

**MINUTES OF THE BOARD OF EDUCATION
Oyster Bay – East Norwich Central School District**

Date: May 26, 2015
Kind of Meeting: Business Meeting
Location: Oyster Bay High School, Town of Oyster Bay, Nassau County NY
Members Present: Ann Marie Longo, President
Jennifer Romeo-Vice President
Michael Castellano
Robin Dando
John McEvoy
Maryann Santos
Stephen Zbodula

Members Not Present:

Others Present: Dr. Laura Seinfeld, Superintendent
Stephen Valente, Assistant Superintendent for Finance & Operations
Dr. Lisa Mulhall, Assistant Superintendent for Curriculum, Instruction, & Assessment
Florence Frazer, District Counsel

In the absence of the District Clerk, notes for these minutes were taken by Ryan Butler and Dr. Lisa Mulhall.

Ann Marie Longo called the meeting to order at 6:30 P.M.

Motion by R. Dando, second by M. Santos, to enter in Executive Session at 6:30 P.M. for Audit Committee Meeting and to discuss matters of negotiations.

Motion by R. Dando, second by M. Santos, to claim out of Executive Session at 8:05 P.M.

Ann Marie Longo called for the approval of minutes from the meetings March 31, 2015. The minutes were approved.

Stephen Valente gave the treasurer's report for the month of April, 2015. The treasurer's report was accepted.

Maryann Santos reported on correspondence, e-mails and foil requests received by the Board.

Dr. Seinfeld thanked the community for their support of the 2015-2016 approved budget. She congratulated Todd Cronin and Laurie Kowalsky and thanked Maryann Santos and Stephen Zbodula for their years of service.

Peter Rufa spoke on students who were honored for the work in media photography. The students were introduced and given certificates for their accomplishments.

Craig Marlow presented on a possible recycling program at Oyster Bay High School. The benefits of recycling were discussed, along with the costs. It was indicated that the environmental classes will assist with the program. Mr. Marlow explained why the companies that were being recommended were chosen. The Board unanimously supports the recommendation.

Call to Order

Executive Session

Approval of Minutes

Treasurer's Report

Correspondence

Superintendent's Report

Stephen Valente spoke on the bond refunding and showed renderings of the work to be done. He stated that the survey would be on line tomorrow. Ann Marie Longo asked that hard copies be made available. Steve Zbodula asked that this information be put on marquees through the District. He stated that Syntax would collect data and present results. Jennifer Romeo indicated her concerns that limited reach of survey. Dr. Seinfeld would send an e-mail via Inter-Agency.

The Board accepted questions and comments from the community, on agenda items, at this time.

Motion by M. Castellano, second by J. Romeo, to approve the following:

X PERSONNEL ACTIONS

A Professional Personnel

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District hereby approves the following *Professional Personnel and Civil Service Personnel* Resolutions as listed:

1. **RETIREMENT RESIGNATION**

1.1 TIMOTHY BRADY Position: Health/P.E. Teacher
 Effective: June 30, 2015
 Assigned to: High School

2. **RESIGNATIONS**

2.1 DR. LINDA ESPOSITO Position: K-12 Math Supervisor
 Effective: June 30, 2015
 Assigned to: District

2.2 STEPHEN GONZALEZ Position: Teaching Assistant
 Effective: June 30, 2015
 Assigned to: High School

2.3 HEATHER LAMI Position: Resident Substitute
 Effective: May 22, 2015
 Assigned to: Roosevelt School

3. **LEAVE OF ABSENCE**

3.1 EMILY HAWE Position: English Teacher
 Status: Unpaid Child Care LOA-Extension
 Effective: August 31, 2015
 Period Date: 8/31/15 – 1/31/16
 Return to Work: 2/1/2016 (Second Semester)
 Assigned to: High School

4. **REDUCTION IN THE TABLE OF ORGANIZATION**

4.1 BE IT RESOLVED THAT upon the recommendation of the Superintendent of Schools, The Oyster Bay-East Norwich Central School District hereby reduces the Business Education Department from a full time position to a part time .5 position (1/2), effective July 1, 2015, due to enrollment.

5. **EXCESSING**

5.1 BE IT RESOLVED THAT upon the recommendation of the Superintendent of Schools, Tara Beal, the least senior teacher in the Business Education Tenure Area, be excessed from her full time position to a .5 position effective June 30, 2015 in compliance with Education Law Section 2510(3). Ms. Beal will be placed on the District's Preferred Eligibility List.

