

**MINUTES OF THE BOARD OF EDUCATION  
Oyster Bay – East Norwich Central School District**

**Date:** November 17, 2015  
**Kind of Meeting:** Business Meeting+  
**Location:** Oyster Bay High School, Town of Oyster Bay, Nassau County NY  
**Members Present:** Ann Marie Longo, President  
Jennifer Romeo-Vice President  
Michael Castellano  
Todd Cronin  
Robin Dando  
Laurie Kowalsky  
John McEvoy

**Members Not Present:**

**Others Present:** Dr. Laura Seinfeld, Superintendent  
Stephen Valente, Assistant Superintendent for Finance & Operations  
Dr. Lisa Mulhall, Assistant Superintendent for Curriculum, Instruction, & Assessment  
Florence Frazer, District Counsel  
Margaret Nolan, District Clerk  
Linda Ninesling, District Treasurer

.Ann Marie Lon go called the meeting to order at 7:00 P.M.

**Call to Order**

Dr. Seinfeld asked for a moment of silence in memory of the people of France.

John McEvoy read a brief biography on Zachary Hertlein, a student from Roosevelt, who led the meeting in the pledge of allegiance. Zachary was presented with a certificate for his accomplishments.

Ann Marie Longo called for the approval minutes from the meetings of October 6<sup>th</sup>, 20<sup>th</sup>, and 22<sup>nd</sup>. The minutes were approved.

**Approval of Minutes**

Ann Marie Longo introduced students who gave a short performance from the show they will be performing on Friday evening.

Steve Valente gave the treasurer’s report for the month of October, 2015. The treasurer’s report was accepted.

**Treasurer’s Report**

Dr. Castellano reported on correspondence received by the Board.

Dr. Seinfeld spoke on the proposed bond. She reminded everyone that the date was changed from December 10<sup>th</sup> to December 17<sup>th</sup>. She explained the date needed to be changed to meet legal deadlines since the Board listened to the community and will put the bond vote up as two separate propositions. She stated that the first portion of the December 1<sup>st</sup> meeting will be dedicated to the Bond. Renditions and outlines of the work to be done will be at each building. Mr. Valente and Dr. Seinfeld will be meeting with various community groups over the next couple of weeks.

**Superintendent’s Report**

Danielle Sugar, Student Council president, gave an update on happenings at the high school. She stated the annual food drive that took place this past week was very successful.

Mr. Tim Green gave the annual fire inspection report, which this year took place before school opened. He explained some of the difficulties in it being done before school, however, the District was very cooperative in helping to make it work. He reviewed some changes that were made in the filing of this report. He said that the District was in compliance and any minor items that needed taking care of were done immediately.

Mr. Valente gave an update on the security and safety enhancements that have been taken care of since the beginning of the school year. The Board was presented with a list of items that were taken care of before September. He reviewed some of the discussions that took place at the last Safety Committee meeting. He reviewed the changes to be made regarding the entryway vestibules at each building and showed photos from other schools and what they could look like. He reviewed the visitor management system and some of the concerns that the Board and community had. He stated that the visitor management system is customizable and there are other types of identification that can be presented in lieu of a driver's license. He stated that the committee discussed the use of walkie talkies versus cell phones and decided that walkie talkies would be provided to the security guards. Mr. Valente discussed the issue of security in the buildings during the evening and when they are used by outside groups. If the Board felt there was a need for security during these times, the committee feels the groups should be billed. The Board discussed how this could be handled. Ann Marie Longo polled the Board and it was unanimous that there will only be security present when students are in the buildings during school and during school sponsored events. Ann Marie Longo stated that each event needs to be looked at individually to see how best to provide this security.

The Board asked Mr. Valente questions relative to the new entryways at each building and what type of visitor management systems other schools are using. Mr. Valente is working on compiling a list of these systems. Mrs. Romeo asked a question on the text alert system and was it up and running. Dr. Seinfeld stated that parents currently have the option to have text messages sent and they are looking into including students as well. Mr. Valente stated that this information is on the District website.

The Board accepted questions and comments from the community, on agenda items, at this time.

Motion by R. Dando, second by T. Cronin, to approve the following:

**X PERSONNEL ACTIONS**

**A) Professional Personnel\***

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District hereby approves the following *Professional Personnel and Civil Service Personnel* Resolutions as listed:

1. **RESIGNATION**

1.1 CATHERINE PERANZO

Position: Teaching Assistant  
Effective: November 25, 2015  
Assigned to: High School

**Personnel**

**Resignation**

2. **TENURE APPOINTMENT**

2.1 COLLEEN KELLY

Position: Special Education Teacher  
Tenure Area: Special Education  
Effective: December 1, 2015  
Certification: Initial – Students W/Disab. 1-6

**Tenure Appointment**

3. APPOINTMENTS

3.1 VALERIE VACCHIO

Position: Principal  
 Status: Probationary  
 Effective: December 17, 2015  
 1<sup>st</sup> year of a 4 year probationary period  
 Period Date: 12/17/15 – 12/17/19  
 Certification: Professional – SDL  
 Salary: \$147,421  
 Assigned to: Vernon School  
 Replacing: N. Gaiman (retired)

