

**MINUTES OF THE BOARD OF EDUCATION  
Oyster Bay – East Norwich Central School District**

**Date:** October 6, 2015  
**Kind of Meeting:** Workshop Meeting  
**Location:** Oyster Bay High School, Town of Oyster Bay, Nassau County NY  
**Members Present:** Ann Marie Longo, President  
Jennifer Romeo-Vice President  
Michael Castellano  
Todd Cronin  
Robin Dando  
Laurie Kowalsky  
John McEvoy

**Members Not Present:**

**Others Present:** Dr. Laura Seinfeld, Superintendent  
Stephen Valente, Assistant Superintendent for Finance & Operations  
Dr. Lisa Mulhall, Assistant Superintendent for Curriculum, Instruction, & Assessment  
Kathryn Zucconi (Audit Committee Member)

Ann Marie Longo called the meeting to order at 6:15 P.M. Motion by R. Dando, second by J. Romeo, to enter into executive session for the purpose of an Audit Committee meeting. Motion by R. Dando, second by J. Romeo, to claim out of executive session at 7:05 P.M.

Dr. Seinfeld indicated that Dr. Lisa Mulhall would be presenting on the 2014/2015 standardized achievement data. Dr. Mulhall stated that this was one of the Board goals for the year. Dr. Mulhall reviewed the data for English Language Arts, Mathematics and Science. She showed the subgroup performance in grades 3-8 compared to the region and math in grades 3-7. She showed the number of students not tested stating that the refusal rate dropped slightly for grade 4 science. Dr. Mulhall compared results of students who took the grade 3-8 assessments with other schools through Nassau County. Dr. Mulhall showed the data on Regents exams comparing years 2012-2015. She reviewed which subject areas took the Common Core exams and showed those results comparing Oyster Bay with the region.

Dr. Mulhall reviewed Advanced Placement (AP) offerings that ran during the 2014/2015 school year, the total number of AP exams administered, percentage of students earning “3” or higher; and results, and compared Oyster Bay results with other schools throughout the County. Dr. Mulhall stated that she felt the District has made great strides in the Common Core area, however, there is still much work to be done and adjustments will be made where needed. The Board asked questions relative to Dr. Mulhall’s presentation.

Dr. Seinfeld followed up from the last two meetings on the progress in following policies and procedures relative to District wide safety. Steve Valente reviewed information that was sent home in the Friday Packet relative to the plan and costs associated with the anticipated safety initiatives. He reviewed the estimated costs of hiring District security rather than outside companies, door alarms, additional card readers and the possibility of charging outside groups for additional costs. Mr. Valente reviewed the differences between lockout and lockdown and the number of safety drills required.

**Call to Order  
Executive Session**

**Superintendent’s  
Report**

The Board asked questions relative to safety and security. A discussion ensued regarding community members being allowed to use outside facilities during school hours. Particularly relative to the use of the track. After much discussion Ann Marie Longo polled the Board for their opinion:

- Laurie Kowalsky – Yes only to community members
- Ann Marie Longo – Yes
- Jennifer Romeo – Yes
- Robin Dando – Yes
- Michael Castellano – No
- John McEvoy – Not during school hours
- Todd Cronin – Not during school hours.

The Board reviewed polices that were suggested by the Policy Committee for revision or adoption. The policies will be on the next agenda for adoption.

The Board accepted questions and comments from the community, on agenda items, at this time.

Motion by R. Dando, second by L. Kowalsky, to approve the following:

**III PERSONNEL ACTIONS**

**A) Professional Personnel**

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District hereby approves the following *Professional Personnel and Civil Service Personnel* Resolutions as listed:

1. **RESCIND APPOINTMENT**

- 1.1 MICHELLE ARENELLA
  - Position: Teaching Assistant
  - Effective: September 29, 2015
  - Status: Accepted a Position Elsewhere
  - Assigned to: High School

