

**MINUTES OF THE BOARD OF EDUCATION
OYSTER BAY-EAST NORWICH CENTRAL SCHOOL DISTRICT**

Date: October 17, 2017
Kind of Meeting: Business Meeting
Location: Oyster Bay High School, Town of Oyster Bay, Nassau County, NY
Members Present: John McEvoy, President
Ann Marie Longo, Vice President
Michael Castellano
Todd Cronin
Robin Dando
Laurie Kowalsky
Alexandria (Aliex) Ross

Others Present: Dr. Laura Seinfeld, Superintendent
Dr. Lisa Mulhall, Asst. Superintendent for Curriculum, Instruction, & Assessment
Michael Cipriani, Asst. Superintendent for Finance & Operations
Joseph Lilly, District Counsel
Kelly Moore, District Clerk

J. McEvoy called the meeting to order at 7:00 pm.

Motion by J. McEvoy, second by A. Longo, to enter into Executive Session at 7:01 pm.

Motion by J. McEvoy, second by L. Kowalsky, to claim out of Executive Session at 7:32 pm.

Dr. Seinfeld welcomed the community to the meeting and led the community in the Pledge of Allegiance.

Dr. Castellano stated there were four pieces of correspondence received by the Board of Education.

The Board of Education participated in a ribbon cutting ceremony to commemorate the OBHS library renovation. Dr. Seinfeld as well as the BOE thanked Nassau County Legislator Donald MacKenzie for his support in obtaining funding for the renovation. A short video montage provided the opportunity for students to discuss their favorite aspects of the new library. Mr. MacKenzie thanked the BOE for their support in bringing this project to fruition.

There was a short break in the meeting to provide refreshments to those in attendance.

Dr. Seinfeld introduced Mr. Sisia and cast members from the OBHS drama production of Romeo and Juliet which will be performed in the Vernon gymnasium on October 27th. The student performers provided a brief preview of the show. Each cast member introduced themselves to the audience and Dr. O'Hara acknowledged the wonderful collaboration between the Fine and Performing Arts department, and the English department to bring this great performance to completion.

Dr. Seinfeld thanked the BOE for their dedicated service to the district and community. Dr. Seinfeld also invited the BOE to attend various events throughout the district being held during Board of Education Recognition Week from October 23rd through October 27th. The PTA Council thanked the BOE with a small gift.

J. McEvoy called for the approval of the minutes for the Work Session Meeting held on 9/05/17 and the Business Meeting held on 9/19/17. Motion by T. Cronin, second by A. Longo, to approve the minutes. Minutes were approved.

Mr. Cipriani introduced BBS Architects and Engineers (BBS) and School Construction Consultants (SCC) who updated the Board in regard to ongoing bond projects.

No one signed in for public comments on agenda items, at this time.

Motion by J. McEvoy, second by T. Cronin, to approve the following:

PERSONNEL ACTIONS

A) Professional Personnel

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District hereby approves the following *Professional Personnel and Civil Service Personnel* Resolutions as listed:

1. **TENURE APPOINTMENTS**

- | | | | |
|-----|------------------------|---|---|
| 1.1 | ELIZABETH BERGSTEN | Position:
Tenure Area:
Effective:
Certification: | Teaching Assistant
Teaching Assistant
October 16, 2017
Permanent – Elementary |
| 1.2 | BRIAN HENSELDER | Position:
Tenure Area:
Effective:
Certification: | Teaching Assistant
Teaching Assistant
October 22, 2017
Professional – SWD |
| 1.3 | MARGARET MASTROGIACOMO | Position:
Tenure Area:
Effective:
Certification: | Teaching Assistant
Teaching Assistant
October 27, 2017
Teaching Assistant – Level I |
| 1.4 | GEORGIANA MEYER | Position:
Tenure Area:
Effective:
Certification: | Teaching Assistant
Teaching Assistant
November 24, 2017
Teaching Assistant – Level I |

2. **RESIGNATIONS**

- | | | | |
|-----|--------------|---|--|
| 2.1 | EMILY COLON | Position:
Assigned to:
Effective: | Teaching Assistant
Vernon School
October 27, 2017 |
| 2.2 | SUSAN CONDON | Position:
Assigned to:
Effective: | Teaching Assistant
Roosevelt School
October 13, 2017 |

3. **APPOINTMENTS**

- | | | | |
|-----|----------------------|---|---|
| 3.1 | TANIA POLANSKY-DYNDA | Position:
Status:
Effective:
Certification:
Salary:
Assigned to:
Replacing: | Resident Substitute
5 days per week
October 18, 2017
Initial – Childhood Education
\$125.00/per day
Roosevelt School
K. Callahan (resigned) |
| 3.2 | HOME INSTRUCTION | Positions:
Rate of Pay: | Home Instructors
\$78.56 per hour |

Karina Reyes – 2 hours per week (student dm) – 10/5/17 – 10/12/17 (suspension)

Elizabeth Bergsten – 2 hours per day (student ba) – 8/31/17 – 6/30/18 (illness)

(originally 1 hour per day)

Anthony Caputo – 2 hours per week (student ck) – 10/17/17 – 1/17/17 (as per CSE)

- | | | | |
|-----|---------------------------|----------------------------------|--|
| 3.3 | EXTRA CURRICULAR ADVISORS | Effective:
Status:
Salary: | 2017-2018 School Year
Vernon School
According to the Agreement |
|-----|---------------------------|----------------------------------|--|

between the OBENCSD and the OBENTA. A list will be appended to the minutes of this meeting.

