

**MINUTES OF THE BOARD OF EDUCATION**  
**Oyster Bay – East Norwich Central School District**

**Date:** December 19, 2017  
**Kind of Meeting:** Business Meeting  
**Location:** Oyster Bay High School, Town of Oyster Bay, Nassau County, NY  
**Members Present:** John McEvoy, President  
Ann Marie Longo, Vice President  
Michael Castellano  
Todd Cronin  
Alexandria (Aliex) Ross

**Members Not Present:** Robin Dando  
Laurie Kowalsky

**Others Present:** Dr. Laura Seinfeld, Superintendent of Schools  
Michael Cipriani, Asst. Superintendent for Finance & Operations  
Dr. Lisa Mulhall, Asst. Superintendent for Curriculum, Instruction, & Assessment  
Mary Anne Sadowski, District Counsel  
Kelly Moore, District Clerk

J. McEvoy called the meeting to order at 7:00 pm.

Motion by A. Longo, second by T. Cronin, to enter into Executive Session at 7:01 pm.

Motion by A. Longo, second by J. McEvoy, to claim out of Executive Session at 7:32 pm.

Mrs. Longo introduced Mikah Covelli of Oyster Bay High School who led the community in the Pledge of Allegiance.

Dr. Castellano stated there was no correspondence received by the Board of Education.

Dr. Seinfeld introduced Mr. Peter Rufa, K-12 Fine & Performing Arts Supervisor who spoke of the OBEN tradition of the chamber singers performing holiday selections for the Board and community. Mr. Rufa introduced the chamber singers under the direction of Meagan Finnerty who performed a few pieces.

J. McEvoy called for the approval of the minutes for the Work Session Meeting held on 11/07/17 and the Business Meeting held on 11/21/17. Motion by T. Cronin, second by M. Castellano, to approve the minutes. Minutes were approved.

Dr. Mulhall introduced Mr. Joseph Pesqueira, K-12 Social Studies Supervisor, Mr. Jack Burke, K-12 Mathematics Supervisor, Ms. Janna Ostroff, K-12 Supervisor Science & Technology for Instruction and Ms. Sharon Lasher, Principal of OBHS. Each spoke of steps to improve AP scores. Mr. Pesqueira, Mr. Burke and Ms. Ostroff spoke of offering summer, evening and weekend review classes in their respective areas in addition to offering Saturday morning mock exams in April. Ms. Lasher provided information on her discussions with the students reiterating the importance of preparing for the AP exams. Dr. Seinfeld thanked the staff for their informative presentation.

Mr. Cipriani introduced representatives from SCC and BBS who provided an update on our Bond and Capital projects. There was discussion of security vestibules and visitor management systems, as well as NYSED approval timelines.

Dr. Seinfeld spoke of the Board of Education mission and goals as it applies specifically to the adoption of a budget that is reflective of the current fiscal climate and constraints. Mr. Cipriani continued with a PowerPoint presentation on the budget fundamentals and timeline. Mr. Cipriani discussed demographics, budget development, timelines, the budget “formula”, and fiscal health.

No one signed in for public comments on agenda items, at this time.

Motion by A. Longo, second by M. Castellano, to approve the following:

**PERSONNEL ACTIONS**

**A) Professional Personnel**

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District hereby approves the following:

1. **IMPLEMENTATION OF SECTION 3020-a DECISION**

- 1.1 BE IT HEREBY RESOLVED, that the Board of Education of the Oyster Bay-East Norwich Central School District accepts the decision of Hearing Officer Robert L. Douglas dated November 14, 2017 in a proceeding pursuant to Education Law Section 3020-a concerning tenured teacher Carolyn Anderson; and

BE IT FURTHER RESOLVED, that the penalty imposed by the hearing officer be implemented effective immediately.

2. **APPOINTMENTS**

- 2.1 JENNIFER LAURO
- |                |                             |
|----------------|-----------------------------|
| Position:      | Teaching Assistant          |
| Status:        | 5.5 hours per day           |
| Effective:     | January 2, 2018             |
| Period Date:   | 2017-2018 School Year       |
| Certification: | Teacher Assistant – Level I |
| Salary:        | \$25.99 per hour            |
| Assigned to:   | Roosevelt School            |
| Replacing:     | N. O’Neill (resigned)       |

B) Non-teaching

1. **RESIGNATION**

- 1.1 ALEXANDRA O’BRIEN
- |              |                  |
|--------------|------------------|
| Position:    | Monitor          |
| Effective:   | December 8, 2017 |
| Assigned to: | Roosevelt School |

2. **PERMANENT CIVIL SERVICE**

- 2.1 RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District, hereby grants Permanent Civil Service status to the following employees on the dates and positions indicated:

Bethany Campbell – Secretary to the Superintendent – December 20, 2017  
Felicia Febrizio – Information Specialist I – December 29, 2017

Motion unanimously carried.