Public Comments

Personnel

**Retirement/
Resignation**

Resignations

**Leave of
Absence**

**Table of
Organization**

Excessing

6. APPOINTMENTS

Appointments

6.1 DR. ROBERT ROOT Position: Interim Social Studies Supervisor
 Effective: 2015-2016 School Year
 Salary: \$650 per day/as needed
 Status: 130 days maximum
 Assigned to: District

6.2 MARYANN CABRERA Position: Mathematics Teaching Asst.
 Status: Substitute – 5.5 hours per day
 Effective: May 15, 2015
 Period Date: 5/15/15 – 6/26/15
 Salary: \$25.23 per hour
 Certification: Professional - Mathematics
 Assigned to: High School
 Replacing: B. Fried (resigned)

6.3 HOME INSTRUCTION Position: Home Tutors
 Effective Date: As indicated
 Rate of Pay: 78.56/per hour

Nicolle Sisia – 2 hours per week – 4/14/15-6/12/15 (illness-student ah)
 Maria Randazzo – 2 hours per week – 2/1/15-6/26/15 (pending placement-student rh)
 (extension)

6.4 CHRIS GIACOPINO Position: Chaperone
 Status: Challenger Basketball
 Effective Date: April 17, 2015
 Period Date: 4/17/15 – 5/8/15
 Salary: \$25.23/per hour/4 hours

6.5 TEACHING ASSISTANTS Position: Chaperone/Sp. Ed. Students
 Status: Open Mic Nights (4)
 Effective: March 27, 2015
 Period Date: 3/27/15 – 6/6/15
 Rate of Pay: \$25.23 per hour/4 hours per night

Kathy Brown – 4 hours
 Paula Norton – 8 hours
 Fran Sotiriou – 4 hours
 Jackie Frasca – 4 hours

6.6 PAMELA KNUPPEL Position: Resident Substitute
 Effective: May 26, 2015
 Period Date: 5/26/15 – 6/26/15
 Certification: Initial – Childhood Education
 Salary: \$100 per day
 Assigned to: Roosevelt School
 Replacing: K. Larke (ill) (Lami-resigned)

6.6 SUBSTITUTE TEACHERS

Effective: 2014-2015 School Year
Assigned to: On-call – as needed
Salary: \$100 per day – A list will be

appended to the minutes of this meeting.

B) Non-teaching

1. **RESIGNATIONS**

1.1 BARBARA MANLEY

Position: Sr. Typist Clerk
Effective: May 29, 2015
Assigned to: Oyster Bay High School

Resignations

1.2 CHRISTINE ROTHMEIER

Position: Monitor
Effective: June 26, 2015
Assigned to: Roosevelt School

2. **PERMANENT CIVIL SERVICE**

2.1 ANASTASIA GANIOS

Position: Sr. Typist Clerk
Effective: June 13, 2015
Assigned to: High School Nurse’s Office

**Permanent
Civil Service**

3. **APPOINTMENT**

3.1 MARIA MALZONE

Position: Science Lab Technician
Status: 5.5 hours per day
Effective: May 21, 2015
Period Date: 5/21/15 – 6/26/15
Salary: \$25.23 per hour
Assigned to: High School Science Lab

Appointment

4. **REAPPOINTMENTS**

4.1 BOOK ROOM

Position: Book Room Aides
Assigned to: High School
Status: No more than 72 hours each
Effective: 6/28/15 – 8/29/15
4 days per week
Salary: \$14.68 per hour

Reappointments

Grace Gowe
Katrina Kuhns
Clair Zangari

Discussion: A discussion was had regarding Item 5.1 and why the excess. Dr. Seinfeld explained due to insufficient enrollment in Virtual Enterprise. Ann Marie Longo asked if it would be offered next year.

Motion unanimously carried.

Motion by J. Romeo, second by M. McEvoy, to approve the following:

**XI BUDGET ADOPTION
CERTIFICATION OF 2015-2016 BUDGET VOTE**

RESOLVED, the Board of Education certifies the tallies of the annual meeting as recorded by the District Clerk dated May 19, 2015.

| | | | |
|---|-----------------|----|-----|
| Proposition #1 -- School District Budget | | | |
| Yes | 862 | No | 338 |
| Proposition #2 – Expenditure of Capital Reserve Funds | | | |
| Yes | 871 | No | 282 |
| Proposition #3 – Public Library Budget | | | |
| Yes | 877 | No | 239 |
| Vote for Member of Board of Education (Two Four-Year Terms) | | | |
| 1A | Todd Cronin | | 678 |
| 1B | Maryann Santos | | 599 |
| 1C | Laurie Kowalsky | | 685 |
| 1D | David Asher | | 356 |
| Vote for Member of Library Board (One Five-Year Term) | | | |
| 2A | Frank Murdock | | 881 |

Total of absentee ballots 14 included in total tally, 0 ineligible
Total of paper ballots 0

Total voters: 1,335 Machine plus 14 absentee Total 1,349

Motion unanimously carried.

