

MINUTES OF THE BOARD OF EDUCATION
Oyster Bay – East Norwich Central School District

Date: June 20, 2017
Kind of Meeting: Business Meeting
Location: Oyster Bay High School, Town of Oyster Bay, Nassau County NY
Members Present: Jennifer Romeo, President
John McEvoy, Vice President
Todd Cronin
Robin Dando
Ann Marie Longo

Members Not Present: Michael Castellano
Laurie Kowalsky

Others Present: Dr. Laura Seinfeld, Superintendent
Dr. Lisa Mulhall, Asst. Superintendent for Curriculum, Instruction, & Assessment
Michael Cipriani, Asst. Superintendent for Finance & Operations
Florence Frazer, District Counsel
Joseph Lilly, District Counsel
Linda Ninesling, District Treasurer
Kelly Moore, District Clerk

J. Romeo called the meeting to order at 7:00 pm.

Motion by J. Romeo, second by A. Longo, to enter into Executive Session at 7:01 pm.

Motion by J. McEvoy, second by A. Longo, to claim out of Executive Session at 7:34 pm.

Dr. Seinfeld welcomed the community to the meeting and Mrs. Dando introduced Sophia Pavlovic of Theodore Roosevelt School, who led the community in the Pledge of Allegiance.

Mrs. Romeo stated there was no correspondence received by the Board of Education.

Dr. Seinfeld introduced Dr. Vacchio, Principal, Vernon School, who presented the Vernon Citizenship Award to two students.

Dr. Seinfeld introduced Mr. Kevin Trentowski, Athletic Director who presented awards to students who demonstrated outstanding achievements in academics and athletics. Mr. Trentowski presented three OBEN coaches with the Coach of the Year award: Jay Davis (baseball), Victoria Wink (softball) and Joseph Florio (softball). Mr. Trentowski also had the honor of presenting a number of OBEN students with All-County, Academic All-County, Academic All-Conference, OBHS Scholar Athlete and County Champion.

Dr. Seinfeld encouraged the community to take some time to look at the *Agapae* Literary Magazine produced from a wonderful collaborative effort between the Fine and Performing Arts and the English Language Departments. Extra copies of *Agapae* are available to the community.

Dr. Seinfeld recognized five OBEN employees on their retirement and thanked them for their many years of dedication and commitment. Dr. Seinfeld also congratulated Mrs. Romeo on her retirement from the Board and thanked her for her continued support.

J. Romeo called for the approval of the minutes for the Work Session held on 5/2/17 and the Business Meeting held on 5/23/17. Motion by J. Romeo, second by T. Cronin, to approve the minutes. Minutes were approved.

Linda Ninesling gave the treasurer's report for the month of May, 2017. The treasurer's report was accepted.

Dr. Mulhall introduced a video from the Vernon Student Council. The Student Council thanked the Board for their ongoing support.

Mr. Cipriani introduced BBS Architects and Engineers (BBS) and School Construction Consultants (SCC). BBS, SCC and the Board had a lengthy discussion on the costs of the OBHS additions and alterations, in addition to the air conditioning project.

Mr. Cipriani and Mr. Caffrey provided a Safety Committee Update as well as detailed information regarding visitor management systems.

No one signed in for public comments on agenda items, at this time.

Motion by J. Romeo, second by T. Cronin, to approve the following:

PERSONNEL ACTIONS

A) Professional Personnel

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District hereby approves the following:

1. **RETIREMENT RESIGNATION**

- 1.1 THOMAS GOULD Position: Media Communications Specialist
Effective: June 30, 2017
Assigned to: District

2.1 **ABOLISH POSITION**

WHEREAS, following its review of the job duties and reporting relationships of the position "Media Communications Specialist," the Nassau County Civil Service Commission has determined that said position is properly classified as "Information Specialist I," which title is within the competitive class; and

WHEREAS, the Nassau County Civil Service Commission has notified the District that the continued employment of a Media Communications Specialist will be considered a violation of New York State Civil Service Law, which may subject the District to the imposition of penalties under Civil Service Law sections 95, 100 and 101;

NOW, THEREFORE, the Board of Education of the Oyster Bay-East Norwich Central School District hereby abolishes the position of Media Communications Specialist effective June 30, 2017.

