

MINUTES OF THE BOARD OF EDUCATION
Oyster Bay – East Norwich Central School District

Date: March 7, 2017
Kind of Meeting: Workshop Meeting
Location: Oyster Bay High School, Town of Oyster Bay, Nassau County NY
Members Present: Jennifer Romeo, President
Michael Castellano
Todd Cronin
Robin Dando
Laurie Kowalsky
Ann Marie Longo

Member Not Present: John McEvoy, Vice President

Others Present: Dr. Laura Seinfeld, Superintendent
Michael Cipriani, Asst. Superintendent for Finance & Operations
Dr. Lisa Mulhall, Asst. Superintendent for Curriculum, Instruction, & Assessment
James H. Pyun, District Counsel
Kelly Moore, District Clerk

J. Romeo called the meeting to order at 7:00 pm.

Motion by J. Romeo, second by R. Dando, to enter into Executive Session at 7:01 pm.

Motion by A. Longo, second by R. Dando, to claim out of Executive Session at 7:37 pm.

Dr. Seinfeld welcomed the community to the meeting and J. Romeo led those in attendance in the Pledge of Allegiance.

Dr. Seinfeld welcomed Janna Ostroff, Supervisor Science and Technology for Instruction to the podium. Ms. Ostroff congratulated and recognized those students who participated in the FIRST Lego League, Junior American Computer Science League and the FIRST Tech Challenge. The FIRST Tech Challenge team advanced to the Championship competition. Ms. Ostroff also recognized three community members who are unending in their support of OBEN's engineering endeavors.

Dr. Seinfeld thanked Dr. Vacchio for the invitation to the Vernon Brown Bag Lunch and enjoyed the opportunity to spend time with students while participating in these wonderful enrichment programs. Dr. Seinfeld reminded the community that as we meet tonight, our OBHS girls' basketball team is playing in the Long Island Championship. There was also a brief discussion regarding the joint summer school program with the North Shore School District. Due to planned construction projects this summer, it will be difficult to move forward as previously discussed.

Dr. Seinfeld reminded the community that this is a Workshop Meeting and introduced Mr. Cipriani who presented an additional review of the 2017-18 Budget, 2016-17 Fund Balance Projection and an updated Capital Project List. Mr. Cipriani emphasized that we are \$250K below the tax cap. He presented positive budget factors, discussed the preliminary 2017-18 expenditure budget and additional revenue sources. There was lengthy discussion of considerations for the 2017-18 budget. Discussion included additional teachers and assistant coaches, extracurricular activities, OBHS Fine & Performing Arts drama production and Vernon foreign language program. Mr. Cipriani also presented to the community confirmed and potential Capital Reserve Projects for 2017-18. There was discussion of costs for gas upgrades at OBHS, HVAC at Roosevelt, as well as the renovation and upgrade of two bathrooms at Roosevelt. Mr. Cipriani provided detailed information and various options were discussed regarding the parking lot upgrade at OBHS. BBS Architects and School Construction Consultants, along with Mr. Cipriani provided an update on the preliminary timeline for OBEN's bond and facilities projects.

No one signed in for public comments on agenda items, at this time.

Motion by J. Romeo, second by M. Castellano, to approve the following:

PERSONNEL ACTIONS

A) Professional Personnel

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District hereby approves the following *Professional Personnel and Civil Service Personnel* Resolutions as listed:

1. **EXTEND PROBATIONARY PERIOD**

1.1 BE IT RESOLVED THAT upon the recommendation of the Superintendent of Schools and upon the request of the employee named in confidential attachment “A”, the Board of Education of the Oyster Bay-East Norwich Central School District hereby appoints the employee so named to a fourth year of probation, from September 2, 2017 to September 2, 2018, unless discontinued earlier by action of the Board of Education.

2. **LEAVES OF ABSENCE**

- | | | | |
|-----|----------------|-----------------|----------------------------|
| 2.1 | JENNIFER ZOLOT | Position: | Elementary Teacher |
| | | Status: | Unpaid Child Care LOA |
| | | Effective: | January 30, 2017 |
| | | Period Date: | 1/30/17 – 6/30/17 |
| | | Return to Work: | August 30, 2017 |
| | | Assigned to: | Roosevelt School |
| 2.2 | ERIN MURCOTT | Position: | Health & Phys. Ed. Teacher |
| | | Status: | Unpaid FMLA |
| | | Effective: | March 6, 2017 |
| | | Period Date: | 3/6/17 – 5/29/17 |
| | | Return to Work: | May 30, 2017 |
| | | Assigned to: | High School |

