

MINUTES OF THE BOARD OF EDUCATION
Oyster Bay – East Norwich Central School District

Date: April 17, 2018
Kind of Meeting: Business Meeting
Location: Oyster Bay High School, Town of Oyster Bay, Nassau County, NY
Members Present: John McEvoy, President
Ann Marie Longo, Vice President
Michael Castellano
Todd Cronin
Robin Dando
Laurie Kowalsky
Alexandria (Aliex) Ross

Others Present: Dr. Laura Seinfeld, Superintendent of Schools
Michael Cipriani, Asst. Superintendent for Finance & Operations
Dr. Lisa Mulhall, Asst. Superintendent for Curriculum, Instruction, & Assessment
Mary Anne Sadowski, District Counsel
Kelly Moore, District Clerk

J. McEvoy called the meeting to order at 7:00 pm.

Motion by A. Longo, second by R. Dando, to enter into Executive Session at 7:01 pm.

Motion by A. Longo, second by T. Cronin, to claim out of Executive Session at 7:35 pm.

Mrs. Kowalsky introduced Brooklyn Matt of the James H. Vernon School who led the community in the Pledge of Allegiance.

Dr. Castellano stated there was one piece of correspondence received by the Board of Education.

Dr. Seinfeld introduced Peter Rufa, K-12 Fine & Performing Arts Supervisor. Mr. Rufa recognized students who were selected for the All-County Art Exhibit, LI Media Arts Show and the AP Go APE Art Exhibit. Two OBHS Seniors were recognized for several honors for their work in the High School Artists of Excellence Art Exhibit, Gold and Silver Key Awards, the Scholastic Arts and Writing Regional Competition and the All-County Art Show.

Dr. Seinfeld introduced three members of the O'Toole family who attend OBEN schools. The three students spoke of a family member who they lost to melanoma and have dedicated themselves to educating the public on the need for sun protection. The O'Toole family presented a donation of portable sun shadings for use at the Vernon fields.

Dr. Seinfeld thanked the OBHS Fine & Performing Arts Department for the wonderful presentation of *Imagine Oz*.

Dr. Seinfeld reminded all in attendance that the Spring Community Book Club will take place on Thursday, May 3 at 7:00 pm in the OBHS library. The book club will be discussing *Counting by 7s* by Holly Goldberg Sloan.

Mr. McEvoy called for the approval of the minutes for the Work Session Meeting held on 3/06/18 and the Business Meeting held on 3/20/18. Motion by R. Dando, second by T. Cronin, to approve the minutes.

Minutes were approved.

Dr. Mulhall reminded those in attendance that the OBHS band program will perform at Carnegie Hall on Thursday, April 19 at 7:00 pm.

Mr. Cipriani updated the Board on the most recent District Safety Team meeting. The NCPD has assigned liaisons through the Office of Homeland Security to be assigned to our schools. This

assignment is to support school districts with their safety/security measures. There was lengthy discussion regarding uniform door locks. An additional \$50,000 has been budgeted to provide security through 9:00 pm while community groups are present in the buildings. The next Safety Team Meeting is scheduled for May 16.

Mr. Cipriani presented a PowerPoint on the 2018-2019 proposed budget. The presentation included an overview of proposed program enhancements, preliminary expenditure budget and additional revenue sources.

No one signed in for public comments on agenda items, at this time.

Motion by J. McEvoy, second by A. Longo, to approve the following:

PERSONNEL ACTIONS

A) Professional Personnel

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District hereby approves the following:

1. **LEAVE OF ABSENCE**

| | | | |
|-----|-------------------------|--|--|
| 1.1 | BARBARA HINCKLEY | Position: Assigned to: Status: Effective: Period Date: | Reading Teacher High School Unpaid FMLA 3/2/18 3/2/18 – 6/7/18 (anticipated) |
|-----|-------------------------|--|--|

