

**MINUTES OF THE BOARD OF EDUCATION
Oyster Bay – East Norwich Central School District**

Date: April 19, 2016
Kind of Meeting: Business Meeting/Budget Adoption
Location: Oyster Bay High School, Town of Oyster Bay, Nassau County NY
Members Present: Ann Marie Longo, President – Arrived at 7:25
Jennifer Romeo-Vice President
Michael Castellano
Todd Cronin
Robin Dando
Laurie Kowalsky
John McEvoy

Members Not Present:

Others Present: Dr. Laura Seinfeld, Superintendent
Stephen Valente, Assistant Superintendent for Finance & Operations
Dr. Lisa Mulhall, Assistant Superintendent for Curriculum, Instruction, & Assessment
Florence Frazer, District Counsel
Joseph Lilly, District Counsel
Margaret Nolan, District Clerk
Linda Ninesling, Treasurer

Jennifer Romeo called the meeting to order at 7:00 P.M.

Call to Order

Jennifer Romeo read a brief biography on Arianna Wulffen, a student at the Vernon school, who read the meeting in the pledge of allegiance. Arianna was presented with a certificate for her achievements

Jennifer Romeo called for the approval of minutes from the meetings of March 1 & 15, 2016. The minutes were approved.

Linda Ninesling gave the treasurer's report for the month of March. The treasurer's report was accepted.

Treasurer's Report

Michael Castellano reported on correspondence, e-mails and foil requests received by the Board.

Correspondence

Dr. Seinfeld recognized all those involved in the production of Beauty and The Beast. She thanked all families, staff members who were involved and those who came out to support the production.

Superintendent's Report

Dr. Seinfeld spoke on the staff members who were on the evening's agenda to receive tenure. She indicated that this appointment is not taken lightly. She spoke on each individual's background and their contributions to the District. She presented each staff member with a small token of appreciation.

Ann Marie Longo announced that Mrs. Dando would be running unopposed for the open Board seat which expires on June 30th.

Motion by R. Dando, second by J. McEvoy, to approve the following:

VII PERSONNEL ACTIONS

A Professional Personnel

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District hereby approves the following *Professional Personnel and Civil Service Personnel* Resolutions as listed:

1. **TENURE APPOINTMENTS**

1.1 JANNA OSTROFF Position: K-12 Supervisor of Science & Technology for Learning
 Tenure Area: Supervisor
 Effective: July 1, 2016
 Certification: Professional – SDL

1.2 MEAGAN FINNERTY Position: Music Teacher
 Tenure Area: Music Education
 Effective: August 29, 2016
 Certification: Professional – Music

1.3 MARIA RANDAZZO Position: Art Teacher
 Tenure Area: Art Education
 Effective: September 2, 2016
 Certification: Professional – Visual Arts

2. **LEAVE OF ABSENCE**

2.1 MELISSA BETZ Position: Teaching Assistant
 Status: Unpaid FMLA & CCLOA
 Effective: September 12, 2016
 Period Date: 9/12/16 – 1/29/17
 Return to Work: January 30, 2017
 Assigned to: High School

3. **RESIGNATIONS**

3.1 DEBRA STRELL Position: Supervisor of Counseling Services
 Effective Date: June 30, 2016
 Assigned to: District

3.2 DANA FINELLI Position: School Library Media Specialist
 Effective Date: June 30, 2016
 Assigned to: Vernon School

3.3 MARISA CIGNARELLA Position: ELA Teaching Assistant
 Effective Date: April 22, 2016
 Assigned to: High School

4. **APPOINTMENTS**

4.1 JEANMARIE FURMAM Position: Teaching Assistant
 Status: 5.5 hours per day
 Effective: April 19, 2016
 Period Date: 2015-2016 School Year
 Certification: Level I – Teaching Assistant
 Salary: \$25.48 per hour
 Assigned to: Roosevelt School
 Replacing: H. Hartel (resigned)

Personnel

Tenure Appointments

Leave of Absence

Resignations

Appointments

4.2 REGENTS REVIEW INSTRUCTORS Effective: May/June 2016
 Status: 6 hours/each (maximum)
 Salary: \$78.56/hr. (pending student enrollment).
 As per Agreement between the OBENCSD & the OBENTA. A list will be appended to the minutes of this meeting.

