

**MINUTES OF THE BOARD OF EDUCATION
Oyster Bay – East Norwich Central School District**

Date: October 20, 2015
Kind of Meeting: Business Meeting
Location: Oyster Bay High School, Town of Oyster Bay, Nassau County NY
Members Present: Ann Marie Longo, President
Jennifer Romeo-Vice President
Michael Castellano
Todd Cronin
Robin Dando
Laurie Kowalsky
John McEvoy

Members Not Present:

Others Present: Dr. Laura Seinfeld, Superintendent
Stephen Valente, Assistant Superintendent for Finance & Operations
Dr. Lisa Mulhall, Assistant Superintendent for Curriculum, Instruction, & Assessment
Florence Frazer, District Counsel
Joseph Lily, District Counsel
Margaret Nolan, District Clerk
Linda Ninesling, District Treasurer

Ann Marie Longo called the meeting to order at 7:00 P.M.

Robin Dando read a brief biography on Laura Castrogiovanni, a student at Vernon, who led the meeting's pledge of allegiance. Laura was presented with a certificate for her accomplishments.

Ann Marie Longo called for the approval of minutes from the meetings of September 1st, 8th, 11th, 15th, and 29th. The minutes were approved.

Linda Ninesling gave the treasurer's report for the month of September, 2015. The treasurer's report was accepted.

Dr. Seinfeld spoke on the Vernon advanced band who were the youngest to be selected to perform at the NYSSBA Annual Convention in New York City. She expressed what an honor this was and thanked Mr. Rufa, Mr. Devasy and the entire music department for their support. Petr Rufa spoke on the selection process to be chosen to perform and introduced all those students who attended. The students were presented with certificates for their accomplishment.

Dr. Ross, PTA Council President, thanked the Board of Education for their tireless efforts and hard work for the children of the District. Along with members of PTA Council, she presented each Board member with a small token of appreciation.

Dr. Seinfeld stated that along with the administrative team she tried to come up with a way to show appreciation to the Board. She stated that the administrative team had been asked to come up with various activities to invite Board members to join over the next few weeks. She presented each Board member with a list of various activities taking place through October 31st and asked each Board member to RSVP to Mrs. Nolan by October 22nd with which activities they planned to attend.

Call to Order

Approval of Minutes

Treasurer's Report

Superintendent's Report

Dr. Seinfeld stated that she had an opportunity to hear the Commissioner of the New York State Education Department speak on updates that are planned regarding the 3-8 assessments. She spoke briefly on some of these anticipated changes which include moving to computerized testing.

Dr. Seinfeld spoke again on the Community Book Club. The shared reading experience this time is Fish in a Tree. She reviewed some of the past books that were read.

Ann Marie Longo introduced Marianne Van Duyne, from R.S. Abrams & Co., who presented the External Audit Report. Ms. Van Duyne stated that audit report went very smoothly and they were happy with the results. She showed a presentation of an overview of the audit, which included review of the financials, overall fiscal health and the importance of financial health. She stated that the District received an unmodified opinion on the June 30, 2015 financial statement. There were no significant deficiencies, no material weakness and all prior recommendations were implemented. She spoke on reserve funds and unassigned fund balance. The Board asked Ms. Van Duyne questions based on the External Audit Report and Mrs. Longo asked any community members who had question on the audit report to ask them at this time.

Ann Marie Longo stated that a representative from Seneca Consulting Group was present to speak on the Affordable Care Act Employer Reporting and what it means to the District. They explained a little bit about the Affordable Care Act and the responsibilities of the employer regarding offering health care to employees. He reviewed some of the mandates as well as the in-depth reporting process and explained that failure to report this information on time can result in fines of as much as \$2,000 per full time employee. He explained what their service offers to the District and stated that they currently provide this service to over 70 school Districts in the area. The Board asked questions based on the presentation.

Steve Valente gave a presentation on the proposed bond financial impact. Mr. Valente reviewed the five key areas and a bond breakdown which includes \$6,990,791 for the art/music expansion and 826,000 for security enhancements; including scope of work for both projects. Mr. Valente presented the estimated tax impact of the proposed bond, current vs. future debt comparison, and financial facts relative to the bond. He reviewed bond financial facts which included old and new debt service figures stating that the District's bond rating is an AA1 which is excellent. The Board asked questions based on the bond presentation and financials.

