

**BOARD OF EDUCATION
OYSTER BAY-EAST NORWICH CENTRAL SCHOOL DISTRICT**

Date: June 19, 2018
Kind of Meeting: Business Meeting
Location: Oyster Bay High School, Town of Oyster Bay, Nassau County, NY
Members Present: John McEvoy, President
Ann Marie Longo, Vice President
Michael Castellano
Todd Cronin
Robin Dando
Laurie Kowalsky
Alexandria (Aliex) Ross

Others Present: Dr. Laura Seinfeld, Superintendent of Schools
Michael Cipriani, Asst. Superintendent for Finance & Operations
Dr. Lisa Mulhall, Asst. Superintendent for Curriculum, Instruction, & Assessment
Mary Anne Sadowski, District Counsel
Kelly Moore, District Clerk

J. McEvoy called the meeting to order at 7:00 pm.

Motion by A. Longo, second by R. Dando, to enter into Executive Session at 7:01 pm.

Motion by A. Longo, second by T. Cronin, to claim out of Executive Session at 7:37 pm.

Mrs. Longo introduced Alexandra Khrikheli, of the Theodore Roosevelt School who led the community in the Pledge of Allegiance.

Dr. Castellano stated there were four pieces of correspondence received by the Board of Education.

IV SUPERINTENDENT OF SCHOOLS: Dr. Seinfeld thanked Dr. Castellano and Mrs. Longo for their service to the Board of Education, District and Community. Dr. Seinfeld also thanked Ms. Sharon Brandt who is retiring from the District after 46 years of teaching. Many of the present BOE members thanked Dr. Castellano and Mrs. Longo for their guidance, expertise and support. Mr. James Robinson, past BOE Trustee and alumni of Oyster Bay Schools spoke of his memories of Ms. Brandt as an educator and relayed heartfelt stories of working with Dr. Castellano and Mrs. Longo as a fellow trustee.

Dr. Ryan O'Hara, K-12 Supervisor of ELA, Reading & Library Media, recognized student achievements in writing. OBHS students competed in writing contents and were awarded the: Best of High School Journalism Award, Walt Whitman Poetry Contest (Individual Poems and Class Anthologies), Nassau Reading Council Young Authors' Contest and Martin J. Kelly Writing Contest of the Irish Cultural Society.

Ms. Janna Ostroff, K-12 Supervisor Science & Technology for Instruction, along with OBHS students presented Mr. Michael Angelone the 2018 Engineering Partnership Award. Mr. Angelone was recognized for his ongoing support of the OBHS engineering program.

V APPROVAL OF MINUTES: Mr. McEvoy called for the approval of the minutes for the Work Session held on 5/01/18 and the Business Meeting held on 5/22/18. Motion by T. Cronin, second by L. Kowalsky, to approve the minutes. Minutes were approved.

VI CURRICULUM/INSTRUCTION REPORT: Dr. Mulhall recognized the Intermediate and Advanced Bands as they received the Gold with Distinction award at this year's NYSSMA Majors Festival at Hofstra University.

VII BUSINESS/FACILITIES REPORT: Representatives from BBS Architects & Engineers and SCC (School Construction Consultants) provided an update on current Bond Projects and upcoming summer Capital Projects, including the Fine & Performing Arts (FAPA) wing, OBHS air conditioning, changes to the security vestibule at Vernon, OBHS parking lot and sound panels at Vernon. There was Board discussion of the third party review process, OBHS air conditioning and data wiring in the FAPA wing.

No one signed in for public comments on agenda items, at this time.

Motion by R. Dando, second by A. Longo, to approve the following:

IX PERSONNEL ACTIONS

A) Professional Personnel

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District hereby approves the following:

1. RESIGNATIONS

1.1 JACK BURKE Position: Supervisor of Math K-12
Effective: June 30, 2018
Assigned to: District

1.2 KATIE KENNY Position: AIS ELA Teaching Assistant
Effective: June 22, 2018
Assigned to: Vernon School

2. TERMINATIONS

2.1 P/T, LEAVE REPLACEMENT & PER DIEM TEACHERS Positions: Various Positions
Effective: June 30, 2018

Athanasia Atsidis Anthie Economou Theresa Collalto Bridget Lincoln

3. APPOINTMENTS

3.1 CARLA PAOLICELLI Position: Vernon 6th Gr. Dance Chaperone
Status: Assist Special Ed. student (JM)
Effective Date: 6/15/18
Salary: \$45.00 per hour for up to 2.5 hours

3.2 DANIELLE OSIPOWICH Position: Vernon 6th Gr. Dance Chaperone
Status: Assist Special Ed. student (JA)
Effective Date: 6/15/18
Salary: \$45.00 per hour for up to 2.5 hours