4.3 KRISTYN VELEZ Position: ELA Teaching Assistant
 Status: 7 hours/day (originally appointed for 5.5 hours/day)
 Effective: May 2, 2016
 Salary: \$25.48 per hour
 Replacing: M. Cignarella (resigned)

4.4 SUBSTITUTE TEACHER Effective: 2015-2016 School Year
 Assigned to: On-call – as needed
 Salary: \$100 per day

B) Non-teaching

1. **APPOINTMENTS**

1.1. RALPH BONGHI Position: Security Aide
 Status: Probationary
 Effective: April 19, 2016
 Salary: \$20.00 per hour
 Assigned to: District
 Replacing: New

1.2 KEITH MUSHORN Position: Security Aide
 Status: Probationary
 Effective: April 19, 2016
 Salary: \$20.00 per hour
 Assigned to: District
 Replacing: New

1.3 PETER PRELLER Position: Security Aide
 Status: Probationary
 Effective: April 19, 2016
 Salary: \$20.00 per hour
 Assigned to: District
 Replacing: New

1.4 ROGER SOKENIS Position: Security Aide
 Status: Probationary
 Effective: April 19, 2016
 Salary: \$20.00 per hour
 Assigned to: District
 Replacing: New

1.5 ADDITION TO SUBSTITUTE MONITOR LIST Status: On call/when needed
 Effective: 2015-2016 School Year
 Salary: \$10.00/hour

Appointments

Motion unanimously carried.

The Board took a brief break to celebrate those staff members receiving tenure.

The meeting was resumed.

Dr. Seinfeld indicated that the 2016-2017 budget was on the agenda for adoption this evening.

Mr. Valente gave the last of the budget presentations before the budget adoption. The topics of Discussion were: Budget gap, budget to budget and levy to levy percentages, proposed revenue budget proposed expenditure budget, proposed us of capital reserve, fund balance and upcoming budget dates.

Mr. Valente stated that the budget up for adoption was \$55,866,883 which represents a 0.83% budget to budget increase. Lowest budget to budget increase in the last 17 years. He reviewed proposed revenues and the preliminary expenditure budget. He reviewed areas where the budget was increased and decreased.

Mr. Valente reviewed the proposed capital reserve expenditure projects and the capital reserve balance as of 6/30/15 which will be \$2,613,696. If all projects are approved the remaining balance without a year-end transfer would be \$1,139,811. He reviewed the projected 2105-2016 fund balance as well as the term fund balance.

The Board asked Mr. Valente questions relative to his presentation.

The Board accepted questions and comments from the community, on agenda items, at this time.

Motion by J. Romeo, second by L. Kowalsky, to approve the following:

XI ADOPT PROPOSED BUDGET

A) ADOPTION OF 2016/2017 SCHOOL BUDGET

RESOLVED, the Board of Education of the Oyster Bay-East Norwich Central School District adopts the proposed budget for the 2016/2017 school year, in the amount of \$55,866,883.

Motion unanimously carried.

Motion by J. McEvoy, second by J. Romeo, to approve the following:

B) PLACEMENT OF 2016/2017 PUBLIC LIBRARY BUDGET ON BALLOT

RESOLVED, the Board of Education of the Oyster Bay-East Norwich Central School District approves the placement on the ballot of May 17, 2016, of the proposed Oyster Bay-East Norwich Public Library budget for the 2016/2017 year, as follows:

Total Budget	\$2,012,160
Minus Appropriated Fund Balance	\$ 130,000
Minus Estimated Receipts	\$ 25,000
Amount to be Raised by Taxation	\$1,857,160

Motion unanimously carried.

