

**MINUTES OF THE BOARD OF EDUCATION
OYSTER BAY-EAST NORWICH CENTRAL SCHOOL DISTRICT**

Date: August 1, 2017
Kind of Meeting: Business Meeting
Location: Oyster Bay High School, Town of Oyster Bay, Nassau County NY
Members Present: John McEvoy, President
Ann Marie Longo, Vice President
Todd Cronin
Robin Dando
Laurie Kowalsky
Alexandria (Aliex) Ross

Members Not Present: Michael Castellano

Others Present: Dr. Laura Seinfeld, Superintendent
Dr. Lisa Mulhall, Asst. Superintendent for Curriculum, Instruction, & Assessment
Michael Cipriani, Asst. Superintendent for Finance & Operations
Florence Frazer, District Counsel
James H. Pyun, District Counsel
Kelly Moore, District Clerk

J. McEvoy called the meeting to order at 7:00 pm.

Motion by J. McEvoy, second by A. Longo, to enter into Executive Session at 7:01 pm.

Motion by J. McEvoy, second by L. Kowalsky, to claim out of Executive Session at 7:32 pm.

Dr. Seinfeld welcomed the community to the meeting and led the community in the Pledge of Allegiance.

Mrs. Dando stated there was one piece of correspondence received by the Board of Education.

Dr. Seinfeld updated the Board on the OBHS course enrollment numbers. There was discussion of specific enrollment numbers including AP Statistics and Science Research.

J. McEvoy called for the approval of the minutes for the Reorganization Meeting held on 7/11/17.

Motion by T. Cronin, second by A. Longo, to approve the minutes. Minutes were approved.

Mr. Cipriani introduced BBS Architects and Engineers (BBS) and School Construction Consultants (SCC). BBS, SCC, the Board and legal counsel had a lengthy discussion regarding the bond projects.

No one signed in for public comments on agenda items, at this time.

Motion by J. McEvoy, second by T. Cronin, to approve the following:

PERSONNEL ACTIONS

A) Professional Personnel

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District hereby approves the following *Professional Personnel and Civil Service Personnel* Resolutions as listed:

1. **RESIGNATION**

1.1	JOSEPH FLORIO	Position:	Teaching Assistant
		Effective:	July 12, 2017
		Assigned to:	High School

2. **LEAVES OF ABSENCE**

2.1	ERIN DUBON	Position:	Elementary Teacher
		Status:	Unpaid FMLA

		Effective:	August 30, 2017
		Period Date:	8/30/17 – 11/21/17
		Status:	Unpaid Child Care LOA
		Effective:	11/22/17 – 6/30/18
		Return to Work:	9/01/18
		Assigned to:	Roosevelt School
2.2	MARISA RENDANO	Position:	Elementary Teacher
		Status:	Unpaid Child Care LOA
		Effective:	August 30, 2017
		Period Date:	8/30/17 – 6/30/18
		Return to Work:	9/01/18
		Assigned to:	Roosevelt School
2.3	TOBI NOVELLO	Position:	Special Education Teacher
		Status:	Unpaid Child Care LOA
		Effective:	August 30, 2017
		Period Date:	8/30/17 – 10/1/17
		Return to Work:	October 2, 2017
		Assigned to:	Roosevelt School
3.	<u>APPOINTMENTS</u>		
3.1	THERESA COLLALTO	Position:	Elementary Teacher
		Status:	Leave Replacement
		Effective:	August 30, 2017
		Period Date:	2017-2018 School Year
		Salary:	MA, Step 1 - \$68,177
		Certification:	Professional – Elementary
		Assigned to:	Roosevelt School
		Replacing:	E. Dubon (LOA)
3.2	BRIDGET LINCOLN	Position:	Elementary Teacher
		Status:	Leave Replacement
		Effective:	August 30, 2017
		Period Date:	2017-2018 School Year
		Salary:	BA, Step 1 - \$57,534
		Certification:	Initial – Elementary
		Assigned to:	Roosevelt School
		Replacing:	M. Rendano (FMLA)
3.3	THOMAS VOLK	Position:	Teaching Assistant
		Status:	6 hours/per day
		Effective:	May 11, 2017
		Period Date:	2017-2018 School Year
		Certification:	Teaching Asst. – Level I
		Salary:	\$25.99/per hour
		Assigned to:	High School
		Replacing:	Joseph Florio
3.4	COLLEEN KELLY	Position:	Instructor
		Status:	Extended School Year Program
		Effective:	July 5, 2017
		Rate of Pay:	\$70.69 per hour – 6 hrs./day
		Period:	7/05/17 – 8/15/17

- 3.5 SPECIAL SERVICES
- | | |
|-----------------|---------------------------|
| Positions: | Home Tutors
Supervisor |
| Effective Date: | As indicated |
| Rate of Pay: | As indicated |

Carla Paolicelli (student lm) – 6/23/17 – 6/30/17 – 4.5 hrs./per week – \$35.00/hr.

