

MINUTES OF THE BOARD OF EDUCATION
Oyster Bay – East Norwich Central School District

Date: July 10, 2018
Kind of Meeting: Annual Reorganization Meeting/Business Meeting
Location: Oyster Bay High School, Town of Oyster Bay, Nassau County NY
Members Present: John McEvoy-President
Todd Cronin-Vice President
Robin Dando
Laurie Kowalsky
Dr. Aliex Ross
Maryann Santos

Members Not Present: Nancy Castrogiovanni

Others Present: Dr. Laura Seinfeld, Superintendent
Michael Cipriani, Assistant Superintendent for Finance & Operations
Dr. Lisa Mulhall, Assistant Superintendent for Curriculum, Instruction, & Assessment
Margaret Nolan, District Clerk
Mary Anne Sadowski, District Counsel

Dr. Laura Seinfeld called the meeting to order at 7:35 P.M.

Dr. Seinfeld indicated that new Board member, Nancy Castrogiovanni, was not present, however she would be sworn into office at a later date.

Mary Anne Sadowski, legal counsel, administered the Oath of Office to Dr. Seinfeld

Ms. Sadowski administered the Oath of Office to Maryann Santos, newly elected Board member.

Dr. Seinfeld called for nominations for the office of President. Laurie Kowalsky nominated John McEvoy, Maryann Santos second the nomination. All in favor. Ms. Sadowski administered the Oath of Office to Mr. McEvoy. Mr. McEvoy assumed chairmanship of the meeting

John McEvoy called for nominations for the office of Vice-President. Robin Dando nominated Todd Cronin, Maryann Santos second the nomination. All in favor. Ms. Sadowski administered the Oath of Office to Mr. Cronin.

Motion by R. Dando, second by T. Cronin, to approve the following:

6. APPOINTMENTS

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the following appointments on the Consent Agenda as listed:

6.1 District Clerk

RESOLVED, Margaret Nolan is appointed District Clerk of the Board of Education for the 2018-2019 school year at an annual salary of \$15,000.

Administer Oath of Office to District Clerk

6.2 Acting Clerk of the Board of Education

RESOLVED, Michael Cipriani, Assistant Superintendent for Finance and Operations, is appointed Acting Clerk of the Board of Education for the 2018-2019 school year, without additional compensation.

6.3 District Treasurer

RESOLVED, Linda Ninesling is appointed Treasurer of the Oyster Bay-East Norwich Central School District for the 2018-2019 school year at an annual salary of \$11,000.

Administer Oath of Office to Treasurer

6.4 Deputy Treasurer

RESOLVED, Bethany Campbell is appointed Deputy Treasurer for the 2018-2019 school year without additional compensation.

6.5 School District Attorney

RESOLVED, Ingerman Smith is appointed general, special education and labor counsel effective July 1, 2018 in accordance with the retainer agreement dated October 30, 2017.

6.6 Claims Auditor

RESOLVED, Bocchicchio Administrative Systems, Inc. is appointed Claims Auditor for the 2018-2019 school year at an annual rate of \$16,000. The Claims Auditor will carry professional liability insurance at a minimum of \$1,000,000 per occurrence and \$2,000,000 general aggregate.

6.7 Records Access Officer

RESOLVED, Michael Cipriani, Assistant Superintendent for Finance and Operations, is appointed Records Access Officer for the 2018-2019 school year, without additional compensation.

6.8 Records Management Officer

RESOLVED, Ryan Butler, Assistant Business Official, is appointed Records Management Officer for the 2018-2019 school year, without additional compensation.

6.9 Purchasing Agent

RESOLVED, Ryan Butler is appointed Purchasing Agent for the 2018-2019 school year, without additional compensation, in accordance with Section 170.2(b) of the Commissioner's Regulations. In the absence of Ryan Butler, Michael Cipriani, Deputy Purchasing Agent, shall perform this function.

6.10 Chief School Physician

RESOLVED, Dr. Howard J. Strassberg is appointed Chief Medical Officer for the 2018-2019 school year at a contractual amount of \$21,058.

6.11 Title VII and Title IX Compliance Officer

RESOLVED, Dr. Laura Seinfeld, Superintendent of Schools, is appointed Title VII (Equal Employment Opportunity) and Title IX (gender discrimination) Compliance Officer for the 2018-2019 school year, without additional compensation.

6.12 Anti-Harassment Officers

RESOLVED, Dr. Lisa Mulhall and Michael Cipriani are appointed Anti-Harassment Officers for the 2018-2019 school year, without additional compensation.

6.13 Section 504 Coordinator

RESOLVED, Ellen Loewy, Director of Special Services, is appointed Section 504 Coordinator for the 2018-2019 school year, without additional compensation.

6.14 Medicaid Compliance Officer

RESOLVED, Ellen Loewy, Director of Special Services, is appointed Medicaid Compliance Officer for the 2018-2019 school year, without additional compensation.

6.15 Asbestos Compliance Officer

RESOLVED, Michael Cipriani, Assistant Superintendent for Finance & Operations, is appointed Asbestos Compliance Officer for the 2018-2019 school year, without additional compensation.

