

MINUTES OF THE BOARD OF EDUCATION
Oyster Bay – East Norwich Central School District

Date: April 21, 2020
Kind of Meeting: Business Meeting
Location: Oyster Bay High School, Town of Oyster Bay, Nassau County NY
Members Present: Todd Cronin-President
Laurie Kowalsky-Vice President
Nancy Castrogiovanni
Robin Dando
John McEvoy
Dr. Aliex Ross
Maryann Santos

Members Not Present:

Others Present: Dr. Laura Seinfeld, Superintendent
Michael Cipriani, Assistant Superintendent for Finance & Operations
Dr. Lisa Mulhall, Assistant Superintendent for Curriculum, Instruction, & Assessment
Margaret Nolan, District Clerk
Mary Anne Sadowski, District Counsel

Todd Cronin called the meeting to order at 7:00 P.M. Motion by M. Santos, second by J. McEvoy, to enter into executive session at 7:01 P.M. Motion by R. Dando, second by J. McEvoy, to claim out of executive session at 7:34 P.M.

Maryann Santos reported on correspondence received by the Board.

Dr. Seinfeld thanked the community, staff and students for their hard work during this time. She stated that the closure has been extended through at least May 15th and the District will continue to communicate as we hear from the governor. She stated that this has not stopped the tradition of the fall and spring community book club. Information will be on the website as to how to join virtually on Thursday, May 14th at 7:00 pm for a shared reading experience of *The Miraculous Journey of Edward Tulane*. Erica Duke will be co-hosting with Dr. Seinfeld and the full text of the book is available on-line for free.

Motion by J. McEvoy, second by R. Dando, to approve the minutes of March 3rd and 17th, 2020. Motion unanimously carried. The minutes were approved.

Motion by R. Dando, second by J. McEvoy, to approve the following:

V PERSONNEL ACTIONS

A) Professional Personnel

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District hereby approves the following *Professional Personnel and Civil Service Personnel* Resolutions as listed:

1. **TENURE APPOINTMENT**

1.1	JEANMARIE FURMAN	Position:	Teaching Assistant
		Tenure Area:	Teaching Assistant
		Effective:	04/20/2020
		Certification:	Level II – Teaching Assistant

2. **RESIGNATION**
2.1 ERIKA ARGUETA MARQUEZ Position: Teaching Assistant
 Effective: 03/16/2020
 Assigned to: High School

B) Non-Teaching

1. **PERMANENT CIVIL SERVICE**
1.1 RITA BIZZARO Position: Account Clerk
 Assigned to: Administration
 Effective: 04/24/2020

Motion unanimously carried.

Motion by R. Dando, second by J. McEvoy, to approve the following:

VI BUSINESS ACTIONS

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District hereby approves the following Business Resolutions as listed:

A) TREASURER’S REPORT

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education accepts the Treasurer’s Report as submitted February and March 2020.

B) ACCEPTANCE OF WARRANT

The Board of Education hereby accepts the Warrant of Schedules and Claims as presented by the Internal Claims Auditor to the Treasurer for the months of February and March 2020.

C) TRANSFER OF FUNDS

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following budget transfers: Transactions #3477-3479.

Motion unanimously carried.

Motion by J. McEvoy, second by L. Kowalsky, to approve the following:

VII SPECIAL SERVICES

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District hereby approves the following *Special Services* Resolution as listed:

A) CPSE/CSE MINUTES

RESOLVED, the Board of Education of the Oyster Bay-East Norwich Central School District has arranged that the following appropriate special education programs and/or services be provided as recommended by the Committee on Special Education:

<u>CSE</u>		
02/03/2020	1	Requested Review
02/04/2020	1	Requested Review
02/25/2020	1	Annual Review

Motion unanimously carried.

Motion by R. Dando, second by J. McEvoy, to approve the following:

VIII NEW BUSINESS

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District hereby approves the following New Business Resolutions as listed:

A) APPROVAL OF HOLIDAY SCHEDULES FOR CLERICAL/CUSTODIAL UNITS

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the holiday schedules submitted by the Clerical and Custodial Bargaining Units for the 2020-2021 school year.