**Appointments**

3.2 TERRIANN CHIAPPARDI

Position: ENL Teacher  
 Status: Probationary  
 Effective: November 18, 2015  
 1<sup>st</sup> year of a 4 year probation period  
 Period Date: 11/18/15 – 11/18/19  
 Tenure Area: English as a Second Language  
 Certification: Initial – ESL  
 Salary: BA, Step 1 – \$56,400 prorated for the period 11/18/15 – 6/30/16  
 Assigned to: Vernon School  
 Replacing: New

3.3 MELANIE HOOPS

Position: Special Education Teacher  
 Status: Additional Assignment – .1  
 Effective: November 18, 2015  
 Period Date: 2015-2016 School Year  
 Certification: Permanent – Special Education  
 Salary: \$5,000 prorated from 11/18/15 through 6/30/16.  
 Assigned to: High School

3.4 HOME INSTRUCTION

Position: Home Tutors  
 Status: Illness (students ad & sk)  
 Effective Date: October 15, 2015  
 Period Date: 10/15/15 – 11/20/15  
 Rate of Pay: \$78.56/per hour

Tara Stiles – 4 hours per week (ad)  
 – 4 hours per week (sk)  
 Tore Barbaccia – 2 hours per week (ad)  
 Paula Luzzi – 2 hours per week (ad)

3.5 HILARY RATNER

Position: Mathematics Teacher  
 Status: Leave Replacement  
 Effective: November 30, 2015  
 Period Date: 11/30/15 – 1/18/16  
 Salary: \$282.00 per day + holidays (BA, Step 1)  
 Certification: Initial – Mathematics  
 Assigned to: High School  
 Replacing: L. Perullo (FMLA)

3.6 ATHANASIA ATSIDIS  
 Position: Teaching Assistant  
 Status: 5.5 hours per day  
 Effective: November 19, 2015  
 Period Date: 2015-2016 School Year  
 Certification: Permanent – Mathematics  
 Salary: \$25.48 per hour  
 Assigned to: High School  
 Replacing: S. Gonzalez (resigned)

3.7 SUBSTITUTE TEACHERS  
 Effective: 2015-2016 School Year  
 Assigned to: On-call – as needed  
 Salary: \$100 per day

4. **TABLE OF ORGANIZATION**

Positions: District Teaching Staff  
 Effective: 2015-2016 School Year.  
 A list will be appended to the minutes of this meeting.

**Table of  
 Organization**

\*In order to be granted tenure, a classroom teacher or building principal must have received composite or overall annual professional performance review (“APPR”) ratings pursuant to Education Law §3012-c and/or 3012-d of either “effective” or “highly effective” in at least three (“3”) of the four (“4”) preceding years and, if the classroom teacher or building principal receives an “ineffective” composite or overall APPR rating in the final year of the probationary period, he or she shall not be eligible for tenure at that time.

**B) Non-teaching**

1. **RESIGNATION**

1.1 KUMARIE REKHA  
 Position: Monitor  
 Effective: November 2, 2015  
 Assigned to: Vernon School

**Resignation**

2. **APPOINTMENTS**

2.1 SARA GERKEN  
 Position: Monitor  
 Effective: November 18, 2015  
 Period Date: 2015-2016 School Year  
 Status: 12.5 hours per week  
 Salary: \$10.20 per hour  
 Assigned to: Vernon School  
 Replacing: K. Rekha (resigned)

**Appointments**

2.2 NANCY RODRIGUEZ  
 Position: Monitor  
 Effective: November 18, 2015  
 Period Date: 2015-2016 School Year  
 Status: 13 hours per week  
 Salary: \$10.20 per hour  
 Assigned to: Roosevelt School  
 Replacing: R. Dagostino (resigned)

2.3 PAULA IZZO  
 Position: Monitor  
 Effective: November 18, 2015  
 Period Date: 2015-2016 School Year  
 Status: 13.75 hours per week  
 Assigned to: Vernon School  
 Replacing: R. DiMeo (working at Roosevelt)

2.4 ADDITIONS TO SUBSTITUTE Status: On call/when needed  
MONITOR LIST Effective: 2015-2016 School Year  
Salary: \$10.00/hour

Discussion: John McEvoy asked a question on item 3.2, ENL teacher. He asked for number and percentages of students needing this service. Dr. Seinfeld explained the new regulations regarding EL students and services that are required.

Dr. Seinfeld congratulated Dr. Vacchio, who was being appointed as the new Vernon principal.

Motion unanimously carried.

Motion by R. Dando, second by T. Cronin, to approve the following:

**XI BUSINESS ACTIONS**

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District hereby approves the following *Business* Resolutions as listed:

**A ACCEPTANCE OF WARRANT**

The Board of Education hereby accepts the Warrant of Schedules and Claims as presented by the Internal Claims Auditor to the Treasurer for the month of October 2015.

