

**MINUTES OF THE BOARD OF EDUCATION  
Oyster Bay – East Norwich Central School District**

**Date:** January 19, 2016  
**Kind of Meeting:** Business Meeting  
**Location:** Oyster Bay High School, Town of Oyster Bay, Nassau County NY  
**Members Present:** Ann Marie Longo, President  
Jennifer Romeo-Vice President  
Michael Castellano  
Todd Cronin  
Robin Dando  
Laurie Kowalsky  
John McEvoy

**Members Not Present:**

**Others Present:** Dr. Laura Seinfeld, Superintendent  
Stephen Valente, Assistant Superintendent for Finance & Operations  
Dr. Lisa Mulhall, Assistant Superintendent for Curriculum, Instruction, & Assessment  
Florence Frazer, District Counsel  
Margaret Nolan, District Clerk  
Linda Ninesling, District Treasurer

Ann Marie Longo called the meeting to order at 7:00 P.M.

Michael Castellano read a brief biography on Vincent Arnedos, a student at the Vernon School, who led the meeting in the Pledge of Allegiance. Vincent was presented with a certificate for his accomplishments.

Ann Marie Longo asked for a moment of silence for a parent in the District who had recently passed away and had been very involved in the school and community. She expressed her condolences on behalf of the Board of Education.

Ann Marie Longo called for the approval of minutes from the meetings of December 1<sup>st</sup> and December 15<sup>th</sup>, 2015. The minutes were approved.

Linda Ninesling gave the treasurer's report for the month of December, 2015. The treasurer's report was accepted.

Michael Castellano reported on correspondence and foil requests received by the Board.

Dr. Seinfeld indicated that on the agenda, for Board approval, was a draft of the calendar for the 2016/2107 school year.

Dr. Seinfeld thanked the community for their support in passing both bond referendums. She explained some of the next steps that must be taken before work can begin which includes approval by the State. A press release will be shared in the local papers to keep the community up to date.

There was no one signed in for public comments on agenda items.

**Call to Order**

**Approval of Minutes**

**Treasurer's Report**

**Correspondence**

**Superintendent's Report**

Motion by R. Dando, second by T. Cronin, to approve the following:

**VIII PERSONNEL ACTIONS**

**A) Professional Personnel**

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District hereby approves the following *Professional Personnel and Civil Service Personnel* Resolutions as listed:

1. **RESIGNATION**

1.1 EMILY HAWE Position: English Teacher  
Assigned to: High School  
Effective: February 1, 2016

**Personnel Actions**

**Resignation**

2. **LEAVE OF ABSENCE**

2.1 MELANIE HOOPS Position: Special Education Teacher  
Status: Unpaid FMLA  
Effective: January 11, 2016  
Period Date: 1/11/16 – 1/31/16  
Return to Work: 2/1/16  
Assigned to: High School

**Leave of Absence**

3. **APPOINTMENTS**

3.1 HOME INSTRUCTION Position: Home Tutors  
Status: Illness (student jc)  
Suspension (student cc)  
Effective Date: As indicated  
Rate of Pay: \$78.56/per hour

**Appointments**

Nicole Sisia – 2 hours per week (jc) – 12/21/15-1/29/16  
Brittany Badean – 2 hours per week (cc) – 12/23/15-1/7/16  
Scott Knapp – 2 hours per week (cc) “ “  
Brian Soper – 2 hours per week (cc) “ “

3.2 COACHES Effective: 2015-2016 School Year  
Period Date: Spring 2016  
Salary: According to the Agreement  
between the OBENCSD and the OBENTA. A list will be appended to the minutes of this meeting.