7/1/17 – 6/22/18 – 4.5 hrs./per week maximum – \$45.00/hr.

Maria Gianforcaro (student jm) – 7/5/17 – 6/22/18 – 120 minutes per day maximum – \$78.56/hr.

Kathleen Brown (Prom 6/22/17 Supervision) – 4 hours - \$25.23/hr.

4. **REAPPOINTMENTS**

- | | | | |
|-----|-------------------|----------------|-------------------------------|
| 4.1 | BRITTANY FORD | Position: | Resident Substitute |
| | | Status: | 5 days per week |
| | | Effective: | 2017-2018 School Year |
| | | Certification: | Initial – Childhood Education |
| | | Salary: | \$125/per day |
| | | Assigned to: | Vernon School |
| 4.2 | WENDY FRAGOSO | Position: | Resident Substitute |
| | | Status: | 5 days per week |
| | | Effective: | 2017-2018 School Year |
| | | Certification: | Initial – Childhood Education |
| | | Salary: | \$125/per day/5 days per week |
| | | Assigned to: | Vernon School |
| 4.3 | KRISTY SAMODULSKI | Position: | Resident Substitute |
| | | Status: | 5 days per week |
| | | Effective: | 2017-2018 School Year |
| | | Certification: | Professional – Childhood Ed. |
| | | Salary: | \$125/per day |
| | | Assigned to: | Vernon |

5. **SALARY APPROVALS**

- 5.1 RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District hereby approves the salaries for the Non-Contractual Personnel, Annual Contractual Non-Tenured Personnel, and the Annual Contractual Personnel, for the 2017-2018 school year. A list will be appended to the minutes of this meeting.

B. Non-Teaching

1. **RESIGNATION**

- | | | | |
|-----|--------------------|-----------------|--------------------------|
| 1.1 | CHARLES VAN HOUTEN | Position: | Cleaner |
| | | Effective Date: | July 24, 2017 |
| | | Assigned to: | Roosevelt/Vernon Schools |

2. **APPOINTMENT**

- | | | | |
|-----|--------------|--------------|---------------------------|
| 2.1 | ASHLEY ARENA | Position: | Kindergarten Teacher Aide |
| | | Effective: | 2017-2018 School Year |
| | | Status: | 27.5 hours/per week |
| | | Salary: | \$14.42/per hour |
| | | Assigned to: | Roosevelt School |
| | | Replacing: | S. McWalters (retired) |

DISCUSSION: Items 3.5, 4.1, 4.2, 4.3.

Motion unanimously carried.

Motion by A. Longo, second by R. Dando, to approve the following:

BUSINESS ACTIONS

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District hereby approves the following *Business* Resolutions as listed:

A) TAX LEVY RESOLUTION 2017-18

RESOLVED, that the following budget (Gross Amount) of the necessary claims and expenditures in Oyster Bay-East Norwich Central School District in the Town of Oyster Bay, school year 2017-18, amounting to:

\$56,302,323 School Purposes
\$ 2,023,560 Library Purposes
Total \$58,325,883 be and the same is hereby accepted.

RESOLVED, that the sum of

\$50,835,595 School Purposes
\$ 1,880,560 Library Purposes
Total \$52,716,155 being the remainder of the budget

adopted as above and the amount which must be RAISED BY TAXATION (Net Amount) for Oyster Bay-East Norwich Central School District, of the Town of Oyster Bay, Nassau County, New York for the year 2017-2018 be levied upon the taxable property of the said school district as said property has been certified to by the Board of Assessors. The 2017-18 tax levy is in compliance with New York State's tax levy limit for the District.

RESOLVED, that the District Clerk of this School District be authorized and directed, pursuant to Section 6-20.0 of the Nassau County Administrative Code to file a certified copy of these resolutions with the Nassau County Board of Supervisors and the Board of Assessors.

B) ACCEPTANCE OF TREASURER'S REPORT

The Board of Education hereby accepts the Treasurer's Report as presented by the District Treasurer for the month of June, 2017.

C) ACCEPTANCE OF WARRANTS

The Board of Education hereby accepts the Warrant of Schedules and Claims as presented by the Internal Claims Auditor to the Treasurer for the month of June, 2017.

D) TRANSFER OF FUNDS

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following budget transfers: Transactions #3231-3243.

E) EXTRA CLASSROOM ACTIVITY FUNDS

BE IT FURTHER RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education accepts the report of the Extra Classroom Activity Funds as submitted for June, 2017.