Motion by M. Santos, second by M. Castellano, to approve the following:

XII BUSINESS ACTIONS

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District hereby approves the following *Business* Resolutions as listed:

A ACCEPTANCE OF WARRANT

The Board of Education hereby accepts the Warrant of Schedules and Claims as presented by the Internal Claims Auditor to the Treasurer for the month of April 2015.

B) TRANSFER OF FUNDS

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following budget transfer: Transaction #2839-2867.

C) EXTRACLASSROOM ACTIVITY FUNDS

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education accepts the report of the Extra Classroom Activity Funds as submitted April 2015.

D) TAX ANTICIPATION NOTE RESOLUTION OF OYSTER BAY-EAST NORWICH CENTRAL SCHOOL DISTRICT, NEW YORK, ADOPTED MAY 26, 2015, AUTHORIZING THE ISSUANCE OF NOT TO EXCEED \$8,000,000 TAX ANTICIPATION NOTES IN ANTICIPATION OF THE RECEIPT OF TAXES TO BE LEVIED FOR THE FISCAL YEAR ENDING JUNE 30, 2016.

Budget Adoption

Business Actions

Acceptance of Warrant

Transfer of Funds

Extraclassroom Activity Funds

TAN

RESOLVED BY THE BOARD OF EDUCATION OF OYSTER BAY-EAST NORWICH CENTRAL SCHOOL DISTRICT, IN THE COUNTY OF NASSAU, NEW YORK, AS FOLLOWS:

Section 1. Tax Anticipation Notes (herein called "Notes") of Oyster Bay-East Norwich Central School District, in the County of Nassau, New York (herein called "District"), in the principal amount of not to exceed \$8,000,000, and any notes in renewal thereof, are hereby authorized to be issued pursuant to the provisions of Sections 24.00 and 39.00 of the Local Finance Law, constituting Chapter 33-a of the Consolidated Laws of the State of New York (herein called "Law").

Section 2. The following additional matters are hereby determined and declared:

- (a) The Notes shall be issued in anticipation of the collection of real estate taxes to be levied for school purposes for the fiscal year commencing July 1, 2015 and ending June 30, 2016, and the proceeds of the Notes shall be used only for the purposes for which said taxes are levied.
- (b) The Notes shall mature within the period of one year from the date of their issuance.
- (c) The Notes are not issued in renewal of other notes.
- (d) The total amount of such taxes remains uncollected at the date of adoption of this resolution.

Section 3. The Notes hereby authorized shall contain the recital of validity prescribed by Section 52.00 of the Law and shall be general obligations of the District, and the faith and credit of the District are hereby pledged to the punctual payment of the principal of and interest on the Notes and unless the Notes are otherwise paid or payment provided for, an amount sufficient for such payment shall be inserted in the budget of the District and a tax sufficient to provide for the payment thereof shall be levied and collected.

Section 4. Subject to the provisions of this resolution and the Law, and pursuant to Sections 50.00, 56.00, 60.00 and 61.00 of the Law, the power to sell and issue the Notes authorized pursuant hereto, or any renewals thereof, and to determine the terms, form and contents, including the manner of execution, of such Notes, and to execute arbitrage certifications relative thereto, is hereby delegated to the President of the Board of Education, the chief fiscal officer of the District.

Section 5. The Notes shall be executed in the name of the District by the manual signature of the President of the Board of Education, the Vice President of the Board of Education, the District Treasurer, the District Clerk, or such other officer of the District as shall be designated by the chief fiscal officer of the District, and shall have the corporate seal of the District impressed or imprinted thereon which corporate seal may be attested by the manual signature of the District Clerk.

Section 6. This resolution shall take effect immediately.

E) CONSULTANT SERVICES

RESOLVED, upon the recommendation of the Superintendent of Schools, the Interplay Jazz Orchestra is approved to play at this year's Jazz Festival on June 2, 2015. The Orchestra will be paid \$900 for this performance.