3.3 AMANDA MCEVOY Position: English Teacher  
Status: Leave Replacement Extension  
Effective: February 1, 2016  
Period Date: 2/1/16 – 6/30/16  
Salary: \$56,400 – BA, Step 1  
prorated 2/1/16 – 6/30/16  
Certification: Initial – ELA  
Assigned to: High School  
Replacing: E. Hawe (resigned)

4. **SALARY CHANGE**

4.1 JENNIFER SPELATIS Position: Elementary AIS Teacher  
Status: Salary Change  
Salary: MA,+ 15, Step 2 – \$79,558  
Effective: October 1, 2015



published by the Internal Revenue Service. Effective January 1, 2016, the reimbursement rate is \$0.54 per mile. (Previously approved at the July 14, 2015 Reorganization Meeting)

**E) USAGE OF UNEMPLOYMENT RESERVE**

Whereas, the Board of Education of the Oyster Bay – East Norwich Central School District wishes to plan for the reimbursement to the State of New York for payments made to claimants for unemployment benefits since the District has elected to use the benefit reimbursement method (§6-m[4]);

Whereas, the Board of Education of the Oyster Bay – East Norwich Central School District has established a reserve for this purpose under General Municipal Law;

Whereas, the Board of Education of the Oyster Bay – East Norwich Central School District intends that reserve monies be used in the 2015-16 school year to offset anticipated unemployment benefit expenditures of \$20,000 and;

NOW THEREFOR BE IT RESOLVED, that the Board of Education of the Oyster Bay – East Norwich Central School District hereby directs the Superintendent of Schools that a total of \$20,000 be transferred out of the Unemployment Reserve Fund and transferred to the General fund, as a source of revenue for the 2015-16 fiscal year.

**F) HEALTH AND WELFARE SERVICES AGREEMENT CONTRACT – NON PUBLIC SCHOOL ATTENDEES**

RESOLVED, upon the recommendation of the Superintendent of Schools, the President of the Board of Education of the Oyster Bay–East Norwich Central School District is authorized to sign a Health and Welfare Services agreement with the Hempstead Union Free School District as per Section 912 of the Education Law for one resident student attending Sacred Heart Academy at the rate of \$817 for the 2015-16 school year.

Discussion: Robin Dando asked a question regarding the unemployment reserve. Mr. Valente explained that there was no budget for this as there were no expected lay offs, however, since there was a lay off, the money must come from the reserve fund.

Motion unanimously carried.

Motion by R. Dando, second by M. Castellano, to approve the following:

**X SPECIAL SERVICES**

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District hereby approves the following *Special Services* Resolution as listed

**A) CPSE/CSE MINUTES**

RESOLVED, the Board of Education of the Oyster Bay-East Norwich Central School District has arranged that the following appropriate special education programs and/or services be provided as recommended by the Committee on Special Education:

<b><u>CPSE:</u></b>		
01/06/2016	1	Requested Review
01/12/2016	2	Initial Eligibility Determination
01/13/2016 Meeting	1	Amendment-Agreement No
<b><u>CSE:</u></b>		
01/05/2016	1	Initial Eligibility Determination

Motion unanimously carried.

**Usage of Unemployment Reserve**

**Health and Welfare Services Agreement Contract**

**Special Services**

Motion by R. Dando, second by T. Cronin, to approve the following:

**XI NEW BUSINESS**

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District hereby approves the following *New Business* Resolutions as listed:

**A) ADOPTION OF 2016-2017 SCHOOL CALENDAR**

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District hereby adopts the 2016-2017 school calendar.

**B) COLLEGE TRIP**

RESOLVED, in accordance with Policy 8442, the Board of Education of the Oyster Bay-East Norwich Central School District approves the College Awareness Tour to Delaware, Maryland, Washington, DC, Virginia and North Carolina leaving Oyster Bay, New York on January 27, 2016 and returning on Sunday, January 31, 2016.

**C) BOARD RESOLUTION AUTHORIZING LEGAL ACTION**

BE IT RESOLVED, that District counsel be and is hereby authorized and directed to commence litigation against any of the parties identified in Confidential Schedule A and such other parties as counsel may deem necessary or appropriate, regarding the matters delineated in the said schedule and such other matters as counsel may deem necessary or appropriate and be it further

RESOLVED that any actions taken by District counsel in connection with or furtherance of the foregoing authorization of the Board of Education be and hereby are ratified and confirmed.

