

**MINUTES OF THE BOARD OF EDUCATION  
Oyster Bay – East Norwich Central School District**

**Date:** May 24, 2016  
**Kind of Meeting:** Business Meeting  
**Location:** Oyster Bay High School, Town of Oyster Bay, Nassau County NY  
**Members Present:** Ann Marie Longo, President  
Jennifer Romeo-Vice President  
Michael Castellano  
Todd Cronin  
Robin Dando  
Laurie Kowalsky – Arrived at 6:50 (No Audit Committee Mtg.)  
John McEvoy

**Members Not Present:**

**Others Present:** Dr. Laura Seinfeld, Superintendent  
Stephen Valente, Assistant Superintendent for Finance & Operations  
Dr. Lisa Mulhall, Assistant Superintendent for Curriculum, Instruction, & Assessment  
Florence Frazer, District Counsel  
Joseph Lilly, District Counsel  
Margaret Nolan, District Clerk  
Linda Ninesling, Treasurer

There was a meeting of the Audit Committee at 6:15 PM prior to the beginning of the business meeting.

**Audit Committee**

Ann Marie Longo called the business meeting to order at 7:05 P.M.

**Call to Order**

Robin Dando introduced Anabella Ballone, a student at Oyster Bay High School, who lead the pledge of allegiance. Mrs. Dando spoke about Anabella’s accomplishments and she was presented with a certificate.

Ann Marie Longo called for the approval of minutes from the meetings of April 5<sup>th</sup> and April 19<sup>th</sup>. The minutes were approved.

**Approval of Minutes**

Linda Ninesling gave the treasurer’s report for the month of April, 2016. The treasurer’s report was accepted.

**Treasurer’s Report**

Dr. Seinfeld thanked everyone for their support of the 2016-2017 budget.

**Superintendent’s Report**

Colleen Kelly and Caitlin Dillon introduced students who were being recognized for their participation in the Peer Mentors Program. She spoke about the program and what students who participate do for their peers. The students were presented with certificates for their participation. They also introduced students, and presented them with certificates, for receiving SEPTA Student of Distinction and Extra Mile Awards.

Lara Gonzalez presented to the Board and community on Middle Level Initiatives. She spoke on the focus for 2014-2016, shared vision for the middle level, new initiatives in academic courses, updates in specialty area classes, new social-emotional learning framework, new highlights of special events and extracurricular offerings and visions for 2016-2017 and beyond. Mrs. Gonzalez emphasized team building, team work, and transition was a focus for 2014-2016 to create a “school within a school” feeling. She spoke on what makes for successful middle levels students and shared a video of students in French and Spanish classes.

Mrs. Gonzalez elaborated on a shared vision for effective middle level teachers and reviewed new initiatives in core academic areas. She spoke on updates in special area classes, extracurricular activities and new competitions available to middle levels students. She reviewed colleges that were visited during the 8<sup>th</sup> grade college tours. Ms. Gonzalez spoke on the vision for 2016-2017 and beyond and stated that is a continued goal for enhanced communication between home and school.

The Board asked questions relative to Ms. Gonzalez’s presentation and thanked her and her team for their work and dedication.

Dr. Seinfeld thanked Mr. Trentowski and Mr. McCarthy for their leadership in the Breakfast of Champions program. Jennifer Romeo spoke on what an amazing experience this was for students.

Dr. Seinfeld announced that Dr. O’Hara will be leaving the District at the end of the school year to accept a position as Superintendent of Schools in the Hauppauge. She thanked Dr. O’Hara for his dedication to the Oyster Bay High School and community and spoke on some of his accomplishments through his years in Oyster Bay.

Dr. Seinfeld introduced Joseph Pesqueira, who the Board would be approving on this agenda, as the new Supervisor off Social Studies.

Steve Valente reviewed the Smart School Schools Bond Project and the benefits it brings to the District. He reviewed the technology vision for the District and the investment plan development timeline. September, 2015 state approval and posting of District technology plan, April 21, 2016 community feedback meeting and posting of the draft SmartSchools Plan, May 18, 2016 Investment plan shared with the Technology Advisory Committee and today which is the public hearing to receive community feedback. He reviewed the next steps in the process in order to implement the proposed plan and receive State reimbursement. Mr. Valente reviewed how the funds would be used and the rationale for putting the money into those areas.

