

**MINUTES OF THE BOARD OF EDUCATION
Oyster Bay – East Norwich Central School District**

Date: August 4, 2015
Kind of Meeting: Business Meeting
Location: Oyster Bay High School, Town of Oyster Bay, Nassau County NY
Members Present: Ann Marie Longo, President
Jennifer Romeo-Vice President (Arrived at 7:10)
Todd Cronin
Robin Dando
John McEvoy
Members Not Present: Michael Castellano
Laurie Kowalsky

Others Present: Dr. Laura Seinfeld, Superintendent
Stephen Valente, Assistant Superintendent for Finance & Operations
Dr. Lisa Mulhall, Assistant Superintendent for Curriculum, Instruction, & Assessment
Florence Frazer, District Counsel – Arrived at 7:20 PM
Margaret Nolan, District Clerk

Ann Marie Longo called the meeting to order at 7:05 P.M.

Ann Marie Longo called for the approval of minutes from the meeting of July 14, 2015. The minutes were approved.

Dr. Seinfeld stated that she was excited to show the Board and community a sneak preview of the new District website. Mr. Gould has been working with the vendor to be up and running on or by August 31st. In addition, while we await the printed version of the District calendar, a PDF of the calendar will be available on the website. Tom Gould gave an overview of the new website pointing out some of the new features. He stated that Ms. Ostroff had previewed many platforms with different vendors before choosing Schoolwires.

Steve Valente spoke on the projects taking place over the summer. He stated that as of today it is expected that all projects should be completed before the start of school. Window projects that have been approved will most likely begin late fall.

Mr. Valente explained the tax levy resolution that was on the agenda and stated that the number has not changed since the budget vote.

Mr. Valente updated the Board on the proposed bond stating that it was on schedule and the SEQRA has been completed. The resolution will be on the September 1st agenda. Marty Geiger from Hawkins, Delafield and Wood will attend the meeting in September.

Dr. Seinfeld introduced Mary Murray, Mathematics teacher, who the Board will be appointing this evening.

The Board accepted questions and comments from the community, on agenda items, at this time.

Call to Order

Approval of Minutes

Superintendent's Report

Public Comments

Motion by J. McEvoy, second by R. Dando, to approve the following:

VII PERSONNEL ACTIONS

A Professional Personnel

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District hereby approves the following *Professional Personnel and Civil Service Personnel* Resolutions as listed:

1. **RESIGNATION**

1.1 ANNE LUNDY Position: Teaching Assistant
 Effective: August 26, 2015
 Assigned to: Roosevelt School

2. **TENURE APPOINTMENT**

2.1 KRISTIN JOHNSON Position: Teaching Assistant
 Tenure Area: Teaching Assistant
 Effective: August 29, 2015
 Certification: Permanent – Elementary

3. **LEAVE OF ABSENCE**

3.1 JENNIFER ZOLOT Position: Elementary Teacher
 Status: Unpaid CCLOA
 Effective: August 31, 2015
 Period Date: 2015-2016 School Year
 Return to Work: 2016-2017 School Year
 Assigned to: Roosevelt School

4. **RESCIND PRIOR APPOINTMENT**

RESOLVED THAT the Board of Education of the Oyster Bay-East Norwich Central School District hereby rescinds the resolution made at the July 14, 2015 Board of Education meeting which appointed Jennifer Spelatis to a three year probationary term (elementary tenure area) assigned to an AIS position, effective August 31, 2015 – August 31, 2018.

5. ***APPOINTMENTS**

5.1 JENNIFER SPELATIS Position: AIS Teacher
 Status: Probationary
 Effective: August 31, 2015
 1st year of a 4 year probation period
 Period Date: 8/31/15 – 8/31/19*
 Tenure Area: Elementary
 Certification: Permanent – Elementary
 Salary: MA+15, Step 1 – \$72,474
 Assigned to: Vernon School

5.2 HAYLEY BYRON Position: Elementary Teacher
 Status: Leave Replacement
 Effective: August 31, 2015
 Period Date: 2015-2016 School Year
 Salary: \$66,834 – MA, Step 1
 Certification: Permanent – Elementary
 Assigned to: Roosevelt School
 Replacing: J. Zolot (CCLOA)

