

**MINUTES OF THE BOARD OF EDUCATION  
Oyster Bay – East Norwich Central School District**

**Date:** November 3, 2015  
**Kind of Meeting:** Workshop Meeting  
**Location:** Oyster Bay High School, Town of Oyster Bay, Nassau County NY  
**Members Present:** Ann Marie Longo, President  
Michael Castellano  
Todd Cronin  
Robin Dando  
Laurie Kowalsky  
John McEvoy  
**Members Not Present:** Jennifer Romeo-Vice President  
**Others Present:** Dr. Laura Seinfeld, Superintendent  
Stephen Valente, Assistant Superintendent for Finance & Operations  
Dr. Lisa Mulhall, Assistant Superintendent for Curriculum, Instruction, & Assessment  
Margaret Nolan, District Clerk

Ann Marie Longo called the meeting to order at 7:00 P.M.

Dr. Seinfeld thanked the Board of Education for taking time out of their schedules to visit the school events throughout the week. She hoped they learned a lot about the happenings in and out of the classroom. Dr. Seinfeld thanked the administrators and teachers who invited the Board into their classrooms. The Board asked if they could do this every year.

Ann Marie Longo read an e-mail from Mrs. Romeo, who was not present, thanking the teachers for allowing them to visit their classrooms this week.

Dr. Seinfeld turned the meeting over to Dr. O'Hara who gave an update on high school electives. He reviewed both the Board of Education goals regarding this topic as well as the goals of the presentation. Dr. O'Hara went over the process of adding new courses as well as changes that have taken place, partially based on a survey taken from students. He spoke on initiatives that they are currently working on, one of which is the AP Capstone Program. Dr. O'Hara explained what AP Capstone is and how it would benefit the District. He explained that it was a distinction for Oyster Bay High school to be chosen to participate in this program. He reviewed proposed AP course offerings for grades 10 and 12 and gave detail on both AP Seminar and AP Research. After much discussion Dr. Seinfeld asked the Board if they would be willing to move forward with running the AP Capstone program. Ann Marie Longo asked about the cost of the program. Dr. O'Hara explained there would be a need for teacher training. The Board agreed to look further into the AP Capstone Program. Dr. Seinfeld thanked Dr. O'Hara for his time involved in applying for this program.

Dr. Seinfeld stated that today was Superintendent's Conference Day, a professional development day for staff members. She stated that it was an unbelievable day of learning throughout the District. She thanked Dr. Mulhall for putting together an amazing day and thanked all teacher leaders who gave their time.

There was no one signed in for public comments.

**Call to Order**

**Superintendent's Report**

**Public Comments**

Motion by R. Dando, second by T. Cronin, to approve the following:

**III PERSONNEL ACTIONS**

**A) Professional Personnel**

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District hereby approves the following *Professional Personnel and Civil Service Personnel* Resolutions as listed:

**RESIGNATION**

1.1 EDWARD CORRELL                                      Position:           Teaching Assistant  
   Effective:        October 30, 2015  
   Assigned to:     High School

**2. LEAVES OF ABSENCE**

2.1 LESLEY PERULLO                                      Position:           Math Teacher  
   Status:           Unpaid FMLA  
   Effective:        November 26, 2015  
   Period Date:     11/26/15 – 1/18/16  
   Return to Work: 1/19/16  
   Assigned to:     High School

2.2 JACLYN FRASCA                                      Position:           Teaching Assistant  
   Status:           Unpaid FMLA  
   Effective:        December 15, 2015  
   Period Date:     12/15/15 – 3/6/16  
   Return to Work: March 7, 2016  
   Assigned to:     High School

**3. APPOINTMENTS**

3.1 NICOLE CAROLAN                                      Position:           Teaching Assistant  
   Status:           5.5 hours per day  
   Effective:        November 4, 2015  
   Period Date:     2015-2016 School Year  
   Certification:   Professional – ESL  
   Salary:           \$25.48 per hour  
   Assigned to:     Roosevelt School  
   Replacing:       H. Hartel (resigned)