B) APPOINTMENT OF COOPERATIVE BIDDING AGENT – TEL/LOGIC INC. D/B/A TEXTBOOK CENTRAL

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay – East Norwich CSD, appoints Tel/Logic Inc. D/B/A Textbook Central, as sole administrative agent for the purchase and distribution of all non-public and private school textbooks needed for the 2020-21 school year at the following fee schedule:

First 1-25 students/school	\$28.60/student
Next 26-250 students/school	\$22.65/student and
Over 250 students/school	\$16.85/student

Pursuant to acceptance of a letter of agreement and to authorize the Board President to execute the same.

C) APPROVAL OF 2020-2021 BOCES ADMINISTRATIVE BUDGET/BOCES BOARD MEMBER VOTE

WHEREAS, the Board of Cooperative Educational Services of Nassau County (hereinafter “BOCES”) has proposed and presented its tentative Administrative budget for the 2020/2021 school year (July 1, 2020 through June 30, 2021), now therefore be it

RESOLVED, that the BOCES tentative administrative budget for the 2020/2021 school year in the amount of twenty-two million, eight hundred ten thousand, eight hundred and seventy-three dollars (\$22,810,873) be, and hereby is, approved by this Board.

RESOLVED that the Board of Education of the Oyster Bay-East Norwich Central School District hereby casts one (1) vote each for Deborah Coates, Douglas Pascarella and Eric B. Schultz to fill three vacancies on the Board of Cooperative Educational Services of Nassau County (3 three year terms commencing on July 1, 2020 and ending June 30, 2023).

D) POLICIES FOR ADOPTION/ABOLISHMENT

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District hereby adopts/abolishes the following policies:

<u>Adopt</u>	
7130	School Admissions

Abolish

5574	Medicaid Compliance Program Policy
7512	Student Physicals
7513	Administration of Medication
7514	Health Records
7520	Accidents and Medical Emergencies
8250	Instruction for English Language Learners or Students with Limited English Proficiency

E) HEALTH AND WELFARE SERVICES AGREEMENT CONTRACT – NON PUBLIC SCHOOL ATTENDEES

RESOLVED, upon the recommendation of the Superintendent of Schools, the President of the Board of Education of the Oyster Bay-East Norwich Central School District is authorized to sign a Health and Welfare Services agreement with the South Huntington Union Free School District for the purpose of having the South Huntington Union Free School District provide the Health and Welfare services to students residing in Oyster Bay-East Norwich and attending non-public schools located in South Huntington, as per Section 912 of the Education Law, for the 2019-20 school year.

St. Anthony's	(16 @ \$800.63)
LI School for the Gifted	(1 @ \$800.63)
Pro-rated students	(Total \$920.92)

Total: \$14,531.63

F) RESOLUTION OF THE OYSTER BAY-EAST NORWICH CENTRAL SCHOOL DISTRICT, NEW YORK, DELEGATING TO THE PRESIDENT OF THE BOARD OF EDUCATION THE POWER TO AUTHORIZE THE ISSUANCE OF TAX ANTICIPATION NOTES.

THE BOARD OF EDUCATION OF THE OYSTER BAY-EAST NORWICH CENTRAL SCHOOL DISTRICT, IN THE COUNTY OF NASSAU, NEW YORK, HEREBY RESOLVES (by the favorable vote of not less than a majority of all the members of said Board of Education) AS FOLLOWS:

Section 1. In order to facilitate the issuance from time to time of tax anticipation notes to meet periodic cash-flow needs pursuant to Section 24.00 of the Local Finance Law, constituting Chapter 33-a of the Consolidated Laws of the State of New York (the "Law"), the Board of Education of the Oyster Bay-East Norwich Central School District (the "District"), in the County of Nassau, New York, hereby delegates its power to authorize the issuance of tax anticipation notes (herein referred to as the "Notes") to the President of the Board of Education, the chief fiscal officer of the District, pursuant to Section 30.00 of the Law.

Section 2. All Notes so authorized shall contain the recital of validity prescribed by Section 52.00 of the Law and shall be general obligations of the District, and the faith and credit of the District are hereby pledged to the punctual payment of the principal of and interest on the Notes and unless the Notes are otherwise paid or payment provided for, an amount sufficient for such payment shall be inserted in the budget of the District and a tax sufficient to provide for the payment thereof shall be levied and collected.

