

MINUTES OF THE BOARD OF EDUCATION
Oyster Bay – East Norwich Central School District

Date: May 23, 2017
Kind of Meeting: Business Meeting
Location: Oyster Bay High School, Town of Oyster Bay, Nassau County NY
Members Present: Jennifer Romeo, President
John McEvoy, Vice President
Michael Castellano
Todd Cronin
Robin Dando
Laurie Kowalsky
Ann Marie Longo

Others Present: Dr. Laura Seinfeld, Superintendent
Dr. Lisa Mulhall, Asst. Superintendent for Curriculum, Instruction, & Assessment
Michael Cipriani, Asst. Superintendent for Finance & Operations
Florence Frazer, District Counsel
Kelly Moore, District Clerk

J. Romeo called the meeting to order at 7:00 pm.

Motion by J. Romeo, second by R. Dando, to enter into Executive Session at 7:01 pm.

Motion by J. McEvoy, second by A. Longo, to claim out of Executive Session at 7:40 pm.

Dr. Seinfeld welcomed the community to the meeting and Dr. Castellano introduced Giavanna Gerken, Oyster Bay High School, who led the community in the Pledge of Allegiance.

Dr. Castellano stated there was one piece of correspondence received by the Board of Education.

Dr. Seinfeld thanked the community for their overwhelming support of the school budget and propositions.

Peter Rufa, K-12 Fine and Performing Arts Supervisor introduced Mr. Dale Lewis. Mr. Lewis, Director of the Arts Reach Fund made a donation of \$800 which provided scholarships for students to receive private lessons. Two students, who are recipients of the scholarship performed for the community.

Dr. Seinfeld reminded that community that tomorrow night is the Family Forum with Dr. Stephen Dewey at Jericho High School. The forum will focus on topics including student stress, mindful parenting and substance abuse. The keynote speaker, Dr. Dewey will share his research on the impact of drugs and alcohol on the developing brain. Dr. Seinfeld encouraged all to attend.

Dr. Seinfeld and Mrs. Romeo presented the winners of the:

- Nassau Reading Council Young Authors' Contest
- Martin J. Kelly Poetry Contest
- Walt Whitman Birthplace Association's 31st Annual Student Poetry Contest
- Long Island Language Teachers Award
- National Spanish Examination
- George Farber Outstanding Student Award

Dr. Seinfeld presented Mrs. Romeo and Mr. Cronin with awards from the New York State School Boards Association for their participation in professional development activities.

J. Romeo called for the approval of the minutes for the Work Session held on 4/4/17 and the Business Meeting held on 4/25/17. Motion by J. Romeo, second by T. Cronin, to approve the minutes. Minutes were approved.

*In order to be granted tenure, a classroom teacher or building principal must have received composite or overall annual professional performance review (“APPR”) ratings pursuant to Education Law §3012-c and/or 3012-d of either “effective” or “highly effective” in at least three (“3”) of the four (“4”) preceding years and, if the classroom teacher or building principal receives an “ineffective” composite or overall APPR rating in the final year of the probationary period, he or she shall not be eligible for tenure at that time.

3.3	NICOLE PLAIA	Position: Status: Effective: Period Date: Certification: Salary: Assigned to: Replacing:	Teaching Assistant 6 hours per day May 8, 2017 5/8/17 – 6/23/17 Level I Teaching Assistant \$25.73 per hour High School New
3.4	FRANCISCO V. PEREIRA	Position: Status: Effective: Period Date: Certification: Salary: Assigned to: Replacing:	Teaching Assistant 6 hours per day May 11, 2017 5/11/17 – 6/23/17 Initial – Phys. Ed. \$25.73 per hour High School New
3.5	ANTHONY TALLON	Position: Status: Effective: Period Date: Certification: Salary: Assigned to: Replacing:	ELA Teaching Assistant 5.5 hours per day May 24, 2017 5/24/17 – 6/23/17 Pending Receipt \$25.73 per hour High School A. McEvoy (resigned)
3.6	ELIZABETH BERGSTEN	Position: Status: Effective Date: Period Date: Salary:	Home Tutor 5 hrs./wk. (student kd) May 11, 2017 5/11/17 – 6/23/17 \$78.56/per hour
3.7	CURRICULUM WRITING	Positions: Effective: Salary:	Curriculum Writing Projects Spring/Summer 2017 \$78.56 per hour. A list will be appended to the minutes of this meeting.
3.8	SUBSTITUTE TEACHERS	Effective: Assigned to: Salary:	2016-2017 School Year On-call – as needed \$100 per day
4.	<u>REAPPOINTMENTS</u>		
4.1	MARIA MALZONE	Position: Status: Certification: Effective: Period Date: Salary:	Science Teacher Assistant 7 hours per day Initial - Biology August 30, 2017 2017-2018 School Year \$25.99 per hour

