

**MINUTES OF THE BOARD OF EDUCATION
Oyster Bay – East Norwich Central School District**

Date: April 5, 2016
Kind of Meeting: Workshop Meeting
Location: Oyster Bay High School, Town of Oyster Bay, Nassau County NY
Members Present: Ann Marie Longo, President
Jennifer Romeo-Vice President
Michael Castellano
Todd Cronin
Robin Dando
Laurie Kowalsky
John McEvoy
Members Not Present: Margaret Nolan
Others Present: Dr. Laura Seinfeld, Superintendent
Stephen Valente, Assistant Superintendent for Finance & Operations
Dr. Lisa Mulhall, Assistant Superintendent for Curriculum, Instruction, & Assessment

In the absence of the District Clerk, minutes were taken by Steve Valente, and Ryan Butler.

Ann Marie Longo called the meeting to order at 7:00 P.M.

Steve Valente presented Budget Workshop #5. Topics of Discussion were: Budget gap, budget to budget and levy to levy percentages, proposed revenue budget, proposed expenditure budget, impact of a failed budget and upcoming budget dates. Mr. Valente presented the line by line budget.

The Board asked questions and made recommendations based on Mr. Valente’s presentation. The Board agreed on all proposed additions to the budget. The Board asked some questions on particular line items. The Board would like a rollover budget prepared next year.

The Board accepted questions and comments from the community, on agenda items, at this time.

Motion by R. Dando, second by J. McEvoy, to approve the following:

V PERSONNEL ACTIONS

A) Professional Personnel

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District hereby approves the following *Professional Personnel and Civil Service Personnel* Resolutions as listed:

Call to Order

Budget Review

Public Comments

Personnel

1. **APPOINTMENTS**

- | | | |
|-----|---|---|
| 1.1 | LAUREN HARNICK | Position: Social Studies Teacher
Status: Probationary
Effective: August 31, 2016
1 st year of a 3 year probation period
Period Date: 8/31/16 – 8/31/19*
Tenure Area: Social Studies
Certification: Professional – Social Studies
Salary: MA+30, Step 1 – \$78,299
Assigned to: High School
Replacing: B. Levorchick (retired) |
| 1.2 | ENL SATURDAY OUTREACH PROGRAM | Position: Teachers
Effective: April 9, 2016
Period Date: 4/9/16 – 6/11/16
Status: 19.5 hours total for the program
(pending student enrollment)
Salary: \$78.56/hour-Grant Funded |
| | Terriann Chiappardi
Kim Kaufman
Penny Koinis
Samantha Levy | |
| 1.3 | NICOLLE SISIA | Position: Sign Language Interpreter
Status: H.S. Graduation Ceremony
Effective: June 26, 2016 – not to exceed
3 hours
Rate of Pay: \$78.56/hour |
| 1.4 | SUPERVISION SCHEDULE | Position: Supervisors
Effective: 2015-2016 School Year
Period Date: Spring 2016
Salary: As per Agreement between the |

Appointments

OBENCSD and the OBENTA. A list will be appended to the minutes of this meeting.

*In order to be granted tenure, a classroom teacher or building principal must have received composite or overall annual professional performance review (“APPR”) ratings pursuant to Education Law §3012-c and/or 3012-d of either “effective” or “highly effective” in at least three (“3”) of the four (“4”) preceding years and, if the classroom teacher or building principal receives an “ineffective” composite or overall APPR rating in the final year of the probationary period, he or she shall not be eligible for tenure at that time.

2. **SALARY CHANGE**

Effective: August 31, 2016
 Status: Completion of graduate work
 Salary: As per Agreement between
 The OBENCSD and the OBENTA.

