

MINUTES OF THE BOARD OF EDUCATION
Oyster Bay – East Norwich Central School District

Date: September 27, 2016
Kind of Meeting: Business Meeting
Location: Oyster Bay High School, Town of Oyster Bay, Nassau County NY
Members Present: Jennifer Romeo, President
John McEvoy, Vice President
Michael Castellano
Todd Cronin
Robin Dando
Laurie Kowalsky
Ann Marie Longo

Others Present: Dr. Laura Seinfeld, Superintendent
Michael Cipriani, Assistant Superintendent for Finance & Operations
Dr. Lisa Mulhall, Assistant Superintendent for Curriculum, Instruction, & Assessment
Florence Frazer, District Counsel
Joseph Lilly, District Counsel
Kelly Moore, District Clerk

J. Romeo called the meeting to order at 7:00pm.

Motion by R. Dando, second by T. Cronin to enter into Executive Session at 7:01pm.

Motion by R. Dando, second by J. McEvoy to claim out of Executive Session at 7:32pm.

Dr. Seinfeld welcomed everyone and reminded the community on the continued tradition of the student led Pledge of Allegiance. Mr. Cronin introduced Robert Morris, a senior at Oyster Bay High School who led the community in the Pledge.

Dr. Castellano stated there were two pieces of correspondence received by the Board of Education from a community member.

Dr. Seinfeld congratulated the Baymen on the win at Homecoming and spoke of what a wonderful day the community had on September 17.

Dr. Seinfeld thanked Ms. Lasher, Principal of OBHS on the 2016 Summer School Report. There was discussion regarding Regents exam passing rates following Summer School attendance.

Dr. Seinfeld stated that the next community book club meeting will take place on Monday evening, November 28. The book to be discussed is *Flipped* by Wendelin Van Draanen.

J. Romeo called for the approval of the minutes from the August 2, 2016 meeting. The minutes were approved.

Mr. Cipriani gave the treasurer's report for the month of August 2016. The treasurer's report was accepted.

Dr. Mulhall presented a report on 2015-16 student achievement data for grades 3-8 in ELA, Math and Science. Data was also presented on OBEN's passing rate vs. Nassau County, for Regents and AP exams. There was some discussion on of the relationship of the OBEN scores vs. the County scores. Dr. Mulhall is exploring opportunities to improve scores. Dr. Mulhall discussed OBHS's offering of the AP Capstone Seminar in addition to Math for the Liberal Arts 6 credit course through St. John's University. Dr. Seinfeld stated there was discussion of some possible changes to state testing at the NYSSBA meeting she recently attended. Dr. Seinfeld reminded everyone that at the national level testing is required. There were questions about federal funding being withheld in regard to testing refusal. Tami McElwee, Principal, Roosevelt School, presented a report on *Roosevelt's Story*. Ms. McElwee

discussed the positive results that have been seen with Roosevelt implementing Data Teams using strategic grouping to improve students' conceptual understanding of material. Mr. Cronin asked to be updated on Roosevelt's ongoing success with strategic grouping.

Dr. Seinfeld discussed our present Use of School Facilities, Materials and Equipment policy. There was lengthy discussion of fees being paid for Use of Facilities by for-profit organizations. Ms. Frazer discussed legal aspects of who can use school facilities. Dr. Castellano prefers to continue with present fee policy. There will be an update in a November Board letter.

No one signed in for public comments on agenda items, at this time.

Motion by R. Dando, second by T. Cronin to approve the following:

PERSONNEL ACTIONS

A) Professional Personnel

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District hereby approves the following Professional Personnel and Civil Service Personnel Resolutions as listed:

1. Resignation

1.1 STACEY MILLER Position: Field Hockey Coach
Effective: September 22, 2016

2. Leave of Absence Adjustment

2.1 MELISSA BETZ Position: Teaching Assistant
Status: Unpaid FMLA & CCLOA
Effective: August 31, 2016 (originally 9/12/16)
Period Date: 8/31/16 – 1/29/17
Return to Work: January 30, 2017
Assigned to: High School

3. Appointments

3.1 TED KIAMOS Position: AIS Teaching Assistant
Status: 5.5 hours per day
Effective: September 12, 2016
Period Date: 9/12/16 – 6/23/17
Certification: Permanent – English
Salary: \$25.73 per hour (Grant Funded)
Assigned to: Vernon School
Replacing: New

