

**MINUTES OF THE BOARD OF EDUCATION
Oyster Bay – East Norwich Central School District**

Date: March 20, 2018
Kind of Meeting: Business Meeting
Location: Oyster Bay High School, Town of Oyster Bay, Nassau County, NY
Members Present: John McEvoy, President
Ann Marie Longo, Vice President
Michael Castellano
Todd Cronin
Robin Dando
Laurie Kowalsky
Alexandria (Aliex) Ross

Others Present: Dr. Laura Seinfeld, Superintendent of Schools
Michael Cipriani, Asst. Superintendent for Finance & Operations
Dr. Lisa Mulhall, Asst. Superintendent for Curriculum, Instruction, & Assessment
Mary Anne Sadowski, District Counsel
Kelly Moore, District Clerk

J. McEvoy called the meeting to order at 7:00 pm.

Motion by A. Longo, second by R. Dando, to enter into Executive Session at 7:01 pm.

Motion by A. Longo, second by T. Cronin, to claim out of Executive Session at 7:30 pm.

Mrs. Dando introduced Samuel Lingen of Oyster Bay High School who led the community in the Pledge of Allegiance.

Dr. Castellano stated there were two pieces of correspondence received by the Board of Education.

Dr. Seinfeld introduced Mr. Kevin Trentowski, Athletic Director, who recognized the 2017-2018 Winter All County/County Champions in Fencing, Basketball and Wrestling.

Mr. Peter Rufa, K-12 Fine & Performing Arts Supervisor introduced OBHS students who provided a sneak peak of the upcoming musical performance of *Imagine Oz*. The original show dates will be moved due to the forecasted snow storm.

Mr. McEvoy called for the approval of the minutes for the Work Session Meeting held on 2/06/18, Special Meeting held on 2/08/18 and the Business Meeting held on 2/27/18. Motion by R. Dando, second by M. Castellano, to approve the minutes. Minutes were approved.

Dr. Mulhall congratulated Jason Hom of OBHS for placing 2nd in his group at the 2018 Al Kalfus LI Math Fair at Hofstra University. Jason researched the Trachtenberg Speed System and advanced to the final round on April 20. There was discussion of how many students take the National Spanish Exam and how OBHS can encourage more students to participate in competitive exams.

Mr. Cipriani presented a PowerPoint on the Expenditure Budget Review. There was BOE discussion of geese prevention services, security cameras on buses and additional weight room supervision. Additional revenue sources such as NYS Aid were also discussed.

Dr. Seinfeld provided a security update on a vague, unsubstantiated threat and thanked the NCPD 2nd Precinct for their immediate response. Mr. Joseph Grubman from Intralogic Solutions provided an overview of security systems that the district has in place.

Representatives from BBS Architects & Engineers and SCC (School Construction Consultants) provided an update on current Bond Projects including air conditioning at OBHS and the Roosevelt School parking lot.

No one signed in for public comments on agenda items, at this time.

Motion by R. Dando, second by M. Castellano, to approve the following:

PERSONNEL ACTIONS

A) Professional Personnel

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District hereby approves the following:

1. **APPOINTMENTS**

- | | | | |
|-----|---------------------------|---|---|
| 1.1 | COACHES | Effective:
Period Date:
Salary: | 2017-2018 School Year
Spring
According to the Agreement between the OBENCSD and the OBENTA. A list will be appended to the minutes of this meeting. |
| 1.2 | AP REVIEW INSTRUCTORS | Effective:
Status:
Salary: | Spring 2018
6 hours/each (maximum)
\$78.56/hr. (pending student enrollment). As per Agreement between the OBENCSD & the OBENTA. A list will be appended to the minutes of this meeting. |
| 1.3 | EXTRA CURRICULAR SPONSORS | Effective:
Status:
Salary: | 2017-2018 School Year
High School
According to the Agreement between the OBENCSD and the OBENTA. A list will be appended to the Minutes of this meeting. |
| 1.4 | JILL SANBORN | Position:
Status:
Period Date:
Salary: | Home Instruction
Suspension (DT)
3/15/18-3/21/18
\$78.56 per hour/2 hours per wk |
| 1.5 | SUBSTITUTE TEACHERS | Effective:
Assigned to:
Salary: | 2017-2018 School year
On-call – as needed
\$125.00 per day |