Dr. Mulhall congratulated two music ensembles that placed in the NYSSMA Majors Vernon Advanced Band and Middle Level Band.

There was no one signed in for public comments on agenda items.

Motion by R. Dando, second by T. Cronin, to approve the following:

**X PERSONNEL ACTIONS**

**A Professional Personnel**

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District hereby approves the following *Professional Personnel and Civil Service Personnel* Resolutions as listed:

1. **ELIMINATION OF POSITION**

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District hereby eliminates one full-time Elementary teaching position effective July 1, 2016 due to enrollment.

**Personnel**

**Elimination of Position**

2. **EXCESSING**

2.1 **RESOLVED**, upon the recommendation of the Superintendent of Schools, that Jennifer Spelatis, the least senior teacher in the Elementary tenure area, be excessed effective June 30, 2016 in compliance with Education Law Section 2510(3). Ms. Spelatis will be placed on the District's Preferred Eligibility List.

**Excessing**

3. **APPOINTMENTS**

3.1 **JOSEPH PESQUEIRA\***

Position: Supervisor of Social Studies  
 Status: Probationary  
 Effective: July 1, 2016  
 1<sup>st</sup> year of a 4 year probationary period  
 Period Date: 7/1/16 – 7/1/20  
 Certification: Professional – SDL  
 Salary: \$117,424  
 Assigned to: District  
 Replacing: R. Root (Interim)

**Appointments**

3.2 **SUBSTITUTE TEACHERS**

Effective: 2015-2016 School year  
 Assigned to: On-call – as needed  
 Salary: \$100 per day

3.3 **EXTRA CURRICULAR SPONSORS**

Effective: 2015-2016 School Year  
 Status: High School Musical  
 Salary: According to the Agreement

Between the OBENCSD and the OBENTA. A list will be appended to the minutes of this meeting.

3.4 **TARA STILES**

Position: Home Tutor  
 Status: Illness (student dv)  
 Effective Date: 5/16/16-6/24/16  
 Rate of Pay: \$78.56/per hour

3.5 **ROSSANA SANANTONIO**

Position: Teacher Assistant for Special Education Student  
 Status: Assist Special Education student participating in Chorus  
 Effective Date: April 19, 2016  
 Period Date: 2015-2016 School Year  
 Rate of Pay: \$25.48 per hour – max.  
 2 hrs./week (originally appointed for 1.5 hrs. per week (to be reimbursed by Herricks S.D.)

Position: Teaching Assistant  
 Status: Special Education Students Participating in Vernon Concert  
 Effective Date: May 19, 2016  
 Salary: \$25.48 per hour – max. 3 hrs.  
 Replacing: C. Giacopino



Motion by R. Dando, second by T. Cronin, to approve the following:

**XI BUDGET ADOPTION**

**CERTIFICATION OF 2016-17 BUDGET VOTE**

RESOLVED, the Board of Education certifies the tallies of the annual meeting as recorded by the District Clerk dated May 17, 2016.

Proposition #1 -- School District Budget			
Yes	722	No	223

Proposition #2 – Expenditure of Capital Reserve Funds			
Yes	724	No	210

Proposition #3 – Public Library Budget			
Yes	749	No	191

Vote for Member of Board of Education (One Four-Year Term)			
Robin Dando	703		

Vote for Member of Library Board (One Five-Year Term)			
Henry Burney	664		

Board Member Write-in Votes	17		
Library Board Write-in Votes	9		

Motion unanimously carried.

Motion by R. Dando, second by M. Castellano, to approve the following:

**XIII BUSINESS ACTIONS**

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District hereby approves the following **Business** Resolutions as listed:

**A) ACCEPTANCE OF WARRANT**

The Board of Education hereby accepts the Warrant of Schedules and Claims as presented by the Internal Claims Auditor to the Treasurer for the month of April, 2016.

**B) TRANSFER OF FUNDS**

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following budget transfers: Transactions #3028-3047.