F) ESTABLISHMENT OF INCOME ELIGIBILITY GUIDELINES FOR FREE AND REDUCED SCHOOL LUNCH

RESOLVED, the Board of Education does hereby establish the 2017-18 Income Eligibility Guidelines for Free and Reduced Price Meals as published by the State Education Department.

FURTHER RESOLVED, the Assistant Superintendent for Finance and Operations is directed to submit the 2017-18 guidelines to the District's newspapers of record.

G) BOCES FINAL CONTRACT FOR 2016-17

RESOLVED, upon the recommendation of the Superintendent of Schools, the President of the Board of Education is authorized to sign the Final Contract between the Board of Cooperative Educational Services and the School District for the 2016-17 billings based on tuition and other charges in the amount of \$2,520,994.60.

H) BOCES INITIAL CONTRACT FOR 2017-18

RESOLVED, upon the recommendation of the Superintendent of Schools, the President of the Board of Education is authorized to sign the Initial Contract between the Board of Cooperative Educational Services and the School District for the 2017-18 year based on tuition and other charges in the amount of \$2,119,614.03.

I) STANDARD WORKDAY FOR APPOINTED OFFICIALS

BE IT RESOLVED, that the Oyster Bay–East Norwich CSD hereby establishes the following as standard work days for appointed officials and will report accordingly to the New York State and Local Employees' Retirement System (ERS):

Title	Standard Work Day (Hrs/day to earn one day of service credit)	Term Begins/Ends	Participates in Employer’s Time Keeping System (Y/N)	Days/Month (based on Record of Activities)
Elected Officials - N/A *				
Appointed Officials				
District Clerk	7	07/01/2017-6/30/2018	Y	N/A ¹
District Treasurer/ Secretary to the Assistant Superintendent	7	07/01/2017-6/30/2018	Y	N/A ¹

* Elected officials have been removed from this resolution because the District does not have any elected officials to which this reporting requirement would apply.

The District Treasurer is also a full-time employee of the District working in an additional title. As a result, this employee is already a member of the ERS and is credited with a full year of service for each year worked. The stipends paid to each employee as a result of the additional time spent as appointed officials will be reported to ERS.

J) ATHLETIC TRAINING SERVICES

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves the contract for the following athletic training services for an amount not to exceed \$27,500 for the 2017-2018 school year:

Sports Physical Therapy, Occupational Therapy and Rehabilitation Services of the North Shore, P.L.L.C.

K) APPROPRIATION FROM EMPLOYEE BENEFIT ACCRUED LIABILITY RESERVE / 2016-17 BUDGET ADJUSTMENT

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District hereby approves an

adjustment in the amount of \$85,500 to the 2016-17 budget which will be appropriated from the Employee Benefit Accrued Liability Reserve to fund contractual obligations for accumulated sick days upon retirement.

Motion unanimously carried.

Motion by R. Dando, second by T. Cronin, to approve the following:

SPECIAL SERVICES

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District hereby approves the following *Special Services* Resolutions as listed:

A) CPSE/CSE MINUTES

RESOLVED, the Board of Education of the Oyster Bay-East Norwich Central School District has arranged that the following appropriate special education programs and/or services be provided as recommended by the Committee on Special Education:

CPSE:

07/18/2017	1	Initial Eligibility Determination Meeting
07/27/2017	2	Initial Eligibility Determination Meeting

CSE:

05/30/2017	1	Annual Review
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B) SERVICE CONTRACTS/OBEN-DISTRICT OF LOCATION/2017-18

WHEREAS, Section 3602-c of the Education Law provides that the Board of Education shall provide special education services to parentally-placed students with disabilities when such students attend private schools located within the Oyster Bay-East Norwich Central School District but reside in another school district, and

WHEREAS, a request for such special education services had been made by the following school authorities for the number of children and

WHEREAS, such contracts to furnish services nominated hereunder are authorized under the provisions of Section 3602-c of the Education Law, NOW, therefore, be it resolved that this district contracts with the district of residence to provide special education services and facilities for children attending the non-public schools within the boundary of Oyster Bay-East Norwich Central School District, subject to verification of names and addresses by the district of residence and proof of the services provided.

District of Residence:

Amityville
Baldwin
Cold Spring Harbor
Copiague
Deer Park
East Islip
Elwood
Garden City
Glen Cove
Harborfields
Hicksville
Huntington
Island Trees
Jericho
Levittown

Locust Valley
Massapequa
Manhasset
Mineola
North Shore
Northport
Plainview-Old Bethpage
Rockville Center
Seaford
Sewanhaka
South Huntington
Syosset
Wantagh
West Hempstead

**C) SEDCAR 2017-18 IDEA 611 & 619 FLOW-THRU FUND (GRANTS)/
AUTHORIZATION TO SIGN CONTRACTS**

RESOLVED, upon the recommendation of the Superintendent of Schools, the President of the Board of Education is authorized to sign contracts with the following approved special education vendors for special education services:

Association for Children with Down Syndrome
Brookville Center
Hagedorn Little Village School
Variety Children's Learning Center

Motion unanimously carried.