6.16 DASA Coordinators

RESOLVED, the following individuals are appointed as Dignity for all Students Act (DASA) Coordinators for 2018-2019 without additional compensation:

Tami McElwee, Roosevelt Elementary School Principal
Dr. Valerie Vacchio, Vernon School Principal
Sharon Lasher, Oyster Bay High School Principal
Matthew Brown, Social Worker
Migdalia Rosario, Social Worker
Nicole Silva, Social Worker

6.17 District Committee on Special Education

a) RESOLVED, the following individuals are appointed to the Committee on Special Education/ Preschool Special Education for the 2018-2019 school year without compensation:

Committee Chairpersons

Ellen Loewy	Committee Chairperson, Director of Special Services
Johanna Canonica	Committee Chairperson, Assistant Director of Special Services
Tracy Vieweg	Committee Chairperson, School Psychologist
Dr. Cara Riebe	Committee Chairperson, School Psychologist
Dr. Allison Mueller	Committee Chairperson, School Psychologist
Kevin McCarthy	Committee Chairperson, Special Education Teacher

CSE/CPSE Parent Members

Gina Capone
Donna Cohen
Therese DiRenzo
Connie Doyle
Jodi Johnson
Julie Keffer
Gina Murphy
Jennifer Nola
Donna Viscovich
Nilsa Weydig

b) FURTHER RESOLVED, the Oyster Bay-East Norwich Central School District hereby establishes administrative practices and procedures for appointing and training appropriately qualified personnel, including the members and chairpersons of the Committee on Special Education and the Committee on Preschool Special Education, to carry out functions identified.

c) BE IT FURTHER RESOLVED, that in accordance with Section 4402 of the Education Law, effective July 1, 1995, the Board of Education of the Oyster Bay-East Norwich Central School District will appoint a subcommittee comprised of a child's teacher and school district representative, qualified to provide or supervise special education programs. Building subcommittee will not be authorized to hold initial referral meetings or meetings for initial out-of-district placements.

6.18 Committee on Special Education/Surrogate Parents

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District in accordance with Part 200.5(C)(7) of the Commissioner of Education hereby appoints the following CSE members as surrogate parents for the 2018-2019 school year without compensation:

Julie Keffer
Joan Burke

6.19 Board of Voter Registration

RESOLVED, the following individuals are appointed to the Board of Voter Registration for the 2018-2019 school year.

Judy LeMar
Kathleen Martin
Joanne Weber

6.20 Internal Auditor

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves the appointment of Pappas and Company, CPA, 3 Rensselaer Drive, Commack, New York 11725, as internal auditor for the 2018-2019 year. The firm will be paid a fee of \$30,000.

6.21 External Auditor

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves the appointment of R.S. Abrams & Co., LLP, 3033 Express Drive North, Suite 100, Islandia, NY 11749, as external auditor for the 2018-2019 year. The firm will be paid a fee of \$32,200.

6.22 Systems Administrator

RESOLVED, Jane Pagano is appointed Systems Administrator for the 2018-2019 school year.

6.23 Establishment of Income Eligibility Guidelines for Free and Reduced School Lunch

RESOLVED, the Board of Education does hereby establish the 2018-2019 Income Eligibility Guidelines for Free and Reduced Price Meals as published by the State Education Department.

FURTHER RESOLVED, the Assistant Superintendent for Finance and Operations is directed to submit the 2018-2019 guidelines to the District's newspapers of record.

6.24 District-wide Safety Team

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education appoints the following list of individuals to serve as members of the District-wide Safety Team for the 2018-2019 school year as per Project SAVE (Schools Against Violence in Education) regulations:

John McEvoy, Board of Education Trustee
Todd Cronin, Board of Education Trustee
Dr. Laura Seinfeld, Superintendent of Schools
Michael Cipriani, Assistant Superintendent for Finance & Operations
Ryan Butler, Assistant Business Official
Sharon Lasher, High School Principal
Dr. Valerie Vacchio, Vernon Principal
Tami McElwee, Roosevelt Principal
Dr. Cara Riebe, School Psychologist
Dr. Allison Mueller, School Psychologist
Diane Hannah, Secretary for Buildings & Grounds
Scott Lyle, High School Head Custodian
Mike Rispoli, Vernon Head Custodian

Wayne Placella, Roosevelt Head Custodian
Anthony Caputo, Oyster Bay High School Teacher
Jennifer Iles, Roosevelt Teacher
Nelson Iacolano, Parent
Peter LaDuca, Nassau BOCES Health & Safety Representative

BE IT FURTHER RESOLVED that Mr. Michael Cipriani is the designated school official who will serve as the head of the District-wide Safety Team for the 2018-2019 school year with no additional compensation.

6.25 District-wide Safety Plan

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education adopts the 2018-2019 District-wide Safety Plan as required by Project SAVE (Students Against Violence in Education).

6.26 District-wide Wellness Committee

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education appoints the following list of individuals to serve as members of the District-wide Wellness Committee for the 2018-2019 school year:

Nancy Castrogiovanni, Board of Education Trustee
Dr. Alexandria (Aliex) Ross, Board of Education Trustee
Michael Cipriani, Assistant Superintendent for Finance & Operations
Ryan Butler, Assistant Business Official
Sharon Lasher, High School Principal
Dr. Valerie Vacchio, Vernon Principal
Tami McElwee, Roosevelt Principal
Kevin Trentowski, Director of Physical Education, Health & Athletics
Eileen McCartney, Vernon School Nurse
Charles Rizzuto, High School Teacher
Lisa Garofalo, Aramark Food Service Director
Renee McCusker, Roosevelt Parent
Zayra Khalfan, Vernon Parent
Leslie Arnedos, High School Parent
TBD, Oyster Bay High School Student

BE IT FURTHER RESOLVED, that Mr. Butler is the designated school official who will serve as the head of the District-wide Wellness Committee for the 2018-2019 school year with no additional compensation.