		Assigned to:	Oyster Bay High School
		Status:	Summer Hours
		Status:	5 days
		Effective:	Summer 2017
		Salary:	\$25.99 per hour
4.2	JANE PAGANO	Position:	Systems Analyst
		Status:	10 additional days
		Effective:	Summer 2017
		Salary:	Per Diem rate of pay
B) Non-Teaching			
1.	<u>RETIREMENT RESIGNATION</u>		
1.1	JANET BRANSFIELD	Position:	Principal Typist-Clerk
		Effective:	June 29, 2017
		Assigned to:	Administration Building
2.	<u>RESIGNATIONS</u>		
2.1	DENISE PALMINTERI	Position:	Security Aide
		Effective:	April 18, 2017
		Assigned to:	District
2.2	ANDREA REIS	Position:	School Monitor
		Effective:	April 28, 2017
		Assigned to:	Vernon School
3.	<u>APPOINTMENTS</u>		
3.1	SUZANNE McGEE	Position:	Lead Recess Monitor
		Effective:	May 8, 2017
		Status:	12.5 hours per week
		Salary:	\$18.11 per hour
		Assigned to:	Vernon School (Previously appointed as a monitor for Vernon School)
		Replacing:	New
3.2	SUBSTITUTE MONITORS	Status:	On call/when needed
		Effective:	2016-2017 School Year
		Salary:	\$10.00/hour

Motion unanimously carried.

Motion by J. Romeo, second by J. McEvoy, to approve the following:

**BUDGET ADOPTION
CERTIFICATION OF 2017-18 BUDGET VOTE**

RESOLVED, the Board of Education certifies the tallies of the annual meeting as recorded by the District Clerk dated May 16, 2017.

Proposition #1 -- School District Budget			
Yes	728	No	211
Proposition #2 – Capital Reserve Fund Amendment			
Yes	693	No	234

Proposition #3 – Capital Reserve Fund Expenditure
Yes 724 No 200

Proposition #4 – Capital Reserve Fund Expenditure in lieu of Bond Issuance
Yes 712 No 202

Proposition #5 – Public Library Budget
Yes 769 No 165

Vote for Member of Board of Education (One Four-Year Term)
John McEvoy 762 Alexandria Ross 669

Vote for Member of Library Board (One Five-Year Term)
Maria Grady 6

Board Member Write-in Votes 45
Library Board Write-in Votes 30

Motion unanimously carried.

Motion by A. Longo, second by J. McEvoy, to approve the following:

BUSINESS ACTIONS

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District hereby approves the following *Business* Resolutions as listed:

A) ACCEPTANCE OF WARRANT

The Board of Education hereby accepts the Warrant of Schedules and Claims as presented by the Internal Claims Auditor to the Treasurer for the month of April.

B) TRANSFER OF FUNDS

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following budget transfers: Transactions #3173-3197.

C) EXTRA CLASSROOM ACTIVITY FUNDS

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education accepts the report of the Extra Classroom Activity Funds as submitted.

