

**MINUTES OF THE BOARD OF EDUCATION
OYSTER BAY-EAST NORWICH CENTRAL SCHOOL DISTRICT**

Date: July 11, 2017
Kind of Meeting: Reorganization/Business Meeting
Location: Oyster Bay High School, Town of Oyster Bay, Nassau County NY
Members Present: John McEvoy, President
Ann Marie Longo, Vice President
Michael Castellano
Todd Cronin
Robin Dando
Laurie Kowalsky
Alexandria (Aliex) Ross

Others Present: Dr. Laura Seinfeld, Superintendent
Dr. Lisa Mulhall, Asst. Superintendent for Curriculum, Instruction, & Assessment
Michael Cipriani, Asst. Superintendent for Finance & Operations
Florence Frazer, District Counsel
James H. Pyun, District Counsel
Kelly Moore, District Clerk

Dr. Seinfeld called the meeting to order at 7:30 pm.

Dr. Seinfeld called for nominations for Office of President of the Board of Education. Todd Cronin nominated John McEvoy, second by Michael Castellano. Motion unanimously carried. Florence Frazer administered the Oath of Office to the President of the Board of Education. Mr. McEvoy assumes Chairmanship of the meeting.

John McEvoy called for nominations for Office of Vice President of the Board of Education. Robin Dando nominated Ann Marie Longo, second by Todd Cronin. Motion unanimously carried. Florence Frazer administered the Oath of Office to the Vice President of the Board of Education.

Dr. Seinfeld reviewed evacuation/safety procedures and led the community in the Pledge of Allegiance. Florence Frazer administered the Oath of Office to the Superintendent of Schools and newly elected Board trustee, Dr. Aliex Ross.

Motion y J. McEvoy, second by A. Longo, to approve the following:

6. APPOINTMENTS

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the following appointments on the Consent Agenda as listed:

6.1 District Clerk

RESOLVED, Kelly Moore is appointed District Clerk of the Board of Education for the 2017-2018 school year at an annual salary of \$10,100. Administer Oath of Office to District Clerk

6.2 Acting Clerk of the Board of Education

RESOLVED, Michael Cipriani, Assistant Superintendent for Finance and Operations, is appointed Acting Clerk of the Board of Education for the 2017-2018 school year, without additional compensation.

6.3 District Treasurer

RESOLVED, Linda Ninesling is appointed Treasurer of the Oyster Bay-East Norwich Central School District for the 2017-2018 school year at an annual salary of \$10,200. Administer Oath of Office to Treasurer

6.4 Deputy Treasurer

RESOLVED, Bethany Campbell is appointed Deputy Treasurer for the 2017-2018 school year without additional compensation.

6.5 School District Attorney

RESOLVED, Frazer & Feldman is appointed general, special education and labor counsel effective July 1, 2017 in accordance with the retainer agreement dated July 11, 2017.

BE IT FURTHER RESOLVED, the President of the Board of Education is authorized to sign the retainer agreement.

6.6 Claims Auditor

RESOLVED, Bocchicchio Administrative Systems, Inc. is appointed Claims Auditor for the 2017-2018 school year at an annual rate of \$16,000. The Claims Auditor will carry professional liability insurance at a minimum of \$1,000,000 per occurrence and \$2,000,000 general aggregate.

6.7 Records Access Officer

RESOLVED, Michael Cipriani, Assistant Superintendent for Finance and Operations, is appointed Records Access Officer for the 2017-2018 school year, without additional compensation.

6.8 Records Management Officer

RESOLVED, Michael Cipriani, Assistant Superintendent for Finance and Operations, is appointed Records Management Officer for the 2017-2018 school year, without additional compensation.

6.9 Purchasing Agent

RESOLVED, Ryan Butler is appointed Purchasing Agent for the 2017-2018 school year, without additional compensation, in accordance with Section 170.2(b) of the Commissioner's Regulations. In the absence of Ryan Butler, Michael Cipriani, Deputy Purchasing Agent, shall perform this function.

6.10 Chief School Physician

RESOLVED, Dr. Howard J. Strassberg is appointed Chief Medical Officer for the 2017-2018 school year at a contractual amount of \$20,645.

6.11 Title VII and Title IX Compliance Officer

RESOLVED, Dr. Laura Seinfeld, Superintendent of Schools, is appointed Title VII (Equal Employment Opportunity) and Title IX (gender discrimination) Compliance Officer for the 2017-2018 school year, without additional compensation.

6.12 Anti-Harassment Officers

RESOLVED, Dr. Lisa Mulhall and Michael Cipriani are appointed Anti-harassment Officers for the 2017-2018 school year, without additional compensation.

6.13 Section 504 Coordinator

RESOLVED, Ellen Loewy, Director of Special Services, is appointed Section 504 Coordinator for the 2017-2018 school year, without additional compensation.

6.14 Medicaid Compliance Officer

RESOLVED, Ellen Loewy, Director of Special Services, is appointed Medicaid Compliance Officer for the 2017-2018 school year, without additional compensation.

6.15 Asbestos Compliance Officer

RESOLVED, Michael Cipriani, Assistant Superintendent for Finance & Operations, is appointed Asbestos Compliance Officer for the 2017-2018 school year, without additional compensation.