Section 3. Subject to the provisions of this resolution and the Law, and pursuant to Sections 50.00, 56.00 and 60.00 of the Law, the powers to sell and issue such Notes, including the renewals thereof, and to determine the terms, form and contents, including the manner of execution, of such Notes, and to execute tax certifications relative thereto, are hereby further delegated to the President of the Board of Education.

Section 4. All of such Notes shall be executed in the name of the District by the manual signature of the President of the Board of Education, the Vice President of the Board of Education, the District Treasurer, the District Clerk, or such other officer of the District as shall be designated by the chief fiscal officer of the District, and shall have the corporate seal of the District impressed or imprinted thereon which corporate seal may be attested by the manual signature of the District Clerk.

Section 5. The powers hereby delegated shall be exercised by the President of the Board of Education until such time as the Board of Education, by resolution, shall elect to reassume the same.

Section 6. This resolution shall take effect immediately.

G) AWARD OF BIDS – JAMES VERNON MUSIC SUITE, CASEWORK & TURF FIELD

WHEREAS, the Oyster Bay-East Norwich Central School District has solicited and received bids in conjunction with the James Vernon School music suite, casework and turf field projects, and

BE IT RESOLVED therefore that, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District hereby accepts the following bid proposals and awards the respective purchase contracts to the following bidders:

Pella General Construction Corp.
1040 Concord Street
Franklin Square, NY 11010

Base Bid No. GC-1: General Construction \$140,000

Total Award \$140,000

The LandTek Group
235 County Line Road
Amityville, NY 11701

Base Bid No. GC-2: Synthetic Turf Field \$1,758,000

Add/Alt No. 1: Perimeter Safety Netting \$ 49,000

Add/Alt No. 4: Steeple Chase Water Pit \$ 65,000

Add/Alt No. 5: End Zone Lettering \$ 45,000

Add/Alt No. 6: End Zones Color Turf \$ 2,000

Total Award \$1,919,000

Palace Electrical Contractors, Inc.
3558 Park Avenue
Wantagh, NY 11793

Base Bid No. EC-1: Electrical \$119,000

Total Award \$119,000

H) AWARD OF BID – OBHS CAFETERIA UPDATES

WHEREAS, the Oyster Bay-East Norwich Central School District has solicited and received bids in conjunction with the Oyster Bay High School cafeteria project, and

BE IT RESOLVED therefore that, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District hereby accepts the following bid proposal and awards the respective purchase contract to the following bidder:

AFL General Construction, Inc.
36 Commerce Drive
Farmingdale, NY 11735

Base Bid No. GC-1: General Construction (Single Prime)	\$141,000
Add/Alt No. 1: Pendant Style Lighting	<u>\$ 10,000</u>

Total Award	\$151,000
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D) AMENDED PROPOSITION FOR EXPENDITURE OF MONEY FROM CAPITAL RESERVE

BE IT RESOLVED that the Board of Education shall present to the qualified voters of the Oyster Bay-East Norwich Central School District at the annual meeting the following amended proposition in substantially the following form:

AMENDED PROPOSITION #3

SHALL the Board of Education of the Oyster Bay East Norwich Central School District be authorized to expend: (a) \$665,000 from the Capital Reserve Fund established on May 16, 2006 and amended on May 17, 2011 and May 21, 2013 and May 16, 2017 for the purpose of performing the following projects: gymnasium air conditioning at Oyster Bay High School; replacement of playground surfaces at Vernon Elementary School; all of the foregoing to include all labor, materials, equipment, apparatus and incidental costs related thereto; as well as preliminary costs and costs incidental thereto and to the financing thereof; provided that the detailed costs of the components of the Projects and Purchases as set forth in the report may be reallocated among such components if the Board of Education shall determine that such reallocation is in the best interests of the District and no material change shall be made in the scope of the Projects and Purchases.