3. **TERMINATIONS**

- 3.1 P/T, LEAVE REPLACEMENT Positions: Various Positions
& PER DIEM TEACHERS Effective: June 30, 2017
- Pamela Knuppel Hayley Byron Anthie Economou
Arisleydi Langumas

4. **APPOINTMENTS**

- 4.1 HOME SERVICES Position: Home Tutors
Effective Date: As indicated
Rate of Pay: As indicated

Maria Gianforcaro (student jm) – 7/5/17 – 6/22/18 – 90 minutes per day maximum – \$78.56/hr.
Nicole Plaia (student as) – 7/5/17 – 8/15/17 – 3 hours per day maximum – \$45.00/hr.

4.2	FRANCISCO V. PEREIRA	Position: Status: Effective Date: Rate of Pay:	Teaching Assistant for SWD 8 th Grade Year-end Event June 20, 2017 \$25.73 per hour (up to 5 hours)
4.3	EXTENDED SCHOOL YEAR PROGRAM	Positions: Effective: Status: Period Date: Status: Salary:	Instructors & Teacher Assistants July 5, 2017 As Listed 7/5/17 – 8/15/16 IEP Mandated According to the Agreement Between the OBENCSD and the OBENTA. A list will be appended to the minutes of this meeting.

Substitutes-all special education teachers, teaching assistants & nurses presently employed by the OBENCSD.

4.4	KIM ROMEO	Position: Status: Effective: 1 st year of a 3-year probation period Period Date: Certification: Salary: Assigned to: Replacing:	Special Education Teacher Probationary August 30, 2017* 8/30/17 – 8/30/20 Professional – Special Education MA, Step 1 - \$68,177 Vernon School E. Rotolo (Retired)
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*In order to be granted tenure, a classroom teacher or building principal must have received composite or overall annual professional performance review (“APPR”) ratings pursuant to Education Law §3012-c and/or 3012-d of either “effective” or “highly effective” in at least three (“3”) of the four (“4”) preceding years and, if the classroom teacher or building principal receives an “ineffective” composite or overall APPR rating in the final year of the probationary period, he or she shall not be eligible for tenure at that time.

4. **REAPPOINTMENTS**

4.1	SUMMER CPSE/CSE PERSONNEL	Positions: Status: Effective: Salary:	All Special Education Personnel & General Education teachers currently employed. CSE & CPSE Summer Meetings Summer 2017 \$78.56 per hour/on call
4.2	ARIELA HANDLER	Position: Status: Effective: Period Date: Certification: Salary: Assigned to:	ENL Teaching Assistant 5.5 hours per day August 30, 2017 2017-2018 School Year Level I – Teaching Asst. \$25.99 per hour Roosevelt School
4.3	MARIA NICULESCU	Position: Status: Effective: Period Date: Certification: Salary: Assigned to:	ENL Teaching Assistant 5.5 hours per day August 30, 2017 2017-2018 School Year Level III – Teaching Assistant \$25.99 per hour Vernon School

4.4	E. MONTALVO-MADURO	Position:	ENL Teaching Assistant
		Status:	5.5 hours per day
		Effective:	August 30, 2017
		Period Date:	2017-2018 School Year
		Certification:	Level III – Teaching Assistant
		Salary:	\$25.99 per hour
		Assigned to:	High School

5. **PERSONAL/VACATION DAYS/CARRY-OVER**

RESOLVED, the Board of Education approves one personal day and five vacation days for Dr. Laura Seinfeld, Superintendent of Schools, to be carried over to the 2017-2018 school year.