3.2 CARYNDIA REYNOSO                                      Position:           Teaching Assistant  
   Status:           6 hours per day  
   Effective:        November 12, 2015  
   Period Date:     2015-2016 School Year  
   Certification:   Level III – Teaching Assistant  
   Salary:           \$25.48 per hour  
   Assigned to:     High School  
   Replacing:       E. Correll (resigned)

**Personnel**

**Resignation**

**Leaves of  
Absence**

**Appointments**

3.3 TRESSA PROBST Position: Teacher of the Blind & Visually Impaired  
 Status: Additional Assignment – .3  
 Currently .5 additional .3 assignment with Baldwin School District  
 Effective: November 2, 2015  
 Period Date: 2015-2016 School Year  
 Certification: Professional – Blind & Visually Impaired  
 Salary: .3 of MA +30, Step 4  
 Assigned to: Shared with Baldwin S. D.

3.4 COACHES Effective: 2015-2016 School Year  
 Period Date: Winter 2015  
 Salary: According to the Agreement  
 between the OBENCSD and the OBENTA. A list will be appended to the minutes of this meeting.

3.5 SUBSTITUTE TEACHERS Effective: 2015-2016 School Year  
 Assigned to: On-call – as needed  
 Salary: \$100 per day

\*In order to be granted tenure, a classroom teacher or building principal must have received composite or overall annual professional performance review (“APPR”) ratings pursuant to Education Law §3012-c and/or 3012-d of either “effective” or “highly effective” in at least three (“3”) of the four (“4”) preceding years and, if the classroom teacher or building principal receives an “ineffective” composite or overall APPR rating in the final year of the probationary period, he or she shall not be eligible for tenure at that time.

**B) Non-teaching**

1. **APPOINTMENT**

1.1 ADDITIONS TO SUBSTITUTE Status: On call/when needed  
 MONITOR LIST Effective: 2015-2016 School Year  
 Salary: \$10.00/hour

**Appointment**

Discussion: Robin Dando asked if a math Teaching Assistant had been hired. Dr. Seinfeld answered they are still in the process of finding someone qualified.  
 Motion unanimously carried.

Motion by M. Castellano, second by J. McEvoy, to approve the following:

**IV BUSINESS ACTIONS**

**Business Actions**

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District hereby approves the following *Business* Resolution as listed:

**A APPROPRIATION FROM UNEMPLOYMENT RESERVE/2015-16 BUDGET ADJUSTMENT**

**Appropriation from Unemployment Reserve**

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District hereby approves an adjustment in the amount of \$15,000 to the 2015-16 budget which will be appropriated from the Unemployment Reserve to fund related unemployment costs.

**B AWARD OF BID OYSTER BAY HIGH SCHOOL AND THEODORE ROOSEVELT ELEMENTARY WINDOW REPLACEMENT PROJECT**

**Award of Bid**

WHEREAS, the Oyster Bay-East Norwich Central School District has solicited and received bids in conjunction with the Oyster Bay High School and Theodore Roosevelt Elementary schools window project, bid on Oct 23, 2015.

BE IT RESOLVED therefore that, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District hereby accepts the following bid proposal and awards the respective purchase contract to the following bidder:

Arrow Steel Window Corp.	\$227,000.00
133 E Carmans Ed	
E Farmingdale, NY 11735	
<b>Total</b>	<b>\$227,000.00</b>
This award consists of:	
Base Bid GC-1	\$ 63,000.00
Oyster Bay HS Windows	
Base Bid GC-2	<u>\$164,000.00</u>
Theodore Roosevelt Elementary Windows	
Total	\$227,000.00

The only other bidder was SJ Hoerning Construction, whose bid was at a total cost of \$368,000.00 for both schools.

Motion unanimously carried.