2. **APPOINTMENTS**

- 2.1 CAITLIN DILLON
  - Position: Special Education Teacher
  - Status: Probationary (previously appointed As a p/t .5 teacher)
  - Effective: October 7, 2015
  - 1<sup>st</sup> year of a 4 year probation period
  - Period Date: 10/7/15 – 10/7/19
  - Tenure Area: Special Education
  - Certification: Initial – Students W/Disabilities Grade 1-6
  - Salary: MA, Step 1 – \$66,834 (prorated)
  - Assigned to: Vernon School
  - Replacing: New
- 2.2 CHRISTINE ROONEY
  - Position: Resident Substitute
  - Effective: October 8, 2015
  - Period Date: 2015-2016 School Year
  - Certification: Permanent – Elementary Education
  - Salary: \$100 per day/2 days per week
  - Assigned to: Roosevelt

**Public Comments**

**Personnel Actions**

**Rescind Appointment**

**Appointments**



a whole listed in attachment A hereto is classified as a Type II Action as defined by Section 617.5(c)(8) of the SEQRA Regulations and therefore requires no further review;

BE IT FURTHER RESOLVED, that the Board of Education hereby shall forward an official copy of this Resolution to the New York State Education Department together with a copy of the final Project acceptance, upon receipt, from the New York State Office of Parks, Recreation and Historic Preservation, in connection with its request for approval of said Project from the New York State Education Department.

**A RESOLUTION OF THE OYSTER BAY-EAST NORWICH CENTRAL SCHOOL DISTRICT, NEW YORK, ADOPTED OCTOBER 6, 2015, CALLING A SPECIAL DISTRICT MEETING TO AUTHORIZE THE EXPENDITURE OF MONEYS FOR SCHOOL PURPOSES AND THE LEVY OF A TAX THEREFOR.**

**RESOLUTION OF THE OYSTER BAY-EAST NORWICH CENTRAL SCHOOL DISTRICT, NEW YORK, ADOPTED OCTOBER 6, 2015, CALLING A SPECIAL DISTRICT MEETING TO AUTHORIZE THE EXPENDITURE OF MONEYS FOR SCHOOL PURPOSES AND THE LEVY OF A TAX THEREFOR.**

RESOLVED BY THE BOARD OF EDUCATION OF THE OYSTER BAY-EAST NORWICH CENTRAL SCHOOL DISTRICT, IN THE COUNTY OF NASSAU, NEW YORK AS FOLLOWS:

Section 1. A Special District Meeting of the qualified voters of the Oyster Bay-East Norwich Central School District, in the County of Nassau, New York (the "District"), shall be held within the District, on **Thursday, December 10, 2015** at 7:00 o'clock A.M. (Prevailing Time) in the lobby of the gymnasium of the Oyster Bay High School, East Main Street, Oyster Bay, New York, as provided in the Notice calling said Special District Meeting hereinafter prescribed. The voting at such Special District Meeting shall be by voting machine, as provided by the Education Law, and the polls shall remain open from 7:00 o'clock A.M. until 9:00 o'clock P.M. (Prevailing Time) on said day and as much longer as may be necessary to enable the voters, then present, to cast their votes.

Section 2. The business to be acted upon at said Special District Meeting shall be as stated in the Notice thereof, and the District Clerk is hereby authorized and directed to cause the Notice of said Special District Meeting to be published in "*Oyster Bay Enterprise Pilot*" and "*The Guardian*," two newspapers having a general circulation in the District, such publications to be made four (4) times within the seven (7) weeks next preceding such Special District Meeting, the first publications to be at least forty-five (45) days prior to the date of said Special District Meeting.

Section 3. Said Notice of Special District Meeting shall be substantially in the following form:

**NOTICE OF SPECIAL DISTRICT MEETING  
OF THE OYSTER BAY-EAST NORWICH CENTRAL SCHOOL DISTRICT,  
IN THE COUNTY OF NASSAU, NEW YORK**

**NOTICE IS HEREBY GIVEN** that the Board of Education of the Oyster Bay-East Norwich Central School District, in the County of Nassau, New York, has adopted a resolution on October 6, 2015, authorizing a Special District Meeting of the qualified voters of said School District to be held on **Thursday, December 10, 2015** from 7:00 o'clock A.M. to 9:00 o'clock P.M. (Prevailing Time) in the lobby of the gymnasium of the Oyster Bay High School, East Main Street, Oyster Bay, New York, for the purpose of voting upon the following Bond Proposition:

