.

Mr. Valente reviewed the 2015-2016 budget. He reviewed the budget to budget and levy to levy increases; the preliminary revenue budget, proposed expenditure budget, impact of budget (contingency) and upcoming budget dates.

Mr. Valente stated that there was a \$0 budget gap. The proposed 2015-106 budget to budget increase was 1.37%; estimated tax levy increase 1.68%; dollar increase 549,449. He reviewed the preliminary revenues and expenditure budget, which is at a 1.37% increase. He reviewed some budget increases which included state mandated voting machines, technology equipment, Part 165 ENL, HS summer school and athletics, which include crew and football. He stated that the proposed budget would be 55,326,318.

Mr. Valente reviewed the impact of a failed budget and the options the District has if budge did not pass on first vote; go directly to a contingency budget or a revote the third week in June. He reviewed the limitations on a contingency budget.

The Board accepted questions and comments, from the community, on agenda items at this time.

Motion by R. Dando, second by J. McEvoy, to approve the following:

V PERSONNEL ACTIONS

Professional Personnel

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District hereby approves the following *Professional Personnel and Civil Service Personnel* Resolutions as listed:

1. **EXTEND PROBATIONARY PERIOD**

1.1 BE IT RESOLVED THAT upon the recommendation of the Superintendent of Schools And upon the request of the employee named in confidential attachment "A", the Board of Education of the Oyster Bay-East Norwich Central School District hereby appoints the employee so named to a fourth year of probation, from August 13, 2015 to August 13, 2016, unless discontinued earlier by action of the Board of Education.

1.2 BE IT RESOLVED THAT upon the recommendation of the Superintendent of Schools And upon the request of the employee named in confidential attachment "B", the Board of Education of the Oyster Bay-East Norwich Central School District hereby appoints the employee so named to a third year of probation, from August 29, 2015 to August 29, 2016, unless discontinued earlier by action of the Board of Education.

Public Comments

Personnel Actions

Extended Probationary Period

2. **LEAVE OF ABSENCE**

2.1 ERIN MURCOTT Position: Physical Education Teacher
 Status: Unpaid FMLA
 Effective: April 11, 2015
 Period Date: 4/11/15 – 5/17/15
 Return to Work: May 18, 2015
 Assigned to: High School

Leave of Absence

3. **APPOINTMENTS**

3.1 ANGELA MATINALE Position: Physical Education Teacher
 Status: Leave Replacement
 Effective: April 13, 2015
 Period Date: 4/13/15 – 5/15/15
 Certification: Initial
 Salary: \$282.00 per day + holidays (BA, Step 1)
 Assigned to: High School
 Replacing: E. Murcott

Appointments

3.2 COACHES Effective: 2014-2015 School Year
 Period Date: Spring 2015
 Salary: According to the Agreement between the OBENCSD and the OBENTA. A list will be appended to the minutes of this meeting.

3.3 SUPERVISION SCHEDULE

Positions: Athletic Supervisors
 Effective: 2014-2015 School Year
 Period Date: Spring 2015
 Salary: As per Agreement between the OBENCSD and the OBENTA. A list will be appended to the minutes of this meeting.

Supervision Schedule

3.4 SUBSTITUTE TEACHERS

Effective: 2014-2015 School Year
 Assigned to: On-call – as needed
 Salary: \$100 per day – A list will be appended to the minutes of this meeting.

Substitutes

B) Non-teaching

1. **RESIGNATION**

1.1 PATRICIA LOMBARDO Position: Laboratory Aide
 Effective: March 31, 2015
 Assigned to: Oyster Bay High School

Resignation

2. **APPOINTMENT**

2.1 TODD BALCH Position: Interpreter
 Status: Various Activities
 Effective: 2014-2015 School Year
 Salary: \$78.56 per hour. A list of activities will be appended to the minutes of this meeting.

Appointment

Motion unanimously carried.

Motion by M. Santos, second by R. Dando, to approve the following:

VI BUSINESS ACTIONS

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District hereby approves the following *Business* Resolutions as listed:

A RESOLUTION TO AUTHORIZE PROPOSITION TO EXPEND CAPITAL RESERVE FUNDS

WHEREAS, the Board of Education of the Oyster Bay-East Norwich Central School District (“Board”) has determined that there is a need to undertake certain capital improvements, renovations and/or alterations to District facilities (“Projects”) and to purchase and acquire certain equipment, machinery or apparatus necessary for District operations (“Purchases”), to commence during the 2015-2016 school year, as described in the District’s Capital Projects Summary (“Report”) on file and available for public inspection in the office of the District Clerk; and