Budget Presentation

Public Comments

Budget Adoption

Library Budget

Motion by J. McEvoy, second by T. Cronin, to approve the following:

C) REAL PROPERTY TAX REPORT CARD

RESOLVED, that the Board of Education of the Oyster Bay-East Norwich CSD approves the Real Tax Report Card prepared by the Business Office for the 2016 Annual District Meeting and

BE IT FURTHER RESOLVED, that a copy of said Report Card was submitted to the State Education Department on April 20, 2016; which was 24 hours after Board of Education adoption of the 2016-2017 school budget.

Motion unanimously carried.

Motion by J. McEvoy, second by R. Dando, to approve the following:

XII APPROVAL OF 2016-2017 BOCES ADMINISTRATIVE BUDGET/BOCES BOARD MEMBER VOTE

WHEREAS, the Board of Cooperative Educational Services of Nassau County (hereinafter "BOCES") has proposed and presented its tentative Administrative budget for the 2016/2017 school year (July 1, 2016 through June 30, 2017), now therefore be it

RESOLVED, that the BOCES tentative administrative budget for the 2016/2017 school year in the amount of twenty million, seven hundred eighty-nine thousand, two hundred and forty-eight dollars (\$20,789,248) be, and hereby is, approved by this Board.

RESOLVED that the Board of Education of the Oyster Bay-East Norwich Central School District hereby casts one (1) vote each for Ronald Ellerbe, Fran Langsner, and Robert Schoen to fill three vacancies on the Board of Cooperative Educational Services of Nassau County (3 three year terms commencing on July 1, 2016 and ending June 30, 2019).

Motion unanimously carried.

Motion by R. Dando, second by T. Cronin, to approve the following:

XIII BUSINESS ACTIONS

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District hereby approves the following *Business* Resolutions as listed:

A) ACCEPTANCE OF WARRANT

The Board of Education hereby accepts the Warrant of Schedules and Claims as presented by the Internal Claims Auditor to the Treasurer for the month of March, 2016.

B) TRANSFER OF FUNDS

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following budget transfers: Transactions #3023-3027.

C) EXTRACLASSROOM ACTIVITY FUNDS

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education accepts the report of the Extra Classroom Activity Funds as submitted for March, 2016.

**Property Tax
Report Card**

**Approval of
2016-2017
BOES Budget
Vote**

**Business
Actions**

**Acceptance of
Warrant**

**Transfer of
Funds**

**Extraclassroom
Activity Funds**

D) CONTRACT – OYSTER BAY-EAST NORWICH TEACHERS ASSOCIATION
RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District authorizes the President of the Board of Education to sign the Agreement with the Oyster Bay-East Norwich Teachers Association for the period July 1, 2015 through June 30, 2019.

**Approval of
Teachers’
Contract**

E) HEALTH AND WELFARE SERVICES AGREEMENT CONTRACT/NON-PUBLIC SCHOOL ATTENDEES (REVISED/Previously approved at the 3/15/16 Meeting)
RESOLVED, upon the recommendation of the Superintendent of Schools, the President of the Board of Education of the Oyster Bay-East Norwich Central School District is authorized to sign a Health and Welfare Services agreement with the South Huntington Union Free School District for the purpose of having the South Huntington Union Free School District provide the Health and Welfare services to students residing in Oyster Bay-East Norwich and attending non-public schools located in South Huntington, as per Section 912 of the Education Law, for the 2015-16 school year.

**Health &
Welfare
Services
Agreement**

2 additional students @ LI School for the Gifted
Total: \$632.64

F) REJECTION OF BIDS

WHEREAS, the Oyster Bay-East Norwich Central School District has solicited and received bids in conjunction with the James H. Vernon site improvements project,

**Rejection of
Bid**

BE IT RESOLVED therefore that, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District hereby rejects the low bid of United Paving Corporation, 322 Foxwood Lane, Mill Neck, NY 11765, due to not meeting the bid specifications and requirement regarding the number of years’ experience required and therefore is a non-responsive bidder.