**Special District  
Meeting Bond  
Referendum**

BOND PROPOSITION

RESOLVED:

(a) That the Board of Education of the Oyster Bay-East Norwich Central School District, in the County of Nassau, New York (the "District"), is hereby authorized to undertake a school facilities improvement project (the "Project") substantially as described in a plan prepared for the District by BBS Architects Landscape Architects and Engineers PC, (the "Plan") which is on file and available for public inspection at the office of the District Clerk; consisting of (i) the construction of art and choral room additions, the partial reconstruction and construction of alterations and improvements to existing music and art facilities, and the installation of air-conditioning at the Oyster Bay High School, at the estimated cost of not to exceed \$6,990,791 and (ii) District-wide security system upgrades and enhancements, at the estimated cost of not to exceed \$826,000; the foregoing to include all original furnishings, equipment, machinery, apparatus and ancillary or related site, demolition and other work required in connection therewith; and to expend therefor, including preliminary costs and costs incidental thereto and to the financing thereof, an amount not to exceed the estimated total cost of \$7,816,791; provided that the detailed costs of the components of the Project as set forth in detail in the Plan may be reallocated among such components if the Board of Education shall determine that such reallocation is in the best interests of the District;

(b) that a tax is hereby voted in the amount of not to exceed \$7,816,791 to finance such cost, such tax to be levied and collected in installments in such years and in such amounts as shall be determined by said Board of Education; and

(c) that in anticipation of said tax, bonds of the District are hereby authorized to be issued in the aggregate principal amount of not to exceed \$7,816,791 and a tax is hereby voted to pay the interest on said bonds as the same shall become due and payable.

Such Bond Proposition shall appear on the ballot labels to be inserted in the voting machines used for voting at said Special District Meeting in substantially the following condensed form:

BOND PROPOSITION

YES

NO

RESOLVED:

(a) That the Board of Education of the Oyster Bay-East Norwich Central School District is hereby authorized to construct various additions, alterations and improvements at the Oyster Bay High School and upgrade and enhance District-wide security systems, and to expend therefor not to exceed \$7,816,791; (b) that a tax is hereby voted in the amount of not to exceed \$7,816,791 to finance such cost, such tax to be levied and collected in installments in such years and in such amounts as shall be determined by said Board of Education; and (c) that in anticipation of said tax, bonds of the District are hereby authorized to be issued in the aggregate principal amount of not to exceed \$7,816,791 and a tax is hereby voted to pay the interest on said bonds as the same shall become due and payable.

The voting will be conducted by ballot on voting machines as provided in the Education Law and the polls will remain open from 7:00 o'clock A.M. to 9:00 o'clock P.M. (Prevailing Time) and as much longer as may be necessary to enable the voters then present to cast their ballots

**NOTICE IS FURTHER GIVEN** that pursuant to Education Law §2014, personal registration of voters is required, and no person shall be entitled to vote at the Special District Meeting whose name does not appear on the register of the School District.

**PLEASE TAKE FURTHER NOTICE** that the register of the qualified voters of said School District prepared for the Annual Election held on May 19, 2015, shall be used as the basis for the preparation of the register for the Special District Meeting to be held on December 10, 2015. Any person whose name appears on such register or who shall have been previously registered for any Annual or Special District Meeting or Election and who shall have voted at any Annual or Special District Meeting or Election held or conducted at any time since January 1, 2011, will not be required to register personally for this Special District Meeting. In addition, any person otherwise qualified to vote who is registered with the Board of Elections of Nassau County under the provisions of the Election Law shall be entitled to vote at said Special District Meeting without further registration.