D) APPOINTMENT OF COOPERATIVE BIDDING AGENT – TEL/LOGIC INC. D/B/A TEXTBOOK CENTRAL

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay – East Norwich CSD, appoints Tel/Logic Inc. D/B/A Textbook Central, as sole administrative agent for the purchase and distribution of all non-public and private school textbooks needed for the 2017-18 school year at the following fee schedule:

First 1-25 students/school	\$28.10/student
Next 26-250 students/school	\$22.25/student and
Over 250 students/school	\$16.55/student

Pursuant to acceptance of a letter of agreement and to authorize the Board President to execute the same.

E) AWARD OF BID – THEODORE ROOSEVELT SCHOOL BATHROOM AND PLAYGROUND RENOVATION PROJECTS

WHEREAS, the Oyster Bay-East Norwich Central School District has solicited and received bids in conjunction with the Theodore Roosevelt School bathroom and playground renovation projects,

BE IT RESOLVED therefore that, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District hereby accepts the following bid proposals and awards the respective purchase contracts to the following bidders:

AFL General Construction, Inc.
36 Commerce Drive
Farmingdale, NY 11735
Base Bid No. GC-1: General Construction \$ 107,200.00
Base Bid No. PC-1: General Construction/Plumbing \$ 53,500.00
Total Award \$ 160,700.00

Louis Barbato Landscaping, Inc.
1600 Railroad Avenue
Holbrook, NY 11741
Base Bid No. GC-2: Playgrounds \$ 99,333.00
Add/Alternate 1: Additional Playground \$ 41,333.00
Total Award \$ 140,666.00

F) ACCEPTANCE OF DONATION

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education accepts the donation in the amount of \$800 donated by the Arts Reach Fund for the purpose of providing scholarships to students for them to receive private lessons.

G) TRANSLATORS FOR 2017 MAY AND JUNE ASSESSMENTS/REGENTS

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following translators for the 2017 written and performance exams. They will be paid at the contractual rate of \$78.56 per hour:

Kin C. Wong for a maximum of 16 hours
Pantea Makabi for a maximum of 9 hours

H) TAX ANTICIPATION NOTE RESOLUTION OF OYSTER BAY-EAST NORWICH CENTRAL SCHOOL DISTRICT, NEW YORK, ADOPTED MAY 23, 2017, AUTHORIZING THE ISSUANCE OF NOT TO EXCEED \$8,000,000 TAX ANTICIPATION NOTES IN ANTICIPATION OF THE RECEIPT OF TAXES TO BE LEVIED FOR THE FISCAL YEAR ENDING JUNE 30, 2018.

RESOLVED BY THE BOARD OF EDUCATION OF OYSTER BAY-EAST NORWICH CENTRAL SCHOOL DISTRICT, IN THE COUNTY OF NASSAU, NEW YORK, AS FOLLOWS:

Section 1. Tax Anticipation Notes (herein called "Notes") of Oyster Bay-East Norwich Central School District, in the County of Nassau, New York (herein called "District"), in the principal amount of not to exceed \$8,000,000, and any notes in renewal thereof, are hereby authorized to be issued pursuant to the provisions of Sections 24.00 and 39.00 of the Local Finance Law, constituting Chapter 33-a of the Consolidated Laws of the State of New York (herein called "Law").

Section 2. The following additional matters are hereby determined and declared:

- (a) The Notes shall be issued in anticipation of the collection of real estate taxes to be levied for school purposes for the fiscal year commencing July 1, 2017 and ending June 30, 2018, and the proceeds of the Notes shall be used only for the purposes for which said taxes are levied.
- (b) The Notes shall mature within the period of one year from the date of their issuance.
- (c) The Notes are not issued in renewal of other notes.
- (d) The total amount of such taxes remains uncollected at the date of adoption of this resolution.

Section 3. The Notes hereby authorized shall contain the recital of validity prescribed by Section 52.00 of the Law and shall be general obligations of the District, and the faith and credit of the District are hereby pledged to the punctual payment of the principal of and interest on the Notes and unless the Notes are otherwise paid or payment provided for, an amount sufficient for such payment shall be inserted in the budget of the District and a tax sufficient to provide for the payment thereof shall be levied and collected.