Motion by A. Longo, second by L. Kowalsky, to approve the following:

NEW BUSINESS

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District hereby approves the following *New Business* Resolutions as listed:

**A) AUTHORIZATION TO SIGN CONTRACT FOR DISTRICT-WIDE
ACCOMPANIST FOR THE 2017-18 SCHOOL YEAR**

RESOLVED, upon the recommendation of the Superintendent of Schools, the President of the Board of Education approves and signs the contract for Elinor Zayas to perform as the District-wide accompanist for the 2017-2018 school year at a rate of \$150.00/hour.

B) REVISION OF APPOINTMENTS

RESOLVED upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich School District hereby revises the following appointments approved at the July 11th Reorganization Meeting as follows:

1) Section 504 Coordinator

RESOLVED, Ellen Loewy, Director of Special Services, is appointed 504 Coordinator, and Johanna Canonica, Assistant Director of Special Services, is appointed Section 504 Chairperson for the 2017-18 school year, without additional compensation. In addition, Tracy Vieweg, Dr. Cara Riebe, and Dr. Allison Mueller are designated as 504 Chairpersons.

C) REJECTION OF BIDS/DISTRICT-WIDE CAPITAL IMPROVEMENTS

WHEREAS, the Oyster Bay-East Norwich Central School District has solicited and received sealed bids for voter-approved capital improvements,

BE IT RESOLVED therefore that, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District hereby rejects bid proposals received on 3/30/17 as listed below in the best interests of the District and the public in making economical use of public moneys.

Bids Rejected:

BASE BID GC-1: OBHS Auditorium A/C

BASE BID MC-1: OBHS Auditorium A/C

D) CHANGE ORDER / CAPITAL IMPROVEMENTS AT JAMES VERNON SCHOOL

RESOLVED, upon the recommendation of the Superintendent, the Board of Education hereby formally approves the following change order to the contract of ACL Construction Corp., as submitted by the architect Burton, Behrendt & Smith:

Original Contract	\$65,000
Change Order #1	\$28,750
Construction of sheetrock walls along the top of the existing west wall of the gymnasium; it was found upon removal of the existing hung ceiling (approximately 20' above finished floor) that these sections of walls did not extend to the underside of the roof deck above. This is a Discovered Condition.	
New Contract	\$93,750

Motion unanimously carried.

ADDENDUM – BOND PROJECT

Prior to final approval, an addendum was added to the agenda.

Motion by R. Dando, second by L. Kowalsky, to approve the following:

- A) AWARD OF BIDS / OYSTER BAY HIGH SCHOOL ADDITIONS/ALTERATIONS**
WHEREAS, the Oyster Bay-East Norwich Central School District has solicited and received bids in conjunction with the Oyster Bay High School additions/alterations music wing project,

BE IT RESOLVED therefore that, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District hereby accepts the following bid proposals and awards the respective purchase contracts to the following bidders:

Irwin Contracting Inc.
671 Old Willets Path
Hauppauge, NY 11788
Base Bid No. GC-1: General Construction \$ 4,127,000

Total Award \$ 4,127,000

Roland's Electric, Inc.
307 Suburban Avenue
Deer Park, NY 11729
Base Bid No. EC-1: Electrical \$ 566,000

Total Award **\$ 566,000**

Premier Mechanical Services, Inc.
620 Johnson Avenue – Suite 5
Bohemia, NY 11716

Base Bid No. MC-1: Mechanical \$ 656,700

Total Award **\$ 656,700**

KG Mechanical
162 Milbar Blvd.
Farmingdale, NY 11735

Base Bid No. PC-1: Plumbing \$ 165,000

Total Award **\$ 165,000**

DISCUSSION: There was Board discussion and vote taken.

John McEvoy	Aye
Ann Marie Longo	Nay
Todd Cronin	Aye
Robin Dando	Aye
Laurie Kowalsky	Aye
Alexandria (Aliex) Ross	Aye

Michael Castellano Absent

Motion carried: 5, 1, 0.

DISCUSSION: The Board of Education retreat will be on Wednesday, August 2 from 4:30-8:30pm.

FRIDAY PACKET: There was discussion regarding Fall coaching assignments, as well as timing of Spring coaching assignments.

No one signed in for public comments on non-agenda items, at this time.

Motion by J. McEvoy, second by A. Longo, to adjourn meeting at 9:17 pm.

Motion unanimously carried.

Respectfully submitted,

Kelly Moore
District Clerk