

**MINUTES OF THE BOARD OF EDUCATION  
Oyster Bay – East Norwich Central School District**

**Date:** March 1, 2016  
**Kind of Meeting:** Workshop Meeting  
**Location:** Oyster Bay High School, Town of Oyster Bay, Nassau County NY  
**Members Present:** Jennifer Romeo-Vice President  
Michael Castellano  
Todd Cronin  
John McEvoy  
**Members Not Present:** Ann Marie Longo, President  
Robin Dando  
Laurie Kowalsky  
  
**Others Present:** Dr. Laura Seinfeld, Superintendent  
Stephen Valente, Assistant Superintendent for Finance & Operations  
Dr. Lisa Mulhall, Assistant Superintendent for Curriculum, Instruction, & Assessment  
Margaret Nolan, District Clerk

Jennifer Romeo called a meeting of the Audit Committee to order at 6:30 P.M.

**Audit Committee**

Motion by J. Romeo, second by T. Cronin, to claim out of Audit Committee and begin workshop meeting at 7:10 P.M.

Jennifer Romeo turned the meeting over to Dr. Seinfeld for the workshop agenda. Dr. Seinfeld thanked the students, teachers and families who were present for their hard work on the technology presentation taking place this evening. Dr. Mulhall also thanked Ms. Ostroff and her teachers for all their hard work in this area. She stated that is in part of why this presentation is possible this evening due to the great strides made in the area of technology throughout the District. She introduced Ms. Ostroff who started the presentation with a video showing what teachers were working on with students and what was being presented in person tonight. She reviewed where the District was in the area of technology one year ago and spoke on the changes and improvements made with support from the Board. Ms. Ostroff recapped the technology presentation from last year, comparing it with the features of technology being used in classrooms today. The Board and community were invited to visit each station where students and teachers demonstrated different components of technology being used through the District.

**Workshop  
Presentation**

Upon completion of the presentation, the Board thanked Ms. Ostroff, students and teachers for their hard work in this area. The Board indicated they would like to see these type of hands on presentations more often.

Dr. Seinfeld indicated that Mr. Valente would be presenting the third budget workshop this evening. Mr. Valente explained the main topics of this presentation would be the budget development process and the projected 2015-2016 fund balance. Mr. Valente reviewed the budget timeline and where the process is at this point in time. Mr. Valente explained that on March 15<sup>th</sup>, the Board must finalize if they would like to add a referendum to expend capital reserve funds. This deadline is due to the fact that this information must be included in the legal public notice which must be published, by school law, in local papers between March 30<sup>th</sup> and April 2<sup>nd</sup>.

Mr. Valente spoke on the LIPA Pilot Program. He explained the lawsuit that the District, along with other Districts, were involved in as a group. He stated that this has changed the tax levy slightly which is now a 0.15% instead of 0.12%. The new tax levy figure is \$50,562,695.

He reviewed projected date on CPI, health insurance, TRS, ERS, and transportation. Mr. Valente compared the adopted 2015-2016 budget with the proposed 2016-2017 budget indicating the anticipated total increase at this time was 0.58%. He reviewed the known and the unknowns of the budget development process at this time. Mr. Valente explained that there is currently a zero budget gap between revenue and expenses at this time and reviewed the areas that were reduced and some budget increase areas which included security, transportation and summer school.

Dr. Seinfeld stated that there would be a brief pause in the budget presentation for Dr. O’Hara to explain the proposed increase regarding summer school.

Dr. O’Hara explained how the summer school program came about and what support was provided on a very small scale when he first came to Oyster Bay. He stated in the past students had to attend summer school in other districts which was a problem for a number of students. Dr. O’Hara gave the Board detail in answer to some questions the Board had relative to the program. He reviewed the programs he would like to add for the 2016-2017 summer school and the hours and days.

The Board asked Dr. O’Hara questions relative to his presentation.

Mr. Valente continued with the budget presentation speaking on other potential additions to the budget. Dr. Seinfeld explained that Mr. Trentowski was unable to be present, however, she provided the Board with some information received from him regarding middle level crew. She reviewed the difference between the spring and fall teams and explained that Mr. Trentowski has had conversations with Sagamore Rowing. The Board discussed this briefly. Dr. Seinfeld stated that in light of there only being three Board members present she wasn’t expecting the Board to come to a definitive answer this evening.

The Board discussed briefly the proposal of the high school library renovations. Dr. Seinfeld explained that she has been trying to obtain some legislative funds for this purpose.

Mr. Valente reviewed the current fund balance explaining that much of the savings was due to contract negotiations. He stated that this is an ever changing number at this time.

The Board accepted questions and comments from the community, on agenda items, at this time.