6.16 **DASA Coordinators**

RESOLVED, the following individuals are appointed as Dignity for all Students Act (DASA) Coordinators for 2017-2018 without additional compensation:

Tami McElwee, Roosevelt Elementary School Principal
Dr. Valerie Vacchio, Vernon School Principal
Sharon Lasher, Oyster Bay High School Principal
Matthew Brown, Social Worker
Migdalia Rosario, Social Worker
Nicole Silva, Social Worker

6.17 **District Committee on Special Education**

a) RESOLVED, the following individuals are appointed to the Committee on Special Education/ Preschool Special Education for the 2017-2018 school year without compensation:

Committee Chairpersons

Ellen Loewy	Committee Chairperson, Director of Special Services
Johanna Canonica	Committee Chairperson, Assistant Director of Special Services
Tracy Vieweg	Committee Chairperson, School Psychologist
Dr. Cara Riebe	Committee Chairperson, School Psychologist
Dr. Allison Mueller	Committee Chairperson, School Psychologist
Kevin McCarthy	Committee Chairperson, Special Education Teacher

CSE/CPSE Parent Members

Joan Burke
Gina Capone
Donna Cohen
Therese DiRenzo
Connie Doyle
Amy Farrell
Fran Goldstein
Lisa Iemmiti
Jodi Johnson
Julie Keffer
Sarah Mabina
Alan Mabina
Dawn Mazurek
Gina Murphy
Jennifer Nola
Martina Pappalardo
Michelle Rivera
Donna Viscovich
Nilsa Weydig

b) FURTHER RESOLVED, the Oyster Bay-East Norwich Central School District hereby establishes administrative practices and procedures for appointing and training appropriately qualified personnel, including the members and chairpersons of the Committee on Special Education and the Committee on Preschool Special Education, to carry out functions identified.

c) BE IT FURTHER RESOLVED, that in accordance with Section 4402 of the Education Law, effective July 1, 1995, the Board of Education of the Oyster Bay-East Norwich Central School District will appoint a subcommittee comprised of a child's teacher and school district representative, qualified to provide or supervise special education programs. Building subcommittee will not be authorized to hold initial referral meetings or meetings for initial out-of-district placements.

6.18 Committee on Special Education/Surrogate Parents

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District in accordance with Part 200.5(C)(7) of the Commissioner of Education hereby appoints the following CSE members as surrogate parents for the 2017-2018 school year without compensation:

Julie Keffer
Joan Burke

6.19 Board of Voter Registration

RESOLVED, the following individuals are appointed to the Board of Voter Registration for the 2017-2018 school year.

Judy LeMar
Kathleen Martin
Kelly Moore
Margaret Nolan
Joanne Weber

6.20 Internal Auditor

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves the appointment of Pappas and Company, CPA, 3 Rensselaer Drive, Commack, New York 11725, as internal auditor for the 2017-2018 year. The firm will be paid a fee of \$30,000.

6.21 Systems Administrator

RESOLVED, Jane Pagano is appointed Systems Administrator for the 2017-2018 school year.

6.22 Establishment of Income Eligibility Guidelines for Free and Reduced School Lunch

RESOLVED, the Board of Education does hereby establish the 2017-2018 Income Eligibility Guidelines for Free and Reduced Price Meals as published by the State Education Department.

FURTHER RESOLVED, the Assistant Superintendent for Finance and Operations is directed to submit the 2017-2018 guidelines to the District's newspapers of record.

6.23 District-wide Safety Team

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education appoints the following list of individuals to serve as members of the District-wide Safety Team for the 2017-2018 school year as per Project SAVE (Schools Against Violence in Education) regulations:

John McEvoy, Board of Education Trustee
Todd Cronin, Board of Education Trustee
Dr. Laura Seinfeld, Superintendent of Schools
Michael Cipriani, Assistant Superintendent for Finance & Operations
Ryan Butler, Assistant Business Official
Sharon Lasher, High School Principal
Dr. Valerie Vacchio, Vernon Principal
Tami McElwee, Roosevelt Principal
Roseann Davidson, Roosevelt Librarian
Patricia Jaronczyk, High School Nurse
Diane Hannah, Secretary for Buildings & Grounds
Nelson Iacolano, Parent
Scott Lyle, High School Head Custodian
Mike Rispoli, Vernon Head Custodian
Wayne Placella, Roosevelt Head Custodian
TBD, parent
TBD, Oyster Bay High School student
Nassau BOCES Health & Safety Representative(s)

BE IT FURTHER RESOLVED that Mr. Michael Cipriani is the designated school official who will serve as the head of the District-wide Safety Team for the 2017-2018 school year with no additional compensation.

6.24 District-wide Safety Plan

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education adopts the 2017-2018 District-wide Safety Plan as required by Project SAVE (Students Against Violence in Education).

6.25 District-wide Wellness Committee

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education appoints the following list of individuals to serve as members of the District-wide Wellness Committee for the 2017-2018 school year:

- Dr. Michael Castellano, Board of Education Trustee
- Dr. Alexandria (Aliex) Ross, Board of Education Trustee
- Michael Cipriani, Assistant Superintendent for Finance & Operations
- Ryan Butler, Assistant Business Official
- Sharon Lasher, High School Principal
- Dr. Valerie Vacchio, Vernon Principal
- Tami McElwee, Roosevelt Principal
- Kevin Trentowski, Director of Physical Education, Health & Athletics
- Eileen McCartney, Vernon School nurse
- Charles Rizzuto, High School teacher
- Lisa Garofalo, Aramark Food Service Director
- Diana Singh, Roosevelt parent
- Renee McCusker, Vernon parent
- TBD, Oyster Bay High School student

BE IT FURTHER RESOLVED, that Mr. Butler is the designated school official who will serve as the head of the District-wide Wellness Committee for the 2017-2018 school year with no additional compensation.

6.26 Chief Emergency Officer

RESOLVED, Michael Cipriani, Assistant Superintendent for Finance and Operations, is appointed Chief Emergency Officer for the 2017-2018 school year, without additional compensation.

Motion unanimously carried.