6.27 Chief Emergency Officer

RESOLVED, Michael Cipriani, Assistant Superintendent for Finance and Operations, is appointed Chief Emergency Officer for the 2018-2019 school year, without additional compensation.

Motion unanimously carried.

Mary Anne Sadowski administered the Oath of Office to Margaret Nolan, District Clerk and Linda Ninesling, District Treasurer.

Motion by L. Kowalsky, second by T. Cronin, to approve the following:

DESIGNATIONS

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the following resolutions on the Consent Agenda as a whole:

7. **Authorization of Membership of the Board of Education**

RESOLVED, that membership of the Oyster Bay-East Norwich Central School District Board of Education in the following organizations be authorized for the 2018-2019 school year:

Nassau-Suffolk School Boards Association
New York State School Boards Association
National School Boards Association

8. **Official Delegate to the New York State School Boards Association Annual Meeting**

RESOLVED, the President of the Board of Education is designated as the District's official delegate to the New York State School Boards Association Annual Meeting. In the event the President is unable to attend, the Vice President shall be the official delegate. In the event that neither is able to attend, the senior Board member present shall be the official delegate.

BE IT FURTHER RESOLVED, the official delegate is authorized to vote on behalf of the Board of Education at the New York State School Boards Association Annual Meeting

9. **Conference Authorization 2018-2019**

RESOLVED, the Superintendent of Schools may attend the following conferences and that necessary expenses will be paid by the District:

New York State Council of School Superintendents (Summer 2018; Fall 2018; Winter 2019)
New York State School Boards (Fall 2018) or National School Boards (Spring 2019)
AASA or ASCD (Spring 2019)

BE IT FURTHER RESOLVED, the Members of the Board of Education are hereby authorized to attend the New York State School Boards Conference (Fall 2018) or the National School Boards Conference (Spring 2019) and that necessary expenses will be paid by the District.

10. **Appointment of Staff**

RESOLVED, the Superintendent of Schools is authorized to approve appointments of certified staff and classified staff until Board action is taken at its next meeting with the exception of any administrative titles.

11. **Designation of Principal in the Event of Absence**

RESOLVED, the following individual(s) shall be authorized to serve in the principal's seat in the event the principal is absent from the school district on a designated day or days.

Central Office Administrators
District Directors
K-12 Supervisors
Assistant Principals

12. **Petty Cash Funds**

RESOLVED, Michael Cipriani, Assistant Superintendent for Finance and Operations, is authorized to establish Petty Cash Funds for the 2018-2019 school year in accordance with Sec. 170.2(b) of the Commissioner's Regulations. Specifically, the Petty Cash Funds shall be located in the following areas and be in the following amounts:

High School Main Office	\$100
Vernon School Office	\$100
Roosevelt Elementary School Office	\$100
Administration Building	\$100

BE IT FURTHER RESOLVED, the following individuals are appointed custodians of the Petty Cash Funds:
Oyster Bay High School (Diane Falzarano)
Vernon School (Judy LeMar)
Roosevelt Elementary School (Kathleen Martin)
Administration Building (Margaret Nolan)

13. **Board of Education Meetings**

a) **Regular Monthly Business Meetings**

RESOLVED, the Board of Education does hereby establish the following dates for the 2018-2019 regular monthly business meetings to be held at 7:30 P.M. in the High School Library:

July 10, 2018 (Reorganization Meeting)
August 7, 2018
September 25, 2018
October 16, 2018
November 20, 2018
December 18, 2018
January 22, 2019
February 26, 2019
March 19, 2019
April 16, 2019 (Budget Review/Adoption)
May 28, 2019
June 18, 2019

b) **Workshop Sessions**

RESOLVED, the Board of Education does hereby establish the following dates for 2018-2019 workshop sessions to be held at 7:30 P.M. in the High School Library:

September 4, 2018
October 2, 2018
November 6, 2018
December 4, 2018
January 8, 2019
February 5, 2019
March 5, 2019
May 7, 2019 (Budget Hearing)
June 4, 2019

14. **Adopt School Budget Calendar for 2018-2019**

a) **Date of Vote for Budget and School Board Trustees**

May 21, 2019

b) **Public Budget Hearing** - to be held at Oyster Bay High School unless otherwise noted:

May 7, 2019

c) **Budget Sessions** - to be held at Oyster Bay High School unless otherwise noted:

December 18, 2018
January 8, 2019
January 22, 2019
February 5, 2019
February 26, 2019
March 5, 2019
March 19, 2019
April 16, 2019 (Budget Review/Adoption)
May 7, 2019 (Budget Hearing)

15. **Establishment of Mileage Reimbursement Rate**

RESOLVED, the reimbursement rate for all authorized travel by school district employees and officials is established in accordance with the *Standard Mileage Reimbursement Rate* as published by the Internal Revenue Service. The current reimbursement rate is \$0.545 per mile. (Effective January 1, 2018).

16. **Certify Payroll**

RESOLVED, the payroll department is authorized to make payment of wages to all personnel in the school district in accordance with Board approved and/or contracted amounts and to make necessary deductions as prescribed by Law and/or agreement. Dr. Laura Seinfeld, Superintendent of Schools, is authorized and directed to certify payrolls for the 2018-2019 school year.