3.3 DR. NICOLLE SISIA Position: Mentor Coordinator
Effective: July 1, 2018
Period Date: 2018-2019 School Year
Salary: \$5,000
Assigned to: District

3.4 CARLA PAOLICELLI Position: Teaching Assistant for Home Services
Status: Continuing of Services (LM)
Period Date: 6/25/18-6/30/19
Salary: \$45.00 per hour/max 4.5 hours per week

- 3.5 SUBSTITUTE TEACHERS Effective: 2018-2019 School Year
Assigned to: On-Call – as needed
Salary: \$125.00 per day

4. **PERSONAL/VACATION DAYS/CARRY-OVER**

RESOLVED, the Board of Education approves one personal day and five vacation days for Dr. Laura Seinfeld, Superintendent of Schools, to be carried over to the 2018-2019 school year.

B) Non-Teaching

1. **APPOINTMENTS**

- 1.1 SUMMER HOURS Position: School Nurses
Status: Summer Hours
Period Date: 2018-2019 School Year
Effective: Summer 2018
Salary: 1/200th of Yearly Salary

Eileen McCartney – Vernon – 1 day
Lisa Moldowsky – Roosevelt – 1 day
Patricia Jaronczyk – High School – 35 hours

2. **RETURN FROM EXTENDED SICK LEAVE**

- 2.1 RONALD RANALDO Position: Groundskeeper
Status: Return from Extended Sick Leave
Effective: 6/20/18

Motion unanimously carried.

Motion by R. Dando, second by L. Kowalsky, to approve the following:

X BUSINESS ACTIONS

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District hereby approves the following *Business* Resolutions as listed:

A) TREASURER’S REPORT

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education accepts the Treasurer’s Report as submitted, May, 2018.

B) ACCEPTANCE OF WARRANT

The Board of Education hereby accepts the Warrant of Schedules and Claims as presented by the Internal Claims Auditor to the Treasurer for the month of May, 2018.

C) TRANSFER OF FUNDS

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following budget transfers: Transactions #3312-3323.

D) EXTRA CLASSROOM ACTIVITY FUNDS

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education accepts the report of the Extra Classroom Activity Funds as submitted for May, 2018.

E) AWARD OF BID/RUBBISH REMOVAL 2018-2019

RESOLVED, upon the recommendation of the Superintendent, the Board of Education hereby awards the bid for Rubbish Removal to Jamaica Ash & Rubbish Removal, at their low base bid price of \$27,915.00, meeting all specifications.

F) THE OMNI GROUP/AUTHORIZATION TO SIGN CONTRACT RENEWAL

RESOLVED, the President of the Board of Education is authorized to sign the contract renewal between THE OMNI GROUP and the School District for the 2018-2019 school year to provide third party administration of the district's 403(b) Plan in the amount of \$1,500.

G) AUTHORIZATION TO REAFFIRM RESERVE ACCOUNTS

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education hereby reaffirms the authorization for the following reserve accounts as prescribed under General Municipal Law and/or Education Law; Reserve for Employee Benefits and Accrued Liabilities; Reserve for Retirement Contributions, Insurance Reserve, and Capital Reserve.

BE IT FURTHER RESOLVED: that the Board of Education authorizes the funding of these reserves for the fiscal year ending June 30, 2018 as follows: Reserve for Employee Benefits and Accrued Liabilities not to exceed \$2,500,000; Reserve for Retirement Contributions not to exceed \$3,500,000; Insurance Reserve not to exceed \$400,000; Unemployment Reserve not to exceed \$200,000; Capital Reserve not to exceed \$10,000,000; and Capital Reserve for Technology not to exceed \$10,000,000. Final Amounts to be placed into each reserve will be determined upon final closing documents and reviewed by the District's External Audit Firm.

H) NASSAU COUNTY BOCES 2018-2019 COOPERATIVE BID FOR VARIOUS COMMODITIES AND/OR SERVICES

WHEREAS, the Board of Education of the Oyster Bay- East Norwich Central School District of New York State (the "School District") wishes to participate in Cooperative Bidding Program for the 2018-2019 school year conducted by the Board of Cooperative Education Services of Nassau County ("Nassau BOCES" for the purchase of various commodities and/or services as authorized by and in accordance with the Education Law and General Municipal Law, Section 119-0;

NOW THEREFORE, BE IT RESOLVED that the School District hereby appoints Nassau BOCES as its representative and agent in all matters related to the Cooperative Bidding Program, including but limited to responsibility for the drafting of specifications, advertising for bids, accepting and opening bids, reporting the results to the School District and making recommendations thereon, and

BE IT FURTHER RESOLVED that Nassau BOCES is hereby authorized to award bids on behalf of the School District to the bidder deemed to be the lowest responsible bidder meeting the bid specifications and other wise complying with Article 5-A of the General Municipal Law of the State of New York relating to public bids and contracts and to enter into contracts for the purchase of the commodities and/or services as authorized herein, and

BE IT FURTHER RESOLVED, that the School District agrees to assume its equitable share of the administrative costs of the cooperative bidding program and all its obligations and responsibilities pursuant to any contract that may be awarded by Nassau BOCES on behalf of the School District.