3. **APPOINTMENTS**

- | | | | |
|-----|-------------------|----------------|--|
| 3.1 | VICTORIA WINK | Position: | Health & Phys. Ed. Teacher |
| | | Status: | Leave Replacement |
| | | Effective: | March 6, 2017 |
| | | Period Date: | 3/6/17 – 5/26/17 |
| | | Salary: | BA, Step 1 – \$284.82 per day
for days worked plus holidays |
| | | Certification: | Initial – Health & Phys. Ed. |
| | | Assigned to: | High School |
| | | Replacing: | E. Murcott (FMLA) |
| 3.2 | KRISTY SAMODULSKI | Position: | Resident Substitute |
| | | Effective: | March 8, 2017 |
| | | Period Date: | 3/8/17 – 6/23/17 |
| | | Certification: | Professional – Childhood Ed. |
| | | Salary: | \$100 per day/5 days per week |
| | | Assigned to: | Vernon |
| 3.3 | FRANCES SOTIROU | Position: | Teaching Assistant |
| | | Status: | Peer Partners Program |
| | | Effective: | March 8, 2017 |
| | | Period Date: | 3/8/17 – 6/2/17 |
| | | Salary: | \$25.73/hr. (max. 6 hrs./week) |

		Assigned to:	High School
		Replacing:	M. Jones
3.4	PAULA LUZZI	Position:	Home Tutor
		Status:	Illness (student ng)
		Effective Date:	1/23/17 – 3/3/17
		Rate of Pay:	\$78.56/per hour – 6 hrs. per week maximum
3.5	JACLYN FRASCA	Position:	Home Tutor
		Status:	Waiting for Placement (student mk)
		Effective Date:	3/8/17 – 6/23/17
		Rate of Pay:	\$35.00/6 hrs. per week
		Replacing:	PBS Agency Services
3.6	KAREN WHELAN	Position:	Teaching Assistant
		Status:	OBHS Homework Center
		Effective Date:	3/8/17 – 6/16/17
		Rate of Pay:	\$25.73 per hour – 2 hours per week
		Replacing:	Frances Sotiriou
3.7	COACHES	Effective:	2016-2017 School Year
		Period Date:	Winter, Spring 2017
		Salary:	As per Agreement between the OBENCSD and the OBENTA. A list will be appended to the minutes of this meeting.
3.8	SUBSTITUTE TEACHERS	Effective:	2016-2017 School Year
		Assigned to:	On-call – as needed
		Salary:	\$100 per day
4.	SALARY ADJUSTMENTS (As per Agreement between the OBENCSD and the OBENAA & the OBENTA)		
4.1	LILIANA POLICANO	Position:	LOTE Supervisor
		Effective:	2017-2018 School Year
		Status:	Year 2 of 3-Year Longevity Stipend
		Amount:	\$500
4.2	DR. RYAN O'HARA	Position:	Supervisor of ELA, Reading & Library Media
		Effective:	February 1, 2017
		Status:	Ed. D. Degree Awarded January 31, 2017
		Amount:	\$12,000 (prorated 2/1/17 through 6/30/17)
4.3	DANIEL GATTO		
	From	MA, Step 1	(\$67,502)
	to	MA+30, Step 1	\$78,299
		prorated 1/30/17 – 6/30/17 (receipt of transcripts)	

- B) Non-Teaching**
1. **RESIGNATION**
 - 1.1 BRIAN SANCHEZ

Position:	Laborer
Effective:	February 26, 2017
Assigned to:	Grounds Crew

 2. **APPOINTMENTS**
 - 2.1 ALBERTO CARIAGA

Position:	Laborer
Status:	Probationary
Effective:	March 20, 2017
Salary:	\$44,870 – prorated 3/13/17 through 6/30/17
Assigned to:	Grounds Crew
Replacing:	B. Sanchez (appt. custodian)

 - 2.2 PATRICIA SIXSMITH

Position:	Monitor
Effective:	March 8, 2017
Period Date:	3/8/17 – 6/23/17
Status:	12.5 hours per week
Salary:	\$10.20 per hour
Assigned to:	Vernon School
Replacing:	R. Brunet (resigned)

Motion unanimously carried.