Discussion: Maryann Santos had a question regarding the TAN. She asked Mr. Cipriani if there was an estimate of what amount will be needed for the TAN because the Board is approving it this evening. Mr. Cipriani responded that right now there is no amount because cash flow is currently fine. It was put on the agenda to be ultra conservative in the event that the District does need it, although he does not anticipate they will. The Town has been late in making payments; however, they must make the District whole. If the money were needed, it could be obtained within four to six weeks and the borrowing could go up to the tax levy. He again stated that cash flow was very good right now. Ms. Santos asked who the payments are coming from the County or Town. Mr. Cipriani indicated that money is sent by the Town. Although there has been a delay, the District has been assured they will receive the full amount. She asked how long the delay was. Mr. Cipriani indicated that for April the District received approximately 65% of the funds. He again stated that this resolution was an insurance policy. Mrs. Santos asked a question regarding the transportation proposition on the ballot and if the cost could go up. She asked if that was advertised yet. Mr. Cipriani indicated that the additional busses was a contractual amount, it cannot change, and it has not been advertised yet.

The Board chose the candidates for the Nassau BOCES Board. The results are in Item C above.

Laurie Kowalsky asked what the timing is on the turf field project. Mr. Cipriani indicated that they were hoping to start sometime in late May and finish sometime in September although with circumstances the way they are this could certainly change. Mr. Cronin asked a question on the funds for the cafeteria and whether that was a grant. Dr. Seinfeld stated that the furniture was a grant the remainder is through capital reserve funds.

Motion unanimously carried.

Robin Dando made an announcement that after a very heartfelt decision after almost 25 years on the school board she will be retiring as of June 30th. Mr. Cronin thanked Mrs. Dando for her guidance. Laurie Kowalsky also thanked Mrs. Dando and indicated that her historical knowledge will be missed. Dr. Seinfeld stated that Ms. Dando will be honored with other District retirees, if there were any, at a meeting later in the year. She thanked Ms. Dando for her wisdom and always making decisions based on what is best for students. Ms. Dando stated that she loved all the years she served but felt it was time to move on. Dr. Seinfeld stated that there was still no guidance on when the vote is, how it will be conducted and that it has been made very clear to the State that school districts need guidance sooner rather than later. The guidance was at this time there was to be no canvassing for school board candidates.

John McEvoy thanked Dr. Seinfeld and Ms. Lasher and stated that the yellow senior signs are in and are at his home. The purple 2020 signs are expected to be in shortly. These were generously paid for by the PTA. Maryann Santos asked if there was any word on graduation. Dr. Seinfeld stated that although there has been no guidance from the State, they have been looking at some ideas and taking input from seniors and their families. The advantage of being a small District Oyster Bay means having more flexibility. Nothing will be cancelled at this point so students can remain optimistic.

Laurie Kowalsky asked about the funds that are not being spent this year because of the closure. She asked where the money would go. Mr. Cipriani stated that it will go into the fund balance and fund the reserves at the end of the year. Because the District has to stay at the 4% it would need to go the reserve fund. Mrs. Santos asked if it could be left over 4% for one year. Dr. Seinfeld stated that this has been a conversation among Districts across the County and State in light of the current situation. Laurie Kowalsky asked about the possible 20% reduction in state aid. Mr. Cipriani stated that if it was just foundation aid which would be 1.8 million out of the total budget. Mr. Cipriani discussed some of the savings that have been made due to the closure and the potential for a large fund balance which could be used to offset the reduction in state aid if needed. Mrs. Santos stated she is very concerned about the property tax payments from the town. Mr. Cipriani again reiterated that they are assured they will receive all funds.

Mr. Cronin asked if the 130 meals a day being served are more than what is usually done and is the District capable of handling this. Dr. Seinfeld stated that the District is doing very well and Mr. Butler has been overseeing this with the staff of Aramark. She did not have the number of free and reduced lunch on a normal day on hand. Mr. Butler stated that there have been no issues in meeting the demands. Any meals that are not distributed are donated to Youth and Family or other community groups in the area for distribution.

Todd Cronin stated his concern that out of 112 students in the senior class, after looking at the Senior picture only 82 were present for this picture. He stated that he felt it could have been promoted a little better. Dr. Seinfeld stated that she will look into this with Ms. Lasher.

Motion by T. Cronin, second by R. Dando, to adjourn at 8:04 P.M.

Respectfully submitted,

Margaret Nolan -District Clerk