Lisa Mulhall spoke on conversations that took place at the last PTA Council meeting involving increased relationships with local organizations such as Sagamore Hill and Raynam Hall. She stated that the fourth grade was currently working with the TR Bird Sanctuary and the Audubon Society. She thanked the PTA Council for sharing their ideas the fourth grade team for putting them into action.

The Board accepted questions and comments from the community, on agenda items, at that this time.

Motion by M. Castellano, second by J. McEvoy, to approve the following:

X PERSONNEL ACTIONS

A) Professional Personnel

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District hereby approves the following *Professional Personnel and Civil Service Personnel* Resolutions as listed:

Personnel Actions

1. **APPOINTMENTS**

- | | | | |
|-----|----------------------------------|---|---|
| 1.1 | BIANCA SINGER | Position:
Effective:
Period Date:
Certification:
Salary:
Assigned to: | Resident Substitute
October 21, 2015
2015-2016 School Year
Initial – Childhood Education
\$100 per day/3 days per week
Roosevelt School |
| 1.2 | SUSAN VALZOVANO | Position:
Status:
Effective:
Period Date:
Certification:
Salary:
Assigned to:
Replacing: | Teaching Assistant
5.5 hours per day
October 21, 2015
2015-2016 School year
Professional – Elementary
\$25.23 per hour (Grant Funded)
Roosevelt School/AIS
J. Wiggers (resigned) |
| 1.3 | SUPERINTENDENT’S CONF. DAY | Positions:
Status:
Salary: | Presenters @ Supt.’s Conf. Day
Preparation
\$78.56/hr. – A list will be appended
to the minutes of this meeting. |
| 1.4 | TEACHERS & TEACHER
ASSISTANTS | Position:
Status:
Effective:
Salary: | Substitutes for after school
programs
Current Certified Employees
2015-2016 School Year
Teachers – \$78.56/hr.
Teacher Assistants – \$25.23/hr. |
| 1.5 | SUBSTITUTE TEACHERS | Effective:
Assigned to:
Salary: | 2015-2016 School Year
On-call – as needed
\$100 per day |
| 1.6 | KRISTYN VELEZ | Position:
Effective:
Period Date:
Salary:

Assigned to: | A.M./P.M. Detention
October 19, 2015
2015-2016 School Year
\$20 per period/maximum
8 periods per week.
High School |

Appointments

2. **SALARY CHANGES**

- | | |
|----------------|---|
| Effective: | August 31, 2015
(unless noted otherwise) |
| Status: | Completion of graduate work |
| Salary: | As per Agreement between the
OBENCSD and the OBENTA. |
| Boucher, Diana | |
| From | MA+45, Step 8 (\$102,376) |
| to | MA+60, Step 8
(Effective 10/1/15) \$105,378 |
| Flatley, Nancy | |
| From | MA+45, Step 9 (\$104,777) |
| to | MA+60, Step 9 \$107,779 |

Salary Changes

Fox, Benjamin		
From	MA+15, Step 4	(\$84,360)
to	MA+30, Step 4	\$89,767
Giannetta, Michael		
From	MA+60, Step 3	(\$93,367)
to	MA+75, Step 3	\$96,373
Griffin, Sandra		
From	MA+60, Step 16	(\$126,024)
to	MA+75, Step 16	\$129,064
Hallock, Amy		
From	MA+45, Step 7	(\$99,975)
to	MA+60, Step 7	\$102,976
Kaufman, Kimberly		
From	MA+45, Step 9	(\$104,777)
to	MA+60, Step 9	\$107,779
Kiamos, Justin		
From	MA+45, Step 9	(\$104,777)
to	MA+60, Step 9	\$107,779
Lieberman, Rebecca		
From	MA, Step 2	(\$73,555)
to	MA+15, Step 2	\$79,558
Morgan, Margaret		
From	MA+60, Step 28	(\$138,681)
to	MA+75, Step 28	\$141,850
O'Connor, Christine		
From	MA+30, Step 6	(\$94,569)
to	MA+45, Step 6	\$97,573
Paladino, Jessica		
From	MA, Step 10	(\$92,770)
to	MA+15, Step 10	\$98,775
Sommo, Frank		
From	MA+15, Step 7	(\$91,567)
to	MA+30, Step 7	\$96,969
Stiles, Tara		
From	MA+30, Step 14	(\$114,807)
to	MA+45, Step 14	\$117,837
Zambelli, Tracy		
From	MA+45, Step 10	(\$107,180)
to	MA+60, Step 10	\$110,181