WHEREAS, the Board desires that a proposition be presented to the voters of the School District authorizing the expenditure of available funds from the District’s Capital Reserve Fund for that purpose, subject to any requisite SEQRA review or determinations prior to the commencement of such Projects or acquisition of such Purchases;

RESOLVED, that the Board hereby authorizes and directs that the following proposition be placed before the voters of the Oyster Bay-East Norwich Central School District at the Annual District Meeting to be held between the hours of 7 a.m. and 9 p.m. on May 19, 2015, at Oyster Bay High School; and that the District Clerk be hereby authorized and directed to give notice of such proposition to be voted at said Annual District Meeting by publishing a notice thereof, four times within the seven (7) weeks next preceding the district election, the first publication to be at least forty-five (45) days before the election, and to have the necessary ballot labels printed for said vote in the form corresponding as nearly as may be with the requirements of the Education Law and the provisions of the voting machine rules of this school district.

PROPOSITION NO. [2] (Capital Reserve Fund Expenditure Proposition):

RESOLVED, that the Board of Education of the Oyster Bay-East Norwich Central School District (“District”) is hereby authorized to appropriate and expend from the District’s Capital Reserve Fund, heretofore established by the voters of the District on May 16, 2006, and amended on May 17, 2011 and May 21, 2013, an amount not to exceed Two Million Four Hundred Thirty Eight Thousand Three Hundred Eighty Five dollars (\$2,438,385) to undertake and perform school building improvement projects (“Projects”) and to purchase and acquire equipment, machinery or apparatus necessary for District operations (“Purchases”), substantially as referred to and described in the District’s Capital Projects Summary (“Report”) on file and available for public inspection in the office of the District Clerk, all at no additional cost to District taxpayers; said Projects and Purchases to commence during the 2015-16 school year and to consist of capital improvements, renovations and/or alterations at the James Vernon School (roof replacement and fourth grade wing floor, ceiling and door repairs), the Oyster Bay High School (window replacement, science wing ceiling and lighting repair and replacement), District-wide (technology infrastructure and reconfiguration and alteration of Room 16 and associated area), Administration building (bathroom replacement); all of the foregoing to include furnishings, equipment, machinery, demolition and other work required in connection therewith, as well as preliminary costs and costs incidental thereto and to the financing thereof; provided that the detailed costs of the components of the Projects and Purchases as set forth in the Report may be reallocated among such components if the Board of Education shall determine that such reallocation is in the best interests of the District and no material change shall be made in the scope of the Projects and Purchases.

Business Actions

Resolution to Authorize Proposition to Expend Capital Reserve Funds

Capital Reserve Expenditure Proposition

B) HEALTH SERVICES CONTRACTS

RESOLVED, upon the recommendation of the Superintendent of Schools, the President of the Board of Education is authorized to sign the Health Service contracts for the 2014-15 school year with:

South Huntington UFSD for 21 resident students attending St. Anthony’s HS (18 students) and Long Island School for the Gifted (3 students) at the rate of \$742.34 per student for a total of \$15,589.14, and

Lawrence Public Schools for 2 resident students attending MAY & KETANA Schools at \$567.78 for a total of \$1,133.14.

C) NEW YORK/LONG ISLAND EDUCATION DATA SERVICES, INC. COOPERATIVE SUPPLIES, MATERIALS, & EQUIPMENT BID/COOPERATIVE SKILLED TRADES TIME & MATERIAL BID

WHEREAS, it would be in the joint interest of the Oyster Bay-East Norwich Central School District to participate in cooperative bids, as advertised by the Clarkstown Central School District acting as the Lead Agency, as provided by General Municipal Law Section 119-0 for the following:

The purchase of various supplies, materials, and equipment for the period of 7/1/2015-6/30/2016, at a cost of \$4,700.00 and

The purchase of maintenance and repair work for the period of 4/1/2015-3/31/2016, at a cost of \$1990.00.

WHEREAS, each BOARD retains the legal authority to contract with the successful Vendor(s) and shall not be bound by purchase contracts or other agreements made by the other BOARD(S), therefore

BE IT RESOLVED, that the BOARD OF EDUCATION of Oyster Bay-East Norwich Central School District hereby agrees to participate in such cooperative bids.