Motion by J. McEvoy, second by M. Castellano, to approve the following:

**V PERSONNEL ACTIONS**

**A) Professional Personnel**

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District hereby approves the following *Professional Personnel and Civil Service Personnel* Resolutions as listed:

- 1. APPOINTMENTS
- 1.1. SECURITY AIDES

Denise Palmenteri	Position:	Security Aide
	Status:	Probationary
	Effective:	March 2, 2016
	Salary:	\$20.00 per hour, pending Fingerprint clearance
	Assigned to:	District
	Replacing:	New

**Public comments**

**Personnel**

**Appointments**



**D) AUTHORIZATION OF CHANGE ORDER FOR LIGHTING PORTION OF CAPITAL IMPROVEMENTS AT JAMES H VERNON SCHOOL**

WHEREAS, the Oyster Bay - East Norwich Central School District approves and awards change order number one to Pella General Construction Corporation for the Capital Improvements Project at James H Vernon School. The change order is a deduct (credit) for the remaining lump sum allowance on the capital improvements project for the portion of the allowance not used.

Original contract	\$175,000.00
Net change by previously authorized Change orders	\$ -2,000.00
<b>New Contract sum after change order</b>	<b>\$173,000.00</b>

**Change Order**

**E) APPROPRIATION FROM EMPLOYEE BENEFIT ACCRUED LIABILITY RESERVE/2015-16 BUDGET ADJUSTMENT**

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District hereby approves an adjustment in the amount of \$4,650 to the 2015-16 budget which will be appropriated from the Employee Benefit Accrued Liability Reserve to fund contractual obligations for compensated accrued absences.

**Appropriation From Employee Benefit Accrued Liability Reserve**

**F) OYSTER BAY-EAST NORWICH CLERICAL UNIT/MEMORANDUM OF AGREEMENT**

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District ratifies the Memorandum of Agreement with the Oyster Bay-East Norwich Clerical Unit for the period July 1, 2015 through June 30, 2019.

**Memorandum of Agreement/ Clerical**

**G) ACCEPTANCE OF SINGLE AUDIT REPORT ON 2014-15 FEDERAL GRANTS**

RESOLVED, upon the recommendation of the Superintendent of Schools, in accordance with Section 170.3 of the Regulations of the Commissioner of Education, the Board of Education accepts the Single Audit Report on Federal Grants for the year ending June 30, 2015 as submitted by R. S. Abrams & Co. LLP.

**Acceptance of Single Audit Report 2014-15 Grants**

Todd Cronin asked a question on Item "D"; change order. Jennifer Romeo asked a question on the March budget transfer of \$200,000. Mr. Valente explained.

Motion unanimously carried.

Motion by J. McEvoy, second by T. Cronin, to approve the following:

**VII SPECIAL SERVICES**

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District hereby approves the following *Special Services* Resolutions as listed:

**Special Services**

**A) CPSE/CSE MINUTES**

RESOLVED, the Board of Education of the Oyster Bay-East Norwich Central School District has arranged that the following appropriate special education programs and/or services be provided as recommended by the Committee on Special Education:

**CPSE:**

02/08/2016	1	Initial Eligibility Determination Meeting
02/22/2016	1	Amendment-Agreement No Meeting

**CSE:**

01/28/2016	1	Requested Review
02/01/2016	4	Annual Review
02/03/2016	1	Annual Review
02/03/2016	2	Reevaluation/Annual Review
02/04/2016	1	Requested Review
02/04/2016	4	Annual Review
02/09/2016	3	Annual Review
02/10/2016	1	Reevaluation/Annual Review
02/10/2016	3	Annual Review
02/11/2016	3	Annual Review
02/12/2016	1	Initial Eligibility Determination Meeting
02/23/2016	1	Initial Eligibility Determination Meeting
02/24/2016	1	Requested Review

Motion unanimously carried.

The Friday packet was discussed.

John McEvoy asked a question on extra help at Vernon. He stated that sixth grade starts at 8:10 and all others start at 8:00. He asked if an alternative time to offer extra help could be found. Dr. Vacchio is looking into this.

Todd Cronin asked a question on the letter regarding the parking lot where teachers and staff are supposed to be parking. Mr. Caffrey will be reporting at the April 15<sup>th</sup> meeting regarding protocols of arrival and departure at all buildings.

Dr. Castellano spoke on the cafeteria noise levels and that he would like to see a more comprehensive study done on this matter. He will pass along some information on noise levels in cafeterias.

John McEvoy had some recommendations regarding pull-outs in music. Mr. Rufa stated that yes teachers can and do alter pull-outs by working with the classroom teacher.

Todd Cronin asked if the program on social media is appropriate for seventh and eighth grade was appropriate for students also. Dr. Seinfeld indicated yes it was.

Jennifer Romeo asked a question about the PSE&G rebate program. Mr. Valente explained that there was a meeting with PSE&G and there will be a follow up meeting with regard to LED lighting; hopefully they will provide options.

Dr. Seinfeld stated that the discussion on policies will be tabled until the March 15<sup>th</sup> meeting. There was no one signed in for public comments  
Motion by J. McEvoy, second by T. Cronin, to enter into executive session at 9:30 P.M.

Motion by J. Romeo, second by T. Cronin, to claim out of executive session and adjourn at 10:00 P.M.

Respectfully submitted,

Margaret Nolan, District Clerk

**Friday Packet**

**Public Comments  
Executive Session**

**Adjournment**