Salary Change

Acquaro, Steven, From BA+30, Step 2 (\$64,724)
 to MA, Step 2 **\$70,897**

B) Non-teaching

1. **RETIREMENT RESIGNATION**

1.1 DONNA BRANDT Position: Clerk-Typist
 Effective Date: June 30, 2016
 Assigned to: Roosevelt School

**Retirement
 Resignation**

2. **RESIGNATIONS**

2.1 JOANNE DUKE Position: Monitor
 Assigned to; Roosevelt School
 Effective: March 29, 2016

Resignations

2.2 GILBERT VILLALTA Position: Cleaner
 Effective Date: April 15, 2016
 Assigned to: Vernon School

Discussion: The Board asked that for item 1.3 – wording be added to the minutes to state not to exceed 3 hours.

Motion unanimously carried.

Motion by M. Castellano, second by R. Dando, to approve the following:

VI BUSINESS ACTIONS

Business Actions

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District hereby approves the following **Business** Resolutions as listed:

A) TRANSFER OF FUNDS

**Transfer of
 Funds**

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following budget transfers: Transactions #3019-3022.

B) HEALTH AND WELFARE SERVICES AGREEMENT CONTRACT – NON PUBLIC SCHOOL ATTENDEES

**Health &
 Welfare
 Services
 Agreement**

RESOLVED, upon the recommendation of the Superintendent of Schools, the President of the Board of Education of the Oyster Bay – East Norwich Central School District is authorized to sign a Health and Welfare Services agreement with the Jericho Union Free School District for the purpose of having the Jericho Union Free School District provide the Health and Welfare services to students residing in Oyster Bay – East Norwich and attending non-public schools located in Jericho, as per Section 912 of the Education Law, for the 2015-16 school year.

Solomon Schechter (1 student)	\$1,055.23
Long Island Lutheran (13 students @ \$1,055.23)	\$13,717.99

**C) NEW YORK/LONG ISLAND EDUCATION DATA SERVICES, INC.
COOPERATIVE SUPPLIES, MATERIALS, & EQUIPMENT BID/COOPERATIVE
SKILLED TRADES TIME & MATERIAL BID**

WHEREAS, it would be in the joint interest of the Oyster Bay-East Norwich Central School District to participate in cooperative bids, as advertised by the Clarkstown Central School District acting as the Lead Agency, as provided by General Municipal Law Section 119-0 for the following:

The purchase of various supplies, materials, and equipment for the period of 7/1/2016-6/30/2017, at a cost of \$4,700.00 and

The purchase of maintenance and repair work for the period of 4/1/2016-3/31/2017, at a cost of \$1990.00.

WHEREAS, each BOARD retains the legal authority to contract with the successful Vendor(s) and shall not be bound by purchase contracts or other agreements made by the other BOARD(S), therefore

BE IT RESOLVED, that the BOARD OF EDUCATION of Oyster Bay-East Norwich Central School District hereby agrees to participate in such cooperative bids.

D) TRANSLATORS FOR 2016 ASSESSMENTS AND REGENTS

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following translators for the 2016 Assessments and Regents at the contractual rate of \$78.56 per hour:

Marie Loria for the following tests for a maximum of 24 hours
Grade 4 Mathematics Assessment (12 hours)
Scoring of Math assessments - (2 hours)
Grade 4 Science Assessment (8 hours)
Scoring of Math assessments - (2 hours)

Kin C. Wong for the following tests for a maximum of 14 hours
Grade 7 Mathematics Assessment (12 hours)
Scoring of Math assessments - (2 hours)

Kin C. Wong for the following tests for a maximum of 10 hours
Algebra II / Common Core (4 hours)
Algebra II / Trig Regents (4 hours)
Scoring of Regents - (2 hours)

Behnam Attarian for the following tests for a maximum of 10 hours
U.S. History & Gov Regents (4 hours)
Physics Regents (4 hours)
Scoring of Regents - (2 hours)

Motion unanimously carried.