**PLEASE TAKE FURTHER NOTICE** that voter registration for the School District is ongoing up to and including Friday, December 4, 2015 from 8:00 o'clock A.M. until 1:00 o'clock P.M. and from 2:00 o'clock P.M. until 4:00 o'clock P.M. (Prevailing Time), Monday through Friday, excluding legal holidays, at the office of the District Clerk, McCouns Lane, Oyster Bay, New York. Registration shall also take place at the James H. Vernon School, 880 Oyster Bay Road, East Norwich, New York, and the Theodore Roosevelt School, 150 West Main Street, Oyster Bay, New York, between the hours of 8:00 o'clock A.M. and 12:00 o'clock P.M. and from 1:00 o'clock P.M. to 4:00 o'clock P.M. (Prevailing Time), Monday through Friday, up to and including December 4, 2015.

The register of the School District will be filed in the office of the District Clerk, and will be open for inspection by any qualified voter of the District between the hours of 8:00 o'clock A.M. and 4:00 o'clock P.M. (Prevailing Time) on each of the five (5) days prior to the day set for the Special District Meeting, except Sunday, and by appointment only on Saturday, December 5, 2015.

NOTICE IS FURTHER GIVEN that applications for absentee ballots may be applied for at the Office of the District Clerk, McCouns Lane, Oyster Bay, New York, between the hours of 9:00 o'clock A.M. and 4:00 o'clock P.M. (Prevailing Time) Monday through Friday, excluding holidays. If the ballot is to be mailed to the voter, the completed application must be received by the District Clerk no later than Thursday, December 3, 2015. If the ballot is to be delivered personally to the voter at the office of the District Clerk, the completed application must be received by the District Clerk no later than Wednesday, December 9, 2015. Absentee ballots must be received by the District Clerk no later than 5:00 o'clock P.M. (Prevailing Time), on Thursday, December 10, 2015.

A list of all persons to whom absentee ballots shall have been issued will be available in the office of the District Clerk between the hours of 9:00 o'clock A.M. and 4:00 o'clock P.M. (Prevailing Time) on each of the five (5) days prior to the day set for the Special District Meeting, except Saturday and Sunday.

Only qualified voters who are duly registered will be permitted to vote. The last day to register to vote is Friday, December 4, 2015.

**BY THE ORDER OF THE BOARD OF EDUCATION**

Dated: October 6, 2015

Margaret Nolan  
District Clerk

Section 4. The vote upon the Bond Proposition to be submitted to the qualified voters shall be by ballot on voting machines, and the District Clerk is hereby authorized and directed to have the necessary ballot labels printed for the said voting machines, in form corresponding as nearly as may be with the requirements of the Education Law.

Section 5. The proceeds of the bonds authorized pursuant to the Bond Proposition set forth in Section 3 hereof, and any bond anticipation notes issued in anticipation of said bonds, may be applied to reimburse the District for expenditures made for the purpose or purposes for which said bonds are authorized. The foregoing statement of intent with respect to reimbursement is made in conformity with Treasury Regulation Section 1.150-2 of the United States Treasury Department.

Section 6. This resolution shall take effect immediately.

**C) SENECA CONSULTING GROUP/AUTHORIZATION TO SIGN CONTRACT**  
 RESOLVED, upon the recommendation of the Superintendent of Schools, the President of the Board of Education is authorized to sign the contract between Seneca Consulting Group and the School District for the 2015 - 2016 school year to provide on-going monitoring of employee hours, documentation of offering of minimum essential health care coverage and plan affordability and the new IRS reporting requirements 1095C (Parts I & II), 1094C and 6055 at a cost of \$17,000.00 for the ongoing ACA administration and Minimum Value Plan RFP and a fee of \$285/hour for any additional consulting requested.

**Authorization to Sign Contract Seneca Consulting**

**D AWARD OF BID/ATHLETIC, PHYSICAL EDUCATION & HEALTH 2015-16**

WHEREAS, the Oyster Bay – East Norwich Central School District has solicited and received sealed bids for Athletic, Physical Education & Health Supplies.

