

**MINUTES OF THE BOARD OF EDUCATION**  
**Oyster Bay – East Norwich Central School District**

**Date:** November 15, 2016  
**Kind of Meeting:** Business Meeting  
**Location:** Oyster Bay High School, Town of Oyster Bay, Nassau County NY  
**Members Present:** Jennifer Romeo, President  
John McEvoy, Vice President  
Michael Castellano  
Todd Cronin  
Robin Dando  
Laurie Kowalsky  
Ann Marie Longo

**Others Present:** Dr. Laura Seinfeld, Superintendent  
Michael Cipriani, Assistant Superintendent for Finance & Operations  
Dr. Lisa Mulhall, Assistant Superintendent for Curriculum, Instruction, & Assessment  
Joseph Lilly, District Counsel  
Linda Ninesling, District Treasurer  
Kelly Moore, District Clerk

J. Romeo called the meeting to order at 7:30pm.

Mrs. Kowalsky introduced Karina Mejia of Theodore Roosevelt Elementary School who led the community in the Pledge of Allegiance.

Dr. Castellano stated there were three pieces of correspondence received by the Board of Education.

Dr. Seinfeld introduced Mr. Kevin Trentowski, Athletic Director. Mr. Trentowski recognized OBHS' student athletes receiving Scholar Athlete, Academic All Conference, All County and All State Awards.

Dr. Seinfeld introduced Mr. Peter Rufa, Supervisor, Fine and Performing Arts. Mr. Rufa welcomed the community and presented the middle level students as they performed an updated version of "My Favorite Things" from *The Sound of Music*. Mr. Rufa thanked Whitney Stone, Kerry Prep, Melissa Kozee and Maria Randazzo for their dedication to the students.

Dr. Seinfeld introduced Kimia Khaledi, Student Council President. Kimia gave an update on the many activities that the Student Council spearhead and participate, such as Spirit Week, a Breast Cancer Awareness fundraiser, holiday food and toy drive.

J. Romeo called for the approval of the Business Meeting minutes held 10/18/16. Minutes were approved.

L. Ninesling gave the treasurer's report for the month of October, 2016. The treasurer's report was accepted.

Dr. Mulhall introduced Dr. Valerie Vacchio, Principal, Vernon School. Dr. Vacchio presented an update on expanding enrichment opportunities for students. During recess, Vernon School specialists offer workshops for all students which include: Readers' Theater, Makerspace, Origami and Physical Education enrichment.

Mr. Cipriani introduced Mr. Cafferty, Lead Security, who began the Safety/Security report. Mr. Cafferty stated that OBEN schools are in full compliance of safety and security measures. Mr. Cipriani introduced Mr. Lee Mandel of Intralogic Solutions, to discuss Nassau County ADAS (Alert Domain Awareness System). Mr. Mandel discussed various components of ADAS, for example, maps, camera access and panic buttons. There was also discussion of traffic safety measures at all three schools and additional parking at OB High School. The next Safety and Security meeting is November 30, 2016 at 8am at OB High School.

Mrs. Romeo asked for an update on the Wellness Committee Meeting. Ryan Butler stated that the next meeting will be held on Wednesday, December 7, 2016. Mrs. Romeo asked if the Board could be updated on HVAC issues specifically in regard to temperature fluctuations and what remedies are

available. Mr. Butler stated that there will be a full presentation at the December 20<sup>th</sup> Board of Education Meeting.

No one signed in for public comments on agenda items, at this time.

Motion by J. Romeo, second by J. McEvoy, to approve the following:

**A) PERSONNEL ACTIONS**

a) Professional Personnel

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District hereby approves the following:

1. **RESIGNATION**

1.1 EMMIE HESLIN

Position: Teaching Assistant  
Effective: November 8, 2016  
Assigned to: High School

2. **APPOINTMENTS**

2.1 GRACE SPIELMAN

Position: Teaching Assistant  
Status: 6 hours per day  
Effective: November 21, 2016  
Period Date: 2016-2017 School Year  
Certification: Level I – Teaching Assistant  
Salary: \$25.73 per hour  
Assigned to: High School  
Replacing: E. Heslin (resigned)

