

MINUTES OF THE BOARD OF EDUCATION
Oyster Bay – East Norwich Central School District

Date: November 20, 2018
Kind of Meeting: Business Meeting
Location: Oyster Bay High School, Town of Oyster Bay, Nassau County NY
Members Present: Todd Cronin-Vice President
Nancy Castrogiovanni
Robin Dando
Laurie Kowalsky
Dr. Aliex Ross
Maryann Santos

Members Not Present: John McEvoy-President

Others Present: Dr. Laura Seinfeld, Superintendent
Michael Cipriani, Assistant Superintendent for Finance & Operations
Dr. Lisa Mulhall, Assistant Superintendent for Curriculum, Instruction, & Assessment
Margaret Nolan, District Clerk
Mary Anne Sadowski, District Counsel

Todd Cronin called the meeting to order at 7:00 P.M. Motion by R. Dando, second by M. Santos, to enter into executive session at 7:01 P.M. Motion by R. Dando, second by M. Santos, to claim out of executive session at 7:35 P.M.

Dr. Seinfeld introduced Elisia Gallo who led the pledge of allegiance for the evening. Todd Cronin read a brief biography on Elisia and she was presented with a certificate for her accomplishments.

Laurie Kowalsky reported on correspondence received by the Board.

Dr. Seinfeld indicated that the Board would be recognizing some fall student athletes. Kevin Trentowski introduced the students who were being recognized and spoke about their athletic accomplishments. The students were presented with certificates from the Board of Education.

Motion by R. Dando, second by N. Castrogiovanni, to approve the minutes from the meetings of October 2nd and October 16th, 2018. The minutes were approved.

Michael Cipriani indicated that along with Ryan Butler, they would be giving an update on the food service program. He spoke about how the National School Lunch Program works. Mr. Butler gave a summary of the operations, comparisons over the last few years including meals served, revenues and expenses. He indicated all revenue stays in the cafeteria fund. He reviewed the current contract with Aramark indicating the contract expires at the end of the school year. Mr. Butler gave a summary of the School Lunch Program, including current meal prices and how students become eligible for free and reduced lunch. He reviewed the results of a survey taken of other local districts as to whether they contract out or have an in-house program. The current contract was reviewed, how menus are developed and, labor costs, improvements and changes. He discussed an alternative in-house program, what would the District would need to be consider and approximate costs. He indicated some discussions for the future; staying with a management company as provider, enhancing menu offerings when re-bidding, increasing student prices and feedback and input from the community.

The Board asked Mr. Butler and Mr. Cipriani questions related to their report.

Mr. Cipriani gave an update on some facilities projects at the High School including a proposed railing on the hill going up the driveway on McCouns Lane. He showed the Board a rendering of what it would look like. The Board made some suggestions and Mr. Cipriani will get some information for a railing not on the building.

A light in the new parking lot of the Administration Building was discussed. Mr. Cipriani will get a quote for a light that will not impact the local neighbors.

The Board accepted questions and comments from the community, on agenda items, at this time.

Motion by A. Ross, second by M Santos, to approve the following:

VIII PERSONNEL ACTIONS

A) Professional Personnel

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District hereby approves the following *Professional Personnel and Civil Service Personnel* Resolutions as listed:

1. **RESIGNATION**

1.1	PATRICIA LOVELL	Position: Assigned to: Effective:	Teaching Assistant Oyster Bay High School 11/21/18
-----	-----------------	---	--

2. **APPOINTMENTS**

2.1	COACHES	Effective: Period Date: Salary:	2018-2019 School Year Winter According to the Agreement between the OBENCSD and the OBENTA. A list will be appended to the minutes of this meeting.
-----	---------	---------------------------------------	---

2.2	EDENILSON HERRERA	Position: Status: Effective: Salary: Assigned to:	ENL Teacher Co-Teacher Global 1 Class .2 Overage 11/21/2018-end of School Year \$10,000 (pro-rated) High School
-----	-------------------	---	--

2.3	SPECIAL EDUCATION SERVICES	Positions: Status: Effective:	Home Instruction \$78.56 per hour As indicated
-----	----------------------------	-------------------------------------	--

Caitlin Dillon – 5 hours per week (EL) – effective 11/15/18 – TBD (as per IEP)

Erin Sterbens – 2 hours (LP) – effective 11/1/18 – 11/5/18 – (suspension)

2.4	EXTRA CURRICULAR ADVISORS (REVISED) SPRING MUSICAL	Effective: Status: Salary:	2018-2019 School Year Oyster Bay High School According to the Agreement between the OBENCSD and the OBENTA. A list will be appended to the minutes of this meeting.
-----	---	----------------------------------	---

2.5	SUBSTITUTE TEACHER	Effective: Assigned to: Salary:	2018-2019 School Year On-call – as needed \$125.00 per day
3.	TABLE OF ORGANIZATION	Positions: Effective:	District Teaching Staff 2018-2019 School Year. A List will be appended to the minutes of this meeting.
B) Non-Teaching			
1. <u>RESIGNATION</u>			
1.1	SANDRA THIENEL	Position: Effective: Assigned to:	Monitor 11/30/18 Library – Vernon & Roosevelt
2. <u>APPOINTMENT</u>			
2.1	DONNA ZEISER	Position: Status: Effective: Period Date: Salary: Assigned to: Replacing:	Special Education Monitor 3 hours per day 10/26/18 2018-2019 School Year \$14.00 per hour Roosevelt School New (Per IEP)

Motion unanimously carried.