**D) SEQRA RESOLUTION/ JAMES H. VERNON SCHOOL PROPOSED MODULAR WING RENOVATIONS**

RESOLVED upon the recommendation of the Superintendent of Schools, the Oyster Bay – East Norwich Central School District Board of Education approves the following resolution:”

WHEREAS, the Board of Education desires to embark upon the Proposed Modular Wing Renovation Project at James H. Vernon School (Project), and

WHEREAS, said Project is subject to classification under the State Environmental Quality Review Act (SEQRA); and

NOW, THEREFORE, BE IT RESOLVED that the Board of Education hereby declares itself lead agency in connection with the requirements of SEQRA; and the Board of Education, as the lead agency, has examined all information related to the Project and has determined that the Project as a whole is classified as a Type II Action as defined by Section 617.5(c)(8) of the SEQRA Regulations and therefore requires no further review;

BE IT FURTHER RESOLVED, that the Board of Education hereby shall forward an official copy of this Resolution to the New York State Education Department together with a copy of the Project Review Exemption from the New York State Office of Parks, Recreation and Historic Preservation, in connection with its request for approval of said Project from the New York State Education Department.

Discussion:

Dr. Seinfeld indicated that the Board had spoken about doing brief walkthroughs of each building sometime in February. She proposed some dates. The Board agreed to Monday, February 1st at 8:00 AM. Location to begin is to be determined. Mrs. Nolan will send invite through calendar.

**New Business**

**Adoption of 2016-2017 Calendar**

**College Trip**

**Authorizing Legal Action**

**SEQRA Resolution**

**Discussion**

Ann Marie Longo spoke on some research she had done a while back regarding the traffic situation on McCouns Lane during drop off and pick up. She indicated that she spoke with the Department of traffic and reviewed some possible solutions. One recommendation was posting signs in and out of town restricting turning onto McCouns lane during specific hours. The Board discussed this at length including prior discussions and drafts of bus loops at the high school. The Board asked why this project never took place. Dr. Seinfeld indicated that she believed it was a cost factor and the project was removed. The Board indicated they would like to revisit this topic. Mr. Valente will look into the proposals that had been obtained and Dr. Seinfeld will include information in the next Board letter.

Dr. Castellano spoke on the traffic problem at the Vernon Butler building. Dr. Seinfeld and Mr. Valente explained what is being done to try and alleviate this problem.

The Friday packet was discussed.

Ann Marie Longo asked a question on the summer school program based on a letter included in the packet from Dr. O'Hara. Dr. Seinfeld indicated that at this point Dr. O'Hara is asking for Board approval to begin researching running the program as they did last year, and possibly making some additions. Ann Marie Longo spoke on her concerns regarding cost and that she believed the premise of the program was to remain self-sustaining. The Board discussed this at length with input from Dr. O'Hara. Dr. Seinfeld again asked the Board for approval to research and come back to the Board with more details including classes, number of days, and preliminary costs. Ann Marie Longo asked for cost proposals on running the same as last year and with adding additional classes.

Jennifer Romeo asked for a cost on a summer literacy program at Roosevelt. The Board discussed this at length. Dr. Seinfeld stated that she would like to add this to the February 9<sup>th</sup> agenda so those residents who might be interested in this topic will be able to be part of the discussion.

Laurie Kowalsky asked a question regarding FLIP learning. Dr. Seinfeld explained a little about FLIP learning stating that this is just one tool in a master teacher's toolbox but some teachers at the high school have had success with it.

Jennifer Romeo asked a question on the active shooter training. Mr. Valente explained.

The Board accepted questions and comments from the community, on non-agenda items, at this time.

Motion by R. Dando, second by T. Cronin, to enter into executive session at 8:15 P.M.

Motion by R. Dando, second by T. Cronin, to claim out of executive session and adjourn at 10:20 P.M.

Respectfully submitted,

Margaret Nolan  
District Clerk

**Friday Packet**

**Public Comments**

**Executive Session**

**Adjournment**