B) Non-Teaching

1. **ESTABLISH POSITION**

1.1 BE IT HEREBY RESOLVED THAT the Board of Education of the Oyster Bay-East Norwich Central School District establishes the position of Information Specialist I, a 12-month Competitive class civil service position, effective July 1, 2017.

2. **PERMANENT CIVIL SERVICE**

2.1 RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District, hereby grants Permanent Civil Service status to the following employees on the dates and positions indicated:

Catherine Petrone – Sr. Typist Clerk – June 19, 2017
Wayne Placella – Head Custodian – July 3, 2017
Joseph Kane – Custodian – July 3, 2017

3. **APPOINTMENTS**

3.1	FELICIA FEBRIZIO	Position:	Information Specialist I
		Status:	Probationary
		Effective:	July 3, 2017
		Salary:	\$75,000
		Assigned to:	District

4. **REAPPOINTMENTS**

4.1	BOOK ROOM	Position:	Book Room Aides
		Assigned to:	High School
		Status:	108 hours each maximum
		Effective:	6/23/17 – 8/29/17
			4 days per week
		Salary:	\$14.83 per hour
	Katrina Kuhns		
	Claire Zangari		

4.2 SUMMER HOURS

Position:	School Nurses
Status:	Summer Hours
Period Date:	2017-2018 School Year
Effective:	Summer 2017
Salary:	1/200 th of Yearly Salary

Eileen McCartney – Vernon – 1 day
Lisa Moldowsky – Roosevelt – 1 day
Patricia Jaronczyk – High School – 30 hours

ADDENDUM

Prior to final approval, an addendum was added to the agenda:

1. **APPOINTMENT**

1.1 Patrick Heusner

Position:	French Teacher
Status:	Probationary
Effective;	August 30, 2017*
	1 st year of a 4-year probation period
Certification:	Initial – French 7-12
Salary:	\$71,606 – MA, Step 1-5
Assigned to:	High School
Replacing:	K. Redmond (resigned)

Motion unanimously carried.

Motion by J. Romeo, second by J. McEvoy, to approve the following:

BUSINESS ACTIONS

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District hereby approves the following *Business* Resolutions as listed:

A) ACCEPTANCE OF WARRANT

The Board of Education hereby accepts the Warrant of Schedules and Claims as presented by the Internal Claims Auditor to the Treasurer for the month of May, 2017.

B) TRANSFER OF FUNDS

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following budget transfers: Transactions #3198-3208, 3211-3230.

C) EXTRA CLASSROOM ACTIVITY FUNDS

BE IT FURTHER RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education accepts the report of the Extra Classroom Activity Funds as submitted for May, 2017.

D) AWARD OF QUOTES

RESOLVED, upon the recommendation of the Superintendent, the Board of Education hereby approves the following awards based on quotes received, meeting all specifications:

- Backflow Corp. --- backflow testing
- JV/Metro Group --- OBHS boiler water treatment
- Big Valley --- grounds equipment repair
- Paul Yonkers Plumbing --- plumbing repairs
- Sheridan Refrigeration --- refrigeration and freezer repairs

E) AWARD OF BID/RUBBISH REMOVAL 2017-2018

RESOLVED, upon the recommendation of the Superintendent, the Board of Education hereby awards the bid for Rubbish Removal to Jamaica Ash & Rubbish Removal, at their low base bid price of \$28,545.00, meeting all specifications.

F) THE OMNI GROUP/AUTHORIZATION TO SIGN CONTRACT RENEWAL

RESOLVED, the President of the Board of Education is authorized to sign the contract renewal between THE OMNI GROUP and the School District for the 2017-2018 school year to provide third party administration of the district’s 403(b) Plan in the amount of \$1,500.

G) AUTHORIZATION TO REAFFIRM RESERVE ACCOUNTS

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education hereby reaffirms the authorization for the following reserve accounts as prescribed under General Municipal Law and/or Education Law; Reserve for Employee Benefits and Accrued Liabilities; Reserve for Retirement Contributions, Insurance Reserve, and Capital Reserve.