Motion by A. Longo, second by J. McEvoy, to approve the following:

DESIGNATIONS

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the following resolutions on the Consent Agenda as a whole:

7. Authorization of Membership of the Board of Education

RESOLVED, that membership of the Oyster Bay-East Norwich Central School District Board of Education in the following organizations be authorized for the 2017-2018 school year:

- Nassau-Suffolk School Boards Association
- New York State School Boards Association
- National School Boards Association

8. Official Delegate to the New York State School Boards Association Annual Meeting

RESOLVED, the President of the Board of Education is designated as the District's official delegate to the New York State School Boards Association Annual Meeting. In the event the President is unable to attend, the Vice President shall be the official delegate. In the event that neither is able to attend, the senior Board member present shall be the official delegate.

BE IT FURTHER RESOLVED, the official delegate is authorized to vote on behalf of the Board of Education at the New York State School Boards Association Annual Meeting

9. Conference Authorization 2017-2018

RESOLVED, the Superintendent of Schools may attend the following conferences and that necessary expenses will be paid by the District:

- New York State Council of School Superintendents (Summer 2017; Fall 2017; Winter 2018)
- New York State School Boards (Fall 2017) or National School Boards (Spring 2018)
- AASA or ASCD (Spring 2018)

BE IT FURTHER RESOLVED, the Members of the Board of Education are hereby authorized to attend the New York State School Boards Conference (Fall 2017) or the National School Boards Conference (Spring 2018) and that necessary expenses will be paid by the District.

10. Appointment of Staff

RESOLVED, the Superintendent of Schools is authorized to approve appointments of certified staff and classified staff until Board action is taken at its next meeting with the exception of any administrative titles.

11. Designation of Principal in the Event of Absence

RESOLVED, the following individual(s) shall be authorized to serve in the principal's seat in the event the principal is absent from the school district on a designated day or days.

- Central Office Administrators
- District Directors
- K-12 Supervisors
- Assistant Principals

12. Petty Cash Funds

RESOLVED, Michael Cipriani, Assistant Superintendent for Finance and Operations, is authorized to establish Petty Cash Funds for the 2017-2018 school year in accordance with Sec. 170.2(b) of the Commissioner's Regulations. Specifically the Petty Cash Funds shall be located in the following areas and be in the following amounts:

High School Main Office	\$100
Vernon School Office	\$100
Roosevelt Elementary School Office	\$100
Administration Building	\$100

BE IT FURTHER RESOLVED, the following individuals are appointed custodians of the Petty Cash Funds:

- Oyster Bay High School (Diane Falzarano)
- Vernon School (Judy LeMar)
- Roosevelt Elementary School (Kathleen Martin)
- Administration Building (Margaret Nolan)

13. Board of Education Meetings

a) Regular Monthly Business Meetings

RESOLVED, the Board of Education does hereby establish the following dates for the 2017-2018 regular monthly business meetings to be held at 7:30 P.M. in the High School Library:

- July 11, 2017 (Reorganization Meeting)
- August 1, 2017
- September 19, 2017

October 17, 2017
November 21, 2017
December 19, 2017
January 23, 2018
February 27, 2018
March 20, 2018
April 17, 2018 (Budget Review/Adoption)
May 22, 2018
June 19, 2018

b) **Workshop Sessions**

RESOLVED, the Board of Education does hereby establish the following dates for 2017-2018 workshop sessions to be held at 7:30 P.M. in the High School Library:

September 5, 2017
October 3, 2017
November 7, 2017
December 5, 2017
January 9, 2018
February 6, 2018
March 6, 2018
May 1, 2018 (Budget Hearing)
June 5, 2018

14. **Adopt School Budget Calendar for 2017-2018**

a) **Date of Vote for Budget and School Board Trustees**

May 15, 2018

b) **Public Budget Hearing** - to be held at Oyster Bay High School unless otherwise noted:

May 1, 2018

c) **Budget Sessions** - to be held at Oyster Bay High School unless otherwise noted:

December 19, 2017
January 9, 2018
January 23, 2018
February 6, 2018
February 27, 2018
March 6, 2018
March 20, 2018
April 17, 2018 (Budget Review/Adoption)
May 1, 2018 (Budget Hearing)

DISCUSSION: Items 13a, 13b and 14c, the 2017-2018 Board of Education meeting dates change: removal of the February 13, 2018 date. The addition of meeting dates on February 6, 2018 and February 27, 2018.

15. **Establishment of Mileage Reimbursement Rate**

RESOLVED, the reimbursement rate for all authorized travel by school district employees and officials is established in accordance with the *Standard Mileage Reimbursement Rate* as published by the Internal Revenue Service. The current reimbursement rate is \$0.535 per mile. (Effective January 1, 2017).

16. **Certify Payroll**

RESOLVED, the payroll department is authorized to make payment of wages to all personnel in the school district in accordance with Board approved and/or contracted amounts and to make necessary deductions as prescribed by Law and/or agreement. Dr. Laura Seinfeld, Superintendent of Schools, is authorized and directed to certify payrolls for the 2017-2018 school year.

17. **Budget Transfers**

RESOLVED, in accordance with Section 170.2 of the Commissioner's Regulations, Dr. Laura Seinfeld, Superintendent of Schools or designee, is authorized to make budget transfers as may be necessary to

provide for the efficient budget administration, with a \$10,000 limit for each transfer. Transfers in excess of \$10,000 require prior approval of the Board of Education. The Board of Education will be notified of all transfers on a monthly basis.

18. Authorization for Opening of Bids

RESOLVED, that Michael Cipriani, Assistant Superintendent for Finance and Operations, is responsible for the opening of all bids for the 2017-2018 school year. In the absence of Michael Cipriani, Ryan Butler shall perform this function.

19. Legal Advertisements/Bids

RESOLVED, Ryan Butler is authorized to prepare all necessary legal advertisements with reference to the securing of bids for the 2017-2018 school year.

20. Authorization to Publish Annual Financial Report

RESOLVED, Michael Cipriani, Assistant Superintendent for Finance and Operations, is authorized to publish the annual financial report of the school district after the completion of the independent auditors' report.

