

MINUTES OF THE BOARD OF EDUCATION
Oyster Bay – East Norwich Central School District

Date: January 22, 2019
Kind of Meeting: Business Meeting
Location: Oyster Bay High School, Town of Oyster Bay, Nassau County NY
Members Present: John McEvoy-President
Nancy Castrogiovanni
Robin Dando
Laurie Kowalsky
Dr. Aliex Ross
Maryann Santos

Members Not Present: Todd Cronin-Vice President

Others Present: Dr. Laura Seinfeld, Superintendent
Michael Cipriani, Assistant Superintendent for Finance & Operations
Dr. Lisa Mulhall, Assistant Superintendent for Curriculum, Instruction, & Assessment
Margaret Nolan, District Clerk
Mary Anne Sadowski, District Counsel

John McEvoy called the meeting to order at 7:00 P.M. Motion by M. Santos, second by L. Kowalsky, to enter into executive session at 7:01 P.M. Motion by R. Dando, second by M. Santos, to claim out of executive session at 7:25 P.M.

Laurie Kowalsky introduced Sierra Nesis who would be leading the pledge and read a brief biography on Sierra. She was presented with a certificate for her accomplishments. Laurie Kowalsky reported on correspondence received by the Board.

Dr. Seinfeld introduced Steven Krukowski from the Nassau County Policy Department, Homeland Security Unit. He gave an update on the District safety protocols. He indicated that he has visited all the schools, along with administrators to check the safety at each building. He stated that Oyster Bay is very well set up both with technology and security. He indicated that training was taking place which included lock down, emergency preparedness and after hour activities. He explained he meets with the District regularly and attends all Safety Committee meetings.

Motion by R. Dando, second by M. Santos to approve the minutes from the meetings of December 4th and December 18, 2018. Motion unanimously carried.

Laura McNamara, K-12 Mathematics Supervisor, gave a presentation on what is being done in the area of mathematics, particularly relative to AP Mathematics. She stated that teachers were involved in different types of professional development work. She indicated that this was just a brief update and that in March she will be giving a more detailed report, along with data, for these courses. She stated that they will look at classes that lead up to AP courses in order to check how students are learning and testing. She indicated that identifying areas of need is helpful in moving forward and that through faculty and grade level meetings data is reviewed to learn what can be done to help students be better prepared for the 3-8 assessments.

Dr. Mulhall indicated one adjustment that was made this year is in the area of scoring. The past few years the District has been sending assessments out to be scored. This year one grade from Math and one grade from ELA will be scored in house.

The Board asked questions relative to Dr. Mulhall's and Ms. McNamara's presentation.

Michael Cipriani gave an overview of the 2019-2020 expenditure budget and potential capital reserve projects. He reviewed what is known and areas of numbers still unknown. He showed a breakdown of the estimated expenditure profile and reviewed some key 2019-2020 budget factors which include three teacher retirements, Teacher Retirement System rate decrease, tax levy limit and Consumer Price Index which will be capped at 2.0%.

Mr. Cipriani reviewed the potential capital expenditure reserve projects. Mr. Cipriani showed a mock-up of what the turf field at Vernon would look like. The Board discussed this project at length and asked for some additional information relative to use of this field, and cost of maintenance. The Board reviewed the remaining potential projects and had a lengthy conversation regarding the district-wide air conditioning.

Mr. Cipriani reviewed potential technology capital reserve projects, which he indicated is a separate reserve. These include new telephone system, upgrade interactive boards and equipment, expand one to one initiative and continue cabling upgrade and conduit project.

Mr. Cipriani reviewed the timeline and dates and indicated capital projects would need to be approved by the Board at the March 5th meeting in order to meet the required publication dates for the public notice.

The Board asked questions relative to Mr. Cipriani's presentation and Mrs. Kowalsky asked for additional information on bussing. Mr. Cipriani indicated they were waiting for the results of the report from the outside company hired to do an analysis.

There was no one signed in to speak on agenda items.