2. **APPOINTMENTS**

| | | | |
|-----|-----------------------------|---|---|
| 2.1 | AMANDA MCEVOY | Position: Status: Effective: Period Date: Certification: Salary: Assigned to: Replacing: | Reading Teacher Leave Replacement 3/2/18 3/2/18 – 6/7/18 (anticipated) Initial-English 7-12 \$287.67 per day plus holidays High School Barbara Hinckley (FMLA) |
| 2.2 | ERICA SIEGMANN | Position: Status: Effective: Period Date: Certification: Salary: Assigned to: Replacing: | Special Education Teaching Assistant 5.5 hours per day 4/9/18 4/9/18-end of school year Permanent – Elementary Education \$25.99 per hour Roosevelt new position |
| 2.3 | EVAN FEIST | Position: Status: Effective: Certification: Salary: Assigned to: Replacing: | Resident Substitute 5 days per week 4/9/18-end of school year Initial – Music \$125/per day High School Amanda McEvoy |
| 2.4 | SUPERVISION SCHEDULE | Position: Effective: Period Date: Salary: | Supervisors/Scoreboard Operators 2017-2018 School Year Spring As per Agreement between the OBENCSD and the OBENTA. A list will be appended to the |

2.5 COACHES

| | | |
|-----------------|--|---|
| JACKSON O'NEILL | Position: Effective: Period Date: Salary: | Baseball Asst. JV 2017-2018 School Year Spring (3/5-6/10) According to the Agreement between the OBENCSD and the OBENTA. \$4058.00 |
| | Schedule: Year/Step Replacing: | I 1 New |

B) Non-Teaching

1. APPOINTMENTS

| | | | |
|-----|--------------|---|--|
| 1.1 | MARION RAYVE | Position: Status: Period Date: Salary: Assigned to: Replacing: | Monitor (originally appointed as a sub monitor) 27.5 hours per week 4/18/18-end of the year \$11 per hour High School Salvatrice D'Anna (resigned) |
|-----|--------------|---|--|

| | | | |
|-----|------------------|---|--|
| 1.2 | SUSAN MARGOLNICK | Position: Status: Period Date: Salary: Assigned to: Replacing: | Monitor 2.75 hours per day 4/11/18-end of the year \$11 per hour Vernon Eileen Downing (resigned) |
|-----|------------------|---|--|

1.3 SECURITY AIDES

| | | |
|-----------------|---|---|
| WILLIAM CASTORO | Position: Status: Effective: Salary: | Security Aide Probationary 4/19/18 \$21.00 per hour, pending fingerprint clearance and final documentation |
| | Assigned to: Replacing: | District New |

| | | |
|----------------|---|---|
| JAMES DANTUONO | Position: Status: Effective: Salary: | Security Aide Probationary 4/19/18 \$21.00 per hour, pending fingerprint clearance and final documentation |
| | Assigned to: Replacing: | District New |

| | | |
|------------------|---|---|
| VINCENT LOPICOLO | Position: Status: Effective: Salary: | Security Aide Probationary 4/19/18 \$21.00 per hour, pending fingerprint clearance and final documentation |
|------------------|---|---|

| | | |
|--------------|--------------|---|
| | Assigned to: | District |
| | Replacing: | New |
| ROBERT MAYER | Position: | Security Aide |
| | Status: | Probationary |
| | Effective: | 4/19/18 |
| | Salary: | \$21.00 per hour, pending fingerprint clearance and final documentation |
| | Assigned to: | District |
| | Replacing: | New |
| WAYNE POUGH | Position: | Security Aide |
| | Status: | Probationary |
| | Effective: | 4/19/18 |
| | Salary: | \$21.00 per hour, pending fingerprint clearance and final documentation |
| | Assigned to: | District |
| | Replacing: | New |

DISCUSSION: Items 2.5 Coaches, 1.3 Security Aides

Motion to Amend Item: 2.5 Coaches, by A. Longo, second R. Dando.

Motion unanimously carried.

Motion unanimously carried to approve Personnel Actions as amended.

Motion by J. McEvoy, second by T. Cronin, to approve the following:

BUSINESS ACTIONS

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District hereby approves the following *Business* Resolutions as listed:

A) TREASURER’S REPORT

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education accepts the Treasurer’s Report as submitted, March, 2018.

B) ACCEPTANCE OF WARRANT

The Board of Education hereby accepts the Warrant of Schedules and Claims as presented by the Internal Claims Auditor to the Treasurer for the month of March, 2018.