BE IT FURTHER RESOLVED: that the Board of Education authorizes the funding of these reserves for the fiscal year ending June 30, 2017 as follows: Reserve for Employee Benefits and Accrued Liabilities not to exceed \$3,300,000; Reserve for Retirement Contributions not to exceed \$2,700,000; Insurance Reserve not to exceed \$400,000; Unemployment Reserve not to exceed \$200,000; and Capital Reserve not to exceed \$10,000,000. Final Amounts to be placed into each reserve will be determined upon final closing documents and reviewed by the District’s External Audit Firm.

H) NASSAU COUNTY BOCES 2017-2018 COOPERATIVE BID FOR VARIOUS COMMODITIES AND/OR SERVICES

WHEREAS, the Board of Education of the Oyster Bay- East Norwich Central School District of New York State (the “School District”) wishes to participate in Cooperative Bidding Program for the 2017-2018 school year conducted by the Board of Cooperative Education Services of Nassau County (“Nassau BOCES” for the purchase of various commodities and/or services as authorized by and in accordance with the Education Law and General Municipal Law, Section 119-0;

NOW THEREFORE, BE IT RESOLVED that the School District hereby appoints Nassau BOCES as its representative and agent in all matters related to the Cooperative Bidding Program, including but limited to responsibility for the drafting of specifications, advertising for bids, accepting and opening bids, bids, reporting the results to the School District and making recommendations thereon, and

BE IT FURTHER RESOLVED that Nassau BOCES is hereby authorized to award bids on behalf of the School District to the bidder deemed to be the lowest responsible bidder meeting the bid specifications and other wise complying with Article 5-A of the General Municipal Law of the State of New York relating to public bids and contracts and to enter into contracts for the purchase of the commodities and/or services as authorized herein, and

BE IT FURTHER RESOLVED, that the School District agrees to assume its equitable share of the administrative costs of the cooperative bidding program and all its obligations and responsibilities pursuant to any contract that may be awarded by Nassau BOCES on behalf of the School District.

I) APPOINTMENT OF COOPERATIVE BIDDING AGENT – EDUCATIONAL DATA SERVICES, INC.

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay – East Norwich CSD, appoints Educational Data Services Inc., as sole administrative agent for the Educational Cooperative Pricing System with respect to the district’s Cooperative Supply Bids for the 2017-18 school year at a fee of \$4,700.00 pursuant to a letter of agreement and to authorized by the Board President on June 20, 2017 for the 2017-18 school year.

J) NASSAU COUNTY SCHOOLS COOPERATIVE SELF-INSURANCE PLAN FOR WORKERS’ COMPENSATION

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay – East Norwich CSD maintain its membership in the Nassau County Schools Cooperative Insurance Plan for Workers’ Compensation for the 2017-2018 school year, at a cost of \$210,225.00.

DISCUSSION: Items B and F

Motion unanimously carried.

Motion by A. Longo, second by R. Dando, to approve the following:

SPECIAL SERVICES

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District hereby approves the following *Special Services* Resolutions as listed:

A) CPSE/CSE MINUTES

RESOLVED, the Board of Education of the Oyster Bay-East Norwich Central School District has arranged that the following appropriate special education programs and/or services be provided as recommended by the Committee on Special Education:

CPSE:

02/14/2017	1	Requested Review
03/20/2017	1	Annual Review
03/20/2017	1	Annual Review
04/24/2017	2	Annual Review
06/01/2017	1	Annual Review
06/08/2017	2	Initial Eligibility Determination
06/08/2017	1	Annual Review
06/12/2017	1	Initial Eligibility Determination
06/14/2017	1	Annual Review
06/14/2017	1	Requested Review
06/15/2017	1	Requested Review
06/19/2017	1	Requested Review

CSE:

01/27/2017	1	Annual Review
02/07/2017	2	Reevaluation/Annual Review
02/13/2017	1	Reevaluation/Annual Review
02/13/2017	1	Annual Review
02/14/2017	2	Annual Review
02/16/2017	3	Annual Review
02/28/2017	4	Annual Review
03/02/2017	2	Reevaluation/Annual Review
03/02/2017	2	Annual Review
03/06/2017	1	Annual Review
03/13/2017	2	Reevaluation/Annual Review
03/13/2017	1	Annual Review
03/16/2017	6	Annual Review
03/16/2017	3	Reevaluation/Annual Review
03/20/2017	1	Reevaluation/Annual Review
03/20/2017	2	Annual Review
03/20/2017	4	Reevaluation CPSE to CSE Transition
03/22/2017	1	Reevaluation/Annual Review
03/22/2017	1	Annual Review
03/24/2017	1	Annual Review
03/27/2017	3	Annual Review
03/30/2017	4	Annual Review
04/03/2017	3	Annual Review
04/06/2017	1	Reevaluation/Annual Review
04/06/2017	1	Annual Review
04/07/2017	1	Annual Review
04/21/2017	2	Reevaluation/Annual Review
04/26/2017	1	Reevaluation/Annual Review
05/02/2017	1	Requested Review
05/03/2017	1	Reevaluation/Annual Review
05/03/2017	1	Annual Review
05/04/2017	1	Annual Review

05/10/2017	1	Reevaluation/Annual Review
05/11/2017	1	Annual Review
05/15/2017	1	Annual Review
05/16/2017	1	Reevaluation CPSE to CSE Transition
05/16/2017	3	Annual Review
05/19/2017	1	Reevaluation/Annual Review
05/22/2017	1	Reevaluation/Annual Review
05/23/2017	2	Annual Review
05/24/2017	1	Annual Review
05/30/2017	1	Requested Review
05/30/2017	1	Annual Review
06/05/2017	1	Initial Eligibility Determination
06/07/2017	1	Requested Review
06/07/2017	1	Annual Review
06/09/2017	1	Amendment-Agreement No Meeting
06/09/2017	1	Annual Review
06/12/2017	2	Requested Review
06/12/2017	1	Reevaluation/Annual Review
06/13/2017	3	Requested Review
06/13/2017	1	Initial Eligibility Determination
06/13/2017	1	Annual Review
06/15/2017	1	Annual Review
06/15/2017	1	Initial Eligibility Determination
06/15/2017	1	Requested Review

504

05/30/2017	1	Requested Review
06/01/2017	1	Annual Review
06/06/2017	1	Annual Review
06/12/2017	6	Annual Reviews
06/14/2017	1	Annual Review

Motion unanimously carried.

Motion by T. Cronin, second by J. McEvoy, to approve the following:

NEW BUSINESS

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District hereby approves the following *New Business* Resolution as listed:

A) OBSOLETE EQUIPMENT

RESOLVED, upon the recommendation of the Superintendent, the Board of Education hereby declares the following equipment obsolete:

- 100 HS band uniforms
- 115 Jr. High uniforms
- 2 polycom w/VSX7000
- 2 scroll saws
- 2 belt sanders
- 1 lathe

Motion unanimously carried.

DISCUSSION: New York State School Boards Conference, October 12-14, 2017. Dr. Mulhall and Janna Ostroff, K-12 Supervisor, Science & Technology for Instruction’s presentation was accepted by NYSSBA.

FRIDAY PACKET: Congratulations on the increase in graduation rate. Thanks to Dr. Ryan O'Hara for AP review sessions.

OPPORTUNITY FOR PUBLIC TO BE HEARD/NON-AGENDA ITEMS: Mr. Ipiotis, a community member spoke to the Board on behalf of the PAL program.

Motion by J. Romeo, second by J. McEvoy, to enter into Executive Session at 9:07 pm.

Motion by J. Romeo, second by R. Dando, to claim out of Executive Session and adjourn meeting at 9:42 pm.

Motion unanimously approved.

Respectfully submitted,

Kelly Moore
District Clerk