**Consultant
Contracts**

F) QUESTAR III

RESOLVED, that the Board of Education of the Oyster Bay-East Norwich CSD upon recommendation of the Superintendent authorizes the Board of Education President to sign two copies of the Fund Surplus Resolution Agreement and Release, which will provide a credit to the Oyster Bay-East Norwich CSD for the rebating of funds that BOCES QUESTAR III collected in order to pay Other Post-Employment Benefits (OPEB) and now has been mandated by the state to liquidate the funds back to the Districts charged the expense. OBEN will receive a credit of \$1,686.46 in the year ending June 30, 2016.

G) CONSULTANT CONTRACTS

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following consultants:

Kin C. Wong: Translator for students taking State Assessments. Mr. Wong will be paid at the contractual rate of \$76.83 per hour for a maximum of 30 hours,

Behnam Attarian: Translator for a student taking State Assessments. Mr. Attarian will be paid at the contractual rate of \$76.83 per hour for a maximum of 25 hours.

Motion unanimously carried.

Motion by R. Dando, second by J. McEvoy, to approve the following:

XIII SPECIAL SERVICES

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District hereby approves the following *Special Services* Resolutions as listed:

A) CPSE/CSE MINUTES

RESOLVED, the Board of Education of the Oyster Bay-East Norwich Central School District has arranged that the following appropriate special education programs and/or services be provided as recommended by the Committee on Special Education:

CPSE:

| | | |
|------------|---|---------------|
| 03/31/2015 | 1 | Annual Review |
| 04/30/2015 | 1 | Annual Review |

CSE:

| | | |
|------------|---|----------------------------|
| 01/29/2015 | 1 | Annual Review |
| 02/05/2015 | 2 | Annual Review |
| 02/05/2015 | 2 | Reevaluation/Annual Review |
| 02/06/2015 | 1 | Annual Review |
| 02/06/2015 | 2 | Reevaluation/Annual Review |
| 02/11/2015 | 1 | Reevaluation/Annual Review |
| 02/11/2015 | 2 | Annual Review |
| 02/13/2015 | 2 | Annual Review |
| 02/23/2015 | 1 | Reevaluation/Annual Review |
| 02/23/2015 | 1 | Annual Review |
| 02/24/2015 | 2 | Annual Review |
| 02/25/2015 | 1 | Annual Review |
| 02/26/2015 | 3 | Annual Review |
| 03/02/2015 | 1 | Annual Review |
| 03/04/2015 | 3 | Annual Review |
| 03/09/2015 | 3 | Annual Review |
| 03/10/2015 | 1 | Reevaluation/Annual Review |

Special Services

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|------------|---|-----------------------------------|
| 7/2015 | 1 | Reevaluation/Annual Review |
| 03/17/2015 | 2 | Annual Review |
| 04/16/2015 | 1 | Requested Review |
| 04/16/2015 | 2 | Reevaluation/Annual Review |
| 04/16/2015 | 1 | Annual Review |
| 04/21/2015 | 1 | Requested Review |
| 04/23/2015 | 1 | Requested Review |
| 04/23/2015 | 2 | Annual Review |
| 04/23/2015 | 1 | Reevaluation/Annual Review |
| 04/29/2015 | 1 | Requested Review |
| 04/30/2015 | 1 | Reevaluation/Annual Review |
| 05/08/2015 | 1 | Initial Eligibility Determination |
| 05/08/2015 | 1 | Annual Review |

Motion unanimously carried.

Motion by M. Santos, second by J. McEvoy, to approve the following:

XIV NEW BUSINESS

New Business

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District hereby approves the following *New Business* Resolutions a listed:

A ELECTION INSPECTORS

RESOLVED, upon the recommendation of Ms. Margaret Nolan, District Clerk, the following are appointed as assistant clerks and election inspectors for the Annual Meeting held on Tuesday, May 19, 2015, hours to be assigned, and to be paid at an hourly rate of \$10.00:

- Lyle Dillon
- Joan Hathaway
- Alexandra Longo
- Francis Kalombo Ngoy
- Gregory Noel
- Francesca Pedalino
- Jacqueline Romeo

Motion unanimously carried.

The Board discussed a date for the Board Retreat. It is scheduled for August 12, 2015.

The Board agreed to send a letter of nomination for Susan Bergtraum, for NYSSBA Area 11 Director.

The Board spoke about a picture received in the Friday packet regarding Oyster Bay Main Street Association Heritage Trail.

The Friday packet was discussed.

The Board accepted questions and comments from the community, on non-agenda items, at this time.

Motion by R. Dando, second by M. Santos, to adjourn at 9:07 P.M.
Respectfully submitted,

Margaret Nolan, District Clerk (Per notes taken by Ryan Butler and Dr. Lisa Mulhall)