Motion by A. Longo, second by T. Cronin, to approve the following:

SPECIAL SERVICES

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District hereby approves the following *Special Services* Resolutions as listed:

A) CPSE/CSE MINUTES

RESOLVED, the Board of Education of the Oyster Bay-East Norwich Central School District has arranged that the following appropriate special education programs and/or services be provided as recommended by the Committee on Special Education:

CPSE:

12/16/2016	1	Initial Eligibility Determination Meeting
01/31/2017	1	Requested Review
02/08/2017	1	Initial Eligibility Determination Meeting
02/14/2017	1	Initial Eligibility Determination Meeting
03/01/2017	1	Initial Eligibility Determination Meeting

CSE:

02/01/2017	1	Program Review
02/03/2017	1	Requested Review
02/07/2017	3	Requested Review
02/07/2017	2	Reevaluation/Annual Review
02/07/2017	1	Annual Review
02/08/2017	6	Annual Review
02/08/2017	1	Requested Review
02/08/2017	1	Transfer Student – Agreement No Meeting
02/08/2017	1	Reevaluation/Annual Review
02/14/2017	1	Requested Review

Motion unanimously carried.

Motion by A. Longo, second by R. Dando, to approve the following:

NEW BUSINESS

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District hereby approves the following *New Business* Resolutions as listed:

(A) HEALTH AND WELFARE SERVICES AGREEMENT CONTRACT – NON PUBLIC SCHOOL ATTENDEES

RESOLVED, upon the recommendation of the Superintendent of Schools, the President of the Board of Education of the Oyster Bay – East Norwich Central School District is authorized to sign a Health and Welfare Services agreement with the Hicksville Union Free School District for the purpose of having the Hicksville Union Free School District provide the Health and Welfare services to students residing in Oyster Bay – East Norwich and attending a non-public school located in Hicksville, as per Section 912 of the Education Law, for the 2016-17 school year.

Total \$3,451.35 5 @ \$690.27

Holy Family (2), Trinity Lutheran (1), Holy Trinity (2)

(B) HEALTH AND WELFARE SERVICES AGREEMENT CONTRACT – NON PUBLIC SCHOOL ATTENDEES

RESOLVED, upon the recommendation of the Superintendent of Schools, the President of the Board of Education of the Oyster Bay – East Norwich Central School District is authorized to sign a Health and Welfare Services agreement with the Garden City Union Free School District for the purpose of having the Garden City Union Free School District provide the Health and Welfare services to students residing in Oyster Bay – East Norwich and attending a non-public school located in Garden City, as per Section 912 of the Education Law, for the 2016-17 school year.

(1) The Waldorf School \$913.41

(C) AUTHORIZATION TO AMEND CAPITAL RESERVE FUND

WHEREAS, the Board of Education of the Oyster Bay-East Norwich Central School District (“Board”) has determined that there is a need to amend the District’s existing Capital Reserve Fund, heretofore established by the voters of the District on May 16, 2006, and subsequently amended as to scope on May 17, 2011, and as to term and capitalized amount on May 21, 2013; and

WHEREAS, the Board desires that a proposition be presented to the voters of the School District authorizing the amendment of said Capital Reserve Fund for the purpose of increasing its ultimate capitalized amount from \$20 million to \$30 million, without any change to the Fund’s purpose, source of funding or maximum annual funding allocation;

NOW, THEREFORE, BE IT RESOLVED, that the Board hereby authorizes and directs that the following proposition be placed before the voters of the Oyster Bay-East Norwich Central School District at the Annual District Meeting to be held between the hours of 7 a.m. and 9 p.m. on May 16, 2017, at the Oyster Bay High School; and that the District Clerk be hereby authorized and directed to give notice of such proposition to be voted at said Annual District Meeting by publishing a notice thereof, four times within the seven (7) weeks next preceding the district election, the first publication to be at least forty-five (45) days before the election, and to have the necessary ballot labels printed for said vote in the form corresponding as nearly as may be with the requirements of the Education Law and the provisions of the voting machine rules of this school district.

PROPOSITION NO. [1] (Capital Reserve Fund Amendment Proposition):

RESOLVED, that the Oyster Bay-East Norwich Central School District’s (“District”) existing Capital Reserve Fund, heretofore established by voter authorization on May 16, 2006; and subsequently

amended by voter authorization on May 17, 2011, which added to its purposes the purchase and acquisition of certain equipment, machinery or apparatus necessary for the District's operations including but not limited to technology and facility's needs; and subsequently amended by voter authorization on May 21, 2013, which extended its probable term to June 30, 2026, and increased the Fund's ultimate capitalized amount to Twenty Million dollar (\$20,000,000); IS HEREBY AMENDED by increasing the Fund's ultimate capitalized amount to Thirty Million dollar (\$30,000,000); without any change, increase or alteration to fund's purpose, source or annual amount of funding, which shall remain as previously authorized and amended by District voters.