3.2 SOPHIA SPANOS

Position: Resident Substitute
Effective: September 28, 2016
Period Date: 2016-2017 School Year
Certification: Initial – Elementary Education
Salary: \$100 per day/5 days per week
Assigned to: Roosevelt School
Replacing: B. Singer (resigned)

3.3 ALYSSA CELLA

Position: Teaching Assistant
Status: Leave Replacement
Effective: September 28, 2016
Period Date: 9/28/16 – 11/19/16
Certification: Permanent – School Counselor
Salary: \$25.73 per hour – 6 hours per day

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| | | Assigned to: | High School |
| | | Replacing: | D. Trentini (LOA) |
| 3.4 | MARIE HENSLEY | Position: | Teaching Assistant |
| | | Status: | Leave Replacement |
| | | Effective: | September 28, 2016 |
| | | Period Date: | 9/28/16 – 1/29/17 |
| | | Certification: | Permanent – Elementary |
| | | Salary: | \$25.73 per hour – 5.5 hours per day |
| | | Assigned to: | Roosevelt School |
| | | Replacing: | M. Betz (LOA) |
| 3.5 | FRANCES SOTIRIOU | Position: | Teaching Asst – Homework Ctr |
| | | Status: | After School/1hour per day |
| | | Effective: | September 28, 2016 |
| | | Period Date: | 2016-2017 School Year |
| | | | Monday – Thursday |
| | | Certification: | Teaching Assistant |
| | | Salary: | \$25.73/hour |
| 3.6 | SUPERVISION SCHEDULE | Position: | Supervisors |
| | | Effective: | 2016-2017 School Year |
| | | Period Date: | Fall 2016 |
| | | Salary: | As per Agreement between the |
| | OBENCSD and the OBENTA. A list will be appended to the | | minutes of this meeting. |
| 3.7 | CHRISTOPHER GIACOPINO | Position: | Supervisor for Special Ed. Student |
| | | Status: | Participate in Chorus |
| | | Effective Date: | September 13, 2016 |
| | | Period Date: | 2016-2017 School Year |
| | | Rate of Pay: | \$25.73 per hour – max. 4 hours |
| | per week + 6 hrs max for supervision during School Concerts. (To be reimbursed by Herricks S.D.) | | |
| 3.8 | FRANCISCO V. PEREIRA | Position: | A.M./P.M. Detention |
| | | Effective: | September 28, 2016 |
| | | Period Date: | 2016-2017 School Year |
| | | Salary: | \$20 per period/maximum |
| | | | 12 periods per week. |
| | | Assigned to: | High School |
| | | Replacing: | K. Velez (resigned) |
| | | Position: | Monitor for Special Ed. Student |
| | | Status: | Cross Country Track Participation |
| | | Effective: | Fall 2016 Season |
| | | Salary: | \$14.83 per hr–max 20 hrs per week |
| | | Replacing: | E. Leonsky (resigned) |

Discussion: Mr. Cronin asked a question about timing of detention sessions. Mr. McCarthy, Asst. Principal, OBHS responded.

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| 3.9 | EXTENDED DAY PROGRAMS | Positions: | Teachers, Teaching Assistants |
| | | Status: | 2016-2017 School Year |
| | | Effective: | September 6, 2016 |
| | | Period Date: | 9/6/16 – 6/23/17 |
| | | Assigned to: | Vernon School |
| | | Salary: | Teachers–\$78.56/hour (correction) |
| | | | Teaching Assts. – \$25.73/hour |

Teaching Assistant Nancy O'Neill – 6 hours per week

Home Services Jamie Pelletiere – 3 hours/week maximum (student LM) – \$35.00 per hour
PEER PARTNER PROGRAM (Grant Funded) October 13, 2016 – June 2, 2017 (High School)

Teachers: Michelle Zangari – 6 hours per week
Cindy Stefano – “ “ “ “
Teaching Assistants: Kathleen Brown – “ “ “ “
Madeline Jones – “ “ “ “
Carrie Reynoso – “ “ “ “

3.10 MEAGAN FINNERTY Position: Director – Chamber Singers
Status: Additional Assignment – .1
Effective: 2016-2017 School Year
Certification: Music
Salary: \$5,000
Assigned to: High School

3.11 MATTHEW SISIA Position: OBHS Jazz Band
Status: Additional Assignment – .1
Effective: 2016-2017 School Year
Certification: Permanent – Music
Salary: \$5,000
Assigned to: High School

3.12 EXTRA CURRICULAR SPONSORS Effective: 2016-2017 School Year
Status: High School & Vernon School
Salary: According to the Agreement between the OBENCSD and the OBENTA. A list will be appended to the minutes of this meeting.