17. **Budget Transfers**

RESOLVED, in accordance with Section 170.2 of the Commissioner's Regulations, Dr. Laura Seinfeld, Superintendent of Schools or designee, is authorized to make budget transfers as may be necessary to provide for the efficient budget administration, with a \$10,000 limit for each transfer. Transfers in excess of \$10,000 require prior approval of the Board of Education. The Board of Education will be notified of all transfers on a monthly basis.

18. **Authorization for Opening of Bids**

RESOLVED, that Michael Cipriani, Assistant Superintendent for Finance and Operations, is responsible for the opening of all bids for the 2018-2019 school year. In the absence of Michael Cipriani, Ryan Butler shall perform this function.

19. **Legal Advertisements/Bids**

RESOLVED, Ryan Butler is authorized to prepare all necessary legal advertisements with reference to the securing of bids for the 2018-2019 school year.

20. **Authorization to Publish Annual Financial Report**

RESOLVED, Michael Cipriani, Assistant Superintendent for Finance and Operations, is authorized to publish the annual financial report of the school district after the completion of the independent auditors' report.

21. **Authorization to Sign Checks**

RESOLVED, the School District Treasurer is authorized to sign checks for the District, and

BE IT FURTHER RESOLVED, the Deputy Treasurer is authorized to sign checks in the absence of the School District Treasurer, and

FURTHER, the Board of Education President or Vice President is authorized to co-sign any check exceeding \$25,000. If the Board President is not available, the Vice President will co-sign these checks.

22. **Staff Absences**

RESOLVED, the Superintendent of Schools is authorized to approve or disapprove staff vacation days, personal days, professional and visitation days, conferences, and travel as indicated in contractual agreements, Board of Education policy and as provided by in the budget during the 2018-2019 school year.

23. **Re-adoption of Policies**

RESOLVED, all existing regulations, rules, bylaws, and directives in force during the 2018-2019 school year and the Code of Ethics are continued in full force and effect during the 2018-2019 school year or until amended, changed, or deleted, and directs that the Code of Ethics be posted in each building.

BE IT FURTHER RESOLVED, the Board of Education re-adopts all policies in effect during the 2018-2019 school year.

24. Official Bank Depository

RESOLVED, the following are designated as Official Depositories for the Oyster Bay-East Norwich Central School District for the 2018-2019 school year:

JP Morgan Chase

Capital One

Flushing Commercial Bank

25. Authorization of Surety Bonds for District Treasurer/Extra-Classroom Activities Fund Treasurer

RESOLVED, Michael Cipriani, Assistant Superintendent for Finance and Operations, is authorized to purchase bonds required by Law for the Treasurer in the amount of \$1,100,000 and for the Extra-Classroom Activities Fund Treasurer in the amount of \$100,000. This appointment will be in effect for the 2018-2019 school year.

26. Official School Newspapers

RESOLVED, the Oyster Bay Enterprise Pilot and the Oyster Bay Guardian are designated official newspapers for the 2018-2019 school year, and

BE IT FURTHER RESOLVED, the District Clerk is directed to use the Oyster Bay Guardian and the Oyster Bay Enterprise Pilot for advertising the Annual Meeting.

27. Investment of Funds

RESOLVED, Michael Cipriani, Assistant Superintendent for Finance and Operations, is authorized to invest such portions of the District's monies as he may determine in Special Time Deposit accounts or in Certificates of Deposits issued by a bank or trust company, provided, however, that such investment shall be payable within such time as proceeds shall be needed to meet expenditures for which such money was obtained and further that such transaction meets all the requirements outlined in Education Law 1723.a and further that appropriate safeguards as may be enacted by the New York State Legislature or other governing agencies will be utilized. This appointment will be in effect for the 2018-2019 school year.

28. Federal Funds Signatures

RESOLVED, the Superintendent of Schools is authorized to sign applications for ESEA Federal programs which the District is entitled to by Federal Law.

29. New York Schools Insurance Reciprocal (NYSIR)

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education authorizes the continuation of the Agreement with New York Schools Insurance Reciprocal for the 2018-2019 school year.

30. Audit Committee

RESOLVED, the following individuals are appointed to serve on the District-wide Audit Committee for the 2018-2019 year:

Dawn Arenella

Nancy Castrogiovanni

Todd Cronin

Robin Dando

Laurie Kowalsky

John McEvoy

Dr. Alexandria (Aliex) Ross

Maryann Santos

Kathryn M. Zucconi

31. **Bond Counsel**

RESOLVED, upon the recommendation of the Superintendent of Schools, the President of the Board of Education of the Oyster Bay-East Norwich Central School District is authorized to sign an engagement letter with Hawkins, Delafield, & Wood, LLP to provide bond counsel services related to the District's 2018-2019 tax anticipation notes (TAN). The fee associated with this service is commensurate with the amount of the TAN borrowing.

32. **Fiscal Advisor**

RESOLVED, upon the recommendation of the Superintendent of Schools, the President of the Board of Education of the Oyster Bay-East Norwich Central School District is authorized to sign an engagement letter with Capital Markets Advisors, LLP to provide services related to the District's 2018-2019 tax anticipation notes (TAN) and the required Continuing Disclosure notice. The fee associated with this service is commensurate with the amount of the TAN borrowing and the Continuing Disclosure.

33. **Architect & Engineering Firm**

RESOLVED, upon the recommendation of the Superintendent of Schools, the President of the Board of Education is authorized to appoint Burton, Behrendt, and Smith (BBS) for the 2018-2019 year to provide architectural and engineering services subject to review and approval by counsel of a written agreement between the Oyster Bay-East Norwich Central School District and BBS.

