

**MINUTES OF THE BOARD OF EDUCATION
Oyster Bay – East Norwich Central School District**

Date: September 19, 2017
Kind of Meeting: Business Meeting
Location: Oyster Bay High School, Town of Oyster Bay, Nassau County NY
Members Present: John McEvoy, President
Michael Castellano
Todd Cronin
Robin Dando
Alexandria (Aliex) Ross

Members Not Present: Ann Marie Longo, Vice President
Laurie Kowalsky

Others Present: Dr. Laura Seinfeld, Superintendent
Dr. Lisa Mulhall, Asst. Superintendent for Curriculum, Instruction, & Assessment
Michael Cipriani, Asst. Superintendent for Finance & Operations
Florence Frazer, District Counsel
Kelly Moore, District Clerk

J. McEvoy called the meeting to order at 7:00 pm.

Motion by J. McEvoy, second by T. Cronin, to enter into Executive Session at 7:01 pm.

Motion by J. McEvoy, second by R. Dando, to claim out of Executive Session at 7:36 pm.

Dr. Seinfeld welcomed the community to the meeting and Dr. Ross introduced Terrance Cameron, of Oyster Bay High School, who led the community in the Pledge of Allegiance.

Dr. Castellano stated there were two pieces of correspondence received by the Board of Education.

Dr. Seinfeld proudly relayed the events of the previous week's pep rally, as well as the homecoming parade and football game. Dr. Seinfeld introduced the selection of the Fall community book club. The selection is *The War That Saved My Life* by Kimberly Brubaker-Bradley and the meeting will take place on November 13 at 7:00 pm in the Oyster Bay High School Library.

J. McEvoy called for the approval of the minutes for the Business Meeting held on 8/01/17, the Special AM Meeting held on 8/29/17 and the Special PM Meeting held on 8/29/17. Motion by J. McEvoy, second by T. Cronin, to approve the minutes. Minutes were approved.

Dr. Mulhall relayed the moving events of the 8th grade students' visit to Sagamore Hill in celebration of Constitution Day and Citizenship Day. The students were able to witness a new group of citizens take the oath of citizenship. Also, the wind ensemble and chamber singers performed at the event. Two 8th grade students read a personal writing piece on what it means to be a citizen.

No one signed in for public comments on agenda items, at this time.

Motion by J. McEvoy, second by T. Cronin, to approve the following:

PERSONNEL ACTIONS

A) Professional Personnel

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District hereby approves the following **Professional Personnel and Civil Service Personnel** Resolutions as listed:

1. **RESIGNATION**

1.1 JACLYN FRASCA

Position:

Home Service Provider

Effective:

September 28, 2017

2. **APPOINTMENTS**

2.1	HEATHER RUSSELL	Position: Teaching Assistant Status: 6 hours per day Effective: October 2, 2017 Period Date: 10/2/17 – 6/30/18 Certification: Professional – Special Ed. Salary: \$25.99 per hour Assigned to: High School Replacing: N. Plaia (resigned)
2.2	PEER PARTNER PROGRAM	Positions: Teachers Teaching Assistants Status: Maximum 4 hours/day Monday & Wednesday Effective: September 25, 2017 Period Date: 9/25/17 – 6/5/18 Salary: \$78.56 – Teachers \$25.99 – Teaching Assistants Teachers: Michelle Zangari Cindy Stefano Teaching Assistants: Kathleen Brown Fran Sotiriou Carrie Reynoso Tom Volk Karen Whelan
2.3	HOMEWORK CENTER	Positions: Teaching Assistants Status: After School/1 hour per day Effective: September 25, 2017 Period Date: 2017-2018 School Year Salary: \$25.99/hour John Sant’Angelo – Mondays & Wednesdays Frances Sotoriou – Tuesdays & Thursdays
2.4	EXTRA CURRICULAR ADVISORS	Effective: 2017-2018 School Year Status: OBHS & Vernon School Salary: According to the Agreement between the OBENCSD and the OBENTA. A list will be appended to the minutes of this meeting.
2.5	SUPERVISION SCHEDULE	Position: Supervisors Effective: 2017-2018 School Year Period Date: Fall 2017 Salary: As per Agreement between the OBENCSD and the OBENTA. A list will be appended to the minutes of this meeting.
2.6	SUBSTITUTE TEACHERS	Effective: 2017-2018 School Year Assigned to: On-call – as needed Salary: \$125.00 per day
2.7	AMENDED COACHING APPOINTMENTS	Effective: 2017-2018 School Year Period Date: Fall 2017 Salary: According to the Agreement between the OBENCSD and the OBENTA. A list will be appended to the minutes of this meeting.