3.13 ANTHONY CAPUTO Position: Classroom Instructor for
Driver Education Program
Status: Additional Section
Period Date: Fall 2016
Salary: \$61.50 per hr pending enrollment–28.5 hrs.
max.

3.14 DAIVA BIENKOWSKI Position: Teaching Assistant
Status: 7 hours per day
Effective: September 28, 2016
Period Date: 2016-2017 School Year
Certification: Permanent – English
Salary: \$25.73 per hour
Assigned to: High School
Replacing: K. Velez (resigned)

3.15 SUBSTITUTE TEACHERS Effective: 2016-2017 School Year
Assigned to: On-call – as needed
Salary: \$100 per day

B.) Non-Teaching

1. PERMANENT CIVIL SERVICE

1.1 RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District, hereby grants Permanent Civil Service

status to the following Security Aides on the date indicated:

Andrew Guster	September 9, 2016
Patrick Kelly	“ “ “
Victor Millman	“ “ “
Denise Palminteri	“ “ “
Eileen Cornelious	September 20, 2016
Stephen Cantone	September 26, 2016

2. Appointments

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|-----|---------------------|--------------|---------------------------|
| 2.1 | ALLISON LINGEN | Position: | Kindergarten Teacher Aide |
| | | Effective: | September 28, 2016 |
| | | Period Date: | 2016-2017 School Year |
| | | Status: | 27.5 hours per week |
| | | Salary: | \$14.28 per hour |
| | | Assigned to: | Roosevelt School |
| | | Replacing: | M. McDermott (resigned) |
| 2.2 | MELISSA ROSASCO | Position: | Kindergarten Teacher Aide |
| | | Effective: | September 26, 2016 |
| | | Period Date: | 2016-2017 School Year |
| | | Status: | 27.5 hours per week |
| | | Salary: | \$14.28 per hour |
| | | Assigned to: | Roosevelt School |
| | | Replacing: | J. Duke (resigned) |
| 2.3 | SUBSTITUTE MONITORS | Status: | On call/when needed |
| | | Effective: | 2016-2017 School Year |
| | | Salary: | \$10.00/hour |

Motion unanimously carried.

Motion by A. Longo, second by R. Dando, to approve the following:

BUSINESS ACTIONS

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District hereby approves the following Business Resolutions as listed:

ACCEPTANCE OF WARRANTS

The Board of Education hereby accepts the Warrant of Schedules and Claims as presented by the Internal Claims Auditor to the Treasurer for the month of August 2016.

TRANSFER OF FUNDS

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following budget transfers: Transactions #3081, 3088-3092.

APPROPRIATION FROM EMPLOYEE BENEFIT ACCRUED LIABILITY

RESERVE/2016-2017 BUDGET ADJUSTMENT

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District hereby approves an adjustment in the amount of \$9,650 to the 2016-2017 budget which will be appropriated from the Employee Benefit Accrued Liability Reserve to fund contractual obligations for accumulated sick days upon retirement.

Motion unanimously carried.

Motion by A. Longo, second by J. McEvoy, to approve the following:

SPECIAL SERVICES

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District hereby approves the following Special Services Resolutions as listed:

CPSE/CSE MINUTES

RESOLVED, the Board of Education of the Oyster Bay-East Norwich Central School District has arranged that the following appropriate special education programs and/or services be provided as recommended by the Committee on Special Education:

CPSE:

09/08/2016	1	Initial Eligibility Determination
09/12/2016	1	Amendment-Agreement No Meeting
09/21/2016	3	Amendment-Agreement No Meeting

CSE:

08/29/2016	1	Amendment-Agreement No Meeting
09/06/2016	1	Requested Review Transfer Student
09/13/2016	1	Amendment-Agreement No Meeting
09/15/2016	3	Requested Review
09/15/2016	1	Requested Review Transfer Student
09/16/2016	1	Initial Eligibility Determination Meeting
09/20/2016	1	Amendment-Agreement No Meeting
09/21/2016	4	Program Review
09/27/2016	5	Program Review

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09/14/2016	1	Requested Review
09/15/2016	1	Initial Eligibility Determination Meeting
09/15/2016	3	Initial Eligibility Determination Meeting
09/16/2016	1	Requested Review
09/19/2016	1	Initial Eligibility Determination Meeting
09/19/2016	1	Requested Review Transfer Student

Motion unanimously carried.