34. **Resolution for the Certification of Lead Evaluators**

BE IT RESOLVED, Johanna Canonica, Lara Gonzalez, Sharon Lasher, Ellen Loewy, Tami McElwee, Sabrina Meehan, Dr. Lisa Mulhall, Dr. Ryan O'Hara, Janna Ostroff, Joseph Pesqueira, Liliana Policano, Peter Rufa, Kevin Trentowski, and Dr. Valerie Vacchio are hereby certified as Qualified Lead Evaluators of teachers having successfully completed the training requirements prescribed in 8 NYCRR §30-2.9(b), including:

- (1) The New York State Teaching Standards, and their related elements and performance indicators/the Leadership Standards and their related functions;
- (2) Evidence-based observation techniques that are grounded in research;
- (3) Application and use of the student growth percentile model and the value-added growth model as defined in 8 NYCRR §30-2.2;
- (4) Application and use of the State-approved rubric selected by the Oyster Bay-East Norwich Central School District for use in the evaluations of teachers including training on the effective application of such rubrics to observe a teacher's practice; and application and use of assessment tools, and
- (5) Application and use of the assessment tools that the Oyster Bay-East Norwich Central School District utilizes to evaluate its teachers.

This certification has been issued in accordance with the process for certifying lead evaluators described in the Oyster Bay-East Norwich School District's Annual Professional Performance Review Plan.

Motion unanimously carried.

END REORGANIZATION MEETING

John McEvoy began the business portion of the meeting.

Laure Kowalsky reported on correspondence received by the Board.

Dr. Seinfeld gave the Superintendent's report.

Dr. Seinfeld reported on the two moving up ceremonies at Vernon and the High School. She thanked the Board members for their attendance and thanked all the staff members for their hard work on these events.

John McEvoy called for the approval of minutes from the meetings of June 5th and June 19th. Motion by R. Dando, second by T. Cronin. Motion unanimously carried.

There was no one signed in for Public Comments

Motion by T. Cronin, second by M. Santos to approve the following:

V PERSONNEL ACTIONS

A) Professional Personnel

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District hereby approves the following *Professional Personnel and Civil Service Personnel* Resolutions as listed:

1. RESIGNATION

1.1	CHRISTOPHER ELSESSER	Position:	H.S. Assistant Principal
		Effective Date:	July 31, 2018
		Assigned to:	High School

2. APPOINTMENTS

2.1	EILEEN PAPE	Position:	AIS Teaching Assistant
		Status:	Probationary
		Effective:	August 30, 2018
		Period Date:	8/30/18 – 8/30/22
		Certification:	Child Ed, Conditional Initial
		Salary:	\$26.25 per hour (partially grant funded)
		Assigned to:	Roosevelt School
		Replacing:	New
2.2	PATRICIA SIXSMITH	Position:	Summer Program Teacher Assistant
		Status:	Hourly
		Effective:	7/11/18
		Rate of Pay:	\$26.25 per hour
		Replacing:	New – 2 New students from Valley Stream (SI and JI)
2.3	JACLYN ALLGIER	Position:	Home Provider (student PO)
		Status:	1 hour per week
		Effective:	9/4/18 – 6/30/19
		Rate of Pay:	\$45 per hour
		Replacing:	New – IEP Mandated

		Position:	Home Provider (student AS)
		Status:	Max 6 hours per week
		Effective:	9/4/18 – 6/30/19
		Rate of Pay:	\$45 per hour
		Replacing:	Continuing as per IEP
2.4	GEORGINA MEYER	Position:	Home Provider (student AR)
		Status:	Max 2 hours per week
		Effective:	9/4/18 – 6/30/19
		Rate of Pay:	\$45 per hour
		Replacing:	New
2.5	ELIZABETH BERGSTEN	Position:	Home Instructor (student BA)
		Status:	Max 73 hours
		Effective:	7/11/18-8/10/18
		Rate of Pay:	\$78.56 per hour
		Replacing:	Compensatory Services
2.6	DANIEL GATTO	Position:	Behavioral Consultant
		Status:	Home Services
		Effective:	7/11/18-6/30/19
		Rate of Pay:	\$78.56 per hour
		Replacing:	Continuing Services as per IEP
			Home services (PO) 1x60 minutes per week for parent training summer and fall
			Home services (DC) 1x60 minutes per month for parent training fall only
			Home services (LM) 1x60 minutes per week parent training fall only
			Home services (KO) 2x60 minutes per month parent training
2.7	COLLEEN KELLY	Position:	Home Provider
		Effective:	9/4/18-6/30/19
		Rate of Pay:	\$78.56 per hour
		Replacing:	Continuing Services as per IEP
			Home services (NM) 2x60 minutes per month for parent training
			Home services (RK) 2x60 minutes per month for parent training
			Home services (LM) 1x120 minutes per month for parent training
2.8	MARGARET MORGAN	Position:	Extended School Day
		Status:	Hourly up to 150 minutes per week
		Effective:	9/4/18-6/26/19
		Rate of Pay:	\$78.56 per hour
		Assigned to:	Vernon School
		Replacing:	Continuing as per IEP
2.9	JENNIFER SPELATIS	Position:	Extended School Day
		Status:	Hourly up to 135 minutes per week
		Effective:	9/4/18-6/30/19
		Rate of Pay:	\$78.56 per hour
		Assigned to:	Vernon School
		Replacing:	New