**C) EXTRACLASSROOM ACTIVITY FUNDS**

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education accepts the report of the Extra Classroom Activity Funds as submitted for April, 2016.

**D) TRANSPORTATION CONTRACT RENEWALS**

RESOLVED, upon the recommendation of the Superintendent of Schools, the President of the Board of Education is authorized to sign the Transportation Extension Contract with Hendrickson Bus Company for July 1, 2016–August 31, 2016 in an amount of: \$71,670. Lump Sum: Anticipated transportation costs related to Summer Special Education Program.

**Budget Vote Certification**

**Business Actions**

**Acceptance of Warrant**

**Transfer of Funds**

**Extraclassroom Activity Funds**

**Transportation Contract Renewals**

**E) TAX ANTICIPATION NOTE RESOLUTION OF OYSTER BAY-EAST NORWICH CENTRAL SCHOOL DISTRICT, NEW YORK, ADOPTED MAY 24, 2016, AUTHORIZING THE ISSUANCE OF NOT TO EXCEED \$8,000,000 TAX ANTICIPATION NOTES IN ANTICIPATION OF THE RECEIPT OF TAXES TO BE LEVIED FOR THE FISCAL YEAR ENDING JUNE 30, 2017.**

**Tax Anticipation  
Note**

RESOLVED BY THE BOARD OF EDUCATION OF OYSTER BAY-EAST NORWICH CENTRAL SCHOOL DISTRICT, IN THE COUNTY OF NASSAU, NEW YORK, AS FOLLOWS:

Section 1. Tax Anticipation Notes (herein called "Notes") of Oyster Bay-East Norwich Central School District, in the County of Nassau, New York (herein called "District"), in the principal amount of not to exceed \$8,000,000, and any notes in renewal thereof, are hereby authorized to be issued pursuant to the provisions of Sections 24.00 and 39.00 of the Local Finance Law, constituting Chapter 33-a of the Consolidated Laws of the State of New York (herein called "Law").

Section 2. The following additional matters are hereby determined and declared:

- (a) The Notes shall be issued in anticipation of the collection of real estate taxes to be levied for school purposes for the fiscal year commencing July 1, 2016 and ending June 30, 2017, and the proceeds of the Notes shall be used only for the purposes for which said taxes are levied.
- (b) The Notes shall mature within the period of one year from the date of their issuance.
- (c) The Notes are not issued in renewal of other notes the date of adoption of this resolution.

Section 3. The Notes hereby authorized shall contain the recital of validity prescribed by Section 52.00 of the Law and shall be general obligations of the District, and the faith and credit of the District are hereby pledged to the punctual payment of the principal of and interest on the Notes and unless the Notes are otherwise paid or payment provided for, an amount sufficient for such payment shall be inserted in the budget of the District and a tax sufficient to provide for the payment thereof shall be levied and collected.

Section 4. Subject to the provisions of this resolution and the Law, and pursuant to Sections 50.00, 56.00, 60.00 and 61.00 of the Law, the power to sell and issue the Notes authorized pursuant hereto, or any renewals thereof, and to determine the terms, form and contents, including the manner of execution, of such Notes, and to execute arbitrage certifications relative thereto, is hereby delegated to the President of the Board of Education, the chief fiscal officer of the District.

Section 5. The Notes shall be executed in the name of the District by the manual signature of the President of the Board of Education, the Vice President of the Board of Education, the District Treasurer, the District Clerk, or such other officer of the District as shall be designated by the chief fiscal officer of the District, and shall have the corporate seal of the District impressed or imprinted thereon which corporate seal may be attested by the manual signature of the District Clerk.

Section 6. This resolution shall take effect immediately.