I) APPOINTMENT OF COOPERATIVE BIDDING AGENT – EDUCATIONAL DATA SERVICES, INC.

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay – East Norwich CSD, appoints Educational Data Services Inc., as sole administrative agent for the Educational Cooperative Pricing System with respect to the district's Cooperative Supply Bids for the 2018-19 school year at a fee of \$4,770.00 pursuant to a letter of agreement and authorized by the Board President on June 19, 2018 for the 2018-19 school year.

J) NASSAU COUNTY SCHOOLS COOPERATIVE SELF-INSURANCE PLAN FOR WORKERS' COMPENSATION

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay – East Norwich CSD maintain its membership in the Nassau County Schools Cooperative Insurance Plan for Workers' Compensation for the 2018-2019 school year, at a cost of \$225,878.00.

Motion unanimously carried.

Motion by R. Dando, second by A. Longo, to approve the following:

XI SPECIAL SERVICES

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District hereby approves the following *Special Services* Resolutions as listed:

A) CPSE/CSE MINUTES

RESOLVED, the Board of Education of the Oyster Bay-East Norwich Central School District has arranged that the following appropriate special education programs and/or services be provided as recommended by the Committee on Special Education:

CPSE:

06/04/2018	2	Annual Review
06/04/2018	1	Requested Review CPSE to CSE Transition
06/06/2018	1	Initial Eligibility Determination
06/08/2018	1	Annual Review

CSE:

05/30/2018	1	Annual Review
05/31/2018	1	Annual Review
06/04/2018	2	Reevaluation CPSE to CSE Transition
06/05/2018	1	Reevaluation CPSE to CSE Transition
06/05/2018	1	Requested Review Transfer Student
06/05/2018	2	Annual Review
06/06/2018	1	Annual Review
06/07/2018	1	Initial Eligibility Determination
06/08/2018	1	Requested Review Transfer Student
06/08/2018	1	Annual Review
06/08/2018	1	Initial Eligibility Determination
06/11/2018	2	Initial Eligibility Determination
06/11/2018	1	Requested Review
06/12/2018	2	Requested Review Transfer Student
06/12/2018	2	Annual Review
06/13/2018	1	Initial Eligibility Determination

504

05/29/2018	1	Annual Review
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B) CONSULTANT CONTRACTS/ANCILLARY AND RELATED SPECIAL EDUCATION SERVICES

RESOLVED, based upon the recommendation of the Superintendent of Schools, the President of the Board of Education is authorized to sign 2018-2019 consultant agreements with the following vendors to perform special education related services as needed.

Providers submitted proposals as part of a cooperative request for proposal process (RFP). Vendors will be selected based on rate, continuity of service and overall availability.

All About Kids	Mill Neck Interpreter Service
Alternative Tutoring, Inc.	Millennium Children's Therapy
Brookville Center	Nassau County United Cerebral Palsy
Corinthian Therapy Management	Navon, Dr. Richard
Creative Tutoring	NY Therapy Placement Center
Development Disabilities Institute Inc.	Natural Support Inc.
Dr. Donna Geffner	Northwell Health Partners
E I US, LLC	North Shore Speech- Language Association
Health Service Group	Pamela O'Brien
Helping Hands Consultation Services	Positive Behavior Support Consult. & Psychology
Horizon Healthcare	SCO Family of Services / Madonna Heights
Island Speech Pathology Services	Sandy Ramos
I Tutor	South Oaks Hospital
Irene Solomon	St. James Tutoring, Inc.
Judge Rotenberg Educational Center	Syosset Home Tutoring, Inc.
Kidz Therapy	Tiegerman
Kids First Evaluation & Advocacy Ctr.	Tinagero, SLP, PC
L.I. Neuropsychological Consultants	Tutoring Services of Long Island
Metro Therapy	UCP of Suffolk
Marion K. Solomon	Variety Children's Learning Center

C) TUITION CONTRACTS/NON-RESIDENT 2018-2019

WHEREAS, a request to provide special education services has been made by the below schools districts for the 2018-2019 school year:

East Meadow School District	North Shore School District
Glen Cove School District	Uniondale School District
Locust Valley Central School District	Valley Stream School District #24

NOW, THEREFORE BE IT RESOLVED that the President of the Board of Education of the Oyster Bay-East Norwich Central School District is authorized to sign the contracts to provide special education services and facilities for these non-resident students attending the Oyster Bay-East Norwich Central School District. Tuition will be charged at the current rates provided by the NYS Education Department and are subject to modification.