2.8	GEORGIANA MEYER	Position: Status: Effective: Salary:	Home Tutor (mk & ak) 90 minutes per week maximum 9/1/17 \$45.00 per hour
2.9	CYNTHIA PERAGALLO	Position: Status: Effective: Period Date: Certification: Salary: Assigned to:	Math Teaching Assistant 7.5 hours per day September 20, 2017 2017-2018 School Year Initial – Mathematics \$25.99/hour High School/Math Dept.

B. Non-Teaching

1. **PERMANENT CIVIL SERVICE**

1.1	ALBERTO CARIAGA	Position: Effective: Assigned to:	Laborer September 15, 2017 Grounds Crew
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2. **APPOINTMENTS**

2.1	NICOLE RANDAZZO	Position: Effective: Period Date: Status: Salary: Assigned to:	Monitor September 25, 2017 2017-2018 School Year 2.75 hours per day \$11.00 per hour Vernon School
2.2	BIANCA PHIFER	Position: Effective: Period Date: Status: Salary: Assigned to: Replacing:	Monitor September 25, 2017 (pending N.C. Civil Service approval). 2017-2018 School Year 2.75 hours per day \$11.00 per hour Vernon School R. Matlack
2.3	AIDE FIGUEROA	Position: Effective: Period Date: Status: Salary: Assigned to:	Special Education Monitor August 31, 2017 2017-2018 School Year 27.5 hours per week \$14.98 per hour Roosevelt School
2.4	MONITORS & CLERICAL SUBSTITUTES	Position: Status: Effective: Period Date: Salary:	Aide for Extended School Program IEP Mandated September 28, 2017 9/28/17 – 6/14/18 \$14.98 per hour – 2 hours/week
2.4	MONITORS & CLERICAL SUBSTITUTES	Status: Effective: Salary:	On call/when needed 2017-2018 School Year \$11.00-\$13.50/hour

DISCUSSION: Item 2.7

A vote was taken by the Board regarding Item 2.7:

Dr. Ross. - Aye	Dr. Castellano - Aye
Mrs. Kowalsky – absent	Mr. McEvoy - Aye
Mrs. Dando - Aye	Mr. Cronin - Nay
Mrs. Longo – absent	

Motion carried.

Motion by J. McEvoy, second by T. Cronin, to approve the following:

BUSINESS ACTIONS

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District hereby approves the following *Business* Resolutions as listed:

A) TREASURER’S REPORT

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education accepts the Treasurer’s Report as submitted July, 2017.

B) ACCEPTANCE OF WARRANT

The Board of Education hereby accepts the Warrant of Schedules and Claims as presented by the Internal Claims Auditor to the Treasurer for the month of July, 2017.

DISCUSSION: Item B

Motion unanimously carried.

Motion by R. Dando, second by M. Castellano, to approve the following:

SPECIAL SERVICES

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District hereby approves the following *Special Services* Resolution as listed:

A) CPSE/CSE MINUTES

RESOLVED, the Board of Education of the Oyster Bay-East Norwich Central School District has arranged that the following appropriate special education programs and/or services be provided as recommended by the Committee on Special Education:

CPSE:

09/11/2017	1	Initial Eligibility Determination Meeting
09/12/2017	1	Requested Review

CSE:

08/29/2017	1	Transfer Student-Agreement No Meeting
09/01/2017	1	Transfer Student-Agreement No Meeting
09/06/2017	1	Requested Review
09/07/2017	1	Transfer Student-Agreement No Meeting
09/07/2017	2	Initial Eligibility Determination Meeting
09/08/2017	1	Requested Review Transfer Student
09/08/2017	2	Initial Eligibility Determination Meeting
09/08/2017	1	Annual Review

09/07/2017	1	Initial Eligibility Determination Meeting
09/08/2017	1	Initial Eligibility Determination Meeting

Motion unanimously carried.