G) AWARD OF BID JAMES H. VERNON SITE IMPROVEMENTS

WHEREAS, the Oyster Bay-East Norwich Central School District has solicited and received bids in conjunction with James H Vernon School site improvements project,

Award of Bids

BE IT RESOLVED therefore that, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District hereby accepts the following bid proposal and awards the respective purchase contract to the following bidder:

Site Improvements

Stasi Brothers Asphalt Corp. –
Base Bid No. GC-1: Site Improvements
435 Maple Avenue
Westbury, NY 11590

\$ 87,654.32

Total

\$ 87,654.32

H) AWARD OF BID ADMISTRATION BUILDING BATHROOM RECONSTRUCTION

WHEREAS, the Oyster Bay-East Norwich Central School District has solicited and received bids in conjunction with the reconstruction of the bathroom at the Oyster Bay Administration building:

BE IT RESOLVED therefore that, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District hereby accepts the following bid proposal and awards the respective purchase contract to the following bidder:

Bathroom Reconstruction

Benchmark Construction	\$33,000.00
250 Post Avenue – Suite #3	
Westbury, NY 11590	
Total West	\$33,000.00

Discussion: Jennifer Romeo asked for clarification on the budget transfer
 Laurie Kowalsky asked a question on the Award of Bids; Michael Castellano asked a question on
 Item “G” Award of Bid at Vernon; Jennifer Romeo asked a question on item “F” Rejection of
 Bid. Mr. Valente explained.

Motion unanimously carried.

Motion by R. Dando, second by J. McEvoy, to approve the following:

XIV SPECIAL SERVICES

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of
 Education of the Oyster Bay-East Norwich Central School District hereby approves the following
Special Services Resolution as listed:

Special Services

A) CPSE/CSE MINUTES

RESOLVED, the Board of Education of the Oyster Bay-East Norwich Central School District has
 arranged that the following appropriate special education programs and/or services be provided as
 recommended by the Committee on Special Education:

CPSE:

04/04/2016	1	Annual Review
04/04/2016	1	Amendment-Agreement No Meeting

CSE:

02/22/2016	1	Annual Review
03/04/2016	1	Annual Review
03/11/2016	2	Annual Review
03/13/2016	1	Amendment-Agreement No Meeting
03/14/2016	2	Annual Review
03/14/2016	1	Reevaluation/Annual Review
03/21/2016	2	Reevaluation/Annual Review
03/31/2016	1	Reevaluation Transfer Student
04/06/2016	1	Amendment-Agreement No Meeting
04/07/2016	2	Annual Review
04/07/2016	1	Reevaluation/Annual Review

504

03/15/2016	1	Annual Review
03/31/2016	1	Initial Eligibility Determination
03/31/2016	1	Annual Review

Motion unanimously carried.

Motion by R. Dando, seconded by J. McEvoy, to approve the following:

XV NEW BUSINESS

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District hereby approves the following *New Business* Resolution as listed:

A) REVISE POLICY

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District revises the following policy:

#3260 Use of School Facilities, Materials and Equipment

Motion unanimously carried.

The Friday packet was discussed.

The Board accepted questions and comments from the community, on non-agenda items, at this time.

Todd Cronin asked a question on the resignation of the high school custodian and what is the process of hiring a new staff member. Mr. Valente explained that the resumes will be looked at again.

Jennifer Romeo asked how Tea with the Principal at Roosevelt was going. Mrs. McElwee responded it was going very well and gave the Board some detail. Dr. Seinfeld thanked Mrs. McElwee and Mrs. Policano for their work on this event.

Motion by J. Romeo, second by R. Dando to enter into executive session at 9:05 P.M. to discuss Legal matters.

Motion by J. Romeo, second by R. Dando, to adjourn at 10:30 P.M.

Respectfully submitted,

Margaret Nolan
District Clerk

New Business

Revise Policy

Friday Packet

Public Comments

Executive Session

Adjournment