21. Authorization to Sign Checks

RESOLVED, the School District Treasurer is authorized to sign checks for the District, and

BE IT FURTHER RESOLVED, the Deputy Treasurer is authorized to sign checks in the absence of the School District Treasurer, and

FURTHER, the Board of Education President or Vice President is authorized to co-sign any check exceeding \$25,000. If the Board President is not available, the Vice President will co-sign these checks.

22. Staff Absences

RESOLVED, the Superintendent of Schools is authorized to approve or disapprove staff vacation days, personal days, professional and visitation days, conferences, and travel as indicated in contractual agreements, Board of Education policy and as provided by in the budget during the 2017-2018 school year.

23. Re-adoption of Policies

RESOLVED, all existing regulations, rules, bylaws, and directives in force during the 2017-2018 school year and the Code of Ethics are continued in full force and effect during the 2017-2018 school year or until amended, changed, or deleted, and directs that the Code of Ethics be posted in each building.

BE IT FURTHER RESOLVED, the Board of Education re-adopts all policies in effect during the 2017-2018 school year.

24. Official Bank Depository

RESOLVED, the following are designated as Official Depositories for the Oyster Bay-East Norwich Central School District for the 2017-2018 school year:

- JP Morgan Chase
- Capital One
- Flushing Commercial Bank

25. Authorization of Surety Bonds for District Treasurer/Extra-Classroom Activities Fund Treasurer

RESOLVED, Michael Cipriani, Assistant Superintendent for Finance and Operations, is authorized to purchase bonds required by Law for the Treasurer in the amount of \$1,100,000 and for the Extra-Classroom Activities Fund Treasurer in the amount of \$100,000. This appointment will be in effect for the 2017-2018 school year.

26. **Official School Newspapers**

RESOLVED, the Oyster Bay Enterprise Pilot and the Oyster Bay Guardian are designated official newspapers for the 2017-2018 school year, and

BE IT FURTHER RESOLVED, the District Clerk is directed to use the Oyster Bay Guardian and the Oyster Bay Enterprise Pilot for advertising the Annual Meeting.

27. **Investment of Funds**

RESOLVED, Michael Cipriani, Assistant Superintendent for Finance and Operations, is authorized to invest such portions of the District's monies as he may determine in Special Time Deposit accounts or in Certificates of Deposits issued by a bank or trust company, provided, however, that such investment shall be payable within such time as proceeds shall be needed to meet expenditures for which such money was obtained and further that such transaction meets all the requirements outlined in Education Law 1723.a and further that appropriate safeguards as may be enacted by the New York State Legislature or other governing agencies will be utilized. This appointment will be in effect for the 2017-2018 school year.

28. **Federal Funds Signatures**

RESOLVED, the Superintendent of Schools is authorized to sign applications for ESEA Federal programs which the District is entitled to by Federal Law.

29. **New York Schools Insurance Reciprocal (NYSIR)**

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education authorizes the continuation of the Agreement with New York Schools Insurance Reciprocal for the 2017-2018 school year.

30. **Audit Committee**

RESOLVED, the following individuals are appointed to serve on the District-wide Audit Committee for the 2017-2018 year:

Dawn Arenella
Dr. Michael Castellano
Todd Cronin
Robin Dando
Laurie Kowalsky
Ann Marie Longo
John McEvoy
Dr. Alexandria (Aliex) Ross
Kathryn M. Zucconi

31. **Bond Counsel**

RESOLVED, upon the recommendation of the Superintendent of Schools, the President of the Board of Education of the Oyster Bay-East Norwich Central School District is authorized to sign an engagement letter with Hawkins, Delafield, & Wood, LLP to provide bond counsel services related to the District's 2017-2018 tax anticipation notes (TAN) and proposed bond issue in 2017-2018. The fee associated with this service is commensurate with the amount of the TAN borrowing and services required for the proposal and issuing of a district-wide bond referendum.

32. **Fiscal Advisor**

RESOLVED, upon the recommendation of the Superintendent of Schools, the President of the Board of Education of the Oyster Bay-East Norwich Central School District is authorized to sign an engagement letter with Capital Markets Advisors, LLP to provide services related to the District's 2017-2018 tax anticipation notes (TAN), proposed bond referendum, and the required Continuing Disclosure notice. The fee associated with this service is commensurate with the amount of the TAN borrowing, all services required for the proposed bond borrowing, and the Continuing Disclosure.

33. **Architect & Engineering Firm**

RESOLVED, upon the recommendation of the Superintendent of Schools, the President of the Board of Education is authorized to sign the contract renewal for the 2017-2018 year with Burton, Behrendt, and Smith to provide architectural and engineering services for the proposed bond referendum and on an as-needed/as requested basis.

34. **Resolution for the Certification of Lead Evaluators**

BE IT RESOLVED THAT Johanna Canonica, Tami McElwee, Dr. Valerie Vacchio, Lara Gonzalez, Tim McCarthy, Ellen Loewy, Dr. Lisa Mulhall, Sharon Lasher, Liliana Policano, Peter Rufa, Joseph Pesqueira, Kevin Trentowski, Janna Ostroff, Jack Burke, and Dr. Ryan O'Hara are hereby certified as Qualified Lead Evaluators of teachers having successfully completed the training requirements prescribed in 8 NYCRR §30-2.9(b), including:

- (1) The New York State Teaching Standards, and their related elements and performance indicators/the Leadership Standards and their related functions;
- (2) Evidence-based observation techniques that are grounded in research;
- (3) Application and use of the student growth percentile model and the value-added growth model as defined in 8 NYCRR §30-2.2;
- (4) Application and use of the State-approved rubric selected by the Oyster Bay-East Norwich Central School District for use in the evaluations of teachers including training on the effective application of such rubrics to observe a teacher's practice; and application and use of assessment tools, and
- (5) Application and use of the assessment tools that the Oyster Bay-East Norwich Central School District utilizes to evaluate its teachers.