Motion by R. Dando, second by M. Castellano, to approve the following:

NEW BUSINESS

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District hereby approves the following *New Business* Resolutions as listed:

A) ASSETWORKS LLC/CONTRACT

RESOLVED, upon the recommendation of the Superintendent, the President of the Board of Education is authorized to sign the AssetWorks LLC *Application Service Provider Agreement* between the Oyster Bay-East Norwich School District and AssetWorks LLC, for the year starting 10/1/17 – 9/30/18, for the purpose of operation, support and maintenance of the database for the ASSETMAXX application for the sum of \$1,100/year for which includes on (1) user license. Fees for additional services as follows:

- Onsite Support \$150/hr. plus expenses; two-day minimum charge for required travel time
- Remote Support \$150/hr.
- Onsite Training \$1,295 per day plus expenses

BE IT FURTHER RESOLVED, upon the recommendation of the Superintendent, the President of the Board of Education is authorized to sign the AssetWorks LLC proposal for annual re-inventory services at \$5,800 each for the next three fiscal years.

B) APPROVAL OF BOARD GOALS 2017-18

In order to provide the best possible educational opportunities for the entire community, the Oyster Bay-East Norwich Board of Education has identified the following goals for the 2017-18 school year:

1. Support the continued improvement of an instructional program that is progressive, rigorous, and relevant, supporting excellence for all.
2. Ensure that best practices are being implemented in all classrooms.
3. Maintain District finances in a fiscally responsible manner.

C) ADVISORS FOR 2017 MIDDLE LEVEL MUSICAL

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following individuals to advise the 2017 Middle Level Musical:

- Mr. K. Prep – Director – \$2,009
- Ms. W. Stone – Choreographer – \$2,009

D) ATHLETIC TRIP

RESOLVED, the Board of Education approves the Boys’ and Girls’ Cross Country Trip to the Northeastern Championships in Warwick, Rhode Island on October 13-14, 2017.

E) PARENT EDGE/CONTRACT

RESOLVED, upon the recommendation of the Superintendent, the President of the Board of Education is authorized to sign the Parent Edge contract between the Oyster Bay-East Norwich School District and Parent Edge, for the year starting 7/1/17 – 6/30/18, for the purpose of operation, support and maintenance of the database for the Parent Edge application hosted and the application database for the sum of \$1,935/year for which includes licenses for 774 students.

F) STATE AID REVIEW/AUDIT

RESOLVED, based upon the recommendation of the Superintendent of Schools, the President of the Board of Education is authorized to sign consultant agreement with School Aid Specialists, LLC to perform an

audit of all current and prior year enrollment and financial data that impact state aid and other revenues. The contingent fee for this service shall be 15% of any recovery of the first \$150,000 of any recovery and 13% of any recovery beyond \$150,000. The fee shall only be due if and when funds are received from New York State and certified by the District. If no aid is recovered, no payment is due.

G) AUTHORIZATION OF CHANGE ORDER FOR MASONRY IMPROVEMENTS AT OYSTER BAY HIGH SCHOOL

WHEREAS, the Oyster Bay - East Norwich Central School District approves and awards change order number one to Capital Restoration Corp for the Masonry Restoration Project at Oyster Bay High School. The change order is for the additional work needed to repoint brick and re-coat parapet coping stones across north and east façades of Oyster Bay High School that was approved under the 2016-17 district budget. The amount of \$69,800 is at the agreed upon rates for the labor and brick materials in the original contract.

DISCUSSION: Item E

Motion unanimously carried.

DISCUSSION: Dr. Seinfeld discussed the policies listed below. These policies were reviewed at the Policy Committee Meeting held on September 12. After BOE discussion, all policies listed below will be listed on the next agenda for approval except for Policy 6209. Policy 6209 will be included for further discussion at the next Policy Committee Meeting.

Annual Review Policies (no recommended changes)

- 3410 - Code of Conduct on School Property
- 5210 - District Investments
- 5410 - Purchasing: Competitive Bidding and Offering
- 5651 - School Safety Plans
- 7110 - Comprehensive Student Attendance Policy

Revise

- 7132 - Education of Homeless Children and Youth

Rescind

- 6210 - Employment of Relatives of Board of Education Members

New

- 6209 - Family Members in Supervisor-Supervisee Relationships

FRIDAY PACKET: Discussion of coaching assignments and class enrollment numbers.

No one signed in for public comments on non-agenda items, at this time.

Motion by J. McEvoy, second by R. Dando, to enter into Executive Session at 8:10 pm.

Motion by J. McEvoy, second by R. Dando, to claim out of Executive Session at 8:47 pm and adjourn meeting.

Motion unanimously carried.

Respectfully submitted,

Kelly Moore
District Clerk