(D) RESOLUTION TO AUTHORIZE PROPOSITION TO EXPEND CAPITAL RESERVE FUNDS FOR NEW PROJECTS AND PURCHASES

WHEREAS, the Board of Education of the Oyster Bay-East Norwich Central School District ("Board") has determined that there is a need to undertake certain capital improvements, renovations and/or alterations to District facilities ("Projects") and to purchase and acquire certain equipment, machinery or apparatus necessary for District operations ("Purchases"), to commence during the 2017-2018 school year, as described in the District's Capital Projects Summary ("Report") on file and available for public inspection in the office of the District Clerk; and

WHEREAS, the Board desires that a proposition be presented to the voters of the School District authorizing the expenditure of available funds from the District's Capital Reserve Fund for that purpose, subject to any requisite SEQRA review or determinations prior to the commencement of such Projects or acquisition of such Purchases;

RESOLVED, that the Board hereby authorizes and directs that the following proposition be placed before the voters of the Oyster Bay-East Norwich Central School District at the Annual District Meeting to be held between the hours of 7 a.m. and 9 p.m. on May 16, 2017, at Oyster Bay High School; and that the District Clerk be hereby authorized and directed to give notice of such proposition to be voted at said Annual District Meeting by publishing a notice thereof, four times within the seven (7) weeks next preceding the district election, the first publication to be at least forty-five (45) days before the election, and to have the necessary ballot labels printed for said vote in the form corresponding as nearly as may be with the requirements of the Education Law and the provisions of the voting machine rules of this school district.

PROPOSITION NO. [2] (Capital Reserve Fund Expenditure Proposition):

RESOLVED, that the Board of Education of the Oyster Bay-East Norwich Central School District ("District") is hereby authorized to appropriate and expend from the District's Capital Reserve Fund, heretofore established by the voters of the District on May 16, 2006, and amended on May 17, 2011 and May 21, 2013, an amount not to exceed One Million Four Hundred Twenty Four Thousand Dollars (\$1,424,000) to undertake and perform school building improvement projects ("Projects") and to purchase and acquire equipment, machinery or apparatus necessary for District operations ("Purchases"), substantially as referred to and described in the District's Capital Projects Summary ("Report") on file and available for public inspection in the office of the District Clerk, all at no additional cost to District taxpayers; said Projects and Purchases to commence during the 2017-2018 school year and to consist of the following capital improvements, renovations and/or alterations: Sound Reduction in Cafeterias; Carbon Monoxide Detection (Districtwide); Additional Asphalt – Play Area (Vernon); Upgrade Cabinets / Sinks in Science Rooms (Vernon); Sink, Emergency Eyewash Station, Bathroom (Maintenance Garage); Gas Upgrade to East Side of Building (High School); New Parking Lot (Roosevelt); Reconfigure Bathrooms at Roosevelt; Parking Lot Upgrade (High School).

All of the foregoing to include furnishings, equipment, machinery, demolition and other work required in connection therewith, as well as preliminary costs and costs incidental thereto and to the financing thereof; provided that the detailed costs of the components of the Projects and Purchases as set forth in the Report may be reallocated among such components if the Board of Education shall determine that such reallocation is in the best interests of the District and no material change shall be made in the scope of the Projects and Purchases.

(E) RESOLUTION TO AUTHORIZE PROPOSITION TO EXPEND CAPITAL RESERVE FUNDS FOR PORTIONS OF BOND PROJECT IN LIEU OF FULL BOND ISSUANCE

WHEREAS, on December 15, 2015, the voters of the District heretofore authorized the Board of Education of the Oyster Bay-East Norwich Central School District (“Board”) to undertake a school facilities improvement project (the “Bond Project”) substantially as described in a plan prepared for the District by BBS Architects, Landscape Architects and Engineers PC (the “Plan”), which is on file and available for public inspection in the office of the District Clerk; and to expend therefor, including preliminary costs and costs incidental thereto and to the financing thereof, an amount not to exceed the estimated total cost of \$7,816,791; and to levy a tax in the amount not to exceed \$7,816,791 to finance such cost; and, in anticipation of such tax, to issue bonds in the aggregate principal amount of \$7,816,791; and

WHEREAS, in lieu of issuing the full amount of such bonds and levying such taxes for the purpose of financing the full cost of the Bond Project, the Board desires that a proposition be presented to the voters of the School District to authorize the appropriation and expenditure of available funds from the District’s Capital Reserve Fund in the amount of \$3,300,000 to pay for a portion of the cost of said Bond Project; now, therefore, be it