D) AWARD OF 2014-15 RE-BID DISTRICT WIDE CAPITAL PROJECTS

WHEREAS, the Oyster Bay - East Norwich Central School District has solicited and received sealed bids in conjunction the below construction projects and

BE IT RESOLVED therefore that, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay - East Norwich Central School District hereby accepts the following bid proposals and awards the respective purchase contracts to the following bidders:

| Capital Project | Contractor | Bid Award |
|---|-----------------------|------------|
| Base Bid MC-1, JV Boiler Room Upgrades | | \$ 76,224 |
| Base Bid MC-2, TR Room 30, Math 19, etc. | HVAC Inc., Deer Park, | \$ 42,586 |
| Add Alternate 1, TR OT/PT Room 16b | NY | \$ 43,700 |
| Add Alternate 2, TR Reading Room 14a | | \$ 17,190 |
| Total Award | | \$ 179,700 |
| Base Bid GC-1, OBHS Windows South Elevation | Arrow Steel Window | \$ 56,000 |
| Add Alternate 1, OBHS Windows East Elevation | Corp, Farmingdale, NY | \$ 32,000 |
| Total Award | | \$ 88,000 |
| Base Bid GC-2, TR Windows, West Elev., CR Wing | Arrow Steel Window | \$ 160,000 |
| Add Alternate 1, TR North Elevation | Corp, Farmingdale, NY | \$ 28,000 |
| Add Alternate 2, TR East Elev., CR Wing 1st & 2nd Fl. | | \$ 139,000 |
| Total Award | | \$ 327,000 |

Health Services Contracts

NY/LI Education Data Services Cooperative Bid

Award of Bid

Jennifer Romeo polled the Board to ask if they wanted to change the wording in the Capital Reserve Proposition as suggested by a community member.

- Robin Dando – Leave as is – Accurate
- Steve Zbodula – Change
- John McEvoy – Leave as is – Accurate
- Michael Castellano – Leave as is but considering changing for next year
- Jennifer Romeo – Leave as is

5-1 Leave as Is

All other resolutions Motion unanimously carried.

Motion by M. Santos, second by S. Zbodula, to approve the following:

VII SPECIAL SERVICES

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District hereby approves the following *Special Services* Resolutions as listed:

A) CPSE/CSE MINUTES

RESOLVED, the Board of Education of the Oyster Bay-East Norwich Central School District has arranged that the following appropriate special education programs and/or services be provided as recommended by the Committee on Special Education:

CPSE:

| | | |
|------------|---|-----------------------------------|
| 02/27/2015 | 1 | Initial Eligibility Determination |
| 03/03/2015 | 1 | Annual Review |
| 03/10/2015 | 3 | Annual Review |
| 03/10/2015 | 2 | Initial Eligibility Determination |
| 03/12/2015 | 2 | Annual Review |
| 03/18/2015 | 1 | Requested Review |
| 03/23/2015 | 3 | Annual Review |
| 03/27/2015 | 1 | Initial Eligibility Determination |

CSE:

| | | |
|------------|---|-----------------------------------|
| 03/10/2015 | 1 | Initial Eligibility Determination |
| 03/19/2015 | 1 | Initial Eligibility Determination |
| 03/20/2015 | 1 | Amendment-Agreement No |
| Meeting | | |
| 03/26/2015 | 1 | Initial Eligibility Determination |

B) RELATED SERVICES CONTRACTS

RESOLVED, upon the recommendation of the Superintendent of Schools, the President of the Board of Education is authorized to sign the Related Service contract for the 2014-15 school year with:

Locust Valley Central School District for a student attending the Portledge School, within the Locust Valley School District, receiving additional special education services, at a cost of \$10,350.00 for the 2014-15 school year.

Special Services

Related Service Contracts

C) TUITION CONTRACT/NON-RESIDENT 2014-15

WHEREAS, a request to provide special education services has been made by the Glen Cove City School District during the 2014-15 school year,

NOW, THEREFORE BE IT RESOLVED that the President of the Board of Education of the Oyster Bay-East Norwich Central School District is authorized to sign the contract to provide special education services and facilities for this non-resident student attending the Oyster Bay-East Norwich Central School District. Tuition will be invoiced using the most current available rates and is subject to change.

Motion unanimously carried.

Motion by J. Romeo, second by R. Dando, to amend the agenda to include Friday Packet. Motion unanimously carried. The Friday Packet was discussed.

Maryann Santos commented on how great the performance was on Sunday and noticed how much the younger children were enjoying the show. She would like to see money added to include a middle school play.

Dr. Seinfeld indicated Mr. Rufa has been working with PAC regarding their help to have a play at the Vernon School. She will include more information in the next packet.

The Board accepted questions and comments, from the community, on non-agenda items.

Motion by R. Dando, second by M. Santos, to adjourn at 10:05 P.M.

Respectfully submitted,

Margaret Nolan

**Tuition Contract
Non Resident**

Friday Packet

**Public Comment
Adjournment**