2. **SALARY ADJUSTMENT** (As per Agreement between the OBENCSD and the OBENAA & the OBENTA)

- | | | | |
|-----|------------------|---|---|
| 2.1 | LILIANA POLICANO | Position:
Effective:
Status:
Amount: | LOTE Supervisor
2018-2019 School Year
Year 3 of 3-Year Longevity Stipend
\$500 |
|-----|------------------|---|---|

B) Non-Teaching

1. **RESIGNATION**

- | | | | |
|-----|-------------------|-------------------------|--------------------|
| 1.1 | SALVATRICE D'ANNA | Position:
Effective: | Monitor
2/28/18 |
|-----|-------------------|-------------------------|--------------------|

		Assigned to:	High School
2.	<u>APPOINTMENTS</u>		
2.1	DARLENE DOLAN	Position:	Senior Typist Clerk
		Status:	Probationary
		Effective:	April 9, 2018 (tentative)
		Salary:	\$47,090. (prorated 4/9/18 through 6/30/18)
		Assigned to:	High School
		Replacing:	Pat Burke (retired)
2.2	TOM VOLK JOHN SANT' ANGELO (Sub)	Position:	Monitors for SWD (fm)
		Status:	Participate in Track
		Effective:	3/21/18
		Period Date:	3/21/18 – 6/15/18
		Salary:	\$14.98 per hour– up to 20 hrs./wk.
2.3	CLERICAL SUBSTITUTE	Status:	On call/when needed
		Effective:	2017-2018 School Year
		Salary:	\$13.50/hour

DISCUSSION: Item 1.1

Motion unanimously carried.

Motion by A. Longo, second by R. Dando, to approve the following:

BUSINESS ACTIONS

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District hereby approves the following *Business* Resolutions as listed:

A) TREASURER'S REPORT

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education accepts the Treasurer's Report as submitted, February, 2018.

B) ACCEPTANCE OF WARRANT

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education hereby accepts the Warrant of Schedules and Claims as presented by the Internal Claims Auditor to the Treasurer for the month of February, 2018.

C) TRANSFER OF FUNDS

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following budget transfers: Transactions #3269-3281.

D) EXTRA CLASSROOM ACTIVITY FUNDS

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education accepts the report of the Extra Classroom Activity Funds as submitted for February, 2018.

E) MUSICIAN FOR OYSTER BAY HIGH SCHOOL SPRING MUSICAL

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following musical personnel for the 2018 Oyster Bay High School Spring Musical:

Vincent Muscarrella (guitar player) - \$500

F) AUTHORIZATION TO SIGN CONTRACT FOR DISTRICT-WIDE ACCOMPANIST FOR THE 2017-18 SCHOOL YEAR

RESOLVED, upon the recommendation of the Superintendent of Schools, the President of the Board of Education approves and signs the contract for Jessalyn Duggan to perform as a District-wide accompanist for the 2017-18 school year at a rate of \$40.00/hour.

Motion unanimously carried.

Motion by A. Longo, second by L. Kowalsky, to approve the following:

SPECIAL SERVICES

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District hereby approves the following *Special Services* Resolutions as listed:

A) CPSE/CSE MINUTES

RESOLVED, the Board of Education of the Oyster Bay-East Norwich Central School District has arranged that the following appropriate special education programs and/or services be provided as recommended by the Committee on Special Education:

CPSE:

03/01/2018	3	Annual Review
03/09/2018	1	Initial Eligibility Determination
03/13/2018	1	Initial Eligibility Determination
03/15/2018	1	Initial Eligibility Determination

CSE:

02/01/2018	2	Annual Review
02/01/2018	1	Reevaluation/Annual Review
02/02/2018	4	Annual Review
02/02/2018	2	Reevaluation/Annual Review
02/05/2018	4	Annual Review
02/05/2018	1	Reevaluation/Annual Review
02/05/2018	2	Requested Review
02/06/2018	3	Annual Review
02/06/2018	1	Reevaluation/Annual Review
02/07/2018	5	Annual Review
02/08/2018	2	Annual Review
02/12/2018	7	Annual Review
02/12/2018	2	Reevaluation/Annual Review
02/13/2018	2	Annual Review
02/13/2018	1	Reevaluation/Annual Review
02/14/2018	2	Annual Review
02/14/2018	3	Reevaluation/Annual Review
02/15/2018	6	Annual Review
02/15/2018	3	Reevaluation/Annual Review
02/27/2018	2	Annual Review
02/27/2018	1	Requested Review
03/01/2018	4	Requested Review
03/01/2018	1	Requested Review
03/02/2018	5	Requested Review
03/05/2018	1	Requested Review
03/05/2018	1	Program Review
03/06/2018	1	Program Review
03/15/2018	1	Initial Eligibility Determination
03/13/2018	1	Requested Review

504

03/15/2018	2	Initial Eligibility Determination
02/16/2018	1	Initial Eligibility Determination

B) AUTHORIZATION TO SIGN CONTRACT

RESOLVED, upon the recommendation of the Superintendent of Schools, the President of the Board of Education is authorized to sign the contract to approve evaluation services from the following provider:

Dr. Stuart Rothman

Motion unanimously carried.

Motion by R. Dando, second by A. Longo, to approve the following:

XII NEW BUSINESS

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District hereby approves the following *New Business* Resolutions as listed:

A) AUTHORIZATION OF CHANGE ORDER FOR CAPITAL WORK AT OYSTER BAY HIGH SCHOOL

WHEREAS, the Oyster Bay - East Norwich Central School District approves and awards Change Order No. 2 to Capitol Renovation Corp. related to additional exterior masonry improvements at Oyster Bay High School. Additional restoration will be performed on window lintels and stone work.

Current Contract:	\$98,800
Change Order No. 2:	<u>\$49,400</u>
New Contract Total:	\$148,200

B) HEALTH AND WELFARE SERVICES AGREEMENT CONTRACT – NON PUBLIC SCHOOL ATTENDEES

RESOLVED, upon the recommendation of the Superintendent of Schools, the President of the Board of Education of the Oyster Bay – East Norwich Central School District is authorized to sign a Health and Welfare Services agreement with the Hicksville Union Free School District for the purpose of having the Hicksville Union Free School District provide the Health and Welfare services to students residing in Oyster Bay – East Norwich and attending a non-public school located in Hicksville, as per Section 912 of the Education Law, for the 2017-18 school year.

Our Lady of Mercy (2)
Holy Trinity (1)

Total \$1,987.14 3 @ \$662.38

C) HEALTH AND WELFARE SERVICES AGREEMENT CONTRACT – NON PUBLIC SCHOOL ATTENDEES

RESOLVED, upon the recommendation of the Superintendent of Schools, the President of the Board of Education of the Oyster Bay – East Norwich Central School District is authorized to sign a Health and Welfare Services agreement with the Garden City Union Free School District for the purpose of having the Garden City Union Free School District provide the Health and Welfare services to students residing in Oyster Bay – East Norwich and attending a non-public school located in Garden City, as per Section 912 of the Education Law, for the 2017-18 school year.

The Waldorf School (2 @ \$964.04)
St. Anne's (1 @ \$964.04)

Total: \$2,892.12

D) OBSOLETE EQUIPMENT

RESOLVED, upon the recommendation of the Superintendent, the Board of Education hereby declares the following equipment obsolete:

1 Hatco warmer Model GRSDS-36

E) SCHOLARSHIP APPROVAL

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education accepts the establishment of the following Oyster Bay High School student scholarship:

Angelo Abbate Scholarship

F) SEQRA RESOLUTION – OYSTER BAY-EAST NORWICH UNION FREE SCHOOL DISTRICT: PROPOSED CAPITAL PROJECTS

WHEREAS, the Board of Education of the Oyster Bay East Norwich Central School District desires to embark upon the following capital improvement projects:

- Renovations and/or alterations at the James H. Vernon School including replacement of playground surfaces and installation of a Field House;
- Installation of additional ventilation in locker rooms at Oyster Bay High School;
- Theodore Roosevelt School (upgrading of certain bathrooms at Theodore Roosevelt School);
- Replacement of asphalt at Theodore Roosevelt School; and
- Oyster Bay High School: installation of air conditioning in high school auditorium (hereinafter the "Projects").