2.10	SUMMER WEIGHT ROOM SUPERVISION	Positions: Effective: Status: Salary: Period Date:	Coach/Teacher June 25, 2018 As Listed \$45.00 per hour (3 hours per day) 6/25/18 – 8/16/18 (M-Th)
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Joe Knoll and Dan Ruskowski – 3 hours per week for each
Charlie Rizzuto – 6 hours per week

2.11	EXTENDED SCHOOL YEAR PROGRAM (REVISED)	Positions: Effective: Period Date: Status: Salary:	Instructors, Teacher Assistants & Nurse 7/2/18 7/2/18 – 8/10/18 IEP Mandated According to the Agreement Between the OBENCSD and the OBENTA. A list will be appended to the minutes of this meeting
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2.12	SUBSTITUTE TEACHERS	Effective: Assigned to: Salary:	2018-2019 School year On-Call – as needed \$125.00 per day A list will be appended to the minutes of this meeting
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3. **REAPPOINTMENTS**

3.1	MARGARET MASTROGIACOMO	Position: Status: Effective: Period Date: Certification: Salary: Assigned to:	Teaching Assistant 7.5 hours per day 8/30/18 2018-2019 School Year Level III Teaching Assistant \$26.25/hour HS Library Media Center
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3.2	DAIVA BIENKOWSKI	Position: Status: Effective: Period Date: Certification: Salary: Assigned to:	ELA Teaching Assistant 5.5 hours per day 8/30/18 2018-2019 School Year Perm – English, ESOL, Reading \$26.25 per hour High School Writing Center
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3.3	MARIA MALZONE	Position: Status: Effective: Period Date: Certification: Salary: Assigned to:	Science Teaching Assistant 7 hours per day 8/30/18 2018-2019 School Year Initial – Biology \$26.25 per hour High School
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		Status:	Summer Hours
		Status:	5 days total
		Effective:	Summer 2018
		Salary:	\$26.25 per hour
3.4	ATHANASIA ATSIDIS	Position:	Teaching Assistant
		Status:	7.5 hours per day
		Effective:	8/30/18
		Period Date:	2018-2019 School Year
		Certification:	Permanent - Mathematics
		Salary:	\$26.25/hour
		Assigned to:	High School/Math Dept.
3.5	THEODORE KIAMOS	Position:	AIS Math Teaching Assistant
		Status:	5.5 hours per day
		Effective:	8/30/18
		Period Date:	2018-2019 School Year
		Certification:	Permanent – English & Science
		Salary:	\$26.25 per hour
		Assigned to:	Vernon School
3.6	CYNTHIA PERAGALLO	Position:	Mathematics Teaching Assistant
		Status:	5.5 hours per day
		Effective:	8/30/18
		Period Date:	2018-2019 School Year
		Certification:	NYS 7-12 Certification in Math
		Salary:	\$26.25 per hour
		Assigned to:	High School
3.7	CHRISTINE ROONEY	Position:	AIS Teaching Assistant
		Status:	5.5 hours per day
		Effective:	8/30/18
		Period Date:	2018-2019 School Year
		Certification:	Permanent – Elementary
		Salary:	\$26.25 per hour
		Assigned to:	Roosevelt School
3.8	KRISTY SAMODULSKI	Position:	AIS ELA Teaching Assistant
		Status:	5.5 hours per day
		Effective:	8/30/18
		Period Date:	2018-2019 School Year
		Certification:	Professional - Elementary
		Salary:	\$26.25 per hour
		Assigned to:	Vernon School
3.9	ENL TEACHING ASSISTANTS	Effective:	8/30/18
		Period Date:	2018-2019 School Year
		Salary:	\$26.25 per hour

Ariela Handler – 6.5 hours per day

Maria Niculescu – 6.5 hours per day

- | | | | |
|------|---|---|---|
| 3.10 | TANIA DYNDA | Position:
Status:
Effective:
Certification:
Salary:
Assigned to: | Resident Substitute
5 days per week
2018-2019 School Year
Professional–Childhood Ed
\$125/per day
Roosevelt School |
| 3.11 | AMANDA ESTEVES | Position:
Status:
Effective:
Certification:
Salary:
Assigned to: | Resident Substitute
5 days per week
2018-2019 School Year
Initial – Childhood Ed
\$125/per day
Roosevelt School |
| 3.12 | HOLLY ROSELLE | Position:
Status:
Effective:
Certification:
Salary:
Assigned to: | Resident Substitute
5 days per week
2018-2019 School Year
Initial – Childhood Ed
\$125/per day
Roosevelt School |
| 4. | <u>PAYMENT FOR UNUSED
SICK/FAMILY/PERSONAL DAYS</u> | Position:
Status:

Payment: | Teachers
Reimbursement for unused
accumulated leave above 200
days as per Agreement between
the OBENCSD and the OBENTA.
\$106.33 per day |
| | John Andriaccio – 15 days
Sharon Brandt – 17 days
Louis Costidis – 15 days
Mary Evans – 16 days
Antonia Woodman – 17 days | | |

5. **SALARY APPROVALS**

5.1 RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District hereby approves the salaries for the Non-Contractual Personnel, Annual Contractual Non-Tenured Personnel, and the Annual Contractual Personnel, for the 2018-2019 school year. A list will be appended to the minutes of this meeting.