D) SPECIAL EDUCATION INSTRUCTIONAL SERVICE AGREEMENT

RESOLVED, upon the recommendation of the Superintendent of Schools, the President of the Board of Education of the Oyster Bay-East Norwich Central School District is authorized to sign a Special Education Instructional Services agreement with the below public and/or special schools for the purpose of having one student attend special education classes for the 2018-2019 school year:

Roslyn School District

DISCUSSION: Item B

Motion unanimously carried.

Motion by R. Dando, second by L. Kowalsky, to approve the following:

XII NEW BUSINESS

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District hereby approves the following *New Business* Resolutions as listed:

A) AWARD OF BID/DISTRICT WIDE PRINTING 2018-19

WHEREAS, the Oyster Bay – East Norwich Central School district has solicited and received sealed bids for Printing Services.

BE IT RESOLVED therefore that, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay – East Norwich Central School District hereby accepts that the following bid proposals are the lowest responsible bidders, meet bid specifications, and awards the respective purchase contract to the following vendors:

Stevenson Printing	4 Part NCR Form 8 1/2"x 11" – various titles	1000	\$ 386.00	
1 Brewster Street	3 Part NCR Form 8 1/4"x 3 3/4" – various titles	1000	\$ 265.00	
Glen Cove, NY 11542	5 part NCR forms 8 1/2" x 8"	1000	\$ 520.00	
	3 Part NCR form 8 1/2" x 11" – various titles	1000	\$ 230.00	
	Standard Size Business Cards	500	\$ 51.00	
	Letter Head	1000	\$ 148.00	
	Ivory Laid Finish Blank Paper	2500	\$ 142.00	
	Athletic Dept. Letter Head – Ivory	1000	\$ 148.00	
	Athletic Dept Letter Head –White	1000	\$ 148.00	
	#10 Envelope purple or black ink	2500	\$ 158.00	
	#10 Envelope w/bulldog	2500	\$ 158.00	
	#10 Envelope Ivory Laid Paper	2500	\$ 528.00	
	#10 Envelope Pre-Sort	2500	\$ 158.00	
	#10 Window Envelope	2500	\$ 168.00	
	# 9 Window Envelope	2500	\$ 172.00	
	Guidance Dept Index cards	500	\$ 67.00	
	Athletice Parental Permission Postcard	500	\$ 67.00	
	Personnel Resume Acknowledgment	500	\$ 67.00	
	Roosevelt School Student Card	1000	\$ 93.00	
	Vernon School Student Card	1000	\$ 137.00	
	OBHS School Student Card 8 1/2"x 11"	500	\$ 73.00	
	Athletic Equipment Issue Card	2000	\$ 162.00	
	OBHS Middle Level Messenger	2800	\$ 420.00	
	Moving Up Ceremony brochure	350	\$ 425.00	
	Parent Handbook	575	\$ 940.00	
	TR Summer Literacy Guide each grade	150	\$1987.00	
	Certificate of Commendation four color	150	\$ 160.00	
		Certificate of Commendation black print TR	150	\$ 140.00
		Crack & Peel 5"x 3.25" white labels	500	\$ 172.00
		District Employment Application	500	\$ 469.00
	Allegra Princeton 6 Corporate Drive Cranbury, NJ 08512	OBHS Musical Playbook	1200	\$ 930.00
	Tobay Printing 1361 Marconi Blvd Copiague, NY 11726	OBHS Course Description Book	1000	\$1797.00
	2018/2019 District Calendar	7500	\$2795.00	

B) REVISED POLICY FOR ADOPTION

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District hereby adopts the following revised policy:

Revised

5661 – School Food Service Program (Lunch and Breakfast)

C) ACCEPTANCE OF DONATION

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education accepts the donation of the below piece of equipment from Ms. Grace Papaccio in memory of Jackie Henderson:

Steinway Baby Grand Essex Piano, estimated value \$9,000.

Motion unanimously carried.

XIII DISCUSSION: Dr. Valerie Vacchio, Principal, Vernon School, received a letter from NCPD Second Precinct stating the intent to eliminate the crossing guard, 205C, at Sugar Toms Lane and Oyster Bay Road in East Norwich. The Board discussed the safety concerns for the community with the elimination of the crossing guard. Dr. Seinfeld and Mr. McEvoy are going to reach out to Legislator Lafazan for his assistance in keeping the crossing guard at this location.

XIV FRIDAY PACKET: The Varsity Banquet was an enjoyable event and there was BOE discussion of the increasing number of students who have committed to play collegiate sports.

Motion by R. Dando, second by L. Kowalsky, to enter into Executive Session at 8:33 pm.

Motion by R. Dando, second by T. Cronin, to claim out of Executive Session at 8:51 pm and adjourn meeting at 8:52 pm.

Motion unanimously carried.

Meeting adjourned.

Respectfully submitted,

Kelly Moore
District Clerk