2.2 AMANDA McEVOY

Position: ELA Teaching Assistant  
Status: 5.5 hours per day  
Effective: November 16, 2016  
Period Date: 2016-2017 School Year  
Certification: Initial – ELA 7-12  
Salary: \$25.73 per hour  
Assigned to: High School  
Replacing: M. Cignarella (resigned)

2.3 DANIEL GATTO

Position: Special Education Teacher  
Status: Probationary  
Effective: December 19, 2016  
Period Date: 12/19/16 – 6/30/17  
Salary: \$78,299 prorated 12/19/16 through 6/30/17 (MA+30, Step 1)  
Certification: Professional – Students With Disabilities (Birth-Grade 2)  
Assigned to: District  
Replacing: New

2.4 COACHES

Effective: 2016-2017 School Year  
Period Date: Winter I & Winter II  
Salary: According to the Agreement between the OBENCSD and the OBENTA. A list will be appended to the minutes of this meeting.

2.5 EXTRA CURRICULAR SPONSORS

Effective: 2016-2017 School Year  
Status: Vernon School  
Salary: According to the Agreement between the OBENCSD and the OBENTA. A list will be appended to the minutes of this meeting.

2.6 SUBSTITUTE TEACHERS

Effective: 2016-2017 School Year

Assigned to: On-call – as needed  
Salary: \$100 per day

3. **SALARY CHANGE** Effective: August 31, 2016  
Status: Completion of graduate work  
Salary: As per Agreement between the OBENCSD and the OBENTA.

Kozee, Melissa  
From  
to

MA+15, Step 11 (\$102,339)  
MA+30, Step 11 **\$107,837**

4. **TABLE OF ORGANIZATION** Positions: District Teaching Staff  
Effective: 2016-2017 School Year.  
A list will be appended to the minutes of this meeting.

b) Non-Teaching

1. **PERMANENT CIVIL SERVICE**

- 1.1 RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District, hereby grants Permanent Civil Service status to the following employees on the dates and positions indicated:

Peter Preller	Security Aide	November 2, 2016
Keith Mushorn	Security Aide	November 21, 2016
Kathleen Martin	Typist-Clerk	December 19, 2016

Motion unanimously carried.

Dr. Seinfeld introduced and welcomed Daniel Gatto, who comes to OBEN as a Behaviorist and Asst. Clinical Coordinator at Brookville Center for Children's Services.

Motion by R. Dando, second by A. Longo to approve the following:

**B) BUSINESS ACTIONS**

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District hereby approves the following **Business** Resolutions as listed:

1. **ACCEPTANCE OF WARRANT**

The Board of Education hereby accepts the Warrant of Schedules and Claims as presented by the Internal Claims Auditor to the Treasurer for the month of October 2016.

2. **TRANSFER OF FUNDS**

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following budget transfers: Transactions #3096-3097.

3. **EXTRA CLASSROOM ACTIVITY FUNDS**

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education accepts the updated Student Activity Fund (Extra Classroom) charters for the 2016-17 school year. BE IT FURTHER RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education accepts the report of the Extra Classroom Activity Funds as submitted October, 2016.

Motion unanimously carried.

Motion by A. Longo, second by J. Romeo to approve the following:

**C) SPECIAL SERVICES**

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District hereby approves the following **Special Services** Resolutions as listed:

## **CPSE/CSE MINUTES**

RESOLVED, the Board of Education of the Oyster Bay-East Norwich Central School District has arranged that the following appropriate special education programs and/or services be provided as recommended by the Committee on Special Education:

### **CPSE:**

10/20/2016	1	Amendment-Agreement No Meeting
10/24/2016	1	Amendment-Agreement No Meeting
10/25/2016	1	Initial Eligibility Determination Meeting
11/10/2016	1	Initial Eligibility Determination Meeting