Motion by R. Dando, second by T. Cronin, to approve the following:

CONSULTANT CONTRACT

RESOLVED, based upon the recommendation of the Superintendent of Schools, the President of the Board of Education is authorized to sign the 2016-2017 consultant agreement with the following vendor to perform special education related services as needed.

Sandy Ramos, MA, CCC/SLP - \$90 for each one (1) 45-minute speech session

Motion unanimously carried.

Motion by A. Longo, second by J. McEvoy, to approve the following:

NEW BUSINESS

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District hereby approves the following New Business Resolutions as listed:

OBSOLETE TEXTBOOKS

RESOLVED, upon the recommendation of the Superintendent, the Board of Education hereby declares certain textbooks to be obsolete. A list of the textbooks declared obsolete are attached to the Agenda and will be appended to the minutes of this meeting.

OBSOLETE EQUIPMENT

RESOLVED, upon the recommendation of the Superintendent, the Board of Education hereby declares certain equipment obsolete. The items will be temporarily stored and included in the district-wide public sale.

Discussion: A question was asked of where and when the sale will take place. A date and time will be agreed upon and published in advance notice of the sale.

ATHLETIC TRIP

RESOLVED, the Board of Education approves the Boys and Girls Cross Country Trip to the Burnt Hills Invitational at Saratoga State Park on October 14-15, 2016.

CHIEF EMERGENCY OFFICER

RESOLVED, Michael Cipriani is appointed Chief Emergency Officer for the 2016-17 school year, without additional compensation.

ACCEPTANCE OF GIFT

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education accepts the gift in the amount of \$200 to the Music Department for the Memorial Day Parade.

BE IT FURTHER RESOLVED, in anticipation of the receipt of the gift to reimburse District expenses, appropriations for 2016-2017 be increased as follows:

Amount: \$200

Donated by the East Norwich Volunteer Fire Co. #1 Inc.

This increase in appropriations is matched by unanticipated revenue and will, therefore, result in no impact on the tax levy.

ASSETWORKS LLC/CONTRACT

RESOLVED, upon the recommendation of the Superintendent, the President of the Board of Education is authorized to sign the AssetWorks LLC contract between the Oyster Bay-East Norwich School District and AssetWorks LLC, for the year starting 10/1/16 – 9/30/17, for the purpose of operation, support and maintenance of the database for the ASSETMAXX application hosted and the application database for the sum of \$900/year for which includes on (1) user license. Fees for additional services as follows:

Onsite Support \$150/hr. plus expenses; two-day minimum charge for required travel time

Remote Support \$150/hr.

Onsite Training \$1,295 per day plus expenses

PARENT EDGE/CONTRACT

RESOLVED, upon the recommendation of the Superintendent, the President of the Board of Education is authorized to sign the Parent Edge contract between the Oyster Bay-East Norwich School District and Parent Edge, for the year starting 7/1/16 – 6/30/17, for the purpose of operation, support and maintenance of the database for the Parent Edge application hosted and the application database for the sum of \$1,935/year for which includes licenses for 774 students.

STATE AID REVIEW/AUDIT

RESOLVED, based upon the recommendation of the Superintendent of Schools, the President of the Board of Education is authorized to sign consultant agreement with School Aid Specialists, LLC to perform an audit of all current and prior year enrollment and financial data that impact state aid and other revenues. The contingent fee for this service shall be 15% of any recovery of the first \$150,000 of any recovery and 13% of any recovery beyond \$150,000. The fee shall only be due if and when funds are received from New York State and certified by The District. If no aid is recovered, no payment is due.

Motion unanimously carried.

FRIDAY PACKET: A discussion on how the repair costs of the fence at Roosevelt will be covered.

No one signed in for public comments on non-agenda items, at this time.

Dr. Seinfeld and Mr. Pesqueira, Social Studies Supervisor, discussed what a wonderful experience it was for five OBHS students to attend the Presidential Debate held at Hofstra University on Monday, September 26. Mr. Pesqueira stated how fortunate OBHS was in that only 20 schools were selected to attend.

Motion by R. Dando, second by T. Cronin to enter into Executive Session at 9:24pm.

Motion by R. Dando, second by M. Castellano to claim out of Executive Session and adjourn at 10:54pm.

Respectfully submitted,

Kelly Moore
District Clerk