This certification has been issued in accordance with the process for certifying lead evaluators described in the Oyster Bay-East Norwich School District's Annual Professional Performance Review Plan.

Motion by A. Longo, second by R. Dando to amend the agenda items 13a, 13b and 14c. Motion unanimously approved.

Motion unanimously carried.

Motion by J. McEvoy, second by A. Longo, to end Reorganization portion of the meeting and to enter into the Business portion of the meeting.

Motion unanimously carried.

BUSINESS MEETING

Dr. Castellano stated there was no correspondence received by the Board of Education.

Dr. Seinfeld thanked the staff of all schools for the wonderful moving up/graduation ceremonies.

J. McEvoy called for the approval of the minutes for the Business Meeting held on 5/23/17 (Amended Minutes), Work Session held on 6/6/17 and the Business Meeting held on 6/20/17. Motion by A. Longo, second by T. Cronin, to approve the minutes. Minutes were approved.

Mr. Cipriani introduced BBS Architects and Engineers (BBS) and School Construction Consultants (SCC). BBS, SCC and the Board had a lengthy discussion regarding the costs of the security vestibules in all schools, the additions and alterations at OBHS and value engineering.

No one signed in for public comments on agenda items, at this time.

Motion y J. McEvoy, second by A. Longo, to approve the following:

PERSONNEL ACTIONS

A) Professional Personnel

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District hereby approves the following *Professional Personnel and Civil Service Personnel* Resolutions as listed:

1. **RESIGNATIONS**

1.1 **THERESE CRONAUER** Position: Teaching Assistant
Effective Date: June 20, 2017
Assigned to: High School

1.2 **LINA LENIS** Position: Teaching Assistant
Effective Date: June 23, 2017
Assigned to: High School

2. **APPOINTMENTS**

2.1 **HAYLEY BYRON** Position: Elementary Teacher
Status: Probationary
Effective: August 30, 2017*
1st year of a 3-year probation period
Period Date: 8/30/17 – 8/30/20
Certification: Permanent – Elementary
Salary: MA, Step 2 - \$75,034
Assigned to: Roosevelt School
Replacing: J. Zolot (resigned)

Dr. Seinfeld recognizes and welcomes Ms. Byron.

2.2 **CARLA PAOLICELLI** Position: Home Tutor (student LM)
Status: 4.5 hours per week
Effective: 5/15/17 – 6/23/17
Rate of Pay: \$35 per hour
Replacing: J. Pellettiere (FMLA)

2.3 **VERNON CEREMONY** Position: Assistance at Moving
Up Ceremony (SWD)
Status: 2 hours each
Effective: June 21, 2017
Rate of Pay: \$25.73 per hour

Ann Cutajar Chris Giacopino Danielle Osipowich Christina Russo

2.4 **EXTENDED SCHOOL YEAR PROGRAM** Positions: Instructor & Teacher Assistant
Effective: July 5, 2017
Status: As Listed
Period Date: 7/5/17 – 8/15/18

Status: IEP Mandated

Daniel Gatto – 10 hours per week - \$78.56 per hour (originally appointed for 8 hours) plus an additional 15 hours in the home for program development for the month of August (student as)

M. Lisa Alvarez – 5.5 hours per day - \$25.99 per hour

Nicole Plaia – 5.5 hours per day - \$25.99 per hour

Margaret Morgan - Sp. Ed. Reading Teacher – 2 hours/day - \$70.69 per hour

Teaching Assistants assigned to bus duty – from 5.5 hours – 6.0 hours per day

In order to be granted tenure, a classroom teacher or building principal must have received composite or overall annual professional performance review (“APPR”) ratings pursuant to Education Law §3012-c and/or 3012-d of either “effective” or “highly effective” in at least three (“3”) of the four (“4”) preceding years and, if the classroom teacher or building principal receives an “ineffective” composite or overall APPR rating in the final year of the probationary period, he or she shall not be eligible for tenure at that time.

2.5 MENTORS Effective: 2017-2018 School Year
Salary: \$1,200 each +1/200th of annual salary for attendance on 8/30/17 as per Agreement between OBENCSD & OBENTA. A list will be appended to the minutes of this meeting.

3. **REAPPOINTMENTS**

3.1 MARGARET MASTROGIACOMO Position: Teaching Assistant
Status: 7.5 hours per day
Effective: August 30, 2017
Period Date: 2017-2018 School Year
Certification: Level I Teaching Assistant
Salary: \$25.99/hour
Assigned to: HS Library Media Center

3.2 DAIVA BIENKOWSKI Position: ELA Teaching Assistant
Status: 5.5 hours per day
Effective: August 30, 2017
Period Date: 2017-2018 School Year
Certification: Permanent – English
Salary: \$25.99 per hour
Assigned to: High School Writing Center

3.3 ANTHONY TALLON Position: ELA Teaching Assistant
Status: 5.5 hours per day
Effective: August 30, 2017
Period Date: 2017-2018 School Year
Certification: Initial – ELA
Salary: \$25.99 per hour
Assigned to: High School Writing Center