**B) TRANSFER OF FUNDS**

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following budget transfers: Transactions #2937-2944.

**C) EXTRACLASSROOM ACTIVITY FUNDS**

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education accepts the report of the Extra Classroom Activity Funds as submitted October 2015.

BE IT FURTHER RESOLVED, the Board of Education accepts the amended Student Activity Fund (Extraclassroom) charters for the 2015-16 school year. (formerly adopted at November 3 meeting; amended to include additional charters which became available).

**D) CONSULTANT CONTRACT**

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following consultant:

Long Island Development Consulting, Inc. for after school sessions of professional development work on the topic addressing and De-Escalating Challenging Behaviors in the Public School Setting. Payment will be made at the rate of \$125/hour for an estimated cost of \$937.50.

**E) G. SCOTT DESIGNS/PAC LIGHTING SYSTEM**

RESOLVED, upon the recommendation of the Superintendent, the President of the Board of Education is authorized to sign a proposal between the Oyster Bay-East Norwich School District and G. Scott Designs for the year starting 2015-16 school year, for the purpose of rehangng all lighting units, focusing all lighting units, replacing all lighting units and lamps (bulbs) as needed, gel lighting units as needed and labeling lighting board & providing paperwork to create a rep plot to work with all school concerts and production needs. This proposal is from the bid awarded under the Nassau County Directors of School Facilities Purchasing Consortium; price is \$900 for all listed services above and \$16/per lamp as needed.

**Business Actions**

**Acceptance of Warrant**

**Transfer of Funds**

**Extraclassroom Activity Funds**

**Consultant Contract**

**Proposal PAC Lighting System**

**F) AFLAC HOSPITALIZATION & VISION INSURANCE**

RESOLVED, upon the recommendation of the Superintendent of Schools, the Oyster Bay-East Norwich Central School District is authorized to offer AFLAC Hospitalization and Vision products (cost of product insurance to be paid by employee) to the staff of OBEN CSD.

**AFLAC Insurance**

Motion unanimously carried.

Motion by R. Dando, second by M. Castellano, to approve the following:

**XII SPECIAL SERVICES**

**Special Services**

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District hereby approves the following *Special Services* Resolutions as listed:

**A) CPSE/CSE MINUTES**

**CPSE/CSE Minutes**

RESOLVED, the Board of Education of the Oyster Bay-East Norwich Central School District has arranged that the following appropriate special education programs and/or services be provided as recommended by the Committee on Special Education:

**CPSE:**

11/02/2015	1	Initial Eligibility Determination
11/06/2015 Meeting	1	Amendment – Agreement No
11/12/2015	1	Initial Eligibility Determination

**CSE:**

11/02/2015	1	Initial Eligibility Determination
11/04/2015	1	Initial Eligibility Determination
11/05/2015	1	Requested Review
11/05/2015 Meeting	1	Amendment – Agreement No
11/06/2015	1	Initial Eligibility Determination

**504**

10/02/2015	1	Annual Review
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Motion unanimously carried.

Motion by R. Dando, second by M. Castellano, to approve the following:

**New Business**

**XIII NEW BUSINESS**

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District hereby approves the following *New Business* Resolutions as listed:

**A BOCES BOARD NOMINATION/AREA 11 DIRECTOR**

**BOCES Board Nomination**

Due to the election of Area 11 Director Susan Bergtraum to New York State School Boards President, the Area 11 Director position will become vacant effective January 1. WHEREAS the Board of Education has received letters requesting that the Area 11 Director be nominated at the next Nassau BOCES Board meeting,

BE IT RESOLVED that the Board of Cooperative Educational Services of Nassau County hereby nominates Stephen B. Witt for the position of Area 11 Director of the New York State School Boards Association.

Discussion: After reviewing each candidate’s qualifications, the Board nominated Mr. Witt. Motion unanimously carried.

The Board discussed the personalized Board retreat that they were trying to plan. Dr. Seinfeld discussed some dates that were possibilities for the presenter that NYSSBA felt was one of the best. Wednesday, January 13<sup>th</sup> or Wednesday, January 20<sup>th</sup> were the dates discussed. Dr. Seinfeld will look into these dates.

**Discussion**

The Friday packet was discussed.

**Friday Packet**

Jennifer Romeo asked a question regarding the Board of Education update. Dr. Seinfeld explained that a question was raised regarding better communication as to what took place at recent Board meetings for community members who could not attend. Mr. Gould will be posting highlights of the Board meetings on the District website. Ann Marie Longo asked if it could be put on the marquees to check the District website for updates on Board of Education Meetings. It was suggested to also put it on the PTA Facebook page.

Todd Cronin asked when the technology presentation will be. Dr. Seinfeld indicated March 1<sup>st</sup>.

Motion by R. Dando, second by T. Cronin, to enter into executive session at 8:20 P.M. to discuss legal, personnel and negation matters.

**Executive Session**

Motion by R. Dando, second by J. Romeo, to adjourn at 10:10 P.M.

**Adjournment**

Respectfully submitted,

Margaret Nolan  
District Clerk