WHEREAS, the Projects are subject to classification under the State Environmental Quality Review Act (SEQRA); and

WHEREAS, replacement, rehabilitation or reconstruction of a structure or a facility, in kind, in the same site, including upgrading buildings to meet building or fire codes, unless such action meets or exceeds any of the thresholds in section 617.4 are classified as Type II Actions under the current Department of Environmental Conservation SEQRA Regulations (Section 6 NYCRR 617.5 (c) (2)); and

WHEREAS, routine activities of educational institutions, including expansion of existing facilities are classified as Type II Actions under the current Department of Environmental Conservation SEQRA Regulations (Section 6 NYCRR 617.5 (c) (8));

WHEREAS, the SEQRA Regulations declare Type II Actions to be actions that have no significant impact on the environment and require no further review under SEQRA; and

WHEREAS, the Board of Education, as the only involved agency, has examined all information related to the Projects and has determined that the Projects are classified as Type II Actions pursuant to Section 617.5(c) (2) of the SEQRA Regulations;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education hereby declares that the above-described capital improvements projects are Type II Actions, which require no further review under SEQRA; and

BE IT FURTHER RESOLVED, that the Board of Education hereby shall forward an official copy of this Resolution to the New York State Education Department together with a copy of the correspondence from the New York State Office of Parks, Recreation and Historic Preservation in connection with its request for approval of the project from the New York State Education Department.

G) RESOLUTION TO AUTHORIZE PROPOSITION TO EXPEND CAPITAL RESERVE FUNDS FOR NEW PROJECTS AND PURCHASES

WHEREAS, the Board of Education of the Oyster Bay-East Norwich Central School District (“Board”) has determined that there is a need to undertake certain capital improvements, renovations and/or alterations to District facilities (“Projects”) and to purchase and acquire certain equipment, machinery or apparatus necessary for District operations (“Purchases”), to commence during the 2018-2019 school year, as described in the District’s Capital Projects Summary (“Report”) on file and available for public inspection in the office of the District Clerk; and

WHEREAS, the Board desires that a proposition be presented to the voters of the School District authorizing the expenditure of available funds from the District’s Capital Reserve Fund for that purpose, subject to any requisite SEQRA review or determinations prior to the commencement of such Projects or acquisition of such Purchases;

RESOLVED, that the Board hereby authorizes and directs that the following propositions be placed before the voters of the Oyster Bay-East Norwich Central School District at the Annual District Meeting to be held between the hours of 7 a.m. and 9 p.m. on May 15, 2018, at Oyster Bay High School; and that the District Clerk be hereby authorized and directed to give notice of such proposition to be voted at said Annual District Meeting by publishing a notice thereof, four times within the seven (7) weeks next preceding the district election, the first publication to be at least forty-five (45) days before the election, and to have the necessary ballot labels printed for said vote in the form corresponding as nearly as may be with the requirements of the Education Law and the provisions of the voting machine rules of this school district.

PROPOSITION NO. 2 – Capital Reserve Fund Expenditure Proposition

RESOLVED, that the Board of Education of the Oyster Bay-East Norwich School District (“District”) is hereby authorized to appropriate and expend from the District’s Capital Reserve Fund, heretofore established by the voters of the district on May 16, 2006 and amended on May 17, 2011 and May 21, 2013 and May 16, 2017, an amount not to exceed One Million One Hundred and Thirty Five Dollars (\$1,135,000) to undertake and perform school building improvement projects (“Projects”) and to purchase and acquire equipment, machinery or apparatus necessary for district operations (“Purchases”), substantially referred to and described in the District’s Capital Projects Summary (“Report”) on file and available for public inspection in the office of the District Clerk at no additional cost to district taxpayers; said Projects and Purchases to commence during the 2018-19 school year and to consist of capital improvements, renovations and/or alterations at the James H. Vernon School (replacement of playground surfaces, installation of a Field House), the Oyster Bay High School (additional ventilation in locker rooms), Theodore Roosevelt School (upgrading of certain bathrooms in the building, replacing a portion of asphalt behind the building); all of the foregoing to include furnishings, equipment, machinery, demolition and other work required in connection therewith, as well as preliminary costs and costs incidental thereto and to the financing thereof; provided that the detailed costs of the components of the Projects and Purchases as set forth in the report may be reallocated among such components if the Board of Education shall determine that such reallocation is in the best interests of the district and no material change shall be made in the scope of the Projects and Purchases.