**F CHANGE ORDER/ADDITIONS AND ALTERATIONS AT OYSTER BAY HIGH SCHOOL**

RESOLVED, upon the recommendation of the Superintendent, the Board of Education hereby formally approves the following change order to the contract of Saracino Construction Corp., as submitted by the architect Burton, Behrendt & Smith:

Original Contract Sum	\$ 168,000.00
Change Order #1	\$ 7,000.00
Additional work discovered to repair conditions at the east side wing wall of stairway at the north side steps and the east side wing wall at the south side steps. Includes reconstruction of the brick veneer	
New Contract Sum	\$ 175,000.00

**Change Order**

**G APPOINTMENT OF COOPERATIVE BIDDING AGENT – TEL/LOGIC INC. D/B/A TEXTBOOK CENTRAL**

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay – East Norwich CSD, appoints Tel/Logic Inc. D/B/A Textbook Central, as sole administrative agent for the purchase and distribution of all non-public and private school textbooks needed for the 2016-17 school year at the following fee schedule:

- First 1-25 students/school \$26.50/student
- Next 26-250 students/school \$21.20/student and
- Over 250 students/school \$15.90/student

**Appointment of Cooperative Bidding Agent**

Pursuant to acceptance of a letter of agreement and to authorize the Board President to execute the same.

Discussion: Todd Cronin asked a question on Item 1D, Transportation Contract renewal for the summer. Mr. Valente explained.

Motion unanimously carried.

Motion by R. Dando, second by J. McEvoy, to approve the following:

**XIV SPECIAL SERVICES**

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District hereby approves the following *Special Services* Resolution as listed:

**Special Services**

**A) CPSE/CSE MINUTES**

RESOLVED, the Board of Education of the Oyster Bay-East Norwich Central School District has arranged that the following appropriate special education programs and/or services be provided as recommended by the Committee on Special Education:

**CPSE/CSE Minutes**

<b>CPSE:</b>		
05/04/2016	1	Initial Eligibility Determination
05/11/2016	1	Initial Eligibility Determination
05/11/2016	1	Annual Review
05/17/2016	3	Annual Review

**CSE:**

02/26/2016	2	Annual Review
03/21/2016	1	Annual Review
03/23/2016	2	Annual Review
03/23/2016	1	Reevaluation/Annual Review
04/04/2016	1	Annual Review
04/08/2016	1	Annual Review
04/08/2016	1	Program Review
04/19/2016	3	Annual Review
04/19/2016	1	Program Review
04/20/2016	1	Reevaluation/Annual Review
04/21/2016	2	Annual Review
05/02/2016	1	Initial Eligibility Determination
05/02/2016	2	Annual Review
05/04/2016	1	Initial Eligibility Determination
05/05/2016	2	Annual Review
05/05/2016	1	Reevaluation/Annual Review
05/12/2016	1	Reevaluation/Annual Review
05/16/2016	1	Initial Eligibility Determination

**504**

05/04/2016	1	Initial Eligibility Determination
05/09/2016	4	Annual Review
05/10/2016	1	Initial Eligibility Determination
05/12/2016	1	Annual Review
05/13/2016	3	Annual Review

Motion unanimously carried.

The Friday Packet was discussed.

John McEvoy asked a question on the lead water testing. Jennifer Romeo asked a question on the sample policy regarding use of facilities and charging for non-profit groups. Dr. Seinfeld indicated this will be on the agenda for discussion in June. Robin Dando asked if the policy could be sent again. Dr. Seinfeld will include in this week's letter. Jennifer Romeo asked about the one-way signs on McCouns Lane. Ann Marie Longo will contact senator Marcellino's office as they have not responded to the letter sent. Todd Cronin asked a question regarding crew. He does not agree that middle level should be held in the spring. After discussion, and input from Mr. Trentowski, Ann Marie polled the Board to see if they would like middle level crew held in the spring or fall.

- Todd Cronin – Fall
- Laurie Kowalsky – Fall
- John McEvoy – Fall
- Michael Castellano – Fall
- Robin Dando – Spring
- Jennifer Romeo – Spring
- Ann Marie Longo – Spring – Middle Level crew will be held in the spring.

Motion by J. Romeo, second by R. Dando, to enter into executive session at 8:35 P.M to discuss legal matters and personnel

Motion by R. Dando, second by J. Romeo, to claim out of executive session and adjourn at 10:00 PM

Respectfully submitted,  
Margaret Nolan  
District Clerk

**Friday Packet**

**Executive Session**

**Adjournment**