G) 2015-2016 BUDGET ADJUSTMENT

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District hereby approves an adjustment in the amount of \$5,792.79 to the 2015-2016 budget which represents excess cost of issuance funds related to the recent refunding of the construction serial bond. The funds will be used toward the repayment of the existing debt service (i.e. bonds).

**2015-2016
Budget
Adjustment**

H) CONSULTANT CONTRACTS

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following consultants:

**Consultant
Contracts**

Dr. Steven Baron: Presentation on “Enhancing Resilience in Children” for Superintendent’s Conference Day, November 3, 2015. He will be paid \$250.

Linda Shannon (LNL Signing): Ms. Shannon will provide ASL translation services for a maximum of two hours per day at the rate of \$75 per hour.

Discussion: John McEvoy asked a question on the Extraclassroom activity funds. Mr. Valente explained. Jennifer Romeo asked for some clarification on the transfer of funds.

Motion unanimously carried.

Motion by M. Castellano, second by J. McEvoy, to approve the following:

XII SPECIAL SERVICES

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District hereby approves the following *Special Services* Resolutions as listed:

**Special
Services**

A) CPSE/CSE MINUTES

RESOLVED, the Board of Education of the Oyster Bay-East Norwich Central School District has arranged that the following appropriate special education programs and/or services be provided as recommended by the Committee on Special Education:

**CPSE/CSE
Minutes**

CPSE:

09/30/2015	1	Program Review
10/01/2015	2	Initial Eligibility Determination
10/07/2015	1	Requested Review
10/14/2015	1	Amendment – Agreement No Meeting
10/16/2015	1	Requested Review Transfer Student

CSE:

09/22/2015	1	Amendment – Agreement No Meeting
09/29/2015	1	Reevaluation Transfer Student
09/30/2015	4	Requested Review
10/01/2015	1	Requested Review Transfer Student
10/05/2015	3	Requested Review
10/07/2015	1	Amendment – Agreement No Meeting
10/09/2015	1	Requested Review
10/15/2015	1	Requested Review
10/15/2015	1	Amendment – Agreement No Meeting
10/16/2015	1	Requested Review

504

10/02/2015	1	Amendment
10/02/2015	1	Requested Review Transfer Student
10/02/2015	1	Initial Eligibility Determination
10/05/2015	1	Initial Eligibility Determination
10/15/2015	1	Initial Eligibility Determination

B) SERVICE CONTRACTS/OBEN DISTRICT OF RESIDENCE/2015-16

WHEREAS, Education Law 3602-c provides that the Board of Education shall provide special education services to students with disabilities when such students attend schools located outside the Oyster Bay-East Norwich Central School District, and

NOW, therefore, be it resolved that the district of residence shall pay the district of location as contracted with the districts providing special education services and facilities for the number of children attending the following school subject to verification of names and addressed by the district of residence and proof of the services provided.

District of Location

Glen Cove
Hicksville
Locust Valley
North Shore
South Huntington
Uniondale

C) SERVICE CONTRACTS/OBEN-DISTRICT OF LOCATION/2015-16

WHEREAS, Section 3602-c of the Education Law provides that the Board of Education shall provide special education services to parentally-placed students with disabilities when such students attend private schools located within the Oyster Bay-East Norwich Central School District but reside in another school district, and

WHEREAS, a request for such special education services had been made by the following school authorities for the number of children and

WHEREAS, such contracts to furnish services nominated hereunder are authorized under the provisions of Section 3602-c of the Education Law,

NOW, therefore, be it resolved that this district contracts with the district of residence to provide special education services and facilities for children attending the non-public schools within the boundary of Oyster Bay-East Norwich Central School District, subject to verification of names and addresses by the district of residence and proof of the services provided.