3.4	OPEN MIC NIGHTS	Position: Status: Effective: Salary:	Assist at Open Mic Nights 4 hours each evening 2017-2018 School Year \$25.99 per hour
	Fran Sotiriou (5 evenings)		Paula Norton (3 evenings)
3.5	CHRIS GIACOPINO	Position: Status: Effective: Salary:	Teaching Assistant Assist at Vernon Intramurals October 18, 2017 \$25.99 per hour – 2 hrs./wk.
3.6	SUPERINTENDENT'S CONFERENCE DAY	Positions: Status: Salary:	Presenters @ Supt.'s Conf. Day Preparation \$78.56/hr. – A list will be appended to the minutes of this meeting.
3.7	SUBSTITUTE TEACHERS	Effective: Assigned to: Salary:	2017-2018 School Year On-call – as needed \$125.00 per day
4.	<u>SALARY CHANGES</u>	Effective: Status: Salary:	August 30, 2017 Completion of graduate work As per Agreement between the OBENCSD and the OBENTA.
	Badean, Brittany		
	From	MA+45, Step 6	(\$99,534)
	to	MA+60, Step 6	\$102,595
	Cuniglio, Sara		
	From	MA+45, Step 9	(\$106,883)
	to	MA+60, Step 9	\$109,946
	Finnerty, Meagan		
	From	MA+15, Step 4	(\$86,056)
	to	MA+30, Step 4	\$91,572
	Flatley, Nancy		
	From	MA+60, Step 10	(\$112,396)
	to	MA+75, Step 10	\$115,458
	Friedman, Kristine		
	From	MA, Step 6	(\$84,832)
	to	MA+15, Step 6	\$90,960
	Hallock, Amy		
	From	MA+60, Step 8	(\$107,496)
	to	MA+75, Step 8	\$110,560
	Karmen, Patricia		
	From	MA+45, Step 12	(\$114,406)
	to	MA+60, Step 12	\$117,473
	Kaufman, Kimberly		
	From	MA+60, Step 10.5	(\$113,708)
	to	MA+75, Step 10.5	\$116,772

Lieberman, Rebecca		
From	MA+15, Step 3	(\$83,608)
to	MA+30, Step 3	\$89,120
Michalopoulos, Amy		
From	MA+60, Step 7	(\$105,046)
to	MA+75, Step 7	\$108,107
Pugh, Jami		
From	MA+45, Step 8.5	(\$105,659)
to	MA+60, Step 8.5	\$108,721
Schlendorf, Andrew		
From	MA+45, Step 8	(\$104,434)
to	MA+60, Step 8	\$107,496
Schwartz, Nicole		
From	MA, Step 4	(\$79,931)
to	MA+15, Step 4	\$86,056
Spelatis, Jennifer		
From	MA+15, Step 2.5	(\$82,383)
to	MA+30, Step 2.5	\$87,896

B) Non-Teaching

1. **RETIREMENT RESIGNATION**

1.1 PATRICIA BURKE

Position: Sr. Typist-Clerk
Effective: December 29, 2017
Assigned to: High School

2. **RESIGNATIONS**

2.1 JENNIFER HAGELBERG

Position: Sr. Typist-Clerk
Effective: November 4, 2017
Assigned to: High School

2.2 RICHARD MARSCHEAN

Position: Monitor
Effective: October 28, 2017
Assigned to: Roosevelt School

3. **APPOINTMENTS**

3.1 BETHANY CAMPBELL

Position: Secretary to the Superintendent
Status: Probationary
Effective: September 28, 2017
Salary: \$67,333 (7/1/17-6/30/18)
Assigned to: Superintendent's Office

3.2 PATRICIA SIXSMITH

Position: Monitor
Status: Additional Assignment
Effective: October 6, 2017
Period Date: 10/6/17 – 6/22/18
Status: 20 hours per week (originally
13.75 hours per week)
Salary: \$11.00 per hour
Assigned to: Vernon School

3.3	ADDITIONS TO SUBSTITUTE MONITOR/CLERICAL LIST	Status: Effective: Salary:	On call/when needed 2017-2018 School Year \$11.00-\$13.50/hour
4. <u>SALARY ADJUSTMENT</u>			
4.1	PATRICK CAFFREY	Position: Status: Effective: Period Date: Salary:	Lead Security Aide Salary Adjustment October 18, 2017 10/18/17 through 6/30/18 \$25.00 per hour plus \$8,500 stipend

Motion unanimously carried.

Motion by A. Longo, second by R. Dando, to approve the following:

BUSINESS ACTIONS

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District hereby approves the following *Business* Resolutions as listed:

A) TREASURER’S REPORT

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education accepts the Treasurer’s Report as submitted August, 2017.