C) TRANSFER OF FUNDS

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following budget transfers: Transactions # 3282-3289.

D) EXTRA CLASSROOM ACTIVITY FUNDS

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education accepts the report of the Extra Classroom Activity Funds as submitted for March, 2018.

Motion unanimously carried.

Motion by R. Dando, second by L. Kowalsky, to approve the following:

SPECIAL SERVICES

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District hereby approves the following *Special Services* Resolutions as listed:

A) CPSE/CSE MINUTES

RESOLVED, the Board of Education of the Oyster Bay-East Norwich Central School District has arranged that the following appropriate special education programs and/or services be provided as recommended by the Committee on Special Education:

CPSE:

| | | |
|------------|---|-----------------------------------|
| 03/08/2018 | 1 | Annual Review |
| 03/09/2018 | 1 | Annual Review |
| 03/12/2018 | 3 | Annual Review |
| 03/28/2018 | 1 | Initial Eligibility Determination |
| 04/09/2018 | 2 | Initial Eligibility Determination |
| 04/10/2018 | 1 | Initial Eligibility Determination |
| 04/10/2018 | 1 | Requested Review |

CSE:

| | | |
|------------|---|-----------------------------------|
| 02/02/2018 | 1 | Reevaluation/Annual Review |
| 02/02/2018 | 3 | Annual Review |
| 02/05/2018 | 4 | Annual Review |
| 02/06/2018 | 1 | Reevaluation/Annual Review |
| 02/06/2018 | 2 | Annual Review |
| 02/12/2018 | 3 | Annual Review |
| 02/15/2018 | 2 | Reevaluation/Annual Review |
| 02/27/2018 | 1 | Annual Review |
| 02/28/2018 | 3 | Annual Review |
| 03/06/2018 | 1 | Requested Review |
| 03/15/2018 | 1 | Reevaluation/Annual Review |
| 03/19/2018 | 1 | Initial Eligibility Determination |
| 03/23/2018 | 1 | Initial Eligibility Determination |
| 03/26/2018 | 1 | Initial Eligibility Determination |
| 03/26/2018 | 1 | Requested Review |
| 03/27/2018 | 2 | Annual Review |
| 03/27/2018 | 2 | Initial Eligibility Determination |
| 04/09/2018 | 2 | Initial Eligibility Determination |
| 04/09/2018 | 1 | Requested Review |
| 04/10/2018 | 1 | Initial Eligibility Determination |
| 04/11/2018 | 1 | Program Review |

504

| | | |
|------------|---|-----------------------------------|
| 03/27/2018 | 1 | Initial Eligibility Determination |
|------------|---|-----------------------------------|

B) CONSULTANT CONTRACTS / ANCILLARY AND RELATED SPECIAL EDUCATION SERVICES

RESOLVED, based upon the recommendation of the Superintendent of schools, the President of the Board of Education is authorized to sign a 2017-2018 consultant agreement with the following vendor to perform tutoring services as needed.

Long Island Tutorial Service

DISCUSSION: Item B

Motion unanimously carried.

Motion by A. Longo, second by R. Dando, to approve the following:

NEW BUSINESS

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District hereby approves the following *New Business* Resolutions as listed:

A) HEALTH AND WELFARE SERVICES AGREEMENT CONTRACT – NON PUBLIC SCHOOL ATTENDEES

RESOLVED, upon the recommendation of the Superintendent of Schools, the President of the Board of Education of the Oyster Bay – East Norwich Central School District is authorized to sign a Health and Welfare Services agreement with the Lawrence Union Free School District for the purpose of having the Lawrence Union Free School District provide the Health and Welfare services to students residing in Oyster Bay – East Norwich and attending a non-public school located in Lawrence, as per Section 912 of the Education Law, for the 2017-18 school year.