Motion by R. Dando, second by L. Kowalsky, to approve the following:

IX BUSINESS ACTIONS

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District hereby approves the following **Business** Resolutions as listed:

A) TREASURER’S REPORT

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education accepts the Treasurer’s Report as submitted October, 2018.

B) ACCEPTANCE OF WARRANT

The Board of Education hereby accepts the Warrant of Schedules and Claims as presented by the Internal Claims Auditor to the Treasurer for the month of October, 2018.

C) TRANSFER OF FUNDS

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following budget transfers: Transaction #3349-3356.

D) EXTRA CLASSROOM ACTIVITY FUNDS

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education accepts the report of the Extra Classroom Activity Funds as submitted for October, 2018.

E) AUTHORIZATION OF CHANGE ORDER FOR CAPITAL WORK AT OYSTER BAY HIGH SCHOOL

WHEREAS, the Oyster Bay - East Norwich Central School District approves and awards Change Order No. 1R to KG Mechanical, Inc. for credit of unused contract allowance for the OBHS music wing project.

Current Contract: \$ 165,000.00
Change Order No. 1R: \$ (18,560.43)
New Contract Total: \$ 146,439.57

F) AUTHORIZATION OF CHANGE ORDER FOR CAPITAL WORK AT OYSTER BAY HIGH SCHOOL

WHEREAS, the Oyster Bay - East Norwich Central School District approves and awards Change Order No. 1 to Roland’s Electric, Inc. for credit of unused contract allowance and material/labor for the OBHS music wing project.

Current Contract: \$ 566,000.00
Change Order No. 1: \$ (34,519.36)
New Contract Total: \$ 531,480.64

G) AUTHORIZATION OF CHANGE ORDER FOR CAPITAL WORK AT OYSTER BAY HIGH SCHOOL

WHEREAS, the Oyster Bay - East Norwich Central School District approves and awards Change Order No. 1 to Irwin Contracting, Inc. related to additional work on the construction of the new music wing. Additional items include steel frame reinforcements and other related structural improvements.

Current Contract: \$ 4,127,000.00
Change Order No. 1: \$ 34,552.00
New Contract Total: \$ 4,161,552.00

Todd Cronin asked a question on the Change Orders. Mr. Cipriani indicated that the District would be getting money back.

Motion unanimously carried.

Motion by R. Dando, second by N. Castrogiovanni, to approve the following:

X SPECIAL SERVICES

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District hereby approves the following *Special Services* Resolution as listed:

A) CPSE/CSE MINUTES

RESOLVED, the Board of Education of the Oyster Bay-East Norwich Central School District has arranged that the following appropriate special education programs and/or services be provided as recommended by the Committee on Special Education:

<u>CSE:</u>		
11/05/2018	2	Requested Review
11/07/2018	1	Requested Review
11/08/2018	2	Requested Review
11/14/2018	1	Requested Review

11/15/2018	1	Initial Eligibility Determination
11/16/2018	2	Requested Review
<u>504</u>		
11/08/2018	1	Requested Review

Motion unanimously carried.

Motion by R. Dando, second by L. Kowalsky, to approve the following:

XI NEW BUSINESS

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District hereby approves the following *New Business* Resolutions as listed:

A) ADOPTION OF POLICIES

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District hereby adopts the following policies:

Revised

2410	Sexual Harassment
7130	School Admissions
7210	Promotion and Retention of Students
7240	Student Records – Access and Challenge
7250	Student Privacy
7440	Extra-class and Co-curricular Activities
7530	Child Abuse in an Educational Setting
7535	Child Abuse Outside the Educational Setting
7550	Notification of Sex Offenders

B) OBSOLETE EQUIPMENT

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education hereby declares the following equipment obsolete:

Moffat double convection oven

Motion unanimously carried.

Dr. Seinfeld indicated that each year Nassau BOCES develops a budget. This year the Budget Review Committee meeting will be Thursday, December 20th. Todd Cronin will stay on as the representative for the District.

The Friday Packet was discussed.

Laurie Kowalsky commented on the success of the Vernon Show “Shrek”. Dr. Seinfeld commented on the performance of Antigone and thanked the performers as well as the Fine and Performing Arts Department.

Todd Cronin asked for further discussion on the football situation. Dr. Seinfeld elaborated on the fact that because the District had a relief schedule and because Jericho also would have had a relief schedule, Oyster Bay was not eligible to be in the playoffs. This would have been the case whether or not Jericho

had combined with Oyster Bay. Ms. Santos asked if this would be the case next year. Dr. Seinfeld indicated that there would need to be a discussion regarding next year's program.

The Board accepted questions and comments from the community, on non-agenda items, at this time.

Motion by R. Dando, second by M. Santos, to adjourn at 8:25 P.M.

Respectfully submitted,

Margaret Nolan
District Clerk