RESOLVED, that the Board hereby authorizes and directs that the following proposition be placed before the voters of the Oyster Bay-East Norwich Central School District at the Annual District Meeting to be held between the hours of 7 a.m. and 9 p.m. on May 16, 2017, at Oyster Bay High School; and that the District Clerk be hereby authorized and directed to give notice of such proposition to be voted at said Annual District Meeting by publishing a notice thereof, four times within the seven (7) weeks next preceding the district election, the first publication to be at least forty-five (45) days before the election, and to have the necessary ballot labels printed for said vote in the form corresponding as nearly as may be with the requirements of the Education Law and the provisions of the voting machine rules of this school district.

PROPOSITION NO. [3] (Capital Reserve Fund Expenditure In Lieu of Bond Issuance Proposition):

RESOLVED, that the Board of Education of the Oyster Bay-East Norwich Central School District (“District”) is hereby authorized to appropriate and expend from the District’s Capital Reserve Fund, heretofore established by the voters of the District on May 16, 2006, and amended on May 17, 2011 and May 21, 2013, an amount not to exceed Three Million Three Hundred Thousand Dollars (\$3,300,000) to pay for a portion of the cost of the previously approved school facilities improvement project (the “Bond Project”) substantially as described in the plan prepared for the District by BBS Architects, Landscape Architects and Engineers PC (the “Plan”), on file and available for public inspection in the office of the District Clerk, which Bond Project and Plan were heretofore approved and authorized by the voters on December 10, 2015, all at no additional cost to District taxpayers; all of the foregoing to include furnishings, equipment, machinery, demolition and other work required in connection therewith, as well as preliminary costs and costs incidental thereto and to the financing thereof; provided that the detailed costs of the components of the Bond Project as set forth in the Plan and the authorized funding therefor may be reallocated among such components if the Board of Education shall determine that such reallocation is in the best interests of the District and no material change shall be made in the scope of the Bond Project.

(F) BOARD OF VOTER REGISTRATION

RESOLVED, the following individual is appointed to the Board of Voter Registration for the 2016-17 school year:

Margaret Nolan

(G) RESOLUTION TO AUTHORIZE IMA FOR SPECIAL EDUCATION RELATED SERVICES RFP

WHEREAS, a number of public school districts in Nassau County wish to jointly solicit proposals for Special Education Related Services to commence in the 2017-2018 school year in accordance with the applicable provisions of General Municipal Law;

WHEREAS, the Oyster Bay-East Norwich School District desires to participate with these school districts for the joint solicitation of proposals for Special Education Related Services as authorized by General Municipal Law Section 119-o, in accordance with the terms and conditions of the attached Inter-Municipal Cooperative Agreement (“IMA”) among the participating school districts; and,

WHEREAS, the Board of Education has determined that it would be in its best financial interest to solicit proposals for Special Education Related Services on a cooperative basis;

NOW THEREFORE, BE IT RESOLVED that the Board of Education hereby authorizes the School District to participate with other Nassau County public school districts for the solicitation of proposals for Special Education Related Services on a cooperative basis, subject to the terms and conditions of the IMA; and

BE IT FURTHER RESOLVED, that the Board of Education hereby accepts and approves the appointment of the Manhasset Union Free School District as the Lead Participant for purposes of facilitating and coordinating the solicitation of proposals in accordance with the IMA; and

BE IT FURTHER RESOLVED that the Board of Education hereby approves the attached IMA and authorizes the Board President to execute the IMA on behalf of the Board of Education.

DISCUSSION: Lengthy discussion of items C through E. Discussion regarding use of the capital reserve to fund a portion of the previously approved bond proposition.

Motion unanimously carried

DISCUSSION: Dr. Seinfeld, Mrs. Kowalsky, Mr. Cronin, Mrs. Romeo and Mrs. Longo will meet on Thursday, April 20, 2017 to vote on the Nassau BOCES Administrative Operations Budget and Nassau BOCES Board of Trustees.

FRIDAY PACKET: Mr. Cronin commented on the outstanding performance of the Vernon and OBHS student musicians at the Cavalcade of Bands on Tuesday, February 28.

No one signed in for public comments on non-agenda items, at this time.

Motion by J. Romeo, second by M. Castellano, to adjourn meeting.

Motion unanimously approved. Meeting adjourned at 10:32 pm.

Respectfully submitted,

Kelly Moore
District Clerk