Shulamith School for Girls (1 @ \$390.27)

B) HEALTH AND WELFARE SERVICES AGREEMENT CONTRACT – NON PUBLIC SCHOOL ATTENDEES

RESOLVED, upon the recommendation of the Superintendent of Schools, the President of the Board of Education of the Oyster Bay – East Norwich Central School District is authorized to sign a Health and Welfare Services agreement with the Hempstead Union Free School District for the purpose of having the Hempstead Union Free School District provide the Health and Welfare services to students residing in Oyster Bay – East Norwich and attending a non-public school located in Hempstead, as per Section 912 of the Education Law, for the 2017-18 school year.

Sacred Heart Academy 2 @ \$804.09

Total: \$1,608.18

C) HEALTH AND WELFARE SERVICES AGREEMENT CONTRACT – NON PUBLIC SCHOOL ATTENDEES

RESOLVED, upon the recommendation of the Superintendent of Schools, the President of the Board of Education of the Oyster Bay – East Norwich Central School District is authorized to sign a Health and Welfare Services agreement with the Syosset Central School District for the purpose of having the Syosset Central School District provide the Health and Welfare services to students residing in Oyster Bay – East Norwich and attending a non-public school located in Syosset, as per Section 912 of the Education Law, for the 2017-18 school year.

St. Edward 17 @ \$927.57

Our Lady of Mercy 9 @ \$927.57

Total: \$ 24,116.82

D) AUTHORIZATION OF CHANGE ORDER FOR CAPITAL WORK AT OYSTER BAY HIGH SCHOOL

WHEREAS, the Oyster Bay - East Norwich Central School District approves and awards Change Order No. 3 to Capitol Renovation Corp. related to additional exterior masonry improvements at Oyster Bay High School. Additional restoration to include brick re-pointing on west and south elevations, and cleaning of cast stone on the science wing.

Current Contract: \$148,200

Change Order No. 3: \$ 98,750

New Contract Total: \$246,950

E) ADOPTION OF REVISED 2018-19 SCHOOL CALENDAR

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District hereby adopts the revised 2018-19 school calendar.

F) APPROVAL OF HOLIDAY SCHEDULES FOR CLERICAL/CUSTODIAL UNITS
RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the holiday schedules submitted by the Clerical and Custodial Bargaining Units for the 2018-2019 school year.

G) ADOPTION OF 2018/2019 SCHOOL BUDGET
RESOLVED, the Board of Education of the Oyster Bay-East Norwich Central School District adopts the proposed budget for the 2018-2019 school year, in the amount of \$57,607,530.

H) APPROVAL OF 2018-2019 BOCES ADMINISTRATIVE BUDGET/BOCES BOARD MEMBER VOTE
WHEREAS, the Board of Cooperative Educational Services of Nassau County (hereinafter "BOCES") has proposed and presented its tentative Administrative budget for the 2018/2019 school year (July 1, 2018 through June 30, 2019), now therefore be it

RESOLVED, that the BOCES tentative administrative budget for the 2018/2019 school year in the amount of twenty-one million, nine hundred sixty-two thousand, six hundred and fifty-two dollars (\$21,962,652) be, and hereby is, approved by this Board.

RESOLVED that the Board of Education of the Oyster Bay-East Norwich Central School District hereby casts one (1) vote each for Susan Bergtraum, Martin R. Kaye, and Michael Weinick to fill three vacancies on the Board of Cooperative Educational Services of Nassau County (3 three year terms commencing on July 1, 2018 and ending June 30, 2021).

I) PLACEMENT OF 2018/2019 PUBLIC LIBRARY BUDGET ON BALLOT
RESOLVED, the Board of Education of the Oyster Bay-East Norwich Central School District approves the placement on the ballot of May 15, 2018, of the proposed Oyster Bay-East Norwich Public Library budget for the 2018-2019 year, as follows:

| | |
|---------------------------------|-------------|
| Total Budget | \$2,050,768 |
| Minus Appropriated Fund Balance | \$ 117,000 |
| Minus Estimated Receipts | \$ 25,000 |
| Amount to be Raised by Taxation | \$1,908,768 |

J) REAL PROPERTY TAX REPORT CARD
RESOLVED, that the Board of Education of the Oyster Bay-East Norwich CSD approves the Real Tax Report Card prepared by the Business Office for the 2018 Annual District Meeting and

BE IT FURTHER RESOLVED, that a copy of said Report Card will be submitted to the State Education Department on April 18, 2018; which is 24 hours after Board of Education adoption of the 2018-2019 school budget.