Motion by R. Dando, second by L. Kowalsky, to approve the following:

**V SPECIAL SERVICES**

**Special Services**

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District hereby approves the following *Special Services* Resolutions as listed:

**A) CPSE/CSE MINUTES**

**CPSE/CSE Minutes**

RESOLVED, the Board of Education of the Oyster Bay-East Norwich Central School District has arranged that the following appropriate special education programs and/or services be provided as recommended by the Committee on Special Education:

<b><u>CPSE:</u></b>		
10/29/2015	2	Requested Review
10/29/2015	1	Initial Eligibility Determination
10/30/2015	4	Amendment-Agreement No Meeting
 <b><u>CSE:</u></b>		
09/28/2015	1	Requested Review
10/16/2015	1	Requested Review Transfer Student
10/20/2015	2	Reevaluation Transfer Student
10/21/2015	1	Requested Review
10/27/2015	3	Requested Review
10/28/2015	5	Requested Review
10/29/2015	1	Requested Review
10/30/2015	4	Requested Review

**B AUTHORIZATION TO SIGN CONTRACT**

WHEREAS, a request to provide IEP driven special education services to a child in the Baldwin UFSD by sharing teacher with the Baldwin UFSD for the 2015-16 school year, the Oyster Bay-East Norwich CSD will bill the Baldwin UFSD for 0.3 FTE of the teacher salary, benefits and other billable costs, i.e. mileage expense. NOW, THEREFORE BE IT RESOLVED that the President of the Board of Education of the Oyster Bay-East Norwich Central School District is authorized to sign the contract to provide the Oyster Bay CSD shared teacher special education services with Baldwin UFSD.

Motion unanimously carried.

Motion by R. Dando, second by L. Kowalsky, to approve the following:

**VI NEW BUSINESS**

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District hereby approves the following *New Business* Resolution as listed:

**A) AUTHORIZATION TO SIGN CONTRACT**

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education is authorized to sign a contract to approve the following guest musicians for the 2015-16 Fall Review:

Mr. E. Kozee (Percussion) and Ms. A. Schaefer (Bass): They will each be paid a stipend of \$500.00 for their work on this performance.

Motion unanimously carried.

The Friday packet was discussed.

Dr. Castellano spoke on a letter that was in the packet regarding additional funds for UPK program. The Board agreed this should be on the District website for parents to be made aware of.

Ann Marie Longo asked for a further update on where the District is with safety and security implementations. What has been put in place and what is scheduled for the near future...

Dr. Seinfeld stated that this could be discussed at the November 17<sup>th</sup> meeting which is the day after the Security Committee will be meeting.

Dr. Seinfeld stated that the flyer the Board received this evening will be going out to the community but she wanted the Board to see it prior to it being distributed.

Mr. McEvoy spoke on students being pulled out of classes for band. Mr. Rufa has reached out to neighboring districts who actually have the same problem. Mr. Rufa stated that Oyster Bay's flexibility is very generous compared to other districts.

Todd Cronin asked a question on the security situation at Vernon. Dr. Seinfeld indicated that it has been taken care of.

Ann Marie Longo spoke on the question raised by a community member regarding a late bus to Vernon. The Board discussed why this is not possible. Mrs. Nolan will send a response.

Dr. Seinfeld spoke on the new football helmets that were purchased. CBS National came to the District to look at the helmets. Mr. Cronin will bring one of the helmets to the fire department to show them how they are to be removed.

**Authorization to Sign Contract**

**New Business**

**Authorization to Sign Contract**

**Friday Packet**

Ann Marie Longo stated it was discussed at the previous meeting that the front door of the High School will be closed now to visitors after children enter the building in the morning. A sign will be put up instructing visitors to use the McCouns Lane entrance.

Motion by R. Dando, second by T. Cronin, to enter into executive session at 8:15 P.M. to discuss matters of personnel.

Motion by R. Dando, second by J. Romeo, to claim out of executive session and adjourn at 10:45 P.M.

Respectfully submitted,

Margaret Nolan  
District Clerk

**Executive Session**

**Adjournment**