**NY State/
Long Island
Educational
Data Services
Cooperative
Bid**

**Translators
Appointment**

Motion by R. Dando, second by T. Cronin, to approve the following:

VII SPECIAL SERVICES

Special Services

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District hereby approves the following *Special Services* Resolutions as listed:

A) CPSE/CSE MINUTES

RESOLVED, the Board of Education of the Oyster Bay-East Norwich Central School District has arranged that the following appropriate special education programs and/or services be provided as recommended by the Committee on Special Education:

CPSE:

03/18/2016	1	Initial Eligibility Determination
03/18/2016	1	Amendment-Agreement No Meeting

CSE:

02/22/2016	1	Annual Review
02/29/2016	3	Annual Review
03/02/2016	3	Annual Review
03/02/2016	3	Reevaluation/Annual Review
03/03/2016	3	Annual Review
03/04/2016	5	Annual Review
03/04/2016	1	Requested Review
03/04/2016	2	Reevaluation/Annual Review
03/07/2016	3	Annual Review
03/07/2016	3	Reevaluation/Annual Review
03/07/2016	1	Requested Review
03/09/2016	1	Reevaluation/Annual Review
03/09/2016	2	Annual Review
03/09/2016	1	Initial Eligibility Determination
03/10/2016	3	Reevaluation/Annual Review
03/10/2016	1	Annual Review
03/11/2016	1	Annual Review
03/11/2016	2	Reevaluation/Annual Review
03/14/2016	2	Initial Eligibility Determination
03/14/2016	1	Annual Review
03/16/2016	2	Requested Review
03/16/2016	5	Annual Review
03/16/2016	2	Reevaluation/Annual Review
03/18/2016	1	Annual Review
03/18/2016	1	Reevaluation/Annual Review
03/22/2016	1	Initial Eligibility Determination

03/23/2016	1	Initial Eligibility Determination
03/23/2016	1	Annual Review
03/29/2016	1	Initial Eligibility Determination

504

03/15/2016	1	Initial Eligibility Determination
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B) CONSULTANT CONTRACTS/ANCILLARY AND RELATED SPECIAL EDUCATION SERVICES

Consultant Contract

RESOLVED, based upon the recommendation of the Superintendent of Schools, the President of the Board of Education is authorized to sign 2015-2016 consultant agreement with Queens Center for Progress to perform special education related services as needed. The agreement shall be effective March 22, 2016 through June 30, 2016.

C) APPROVAL OF CONSULTANT

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves Mill Neck Interpreter Service to provide the following services for the Oyster Bay High School Play on April 16, 2016: two interpreters for five hours of preparation each at the rate of \$75 per hour (\$750) and three hours per interpreter for the actual play at the rate of \$100 per hour (\$600) for a total of \$1,350.

Motion unanimously carried.

Motion by R. Dando, second by J. McEvoy, to approve the following:

VIII NEW BUSINESS

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District hereby approves the following *New Business* Resolution as listed:

A) APPROVAL OF HOLIDAY SCHEDULES/CLERICAL/CUSTODIAL

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the holiday schedules submitted by the Clerical and Custodial Bargaining Units for the 2016-2017 school year.

B) APPROVAL OF TEXTBOOKS

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following textbooks:

Holt, McDougal: **Avancemos**, (Houghton, Mifflin Harcourt), 2013.

Holt, McDougal: **Discovering French**, (Houghton, Mifflin Harcourt), 2013.

C) ADOPT/REVISE POLICIES

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District adopts/revises the following policies:

<u>New</u>	
5675	Student Grading Information Systems
<u>Revised</u>	
5230	Disposal of District Property
5640	Records Management
5650	Safety and Security
6110	Code of Ethics for Board Members and All District Personnel
6160	Safety of Students (Fingerprinting Clearance of New Hires)
6430	Staff Use of Computerized Information Resources
7513	Administration of Medication (Opioid Overdose Prevention)

Discussion: After discussion, the Board agreed to remove Policy #3260 for additional changes/revisions. All other policies were approved.

Motion unanimously carried.

The Friday packet was discussed.

Approval of Consultant

New Business

Approval of Clerical/Custodial Holiday Schedules

Approval of Textbooks

Adopt/Revise Policies

Friday Packet

Motion by R. Dando, second by J. Romeo, to enter into executive session to discuss legal matters and negotiations.

Executive Session

Motion by R. Dando, second by J. Romeo, to adjourn at 9:45 PM.

Adjournment

Respectfully submitted,

Margaret Nolan
District Clerk