B) ACCEPTANCE OF WARRANT

The Board of Education hereby accepts the Warrant of Schedules and Claims as presented by the Internal Claims Auditor to the Treasurer for the month of August, 2017.

C) TRANSFER OF FUNDS

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following budget transfers: Transaction #3244.

D) EXTRA CLASSROOM ACTIVITY FUNDS

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education accepts the updated Student Activity Fund (Extra Classroom) charters for the 2017-18 school year.

E) ACCEPTANCE OF AUDIT REPORT

RESOLVED, upon the recommendation of the Superintendent of Schools, in accordance with Section 170.3 of the Regulations of the Commissioner of Education, the Board of Education hereby accepts the External Audit Report, Management Letter and Corrective Action Plan, for the school year ending June 30, 2017 as submitted by R. S. Abrams & Co. LLP.

F) SENECA CONSULTING GROUP/AUTHORIZATION TO SIGN CONTRACT

RESOLVED, upon the recommendation of the Superintendent of Schools, the President of the Board of Education is authorized to sign the contract between Seneca Consulting Group and the School District for the 2017-18 school year to provide ongoing monitoring of employee hours, documentation of offering of minimum essential health care coverage and plan affordability and the new IRS reporting requirements 1095C (Parts I & II), 1094C and 6055 at a cost of \$12,500.00 for the ongoing ACA administration and Minimum Value Plan RFP and a fee of \$285/hour for any additional consulting requested and \$1.25/form for printing, mailing and postage of completed IRS 1095C, 1094C and 6055 forms.

Motion unanimously carried.

Motion by L. Kowalsky, second by T. Cronin, to approve the following:

SPECIAL SERVICES

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District hereby approves the following *Special Services* Resolutions as listed:

A) CPSE/CSE MINUTES

RESOLVED, the Board of Education of the Oyster Bay-East Norwich Central School District has arranged that the following appropriate special education programs and/or services be provided as recommended by the Committee on Special Education:

CPSE:

09/27/2017	1	Requested Review
10/13/2017	1	Initial Eligibility Determination Meeting
10/13/2017	1	Requested Review

CSE:

09/29/2017	2	Requested Review
10/2/2017	1	Initial Eligibility Determination Meeting
10/03/2017	1	Initial Eligibility Determination Meeting
10/03/2017	1	Amendment-Agreement No Meeting
10/04/2017	1	Reevaluation Transfer Student
10/04/2017	1	Amendment-Agreement No Meeting
10/05/2017	1	Initial Eligibility Determination Meeting
10/10/2017	2	Requested Review
10/10/2017	1	Requested Review Transfer Student
10/11/2017	1	Amendment-Agreement No Meeting
10/11/2017	1	Requested Review Transfer Student
10/12/2017	1	Requested Review

504

10/05/2017	1	Requested Review
10/12/2017	1	Initial Eligibility Determination Meeting

B) AUTHORIZATION TO SIGN CONTRACT FOR LICENCED OCCUPATION THERAPIST FOR THE 2017-18 SCHOOL YEAR

RESOLVED, upon the recommendation of the Superintendent of Schools, the president of the Board of Education is authorized to sign a contract with Pamela O'Brien, OTR/L to perform as the Districtwide Occupational Therapist for the 2017-18 school year at a rate of \$55.00 per half hour.

Motion unanimously carried.

Motion by A. Longo, second by R. Dando, to approve the following:

NEW BUSINESS

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District hereby approves the following *New Business* Resolution as listed:

A) APPOINTMENT OF SUBSTITUTE NURSE SERVICE

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education appoints U.S. Medical Staffing, LLC to provide substitute nursing services for the 2017-18 school year at the following rates:

\$55/hour for Registered Nurse	\$22/hour for Certified Nursing Assistant
\$36/hour for Licensed Practical Nurse	

Motion unanimously carried.

DISCUSSION: Mr. McEvoy and Mr. Cronin attended the New York State School Boards Association Convention in Lake Placid, New York from October 12-14. They attended various workshops and in particular discussed tablet learning costs versus text book costs, robotics in elementary schools and Do's and Don'ts of BOE members. It was noted that OBEN does an excellent job in communicating budget material to the community.

FRIDAY PACKET: There was discussion of the trend of science and ELA scores. Also, there was a reminder that on October 21, Mr. Cronin will offer welcoming remarks on behalf of the BOE at the OBHS Athletic Hall of Fame ceremony. On October 24, Dr. Stephen Dewey will be presenting *The Effects of Drug Abuse on the Teen Brain* at Glen Cove High School. There was discussion regarding the BOE attending the National School Boards Association Conference in San Antonio, Texas. Dr. Seinfeld stated that the selection for the fall community book club is *The War That Saved My Life* by Kimberly Brubaker-Bradley. The meeting will take place on November 13th at 7:00 pm in the OBHS library.

No one signed in for public comments on non-agenda items, at this time.

Motion by J. McEvoy, second by A. Longo, to adjourn meeting at 8:27 pm.

Motion unanimously carried.

Meeting adjourned.

Respectfully submitted,

Kelly Moore
District Clerk