Motion by A. Longo, second by T. Cronin, to approve the following:

**BUSINESS ACTIONS**

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District hereby approves the following *Business* Resolutions as listed:

**A) TREASURER’S REPORT**

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education accepts the Treasurer’s Report as submitted November, 2017.

**B) ACCEPTANCE OF WARRANT**

The Board of Education hereby accepts the Warrant of Schedules and Claims as presented by the Internal Claims Auditor to the Treasurer for the month of November, 2017.

**C) TRANSFER OF FUNDS**

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following budget transfers: Transactions #3257-3260.

**D) EXTRA CLASSROOM ACTIVITY FUNDS**

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education accepts the report of the Extra Classroom Activity Funds as submitted for November, 2017.

Motion unanimously carried.

Motion by A. Longo, second by T. Cronin, to approve the following:

**SPECIAL SERVICES**

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District hereby approves the following *Special Services* Resolutions as listed:

**A) CPSE/CSE MINUTES**

RESOLVED, the Board of Education of the Oyster Bay-East Norwich Central School District has arranged that the following appropriate special education programs and/or services be provided as recommended by the Committee on Special Education:

**CPSE:**

12/05/2017	1	Requested Review
12/05/2017	1	Amendment-Agreement No Meeting

**CSE:**

12/01/2017	1	Reevaluation Review
12/01/2017	1	Program Review
12/04/2017	1	Amendment-Agreement No Meeting
12/05/2017	1	Initial Eligibility Determination Meeting
12/08/2017	2	Requested Review
12/14/2017	3	Requested Review
12/14/2017	1	Initial Eligibility Determination Meeting

**B) AUTHORIZATION TO SIGN CONTRACT**

WHEREAS, a request to provide IEP-driven special education services to a child in the Baldwin UFSD by sharing teacher with the Baldwin UFSD for the 2017-18 school year, the Oyster Bay-East Norwich CSD will bill the Baldwin UFSD for 0.3 FTE of the teacher salary, benefits and other billable costs, i.e. mileage expense.

NOW, THEREFORE BE IT RESOLVED that the President of the Board of Education of the Oyster Bay-East Norwich Central School District is authorized to sign the shared teacher special education services contract with Baldwin UFSD.

Motion unanimously carried.

Motion by A. Longo, second by M. Castellano, to approve the following:

**NEW BUSINESS**

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District hereby approves the following *New Business* Resolutions as listed:

**A) AUTHORIZATION OF CHANGE ORDER FOR ELECTRICAL WORK AT THE ADMINISTRATION BUILDING**

WHEREAS, the Oyster Bay - East Norwich Central School District approves and awards change order number one to Roland's Electric related to the security vestibule at the administration building. The change order is for the reduction of \$22,000 in electrical work resulting from removal of the vestibule project at the administration building.

**B) ACCEPTANCE OF DONATION / 2017-18 BUDGET ADJUSTMENT**

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education accepts the donation in the amount of \$3,160 donated by the OBEN Elementary PTA for the purpose of the 4th grade trip for BOCES Environmental Education and,  
BE IT FURTHER RESOLVED, that the 2017-18 annual budget be increased by the same amount.

**C) AUTHORIZATION OF CHANGE ORDER FOR CAPITAL WORK AT ROOSEVELT SCHOOL**

WHEREAS, the Oyster Bay - East Norwich Central School District approves and awards change order number one to Louis Barbato Landscaping, Inc. related to the play area improvements at the Roosevelt School. The change order is for the reduction of \$5,000 which represents a credit for the contractually-agreed allowance.

**D) OBSOLETE EQUIPMENT**

RESOLVED, upon the recommendation of the Superintendent, the Board of Education hereby declares the following equipment obsolete:

4 door Traulsen freezer  
Garland 6 burner oven

**DISCUSSION:** Item C & D

Motion unanimously carried.

**DISCUSSION:** There was lengthy Board discussion regarding the district's food service program. More details will be discussed with the Wellness Committee at their next meeting.

The Board discussed dates to attend a legal workshop.

**FRIDAY PACKET:** Additional comments regarding Mr. Rizzuto's well-earned recognition.

Comments and questions were accepted by the Board on non-agenda items, at this time.

Motion by J. McEvoy, second by A. Longo, to adjourn meeting at 8:45 pm.

Motion unanimously carried.

Meeting adjourned.

Respectfully submitted,

Kelly Moore  
District Clerk