District of Residence

Cold Spring Harbor
Copiague
Deer Park
East Islip
East Meadow
Garden City
Glen Cove
Hicksville
Huntington
Island Trees
Levittown
Locust Valley
Mineola
Massapequa
North Shore
Plainview
Seaford
Smithtown
South Huntington
Syosset
West Hempstead

D) STIPULATION OF SETTLEMENT

BE IT RESOLVED that the Board of Education of the Oyster Bay-East Norwich Central School District hereby approves the terms and conditions of the Stipulation of Settlement resolving a certain matter between the District and the parents of a student classified by the District's CSE and identified by student number 90631; and

BE IT FURTHER RESOLVED that the Board of Education authorizes the President of the Board to executive the Stipulation of Settlement as approved on the Board's behalf.

Motion unanimously carried.

Motion by M. Castellano, second by J. McEvoy, to approve the following:

XIII NEW BUSINESS

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District hereby approves the following *New Business* Resolutions as listed:

A ADOPT/REVISE POLICIES

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District adopts the following policies:

Annual Review Policies

- 3410 - Code of Conduct
- 5210 - District Investments
- 5410 - Purchasing: Competitive Bidding and Offering
- 5651 - School Safety Plan
- 7110 - Comprehensive Student Attendance Policy

- 1338 Duties of the School Physician
- 5610 Facilities: Inspection, Operation and Maintenance
- 6215 Disciplining of a Tenured Teacher or Certified Personnel
- 7220 Graduation Requirements
- 7330 Student Searches & Interrogation
- 7410 Sports and the Athletic Program
- 7570 Supervision of Students (New)
- 7611 Children with Disabilities
(Identification and Register of Children with Disabilities)
- 8250 Instruction for English Language Learners
- 8443 Driver Education (New)

Motion unanimously carried.

Dr. Seinfeld spoke on the Athletic Hall of Fame inductions that will be held on October 31st in the gym lobby. She invited all Board members to attend and stated that Mrs. Longo will be speaking at this event.

The Friday packet was discussed.

Todd Cronin spoke on the transportation matter that has been taking place and asked if this could be reviewed every year? Ann Marie Longo stated that the internal auditors will do an audit and this should be part of that audit.

Stipulation of Settlement

New Business

Adopt/Revise Policies

Friday Packet

Mr. Castellnano spoke on the problems in the parking lots, particularly at Vernon. Dr. Seinfeld stated that this is on the PTA Council list as well. Steve Valente stated that the police are going to try to keep up their presence also. Dr. Castellano asked if the security guards could take license plate numbers as well.

Jennifer Romeo asked for an update on safety and security. Ann Marie Longo asked when the next Safety Team Committee meeting was. Mr. Cronin stated it was November 16th. Ann Marie Longo suggested that it would make sense to have a report at the November 17th meeting since it was the day after the Safety Team meeting. Things they would like a report on are: what is in place now, what will be in place six months from now and things that are not going to cost that much money should be in place now.

The Board members who attended the NYSSBA Conference spoke on their experiences and what they took away from it. Todd Cronin spoke on the fact that a lot of schools were looking into tablets and asked if the District was headed in that direction. Lisa Mulhall indicated that the big picture is to move to a one-one initiative and will be looking into this over the course of the year. Prior to this year, the basic infrastructure was unable to accommodate moving forward in many areas. However, since this has now been improved she is confident that more learning will take place online and less on paper. The Board would like to see where we are and where the District is planning on going regarding instructional technology.

The Board had a discussion regarding online learning as opposed to textbooks.

Mr. McEvoy stated that the resolution vote was very interesting but it ended earlier than planned.

The Board discussed the possibility of non-profit groups paying if extra security is needed during the times they use District facilities. They discussed which groups are non-profit.

The Board accepted questions and comments from the community, on non-agenda items, at this time.

Motion by R. Dando, seconded by J. Romeo, to enter into executive session at 9:45 P.M.
Motion by R. Dando, seconded by J. Romeo to claim out of executive session at 10:50 P.M.
Motion by R. Dando, seconded by J. Romeo to adjourn at 10:50 P.M.

Respectfully submitted,

Margaret Nolan
District Clerk

Public Comments

Executive Session

Adjournment