Motion by R. Dando, second by L. Kowalsky, to approve the following:

IX PERSONNEL ACTIONS

A) Professional Personnel

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District hereby approves the following *Professional Personnel and Civil Service Personnel* Resolutions as listed:

1. RETIREMENT RESIGNATION

1.1	MARY SAMUELS (Revised Resignation Date)	Position: Assigned to: Effective:	6 th Grade Teacher Vernon School 1/22/19
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2. LEAVE OF ABSENCE

2.1	MEREDITH BRUSTMAN	Position: Assigned to: Status: Effective: Period Date: Return to Work:	Art Teacher Roosevelt School Unpaid FMLA 2/25/19 2/25 – 5/17/19 5/20/19
2.2	KIM ROMEO	Position: Assigned to: Status: Effective: Period Date: Return to Work:	Special Education Teacher Vernon School Unpaid FMLA 1/28/19 1/28/19- 4/26/18 4/29/19

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| 2.3 | MEAGAN DISSINGER | Position:
Assigned to:
Status:
Effective:
Period Date:
Return to Work: | Music Teacher
Oyster Bay High School
Unpaid FMLA
1/22/19
1/22/19-4/15/19
4/16/19 |
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| 3. <u>APPOINTMENTS</u> | | | |
| 3.1 | MERIDI ALONGI | Position:
Status:
Effective:
Period Date:
Salary:
Certification:
Assigned to:
Replacing: | 6 th Grade Teacher
Leave Replacement
1/23/19
1/23/19-6/30/19
MA Step 1, \$68,859 (pro-rated)
Initial – English Language Arts 7-12
Vernon School
M. Samuels (retirement resignation) |
| 3.2 | KRISTIN JOHNSON | Position:
Status:
Effective:
Period Date:
Salary:
Certification:
Assigned to:
Replacing: | Art Teacher
Leave Replacement
2/25/19
2/25/19-5/17/19
BA Step 1, \$290.55 per day + holidays
Permanent – Art & Pre K, K & 1-6
Roosevelt School
M. Brustman (unpaid FMLA) |
| 3.3 | ERICA HIGGINS | Position:
Status:
Effective:
Period Date:
Salary:
Certification:
Assigned to:
Replacing: | Special Education Teacher
Leave Replacement
1/28/19
1/28/19-4/17/19
BA Step 1, \$290.55 per day + holidays
Permanent – Art & Pre K, K & 1-6
Vernon School
K. Romeo (unpaid FMLA) |
| 3.4 | KYLIE MULLINS | Position:
Status:
Effective:
Period Date:
Salary:
Certification:
Assigned to:
Replacing: | Music Teacher
Leave Replacement
1/22/19
1/22/19-4/15/19
BA Step 1, \$290.55 per day + holidays
Pending – Music, Initial Certificate
Oyster Bay High School
M. Dissinger (unpaid FMLA) |
| 3.5 | SUPERVISION SCHEDULE | Position:
Effective:
Period Date:
Salary: | Timekeepers/Scorekeepers
2018-2019 School Year
Winter II
As per Agreement between the
OBENCSD and the OBENTA. A list will be appended to the minutes of this meeting. |
| 3.6 | OPEN MIC NIGHTS | Position:
Status:
Effective:
Salary: | Assist at Open Mic Nights
4 hours each evening
2018-2019 School Year
\$45.00 per hour
A list will be appended to the minutes of this meeting. |

3.7	PAULA LUZZI	Position: Status: Period Date: Salary:	Home Instructor Illness (VP) 1/9/19-4/17/19 \$78.56 per hr. 2 hrs. per week
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3.8	TAMIKA GRUBB	Position: Status: Effective: Period Date: Certification: Salary: Assigned to: Replacing:	Teacher Assistant 5.5 hours per day 1/23/19 2018-2019 School Year Teaching Assistant – Level III \$26.25 per hour Roosevelt School New
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B) Non-Teaching