**Award of Bid**

BE IT RESOLVED therefore that, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay – East Norwich Central School District hereby accepts that the following bid proposals are the lowest responsible bidders, meet bid specifications, and awards the respective purchase contract to the following vendors:

Baxters Sport Shop Inc.	Baseball Hats	72	\$ 8.98
250 West Merrick Road	Baseball Undershirts	4 doz	\$ 63.95
Valley Stream, NY 11580	New Era Fitted Baseball Hat	24	\$ 8.98
	JV Award Shirts	200	\$ 2.95
	Turkey Bowl T-Shirts, Purple	25	\$ 3.55
	Turkey Bowl T-Shirts, Gold	25	\$ 3.55
	Badger Black Compression Shorts	10	\$ 8.95
	Wrestling Team Shorts	36	\$ 6.75
Triple Crown Sports	Homecoming T-Shirts	100	\$ 3.50
872 South Beverwick Road			
Parsippany, NJ 07054			
South Shore Outdoor Store	Rawlings Wht&Ppl Baseball Pants	48	\$ 30.00
1760 Fifth Avenue	Girls Home & Away Uniforms	24 set	\$ 74.90
Bay Shore, NY 11706	7/8 Awards String Backpacks	100	\$ 2.89
	Track & Field T-Shirts	100	\$ 2.99
	Wrestling Singlet	24	\$ 59.00
	Wrestling Russell T-Shirts	36	\$ 4.85

Riddell/All American Rawlings Gray Baseball Pants 24 \$ 17.56  
669 Sugar Lane  
Elyria, OH 44035

Passon’s Sports Alleson Mesh Shorts 12 \$ 7.99  
P.O. Box 49 Asics Mesh Black Sport Gear Bag 24 \$ 32.00  
Jenkintown, PA 19046

Discussion: Dr. Castellano asked a question on Item “C” Seneca Consulting Group. The Board had a discussion regarding their services. Ann Marie Longo polled the Board as to whether they wanted to approve or table item “C”. The vote was 6 – 1 to not table Item “C” however, the Board asked for a presentation from Seneca on their services.

- A Longo – Approve
- J. Romeo - Approve
- R. Dando –Approve
- M. Castellano – Table
- J. McEvoy –Approve
- L. Kowalsky - Approve
- T. Cronin – Approve

Motion unanimously carried  
Motion by R. Dando, second by J. McEvoy, to approve the following:

**V SPECIAL SERVICES**

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District hereby approves the following *Special Services* Resolution as listed:

**Special Services**

**A TUITION CONTRACT**

RESOLVED, upon the recommendation of the Superintendent of Schools, the President of the Board of Education of the Oyster Bay – East Norwich Central School District is authorized to sign a Special Education Instructional Services Contract with the Great Neck Union Free School District for the purpose of having one student attend special classes at Great Neck for the 2015-16 school year

**Tuition Contract**

Motion unanimously carried.

Motion by R. Dando, second by M. Castellano, to approve the following:

**VI NEW BUSINESS**

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District hereby approves the following *New Business* Resolution as listed:

**New Business**

**A STIPULATION OF SETTLEMENT**

BE IT HEREBY RESOLVED that the Board of Education of the Oyster Bay-East Norwich Central School District approves the Stipulation of Settlement between the District and Brian Hulsen, and simultaneously accepts Mr. Hulsen’s resignation from the District effective September 30, 2015; and

**Stipulation of Settlement**

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said Stipulation of Settlement on behalf of the District.  
Motion unanimously carried.

The Friday packet was discussed.

Jennifer Romeo asked a question on security. The Board requested additional information from Intra Logic.

Ann Marie Longo asked a question on the bus transportation eligibility situation. Dr. Seinfeld explained that there are four families in that one particular area that do not meet the appropriate requirements. The Board asked many questions relative to this situation. They asked if an annual audit can be done to monitor this type of situation. Dr. Seinfeld and Mr. Valente will look into this, possibly every other year might make more sense.

Michael Castellano asked a question on why sophomores are not able to attend the college fair. Dr. Seinfeld++23 explained that the representatives are here for a short period of time and it is felt that time is best spent with juniors and seniors.

The Board accepted questions and comments from the community, on non-agenda items, at this time.

Motion by J. Romeo, second by R. Dando, to adjourn at 9:30 P.M.

Respectfully submitted,

Margaret Nolan  
District Clerk

**Friday Packet**

**Public Comments**

**Adjournment**