Section 4. Subject to the provisions of this resolution and the Law, and pursuant to Sections 50.00, 56.00, 60.00 and 61.00 of the Law, the power to sell and issue the Notes authorized pursuant hereto, or any renewals thereof, and to determine the terms, form and contents, including the manner of execution, of such Notes, and to execute tax certifications relative thereto, is hereby delegated to the President of the Board of Education, the chief fiscal officer of the District.

Section 5. The Notes shall be executed in the name of the District by the manual signature of the President of the Board of Education, the Vice President of the Board of Education, the District Treasurer, the District Clerk, or such other officer of the District as shall be designated by the chief fiscal officer of the District, and shall have the corporate seal of the District impressed or imprinted thereon which corporate seal may be attested by the manual signature of the District Clerk.

Section 6. This resolution shall take effect immediately.

Motion unanimously carried.

Motion by J. Romeo, second by J. McEvoy, to approve the following:

SPECIAL SERVICES

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District hereby approves the following *Special Services* Resolutions as listed:

A) CPSE/CSE MINUTES

RESOLVED, the Board of Education of the Oyster Bay-East Norwich Central School District has arranged that the following appropriate special education programs and/or services be provided as recommended by the Committee on Special Education:

CPSE:

04/24/2017	1	Annual Review
04/25/2017	2	Annual Review
05/05/2017	1	Requested Review
05/10/2017	1	Initial Eligibility Determination Meeting
05/11/2017	1	Annual Review
05/12/2017	1	Requested Review
05/19/2017	1	Initial Eligibility Determination Meeting

CSE:

02/06/2017	1	Annual Review
02/07/2017	1	Annual Review
02/08/2017	1	Annual Review
02/13/2017	1	Reevaluation/Annual Review
02/15/2017	3	Reevaluation/Annual Review
02/28/2017	3	Reevaluation/Annual Review
02/28/2017	1	Annual Review
03/02/2017	1	Reevaluation/Annual Review
03/02/2017	3	Annual Review
03/03/2017	1	Reevaluation/Annual Review
03/03/2017	2	Annual Review
03/06/2017	3	Annual Review
03/07/2017	2	Reevaluation/Annual Review
03/07/2017	1	Annual Review

03/09/2017	1	Annual Review
03/10/2017	4	Annual Review
03/13/2017	2	Reevaluation/Annual Review
03/13/2017	4	Annual Review
03/14/2017	1	Annual Review
03/16/2017	1	Reevaluation/Annual Review
03/17/2017	1	Reevaluation/Annual Review
03/17/2017	5	Annual Review
03/20/2017	1	Reevaluation/Annual Review
03/20/2017	2	Annual Review
03/21/2017	2	Reevaluation/Annual Review
03/21/2017	3	Annual Review
03/22/2017	1	Reevaluation/Annual Review
03/22/2017	1	Annual Review
04/07/2017	1	Reevaluation/Annual Review
04/07/2017	2	Annual Review
04/20/2017	1	Reevaluation/Annual Review
04/21/2017	3	Reevaluation/Annual Review
04/25/2017	1	Requested Review
05/02/2017	2	Reevaluation/Annual Review
05/02/2017	2	Annual Review
05/03/2017	1	Annual Review
05/04/2017	2	Initial Eligibility Determination Meeting
05/08/2017	1	Requested Review
05/11/2017	2	Initial Eligibility Determination Meeting
05/12/2017	1	Initial Eligibility Determination Meeting
05/12/2017	1	Requested Review
05/15/2017	1	Initial Eligibility Determination Meeting
05/19/2017	1	Initial Eligibility Determination Meeting
 <u>504</u>		
05/05/2017	1	Initial Eligibility Determination Meeting
05/10/2017	1	Initial Eligibility Determination Meeting

B) CONSULTANT CONTRACTS/ANCILLARY AND RELATED SPECIAL EDUCATION SERVICES

RESOLVED, based upon the recommendation of the Superintendent of Schools, the President of the Board of Education is authorized to sign a 2016-2017 consultant agreement with the following vendor to perform special education related services as needed.