Personnel

Resignation

Tenure Appointment

Leave of Absence

Rescind Prior Appointment

Appointments

- | | | | |
|---|---------------------------|---|----------------------|
| 5.3 | MARY MURRAY | Position: Mathematics Teacher
Status: Probationary
Effective: August 31, 2015
1 st year of a 4 year probation period
Period Date: 8/31/15 – 8/31/19
Tenure Area: Mathematics
Certification: Professional – Math 7-12
Salary: MA, Step 1 – \$66,834
Assigned to: High School
Replacing: L. DeClemente (resigned) | |
| 5.4 | WENDY FRAGOSO | Position: Resident Substitute
Effective: August 31, 2015
Period Date: 2015-2016 School Year
Certification: Initial – Childhood Education
Salary: \$100 per day/5 days per week
Assigned to: Vernon School | |
| 5.5 | PAMELA KNUPPEL | Position: Resident Substitute
Effective: August 31, 2015
Period Date: 2015-2016 School year
Certification: Initial – Childhood Education
Salary: \$100 per day/5 days per week
Assigned to: Roosevelt School | |
| 5.6 | COACHES | Effective: 2015-2016 School Year
Period Date: Fall 2015
Salary: According to the Agreement between the | the |
| OBENCSD and the OBENTA. A list will be appended to the minutes of this meeting. | | | |
| 5.7 | EXTRA CURRICULAR SPONSORS | Effective: 2015-2016 School Year
Status: High School/Middle Level
Salary: According to the Agreement | |
| between the OBENCSD and the OBENTA. A list will be appended to the minutes of this meeting. | | | |
| 6. <u>SALARY CHANGE</u> | | | |
| 6.1 | CHARLIE RIZZUTO | Position: P.E. & Health Teacher
Status: Change from MA, Step 2 to
MA+15, Step 2 (receipt of transcripts)
Salary: \$79,558 | Salary Change |

*In order to be granted tenure, a classroom teacher or building principal must have received composite or overall annual professional performance review (“APPR”) ratings pursuant to Education Law §3012-c and/or 3012-d of either “effective” or “highly effective” in at least three (“3”) of the four (“4”) preceding years and, if the classroom teacher or building principal receives an “ineffective” composite or overall APPR rating in the final year of the probationary period, he or she shall not be eligible for tenure at that time.

- B) Non-teaching
- 1. APPOINTMENTS
- 1.1 DEBRA CEGLIA

Position: Monitor
 Effective: August 31, 2015
 Period Date: 2015-2016 School Year
 Status: 13.75 hours per week
 Salary: 10.20 per hour
 Assigned to: Vernon School
 Replacing: Y. Kulinier (resigned)

Appointments

- 1.2 EILEEN McCARTNEY

Position: Vernon School Nurse
 Status: Summer Hours
 Period Date: 2015-2016 School Year
 Effective: Summer 2015
 Status: 1 day
 Salary: 1/200th of Yearly Salary

- 2. PERMANENT CIVIL SERVICE
- 2.1 BRIAN SANCHEZ

Position: Laborer
 Effective: August 21, 2015
 Assigned to: Grounds Crew

Permanent Civil Service

Motion unanimously carried.

Motion by R. Dando, second by T. Cronin, to approve the following:

VIII BUSINESS ACTIONS

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District hereby approves the following *Business* Resolutions as listed:

Business Actions

A TAX LEVY RESOLUTION 2015-2016

RESOLVED, that the following budget (Gross Amount) of the necessary claims and expenditures in Oyster Bay-East Norwich Central School District in the Town of Oyster Bay, school year 2015-2016, amounting to:

Tax Levy Resolution

\$55,409,484 School Purposes
\$ 2,007,811 Library Purposes
 Total \$57,417,295 be and the same is hereby accepted.

RESOLVED, that the sum of
 \$51,203,142 School Purposes
\$ 1,841,811 Library Purposes
 Total \$53,044,953 being the remainder of the budget

adopted as above and the amount which must be RAISED BY TAXATION (Net Amount) for Oyster Bay-East Norwich Central School District, of the Town of Oyster Bay, Nassau County, New York for the year 2015-2016 be levied upon the taxable property of the said school district as said property has been certified to by the Board of Assessors. The 2015-2016 tax levy is in compliance with New York State's tax levy limit for the District.

RESOLVED, that the District Clerk of this School District be authorized and directed, pursuant to Section 6-20.0 of the Nassau County Administrative Code to file a certified copy of these resolutions with the Nassau County Board of Supervisors and the Board of Assessors.

A ACCEPTANCE OF WARRANTS

The Board of Education hereby accepts the Warrant of Schedules and Claims as presented by the Internal Claims Auditor to the Treasurer for the month of July 2015.

Acceptance of Warrants

C) TRANSFER OF FUNDS

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following budget transfers: Transactions #2911-2918.