3.4 ATHANASIA ATSIDIS Position: Teaching Assistant
Status: 7.5 hours per day
Effective: August 30, 2017

		Period Date:	2017-2018 School Year
		Certification:	Permanent - Mathematics
		Salary:	\$25.99/hour
		Assigned to:	High School/Math Dept.
3.5	KATHARINE KENNY	Position:	AIS ELA Teaching Assistant
		Status:	5.5 hours per day
		Effective:	August 30, 2017
		Period Date:	2017-2018 School Year
		Certification:	Permanent – Reading
		Salary:	\$25.99 per hour
		Assigned to:	Vernon School
3.6	THEODORE KIAMOS	Position:	AIS Math Teaching Assistant
		Status:	5.5 hours per day
		Effective:	August 30, 2017
		Period Date:	2017-2018 School Year
		Certification:	Permanent – English
		Salary:	\$25.99 per hour
		Assigned to:	Vernon School
3.7	CHRISTINE ROONEY	Position:	AIS Teaching Assistant
		Status:	5.5 hours per day
		Effective:	August 30, 2017
		Period Date:	2017-2018 School Year
		Certification:	Permanent – Elementary
		Salary:	\$25.99 per hour
		Assigned to:	Roosevelt School
3.8	ENL TEACHING ASSISTANTS	Status:	Revised Hours
		Effective:	August 30, 2017
		Period Date:	2017-2018 School Year
		Salary:	\$25.99 per hour
	Ariela Handler – 6 hours per day		
	Maria Niculescu – 6 hours per day		
	E. Montalvo-Maduro – 7 hours per day		
3.9	ANTHONY CAPUTO	Position:	Classroom Instructor for Driver Education Program Self-Sustaining Program
		Status:	2017 – 2018 School Year
		Period Date:	\$61.50 per hour pending enrollment – 28.5 hrs. max. per session
		Salary:	
3.10	KATHLEEN REILLY	Position:	English Teacher
		Status:	Leave Replacement
		Effective:	August 30, 2017
		Period Date:	8/30/17 – 1/26/18
		Salary:	\$434.35 per day for each day in attendance
		Certification:	Permanent – English

Assigned to: High School
Replacing: L. Brady (CCLOA)

4. **PAYMENT FOR UNUSED
SICK DAYS**

Position: Teachers
Status: Reimbursement for unused accumulated leave above 200 days as per Agreement between the OBENCSD and the OBENTA.
Payment: \$106.33 per day

John Andriaccio – 14 days
Sharon Brandt – 15 days
Louis Costidis – 14 days
Mary Evans – 17 days
Antonia Woodman – 17 days

5. **SALARY APPROVALS**

5.1 RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District hereby approves the salaries for the Non-Contractual Personnel, Annual Contractual Non-Tenured Personnel, and the Annual Contractual Personnel, for the 2017-2018 school year. A list will be appended to the minutes of this meeting.

B.) Non-teaching

1. **RESIGNATION**

1.1 YESIM KULINER
Position: Teacher Aide
Effective Date: June 26, 2017
Assigned to: Roosevelt School

2. **APPOINTMENTS**

2.1 SUBSTITUTE CUSTODIAL
Status: On call/when needed
Effective: 2017-2018 School Year
Salary: \$12.28/hour

3. **REAPPOINTMENTS**

3.1 **VERNON SCHOOL MONITORS – EFFECTIVE AUGUST 30, 2017**

Cafeteria/Recess Supervisors – \$18.29 Per Hour

Barbara Randazzo Status: 13.75 hours per week
Suzanne McGee Status: 13.75 hours per week

Monitors - \$14.98 Per Hour

Barbara Izzo Status: 30 hours per week
Tina Mavros Status: 30 hours per week
Angela Mastino Status: 13.75 hours per week

Monitors - \$11.00 Per Hour

Lori Ann Brewster Status: 13.75 hours per week
Ann Capewell Status: 13.75 hours per week
Linda DeVito Status: 13.75 hours per week
Paula Izzo Status: 13.75 hours per week
Rosemarie Matlak Status: 13.75 hours per week
Michelle Simak Status: 13.75 hours per week

Library Monitor – Vernon & Roosevelt - \$14.42 Per Hour

Sandra Thienel Status: 25 hours per week
(Library – Roosevelt & Vernon)

Special Needs Lunch/Recess Monitors – \$11.00 Per Hour

Patricia Sixsmith Status: 13.75 hours per week
Maureen Sweeney Status: 13.75 hours per week

3.2 **HIGH SCHOOL MONITORS – EFFECTIVE AUGUST 30, 2017 – \$14.98 PER HOUR**

Katrina Kuhns Status: 36.25 hours per week
Lillian Livolsi Status: 30 hours per week
Grace Gowe Status: 35 hours per week
Claire Zangari Status: 35 hours per week
Salvatrice D’Anna Status: 22 hours per week
Elfia Presta Status: 22 hours per week
Theresa Varricchio Status: 22 hours per week
Marchia Whitfield Status: 22 hours per week

3.3 **ROOSEVELT SCHOOL CLASSROOM AIDES/MONITORS – EFFECTIVE AUGUST 30, 2017**

PreK Aide – \$16.48 Per Hour

Giovanna Miceli Status: 28.75 hours per week

Kindergarten Aides - \$14.42 Per Hour

Alison Lingen Status: 27.5 hours per week
Sherry McKeivitt
Melissa Rosasco

Cafeteria Supervisor - \$18.29 Per Hour

Josephine Cogliandro Status: 13 hours per week

Monitors - \$14.98 Per Hour

Helene Kahn Status: 22.5 hours per week
Raffaella DiMeo Status: 28.75 hours per week

Monitors - \$11.00 Per Hour

Donna Casey Status: 13 hours per week
Geraldine DeRosa Status: 13 hours per week
Richard Marschean Status: 13 hours per week
Nancy Rodrigues Status: 13 hours per week

Nurse/Health Aide – \$11.00 Per Hour

Anne Diehl Status: 13 hours per week

4. **PAYMENT FOR UNUSED SICK DAYS**

Positions: Clerical/Custodian Employees
Status: Reimbursement for (6) accumulated sick days as per Agreement between the OBENCSD and the OBEN Clerical & Custodial Units.

Patrick Aquilino
Pedro Diez
Gary DiPasquale
Joseph Kane

Marilyn LeBright
Judy Lore-LeMar
Ruth Murray
Michael Rispoli

P. Scott Lyle

Motion unanimously carried.