1. **APPOINTMENTS**

1.1	CHELSEA ARMATA	Position: Status: Effective: Period Date: Salary: Assigned to: Replacing:	Monitor 2.75 hrs. day 1/14/19 2018-2019 School Year \$14.00 per hour Vernon School New (as per IEP)
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1.2	BETH PALMER	Position: Status: Effective: Period Date: Salary: Assigned to: Replacing:	Monitor 2.75 hrs. day 1/23/19 2018-2019 School Year \$14.00 per hour Vernon School Salute (resigned)
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1.3	DONNA ZEISER (Additional hour added)	Position: Status: Effective: Period Date: Salary: Assigned to: Replacing:	Monitor 4 hrs. day 1/23/19 2018-2019 School Year \$14.00 per hour Theodore Roosevelt School As per IEP
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1.4	SUBSTITUTE MONITORS	Effective: Assigned to: Salary:	2018-2019 School year On-Call – as needed \$12.00 per hour -A list will be appended to the minutes of this meeting.
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Nancy Castrogiovanni asked a question on 1.1. Dr. Seinfeld explained that the teacher has been out on medical leave. Laurie Kowalsky asked about Open Mic Night.

Motion unanimously carried.

Motion by R. Dando, second by L. Kowalsky, to approve the following:

X BUSINESS ACTIONS

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District hereby approves the following *Business* Resolutions as listed:

A) TREASURER’S REPORT

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education accepts the Treasurer’s Report as submitted December, 2018.

B) ACCEPTANCE OF WARRANT

The Board of Education hereby accepts the Warrant of Schedules and Claims as presented by the Internal Claims Auditor to the Treasurer for the month of December, 2018.

C) TRANSFER OF FUNDS

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following budget transfers: Transaction #3363-3371.

D) EXTRA CLASSROOM ACTIVITY FUNDS

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education accepts the report of the Extra Classroom Activity Funds as submitted for December, 2018.

E) AUTHORIZATION OF CHANGE ORDER FOR CAPITAL WORK AT ADMINISTRATION BUILDING

WHEREAS, the Oyster Bay - East Norwich Central School District approves and awards Change Order No. 2 to Palace Electrical Contractors, Inc. for credit of unused contract allowance for the portion assigned to the Administration Building security vestibule project.

Current Contract:	\$ 89,000.00
Change Order No. 2:	\$ <u>(4,500.00)</u>
New Contract Total:	\$ 84,500.00

Motion unanimously carried.

Motion by N. Castrogiovanni, second by M. Santos, to approve the following:

XI SPECIAL SERVICES

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District hereby approves the following *Special Services* Resolution as listed:

A) CPSE/CSE MINUTES

RESOLVED, the Board of Education of the Oyster Bay-East Norwich Central School District has arranged that the following appropriate special education programs and/or services be provided as recommended by the Committee on Special Education:

CPSE:

01/14/2019	1	Transfer Student-Agreement No Meeting
01/15/2019	3	Initial Eligibility Determination
01/17/2019	2	Initial Eligibility Determination
01/18/2019	1	Requested Review

CSE:

01/04/2019	1	Initial Eligibility Determination
01/08/2019	1	Initial Eligibility Determination

01/10/2019	1	Initial Eligibility Determination
01/11/2019	3	Requested Review
01/14/2019	1	Amendment – Agreement No Meeting
01/14/2019	1	Initial Eligibility Determination
01/16/2019	1	Requested Review
01/17/2019	1	Initial Eligibility Determination
01/17/2019	1	Requested Review

Motion unanimously carried.

Motion by R. Dando, second by L. Kowalsky, to approve the following:

XII NEW BUSINESS

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District hereby approves the following *New Business* Resolution as listed:

A) ADOPTION OF POLICIES

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District hereby adopts the following policies:

Revised

2400	Equal Opportunity
7130	School Admissions
7223	Class Rank
7380	Dignity for All Students Act
8110	Curriculum Development, Resources and Evaluation
8140	Academic Intervention Services
8300	Instructional Materials
8430	Alternative Instruction
8450	Animals in the Classroom (Instructional Purposes)
8520	English Language Learners Instruction or Students with Limited English Proficiency

Discussion: Robin Dando and Laurie Kowalsky asked a question on Policy 7223. Mary Anne Sadowski explained.

The Board accepted questions and comments from the community, on non-agenda items, at this time.

Motion by L. Kowalsky, second by R. Dando, to enter into executive session at 8:55 P.M.

Motion by L. Kowalsky, second by R. Dando, to claim out of executive session and adjourn at 10:18 P.M.

Respectfully submitted,

Margaret Nolan
District Clerk