Transfer of Funds

D) ESTABLISHMENT OF INCOME ELIGIBILITY GUIDELINES FOR FREE AND REDUCED SCHOOL LUNCH

RESOLVED, the Board of Education does hereby establish the 2015-2016 Income Eligibility Guidelines for Free and Reduced Price Meals as published by the State Education Department.

Income Eligibility Guidelines Free & Reduced Lunch

FURTHER RESOLVED, the Assistant Superintendent for Finance and Operations is directed to submit the 2015-2016 guidelines to the District's newspapers of record.

E BOCES FINAL CONTRACT FOR 2014-2015

RESOLVED, upon the recommendation of the Superintendent of Schools, the President of the Board of Education is authorized to sign the Final Contract between the Board of Cooperative Educational Services and the School District for the 2014-2015 billings based on tuition and other charges in the amount of \$2,142,971.33.

BOCES Final 2014-2015 Contract

F) BOCES INITIAL CONTRACT FOR 2015-2016

RESOLVED, upon the recommendation of the Superintendent of Schools, the President of the Board of Education is authorized to sign the Initial Contract between the Board of Cooperative Educational Services and the School District for the 2015-2016 year based on tuition and other charges in the amount of \$1,609,289.15.

BOCES Initial Contract 2015-2016

G) STANDARD WORKDAY FOR APPOINTED OFFICIALS

BE IT RESOLVED, that the Oyster Bay–East Norwich CSD hereby establishes the following as standard work days for appointed officials and will report accordingly to the New York State and Local Employees' Retirement System (ERS).

Standard Workday Appointed Officials

Title	Standard Work Day (Hrs/day to earn one day of service credit)	Term Begins/Ends	Participates in Employer's Time Keeping System (Y/N)	Days/Month (based on Record of Activities)
Elected Officials - N/A *				
Appointed Officials				
District Clerk/Secretary to the Assistant Superintendent	7	07/01/2015-6/30/2016	Y	N/A ¹
District Treasurer/Secretary to the Assistant Superintendent	7	07/01/2015-6/30/2016	Y	N/A ¹

* Elected officials have been removed from this resolution because the District does not have any elected officials to which this reporting requirement would apply.

The District Clerk and District Treasurer are also full-time employees of the District working in additional titles. As a result, these employees are already members of ERS and are credited with a full year of service for each year worked. The stipends paid to each employee as a result of the additional time spent as appointed officials will be reported to ERS.

H) CONSULTANT CONTRACT/ATHLETIC TRAINER

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following consultant:

Kara N. Fiorillo: Athletic Trainer for the 2015-2016 school year; \$30 per hour (anticipate 716 hours for the year).

I) CONSULTANT CONTRACT/STEM COURSE INSTRUCTOR

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following consultant:

Diana Hauser: STEM Course Instructor (Science/Technology/Engineering/ Mathematics) for six hours at the rate of \$54/hour for grades 3-7 (Summer 2015).

J) HEALTH SERVICES CONTRACTS

RESOLVED, upon the recommendation of the Superintendent of Schools, the President of the Board of Education is authorized to sign the Health Service contracts for the 2014-2015 school year with:

Manhasset Public Schools for 1 resident student attending St. Mary’s HS at the rate of \$985.18 per student, for a total of \$985.18.

Discussion: Robin Dando asked a question on Item G – Mr. Valente explained John McEvoy asked a question on the Tax Levy – Mr. Valente gave further detail Motion unanimously carried.

Motion by J. McEvoy, second by R. Dando, to approve the following:

IX SPECIAL SERVICES

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District hereby approves the following *Special Services* Resolutions as listed

A) CPSE/CSE MINUTES

RESOLVED, the Board of Education of the Oyster Bay-East Norwich Central School District has arranged that the following appropriate special education programs and/or services be provided as recommended by the Committee on Special Education:

CPSE:

03/19/2015	1	Annual Review
05/20/2015	4	Annual Review
07/14/2015	1	Initial Eligibility Determination
07/15/2015	2	Initial Eligibility Determination
07/20/2015	1	Initial Eligibility Determination

**Consultant
Contracts**

**Health Services
Contracts**

Special Services

CSE:

03/24/2015	1	Reevaluation/Annual Review
03/24/2015	3	Annual Review
03/25/2015	2	Annual Review
03/25/2015	2	Reevaluation/Annual Review
03/26/2015	2	Annual Review
03/27/2015	1	Reevaluation/Annual Review
03/27/2015	1	Annual Review
03/27/2015	1	Requested Review
04/14/2015	2	Annual Review
04/15/2015	4	Annual Review
04/16/2015	4	Annual Review
04/20/2015	3	Annual Review
04/23/2015	2	Annual Review
04/27/2015	2	Reevaluation/Annual Review
04/27/2015	2	Annual Review
04/28/2015	3	Reevaluation/Annual Review
04/29/2015	1	Annual Review
04/30/2015	2	Reevaluation/Annual Review
05/01/2015	2	Reevaluation/Annual Review
05/01/2015	1	Annual Review
05/07/2015	1	Annual Review
05/08/2015	1	Annual Review
05/20/2015	3	Reevaluation CPSE to CSE Transition
06/09/2015	1	Requested Review
06/11/2015	1	Initial Eligibility Determination
06/12/2015	1	Requested Review
06/25/2015	1	Initial Eligibility Determination
07/23/2015	3	Requested Review
07/23/2015	1	Annual Review
07/23/2015	3	Initial Eligibility Determination
07/30/2015	7	Requested Review

504

07/23/2015	1	Initial Eligibility Determination
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B) APPOINTMENT OF IMPARTIAL HEARING OFFICER

RESOLVED, Theresa Joyner has been appointed by the President of the Oyster Bay-East Norwich Central School District Board of Education on July 20, 2015 to serve as the impartial hearing officer to hear and determine the matter concerning the identification, evaluation and educational placement of the appropriate public education of student #072015tf. It is noted that Theresa Joyner is the next in rotation to be appointed to serve as impartial hearing officer.

**Appointment
Impartial Hearing
Officer**

C) SPECIAL EDUCATION INSTRUCTIONAL SERVICE AGREEMENT

RESOLVED, upon the recommendation of the Superintendent of Schools, the President of the Board of Education of the Oyster Bay–East Norwich Central School District is authorized to sign a Special Education Instructional Services agreement with the below public school districts for the purpose of having one student each attend special education classes for period of September 1, 2015 through June 30, 2016.

**Special Education
Instructional
Service
Agreement**

Roslyn
Great Neck

Motion unanimously carried.

Motion by R. Dando, second by J. Mc Evoy, to approve the following:

NEW BUSINESS

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District hereby approves the following *New Business* Resolutions as listed:

New Business

A OBSOLETE EQUIPMENT

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education hereby declares the following equipment obsolete. These items will be temporarily stored.

**Obsolete
Equipment**

- 405 computers
- 398 monitors
- 32 printers
- 196 laptops
- 11 projectors
- 8 scanners
- 9 document cameras
- 53 witch/server/WAP

B APPR/AUTHORIZATION TO SIGN IMPLEMENTATION CERTIFICATION

RESOLVED, the Superintendent of Schools and the President of the Board of Education are authorized to sign the APPR Implementation Certification for 2014-15.

**APPR/
Authorization to
Sign
Implementation
Certificate**

Discussion: Robin Dando asked a question why the Board is approving the APPR plan that was adopted last year. Mr. Valente explained that it must be certified each year.

Motion unanimously carried.

Discussion

The Board discussed dates for building visits. It was decided they would take place Wednesday, August 26th beginning at 8:00 A.M. Mrs. Nolan will send an e-mail to make sure that date is good for Dr. Castellano and Mrs. Kowalsky.

Dr. Seinfeld reminded the Board that there was a discussion regarding holding a realtor open house. Dates will be looked at for early fall.

Jen Romeo asked a question regarding summer school and how it would be handled if the program were to make money. Steve Valente stated that it would be put in as revenue, however, it would not show up as a line item. The Board asked for a report on the number of students attended, how many out of students attended, and how much revenue.

Ann Marie Longo reminded the Board that August 31st there was a Superintendent's conference that all Board members were invited to attend. Dr. Seinfeld asked the Board to please let her know if they would like to attend.

There was no one signed in for public comments.

Motion by R. Dando, second by J. McEvoy, to enter into executive session at 8:45 P.M.

Executive Session

Motion by R. Dando, second by J. Romeo, to claim out of executive session at 10:09 P.M.

Motion by R. Dando, second by J. McEvoy, to approve the following:

1. ***APPOINTMENT**
- 1.1 DAVID LAZAR

Position: Mathematics Teacher
Status: Probationary
Effective: August 31, 2015
1st year of a 3 year probation period
Period Date: 8/31/15 – 8/31/18
Tenure Area: Mathematics
Certification: Professional – Math 7-12
Salary: MA, Step 4 – \$78,356
Assigned to: High School
Replacing: K. Grogan (resigned)

Appointment

Motion unanimously carried.

Motion by R. Dando, second by J. McEvoy, to adjourn at 10:15 P.M.

Adjournment

Respectfully submitted,

Margaret Nolan
District Clerk