PROPOSTION 3 - Expenditure of Funds for Oyster Bay High School Auditorium Air Conditioning

RESOLVED, that the Board of Education of the Oyster Bay-East Norwich School District (“District”) is hereby authorized to appropriate and expend from the District’s Capital Reserve Fund, heretofore established by the voters of the district on May 16, 2006 and amended on May

17, 2011 and May 21, 2013 and May 16, 2017, an amount not to exceed (a) \$750,000; and (b) \$150,000 from undesignated unreserved surplus for the purpose of performing the following projects: installation of air conditioning at the Oyster Bay High School Auditorium; all of the foregoing to include all labor, materials, equipment, apparatus and incidental costs related thereto.

H) HEALTH AND WELFARE SERVICES AGREEMENT CONTRACT – NON PUBLIC SCHOOL ATTENDEES

RESOLVED, upon the recommendation of the Superintendent of Schools, the President of the Board of Education of the Oyster Bay – East Norwich Central School District is authorized to sign a Health and Welfare Services agreement with the South Huntington Union Free School District for the purpose of having the South Huntington Union Free School District provide the Health and Welfare services to students residing in Oyster Bay – East Norwich and attending non-public schools located in South Huntington, as per Section 912 of the Education Law, for the 2017-18 school year.

St. Anthony's	(15 @ \$817.22)
LI School for the Gifted	(6 @ \$817.22)
Total:	\$17,161.62

Motion unanimously carried.

Prior to final approval, an addendum was added to the agenda.

Motion by R. Dando, second by A. Longo, to approve the following:

BE IT RESOLVED, that the Board of Education of the Oyster Bay-East Norwich Central School District hereby authorizes the following proposition to be placed on the ballot of the May 15, 2018 annual vote:

PROPOSITION 4 - Establish Capital Reserve Fund known as the Technology Reserve:

RESOLVED, that the Board of Education of the Oyster Bay-East Norwich Central School District ("District"), pursuant to Education Law section 3651, be authorized to establish a Capital Reserve Fund known as the "Technology Reserve" for the purpose of performing the following: (1) security system upgrades and (2) purchase of computer technology equipment and (3) capital improvements as they relate to technology enhancements including, but not limited to, electrical improvements/renovations/upgrades, HVAC improvements/renovations/upgrades, public address/clock system upgrade, sound system upgrades, telephone system upgrades, all of the foregoing to include all labor, materials, equipment, apparatus and incidental costs related thereto. The maximum amount of the aforesaid Capital Reserve Fund shall be \$10,000,000, plus investment income. The probable term is to be 10 years; the funds are to be transferred from surplus monies, if any, remaining in the general fund including a sum not to exceed \$1,000,000 from the 2017-2018 budget and thereafter in an annual amount of not more than \$1,000,000 for each remaining year of the probable term. Upon the establishment and funding of said reserve, the Superintendent of Schools or his/her designee shall be directed to deposit monies of this reserve fund in a separate bank account to be known as the "Technology Reserve."

DISCUSSION: Proposition 4

Motion carried 6-1.

DISCUSSION: Drs. Seinfeld, Ross and Mr. Cronin attended the New York State School Boards Association Mental Health Summit on March 15. They provided an update on the conference presentation *Your Role in Addressing the Growing Mental Health Crisis Among Students*.

Comments and questions were accepted by the Board on non-agenda items, at this time.

Motion by R. Dando, second by L. Kowalsky, to enter into Executive Session at 9:55 pm.

Motion by R. Dando, second by T. Cronin, to claim out of Executive Session at 10:20 pm and adjourn meeting at 10:21 pm.

Motion unanimously carried.

Meeting adjourned.

Respectfully submitted,

Kelly Moore
District Clerk