Natural Supports, Inc.

Motion unanimously carried.

Motion by A. Longo, second by R. Dando, to approve the following:

NEW BUSINESS

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District hereby approves the following *New Business* Resolutions as listed:

A) OBSOLETE EQUIPMENT

RESOLVED, upon the recommendation of the Superintendent, the Board of Education hereby declares the following equipment obsolete:

- 1 Hobart meat slicer
- 1 four door Traulsen freezer
- 1 Kelvinator refrigerator

4 30" Frigidaire electric stoves

B) ADOPT REVISED POLICIES

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District hereby adopts the following revised policies:

Revised

- 1510 - Regular Board Meetings and Rules (Quorum & Parliamentary Procedure)
- 5110 - Budget Planning & Development
- 5130 - Budget Adoption
- 5411 - Procurement of Goods & Services
- 5513 - Audit Committee
- 5520 - Extra Classroom Activities Funds
- 5550 - Financial Accountability
- 5560 - Reserve Funds
- 5610 - Facilities: Inspection, Operation, & Maintenance
- 5661 - School Food Service Program (Lunch & Breakfast)
- 5670 - Wellness
- 7222 - Diploma or Credential Options for Students with Disabilities
- 7440 - Extracurricular Activities
- 7530 - Child Abuse & Maltreatment

C) HEALTH AND WELFARE SERVICES AGREEMENT CONTRACT – NON PUBLIC SCHOOL ATTENDEES

RESOLVED, upon the recommendation of the Superintendent of Schools, the President of the Board of Education of the Oyster Bay – East Norwich Central School District is authorized to sign a Health and Welfare Services agreement with the Jericho Union Free School District for the purpose of having the Jericho Union Free School District provide the Health and Welfare services to students residing in Oyster Bay – East Norwich and attending a non-public school located in Jericho, as per Section 912 of the Education Law, for the 2016-17 school year.

Solomon Schechter	1 @ \$1,245.44
L.I. Lutheran	10 @ \$1,245.440

TOTAL: \$13,699.84

D) HEALTH AND WELFARE SERVICES AGREEMENT CONTRACT – NON PUBLIC SCHOOL ATTENDEES

RESOLVED, upon the recommendation of the Superintendent of Schools, the President of the Board of Education of the Oyster Bay – East Norwich Central School District is authorized to sign a Health and Welfare Services agreement with the Syosset Union Free School District for the purpose of having the Syosset Union Free School District provide the Health and Welfare services to students residing in Oyster Bay – East Norwich and attending a non-public school located in Syosset, as per Section 912 of the Education Law, for the 2016-17 school year.

St. Edward	10 @ \$911.01
Our Lady of Mercy	9.5 @ \$911.01

TOTAL: \$ 17,764.70

E) TRANSPORTATION CONTRACT RENEWAL

RESOLVED, upon the recommendation of the Superintendent of Schools, the President of the Board of Education is authorized to sign the Transportation Extension Contract with Hendrickson Bus Company for July 1, 2017 – August 31, 2017 in an amount of: \$86,000.

Lump Sum: Anticipated transportation costs related to Summer Special Education Program.

Motion unanimously carried.

DISCUSSION: There will be a discussion of Policy regarding Conflict of Interest/Nepotism at the next meeting. The visiting Denmark students trip was a great success. Thank you to the parents and staff who supported the trip.

FRIDAY PACKET: There was discussion of the storm drain repairs, inter-municipal agreement for the purchase of salt and sand, Vernon marquee, curriculum writing and the OSC Technology Audit.

No one signed in for public comments on non-agenda items, at this time.

Motion by J. Romeo, second by J. McEvoy, to enter into Executive Session at 9:03 pm.

Motion by J. Romeo, second by R. Dando, to claim out of Executive Session and adjourn the meeting at 9:51 pm.

Motion unanimously carried.

Respectfully submitted,

Kelly Moore
District Clerk