### **CSE:**

10/18/2016	1	Requested Review Transfer Student
10/19/2016	1	Requested Review
10/19/2016	1	Requested Review Transfer Student
10/21/2016	1	Requested Review Transfer Student
10/25/2016	1	Initial Eligibility Determination Meeting
10/26/2016	1	Initial Eligibility Determination Meeting
10/27/2016	4	Program Review
10/28/2016	1	Program Review
11/01/2016	1	Initial Eligibility Determination Meeting
11/04/2016	1	Initial Eligibility Determination Meeting
11/04/2016	1	Reevaluation Transfer Student
11/04/2016	2	Program Review
11/07/2016	1	Initial Eligibility Determination Meeting
11/09/2016	1	Requested Review Transfer
11/10/2016	1	Initial Eligibility Determination Meeting
11/10/2016	1	Requested Review

### **504**

10/20/2016	1	Initial Eligibility Determination Meeting
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Motion unanimously carried.

Motion by M. Castellano, second by T. Cronin to approve the following:

## **D) NEW BUSINESS**

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District hereby approves the following *New Business* Resolutions as listed:

### **1. CONSULTANT CONTRACTS/ANCILLARY AND RELATED SPECIAL EDUCATION SERVICES**

RESOLVED, based upon the recommendation of the Superintendent of Schools, the President of the Board of Education is authorized to sign 2016-2017 consultant agreements with the following vendors to perform special education related services as needed. Providers submitted proposals as part of a cooperative request for proposal process (RFP). Vendors were selected based on rate, continuity of service and overall availability.

Helping Hands Consultation Services, Inc.  
Northwell Health Partners

### **2. ADOPT/REVISE POLICIES**

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District hereby adopts/revises the following policies:

#### **Annual Review Policies**

3410 -	Code of Conduct
5210 -	District Investments

- 5410 - Purchasing: Competitive Bidding and Offering
- 5651 - School Safety Plan
- 7110 - Comprehensive Student Attendance Policy

**Revised**

- 1612 - School Board Elections
- 3260 - Use of School Facilities, Materials and Equipment
- 5653 - Fire and Emergency Drills, Bomb Threats, and Bus Emergency Drills
- 5730 - Transportation of Students
- 7220 - Graduation Requirement/Early Graduation/Accelerated Program
- 7241 - Release of Information (Rights of Non-Custodial Parents)
- 7380 - Dignity for All Students Act

3. **MUSICIAN/CONSULTANT AGREEMENT FOR OBHS PRODUCTION**RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following musicians at a flat rate of \$500 for their participation in the 7/8 Fall Revue being held on November 18, 2016.

<u>NAME</u>	<u>INSTRUMENT</u>
Mr. E. Chiarello	Percussion
Ms. A. Schaefer	Bass

**DISCUSSION:** Dr. Castellano expressed concerns regarding Resolution D2, the revised Policy 3260 – Use of School Facilities, Materials and Equipment. After Board discussion, Mrs. Romeo called for a Board vote. The vote was as follows:

- J. Romeo – yes
- J. McEvoy – yes
- T. Cronin – yes
- M. Castellano – no
- R. Dando - yes
- L. Kowalsky – yes
- A. Longo - yes

Motion for items D1 and D3 were unanimously carried. Motion for D2 was carried by a vote of 6-1. See discussion.

**FRIDAY PACKET:** Mr. McEvoy volunteered to represent OBEN as part of the Nassau BOCES Budget Review Committee for 2017-18. Mrs. Lasher provided an update on costs for the 8<sup>th</sup> and 10<sup>th</sup> grade college trips. Mr. McEvoy and Dr. Castellano thanked Dr. Seinfeld and the school community for an impressive Veteran’s Day Ceremony and Field of Honor. Dr. Mulhall reminded everyone that Career Day is Friday, December 2 and 50 professionals will be attending to meet with 10<sup>th</sup>, 11<sup>th</sup> & 12<sup>th</sup> graders. Dr. Seinfeld thanked the Rotary Club for providing lunch to the students on Career Day. Mrs. Romeo asked for an update on student enrollment increases.

No one signed in for public comments on non-agenda items, at this time.

Motion by M. Castellano, second by J. Romeo, to adjourn meeting.

Motion unanimously approved. Meeting adjourned at 9:09pm.

Respectfully submitted,

Kelly Moore  
District Clerk