K) APPOINTMENT OF ELECTION INSPECTORS
The following people will be appointed as election inspectors for the May 15th budget vote at the rate of \$11.00 per hour unless otherwise noted. *

- Gelabert, Alexander
- Gelabert, Daniel
- Gowe, Grace
- Grieco, Dolores (Chief Election Inspector/\$12.00 per hour) *
- Hanlon, Ava
- Hathaway, Joan
- Khaledi, Kimia
- LeMar, Judy
- LeMar, Harold
- Martin, James
- McConnell, Joseph

McEvoy, Owen
Thienel, Allison
Thienel, Jessica
Yeh, Robin

L) BOARD OF VOTER REGISTRATION

RESOLVED, the following individual is appointed to the Board of Voter Registration for the 2017-18 school year: Margaret Nolan

M) APPOINTMENT OF ANNUAL MEETING CHAIRPERSONS

RESOLVED, the Board of Education appoints Todd Cronin and Alexandria (Aliex) Ross to serve as co-chairpersons of the Annual District Meeting to be held on May 15, 2018 without compensation.

N) NASSAU COUNTY BOARD OF ELECTIONS MEMORANDUM OF AGREEMENT

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District approves the Election Services Memorandum of Agreement between the Nassau County Board of Elections and the Oyster Bay-East Norwich Central School District.

O) APPOINTMENT OF COOPERATIVE BIDDING AGENT – TEL/LOGIC INC. D/B/A TEXTBOOK CENTRAL

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay – East Norwich CSD, appoints Tel/Logic Inc. D/B/A Textbook Central, as sole administrative agent for the purchase and distribution of all non-public and private school textbooks needed for the 2018-19 school year at the following fee schedule:

| | |
|-----------------------------|---------------------|
| First 1-25 students/school | \$28.10/student |
| Next 26-250 students/school | \$22.25/student and |
| Over 250 students/school | \$16.55/student |

Pursuant to acceptance of a letter of agreement and to authorize the Board President to execute the same.

P) TRANSLATORS FOR 2018 STATE ASSESSMENTS AND REGENTS

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following translators for the 2018 State Assessments and Regents to be paid at the contractual rate of \$78.56 per hour:

Grace He Zhao (for YD) – maximum of 10 hours
Ching Yee Katie Wongho (for YD) – maximum of 13 hours
Grace He Zhao (for JW) – maximum of 6 hours
Benham Attarian (for AK) – maximum of 20 hours

Q) PROCTOR FOR 2018 ADVANCED PLACEMENT EXAMS

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following proctor for the 2018 Advanced Placement exams being held from May 7-17, 2018 to be paid at the supervision rate of \$45.00 per hour:

Arlene Northcote – maximum of 40 hours

DISCUSSION: Remove Item G from Consent Agenda.

Motion by A. Longo, second by R. Dando, to amend New Business Resolutions A – Q, by removing G (ADOPTION OF 2018/2019 SCHOOL BUDGET), to create a separate Resolution for item G.

Motion unanimously carried.

Motion by R. Dando, second by L. Kowalsky, to approve New Business Resolution Items A – F.

Motion unanimously carried.

Motion by A. Longo, second by T. Cronin, to approve New Business Resolution Item G.

Motion carried 6-1.

Motion by A. Longo, second by T. Cronin, to approve New Business Resolution Items H – Q.

DISCUSSION: Item M

Motion unanimously carried.

DISCUSSION: Dr. Seinfeld and Mrs. Sadowski developed a proposed policy review process. Also, District-issued devices (iPads & Chrome Books) are available to Board of Education Members for their work while on the Board.

No one signed in for public comments on non-agenda items, at this time.

Motion by R. Dando, second by M. Castellano, to enter into Executive Session at 8:55 pm.

Motion by R. Dando, second by T. Cronin, to claim out of Executive Session at 10:15 pm and adjourn meeting.

Motion unanimously carried.

Meeting adjourned.

Respectfully submitted,

Kelly Moore
District Clerk