Motion by M. Castellano, second by L. Kowalsky, to approve the following:

VII BUSINESS ACTIONS

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the following *Business* Resolutions as listed:

A) AUTHORIZATION TO SIGN CONTRACT RENEWAL – FOOD SERVICE

RESOLVED, upon the recommendation of the Superintendent of Schools, the President of the Board of Education is authorized to sign the Extension of Contract for School Food Service Management with Aramark for the 2017-2018 school year at a cost of \$2.5757 per meal (2016-17 cost of \$2.5302 x 1.8% May CPI).

B) TRANSPORTATION CONTRACT RENEWALS

RESOLVED, upon the recommendation of the Superintendent of Schools, the President of the Board of Education is authorized to sign Transportation Extension Contracts with Hendrickson Bus Company (renewal), Huntington Coach (renewal), and We Transport (renewal) for August 31, 2017 – June 30, 2018 in the amounts of:

Vendor	Service Provided	Cost Basis	Unit Cost/Month	Anticipated # Students	Anticipated Cost
Hendrickson	Regular & Special Ed (Includes Driver Assistants)	Lump Sum	N/A *	N/A *	\$2,588,789
Hendrickson	Athletics	Lump Sum	N/A *	N/A *	\$135,377
We Transport	Saint Anne’s	Per Pupil	\$1,267.51	0	\$0
Huntington Coach	Progressive School of LI	Per Pupil	\$943.69	0	\$0
Huntington Coach	CCA-Kennedy/Wantagh	Per Pupil	\$11,462.69	0	\$0
Huntington Coach	CCA-Herricks	Per Pupil	\$11,462.69	0	\$0

These figures represent a 1.8% increase over the prior school year resulting from 1.8% May CPI.

** Lump Sum contracts are not based on a per-pupil price.*

C) AWARD OF BID/DISTRICT WIDE PRINTING 2017-2018

WHEREAS, the Oyster Bay–East Norwich Central School district has solicited and received sealed bids for Printing Services.

BE IT RESOLVED therefore that, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay–East Norwich Central School District hereby accepts that the following bid proposals are the lowest responsible bidders, meet bid specifications, and awards the respective purchase contract to the following vendors:

Glen Cove Printery	4 Part NCR Form 8 ½”x 11” – various titles	1000	\$ 229.00
117 Glen St.	3 Part NCR Form 8 ¼”x 3 ¾” – various titles	1000	\$ 60.00
Glen Cove, NY 11542	5 Part NCR forms 8 1/2" x 8"	1000	\$ 339.00
	3 Part NCR form 8 ½” x 11” – various titles	1000	\$ 90.00
	4” x 6” Personalized Note Pads	3 doz	\$ 55.00
	4 ¼” x 5 ½” Personalized Note Pads	3 doz	\$ 370.00
	5” x 8” Personalized Note Pads	3 doz	\$ 405.00
	Standard Size Business Cards	500	\$ 40.00

	Letterhead	1000	\$ 125.00
	Visitor Pass	1 roll	\$ 160.00
	Guidance Dept Index Cards	500	\$ 45.00
	Athletice Parental Permission Postcard	500	\$ 45.00
	Personnel Resume Acknowledgment	500	\$ 45.00
	Roosevelt School Student Card	1000	\$ 65.00
	OBHS Middle Level Messenger	2800	\$ 230.00
	Budget Development Calendar Postcards	6800	\$ 370.00
	Budget 6-Day Notice Postcards	6800	\$ 540.00
	Literazzi Magazine	350	\$1,240.00
	Bulldog Times	600	\$ 345.00
	Moving Up Ceremony Brochure	350	\$ 245.00
	Parent Handbook	575	\$ 310.00
	TR Summer Literacy Guide - each grade	150	\$ 520.00
	OBHS – Note Card w/envelope	500	\$ 165.00
	Late to School Pass	12 doz	\$ 160.00
	James Vernon Presentation Folder	100	\$ 230.00
	District Employment Application	500	\$ 140.00
	OBHS Course Description Book	1000	\$1,220.00
GraphiColor Corp. 3490 North Mill Rd. Vineland, NJ 08360	Magnetic Business Cards	250	\$ 95.00
	OBHS Musical Playbook	1200	\$ 930.00
	Crack & Peel 5”x 3.25” white labels	500	\$ 90.00
Stevenson Printing 1 Brewster Street Glen Cove, NY 11542	Ivory 25% Cotton: Laid Finish Paper Blank	2500	\$ 150.00
	#10 Envelope Ivory Laid Paper	2500	\$ 275.00
	OBHS/Vernon School Student Card	500	\$ 56.00
	Athletic Equipment Issue Card	2000	\$ 88.00
	Certificate of Commendation	150	\$ 160.00
Lorraine Gregory 110 Schmitt Blvd. Farmingdale, NY 11735	#10 Envelope purple or black ink	2500	\$ 104.85
	#10 Envelope w/bulldog	2500	\$ 104.85
	#10 Envelope Pre-Sort	2500	\$ 104.85
	#10 Window Envelope	2500	\$ 109.90
	# 9 Window Envelope	2500	\$ 109.90
Tobay Printing 1361 Marconi Blvd. Copiague, NY 11726	Budget 6-Day Notice Postcard	6800	\$ 570.00
	2017/2018 District Calendar	7300	\$2,795.00
	The Observer	6800	\$ 325.00
	The Observer Budget Issue	6800	\$ 967.00

D) ACCEPTANCE OF DONATION

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education accepts the donation in the amount of \$649.23 donated by the Oyster Bay High School PTSA for the purchase and installation of a bicycle rack at the Oyster Bay High School.