B.) Non-teaching

1. **REAPPOINTMENTS**

1.1 **VERNON SCHOOL MONITORS – EFFECTIVE AUGUST 30, 2018**

Cafeteria/Recess Supervisors – \$18.57 Per Hour

Barbara Randazzo	Status:	13.75 hours per week
Suzanne McGee	Status:	13.75 hours per week

Monitors - \$15.13 Per Hour

Barbara Izzo	Status:	30 hours per week
Tina Mavros	Status:	30 hours per week
Angela Mastino	Status:	13.75 hours per week

Monitors - \$14.00 Per Hour

Rita Bontrager	Status:	13.75 hours per week
Ann Capewell	Status:	13.75 hours per week
Susan Margolnick	Status:	13.75 hours per week
Michelle Simak	Status:	13.75 hours per week

Library Monitor – Vernon & Roosevelt - \$14.64 Per Hour

Sandra Thienel (Library – Roosevelt & Vernon)	Status:	27.5 hours per week
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1.2 **HIGH SCHOOL MONITORS – EFFECTIVE AUGUST 30, 2018 – \$15.13 PER HOUR**

Katrina Kuhns	Status:	28.35 hours per week
Lillian Livolsi	Status:	26.25 hours per week
Grace Gowe	Status:	35 hours per week
Claire Zangari	Status:	35 hours per week
Elfia Presta	Status:	32.5 hours per week
Theresa Varricchio	Status:	22 hours per week
Marchia Whitfield	Status:	22 hours per week

HIGH SCHOOL MONITORS – EFFECTIVE AUGUST 30, 2018 – \$14.00 PER HOUR

Marion Rayve	Status:	27.5 hours per week
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1.3 **ROOSEVELT SCHOOL CLASSROOM AIDES/MONITORS – EFFECTIVE AUGUST 30, 2018**

Pre-K Aide - \$16.73 Per Hour

Giovanna Miceli	Status:	28.75 hours per week
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Kindergarten Aides - \$14.64 Per Hour

Ashley Arena	Status:	27.5 hours per week
Alison Lingen		
Sherry McKevitt		
Melissa Rosasco		

Cafeteria Supervisor - \$18.57 Per Hour

Josephine Cogliandro	Status:	13 hours per week
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Monitors - \$15.13 Per Hour

Helene Kahn	Status:	22.5 hours per week
Raffaella DiMeo	Status:	28.75 hours per week

Monitors - \$14.00 Per Hour

Donna Casey	Status:	25 hours per week
Nancy Maier	Status:	13 hours per week
Nancy Rodrigues	Status:	13 hours per week
Bernarda Sde Salazar	Status:	13 hours per week

Nurse/Health Aide – \$14.00 Per Hour

Anne Diehl

Status:

13 hours per week

2. **PAYMENT FOR UNUSED
SICK DAYS**

Positions:

Clerical/Custodian
Employees

Status:

Reimbursement for (6)

accumulated sick days as per Agreement between the OBENCSD and the OBEN Clerical & Custodial Units.

Patrick Aquilino

Marilyn LeBright

Pedro Diez

Judy Lore-LeMar

Roberta Kosak

Ruth Murray

Joseph Kane

Michael Rispoli

P. Scott Lyle

Anthony Testa

Discussion: Robin Dando asked a question on the number of students signed up for the summer weight room. Dr. Seinfeld indicated that there were a sufficient number and they are expecting additional

Motion unanimously carried.

Motion by T. Cronin, second by A. Ross, to approve the following:

VI BUSINESS ACTIONS

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the following *Business* Resolutions as listed:

A) AUTHORIZATION TO SIGN CONTRACT RENEWAL – FOOD SERVICE

RESOLVED, upon the recommendation of the Superintendent of Schools, the President of the Board of Education is authorized to sign the Extension of Contract for School Food Service Management with Aramark for the 2018-2019 school year at a cost of \$2.6323 per meal (2017-18 cost of \$2.5757 x 2.2% May CPI).

B) TRANSPORTATION CONTRACT RENEWALS

RESOLVED, upon the recommendation of the Superintendent of Schools, the President of the Board of Education is authorized to sign Transportation Extension Contracts with Hendrickson Bus Company (renewal), Huntington Coach (renewal), and WE Transport (renewal) for September 1, 2018 – June 30, 2019 in the amounts of:

Vendor	Service Provided	Cost Basis	Unit Cost/Month	Anticipated # Students	Anticipated Cost
Hendrickson	Regular & Special Ed (Includes Driver Assistants)	Lump Sum	N/A *	N/A *	\$2,645,742
Hendrickson	Athletics	Lump Sum	N/A *	N/A *	\$138,355
WE Transport	Saint Anne's	Per Pupil	\$1,295.40	0	\$0
Huntington Coach	Progressive School of LI	Per Pupil	\$964.45	0	\$0

Huntington Coach	CCA-Kennedy/Wantagh	Per Pupil	\$11,714.87	0	\$0
Huntington Coach	CCA-Herricks	Per Pupil	\$11,714.87	0	\$0

These figures represent a 2.2% increase over the prior school year resulting from 2.2% May CPI.

** Lump Sum contracts are not based on a per-pupil price.*

C) TRANSFER OF FUNDS

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following budget transfer: Transaction #3335.

D) SUPERINTENDENT OF SCHOOLS

BE IT RESOLVED, that the Board of Education of the Oyster Bay East Norwich Central School District approves an amendment to the employment agreement between the Board of Education and the Superintendent of Schools, Dr. Laura Seinfeld, for the period extended through June 30, 2021.

BE IT FURTHER RESOLVED, that the Board authorizes the Board President to execute said contract amendment on behalf of the Board.