E) AWARD OF BID / DISTRICT-WIDE SECURITY VESTIBULES

WHEREAS, the Oyster Bay-East Norwich Central School District has solicited and received bids in conjunction with the District-wide security vestibule project,

BE IT RESOLVED therefore that, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District hereby accepts the following bid proposal and awards the respective purchase contract to the following bidder(s):

Olympic Contracting Corp.
2069 Benson Avenue

Brooklyn, NY 11214
 Base Bid No. GC-1: General Construction \$ 374,000.00

Total Award \$ 374,000.00

Palace Electrical Contractors
 3558 Park Avenue
 Wantagh, NY 11793
 Base Bid No. EC-1: Electrical \$ 111,000.00

Total Award \$ 111,000.00

Motion unanimously carried.

Motion by R. Dando, second by A. Longo, to approve the following:

VIII SPECIAL SERVICES

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the following *Special Services* Resolutions as listed:

A) CSE MINUTES/UPDATE

RESOLVED, the Board of Education of the Oyster Bay-East Norwich Central School District has arranged that the following appropriate special education programs and/or services be provided as recommended by the Committee on Special Education:

CPSE:

03/20/2017	1	Reevaluation CPSE to CSE Transition
03/21/2017	1	Reevaluation CPSE to CSE Transition
03/23/2017	3	Reevaluation CPSE to CSE Transition
05/16/2017	1	Reevaluation CPSE to CSE Transition
06/08/2017	1	Annual Review
06/14/2017	1	Requested Review
06/16/2017	1	Requested Review
06/19/2017	1	Requested Review

CSE:

03/16/2017	1	Reevaluation/Annual Review
03/16/2017	2	Annual Review
04/28/2017	1	Reevaluation/Annual Review
05/16/2017	1	Reevaluation CPSE to CSE Transition
05/17/2017	2	Reevaluation/Annual Review
05/22/2017	1	Annual Review
05/30/2017	1	Annual Review
06/01/2017	1	Reevaluation/Annual Review
06/07/2017	1	Requested Review
06/08/2017	1	Reevaluation CPSE to CSE Transition
06/22/2017	1	Initial Eligibility Determination Meeting
06/22/2017	1	Reevaluation Transfer Student
06/22/2017	1	Annual Review
06/23/2017	1	Amendment-Agreement No Meeting

504

06/20/2017	1	Annual Review
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B) CONSULTANT CONTRACTS/ANCILLARY AND RELATED SPECIAL EDUCATION SERVICES

RESOLVED, based upon the recommendation of the Superintendent of Schools, the President of the Board of Education is authorized to sign 2017-2018 consultant agreements with the following vendors to perform special education related services as needed. Providers submitted proposals as part of a cooperative request for proposal process (RFP). Vendors will be selected based on rate, continuity of service and overall availability.

All About Kids
Alternative Tutoring, Inc.
Brookville Center
Corinthian Therapy Mgmt. Services, Inc.
Creative Tutoring
Da Vinci Education & Research
East Norwich Therapeutic
Education Inc.
Gayle E. Kligman Therapeutic Res.
Health Source Group
Helping Hands Consultation Services
Horizon Healthcare
Island Speech Pathology Services
iTutor, Inc.
Kids First Eval. & Advocacy Ctr.
Kidz Therapy Services
Long Island Developmental Consulting
Marion K. Salomon
Metro Therapy, Inc.
Mill Neck Interpreter Service
Mill Neck Services
Millenium Childrens Therapy
Nassau County Cerebral Palsy
Natural Support Inc.
Navon, Dr. Richard
North Shore Speech-Language Assoc.
Northwell Health Partners
NY Therapy Placement Services
Positive Behavior Support Consulting & Psychological Resources, PC
Queens Center for Progress
Sandy Ramos
School for Language and Communication Development
St. James Tutoring, Inc.
Syosset Home Tutoring, Inc.
Tinagero, SLP, PC
Tutoring Services of Long Island
Variety Child Learning Center
Westbrook Preparatory School

C) TUITION CONTRACTS/NON-RESIDENT 2017-2018

WHEREAS, a request to provide special education services has been made by the below schools districts for the 2017-2018 school year:

East Meadow School District
Glen Cove School District
Locust Valley Central School District
North Shore School District
Uniondale School District

NOW, THEREFORE BE IT RESOLVED that the President of the Board of Education of the Oyster Bay-East Norwich Central School District is authorized to sign the contracts to provide special education services and facilities for these non-resident students attending the Oyster Bay-East Norwich Central School District. Tuition will be charged at the current rates provided by the NYS Education Department and are subject to modification.

D) SPECIAL EDUCATION INSTRUCTIONAL SERVICE AGREEMENT

RESOLVED, upon the recommendation of the Superintendent of Schools, the President of the Board of Education of the Oyster Bay-East Norwich Central School District is authorized to sign a Special Education Instructional Services agreement with the below public and/or special schools for the purpose of having one student each attend special education classes for the 2017-2018 school year.

Roslyn School District
Queens Center for Progress

DISCUSSION: Items B, C and D

Motion unanimously carried.

Motion by A. Longo, second by T. Cronin, to approve the following:

IX NEW BUSINESS

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the following *New Business* Resolution as listed:

A) OBSOLETE TEXTBOOKS

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education hereby declares the following textbooks obsolete. The items will be discarded:

45 – *Social Studies: Communities Around Us* by Daniel Gelo, Linda Greenow & Juan Garcia; Silver Burdett Ginn Publisher; 1997.

Motion unanimously carried.

DISCUSSION: The Board of Education Retreat will be held on Wednesday, August 2nd from 4:30-8:30pm. Building walk-throughs will be held on Tuesday, August 29th starting at 7:30am. Information was provided on the shed/garage at Vernon.

No one signed in for public comments on non-agenda items, at this time.

Motion by J. McEvoy, second by A. Longo, to enter into Executive Session at 9:07 pm.

Motion by A. Longo, second by R. Dando, to claim out of Executive Session and adjourn meeting at 9:42 pm.

Motion unanimously approved.

Respectfully submitted,

Kelly Moore
District Clerk