Discussion: Dr. Ross asked for clarification on Item C, transfer of funds. Mr. Cipriani explained that it was for a child that was deemed to be homeless or in a foster situation.

Motion unanimously carried.

Motion by R. Dando, second by L. Kowalsky, to approve the following:

VII SPECIAL SERVICES

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the following *Special Services* Resolutions as listed:

A) CSE MINUTES/UPDATE

RESOLVED, the Board of Education of the Oyster Bay-East Norwich Central School District has arranged that the following appropriate special education programs and/or services be provided as recommended by the Committee on Special Education:

CPSE:

03/26/2018	1	Annual Review
06/04/2018	1	Amendment-Agreement No Meeting
06/07/2018	1	Annual Review
06/05/2018	1	Annual Review
07/03/2018	1	Requested Review

CSE:

06/08/2018	2	Requested Review CPSE to CSE Transition
06/11/2018	1	Annual Review
06/12/2018	2	Reevaluation/Annual Review
06/18/2018	3	Initial Eligibility Determination
06/18/2018	1	Annual Review
06/19/2018	2	Amendment Agreement No Meeting

06/19/2018	1	Requested Review
06/20/2018	2	Initial Eligibility Determination
06/20/2018	2	Requested Review
06/21/2018	1	Requested Review
06/21/2018	1	Initial Eligibility Determination
07/02/2018	1	Amendment Agreement No Meeting
07/03/2018	1	Program Review
07/03/2018	1	Requested Review
504		
04/23/2018	1	Reevaluation CPSE to CSE Transition

B) SPECIAL EDUCATION INSTRUCTIONAL SERVICE AGREEMENT

RESOLVED, upon the recommendation of the Superintendent of Schools, the President of the Board of Education of the Oyster Bay–East Norwich Central School District is authorized to sign a Special Education Instructional Services agreement with the below public and/or special school for the purpose of having one student attend special education classes for the 2018-2019 school year.

Locust Valley Central School District

C) CONSULTANT CONTRACTS / ANCILLARY AND RELATED SPECIAL EDUCATION SERVICES

RESOLVED, based upon the recommendation of the Superintendent of Schools, the President of the Board of Education is authorized to sign a 2018-2019 consultant agreement with the following vendor to perform consultant services as needed.

Michelle Kates: Home Services	\$45.00 per hour
Educational Consultant	\$60.00 per hour

Motion unanimously carried.

Motion by T. Cronin, second by L. Kowalsky, to approve the following:

VIII NEW BUSINESS

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the following *New Business* Resolutions as listed:

A) OBSOLETE TEXTBOOKS

RESOLVED, upon the recommendation of the Superintendents of Schools, the Board of Education hereby declares the following textbook obsolete. The items will be discarded:

73 – *The American Pageant: AP Version* by D.M. Kennedy, Houghton Mifflin, 2005

B) NEW YORK STATE INSURANCE RECIPROCAL/INSURANCE PLAN FOR WORKERS' COMPENSATION

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay – East Norwich CSD approves and authorizes payment to the New York State Insurance Reciprocal (NYSIR) in the amount of \$154,129.00 for the payment of the District's annual insurance premium for the 2018-2019 school year.

Motion unanimously carried.

Discussion:

Dr. Seinfeld discussed with the Board the dates for the NYSSBA Annual Convention which will be held in New York City this year October 25th – 27th. Laura Seinfeld, John McEvoy, Todd Cronin, and Maryann Santos will definitely be attending. Mrs. Nolan will register and make hotel arrangements. After some discussion, it was decided that reservations would be made for refundable hotel rooms for Robin Dando and Laurie Kowalsky. They will let Ms. Nolan know, as soon as they are able, if they can attend. She will then register them for the convention.

Dr. Seinfeld reviewed some dates with the Board.

The Board will do a walkthrough of all buildings August 29th at 7:00 P.M. A reminder will be sent.

There would be an additional meeting on July 18, 2018, expected to be executive session only, to discuss matters of personnel.

The Board Retreat will be August 21st at Franina. More detail will follow in a later Board Letter.

August 30th is Superintendents Conference Day and opening day for teachers. She invited the Board to attend a small breakfast and opening remarks at 8:00 A.M.

Motion by R. Dando, second by T. Cronin, to enter in Executive Session at 7:55 P.M.

Motion by R. Dando, second by T. Cronin, to claim out of executive session at 10:20 P.M.

Motion by R. Dando, second by M. Santos, to approve the following:

A) Professional Personnel

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District hereby approves the following *Professional Personnel* Resolution as listed:

1. **APPOINTMENT**

1.1 Peter Rufa

Position: Assistant Principal*
Status: Probationary
Effective: August 13, 2018 or
sooner if released
1st year of a 4-year probation period
Certification: School District Leader
Professional
Salary: \$135,000
Assigned to: High School
Replacing: C. Elsesser (resigned)

*In order to be granted tenure, a classroom teacher or building principal must have received composite or overall annual professional performance review (“APPR”) ratings pursuant to Education Law §3012-c and/or 3012-d of either “effective” or “highly effective” in at least three (“3”) of the four (“4”) preceding years and, if the classroom teacher or building principal receives an “ineffective” composite or overall APPR rating in the final year of the probationary period, he or she shall not be eligible for tenure at that time.

Motion unanimously carried.

Motion by T. Cronin, second by M. Santos, to adjourn at 10:25 P.M.

Respectfully submitted,

Margaret Nolan
District Clerk