

MINUTES OF THE BOARD OF EDUCATION
Oyster Bay – East Norwich Central School District

Date: June 16, 2020
Kind of Meeting: Business Meeting
Location: Virtual Meeting
Members Present: Todd Cronin-President
Laurie Kowalsky-Vice President
Nancy Castrogiovanni
Robin Dando
John McEvoy
Dr. Aliex Ross
Maryann Santos

Members Not Present:

Others Present: Dr. Laura Seinfeld, Superintendent
Michael Cipriani, Assistant Superintendent for Finance & Operations
Dr. Lisa Mulhall, Assistant Superintendent for Curriculum, Instruction, & Assessment
Margaret Nolan, District Clerk
Mary Anne Sadowski, District Counsel

Todd Cronin called the meeting to order at 6:30 P.M. Motion by M. Santos, second by R. Dando, to enter into executive session at 6:31 P.M.

Motion by R. Dando, second by M. Santos, to claim out of executive session to enter into Audit Committee Meeting at 7:00 P.M.

Motion by R. Dando, second by M. Santos, to claim out of Audit Committee Meeting and begin the Business Meeting.

Maryann Santos reported on correspondence received by the Board.

Dr. Seinfeld stated that it was her honor to recognize some individuals and thank them for their service to the District. Dr. Seinfeld introduced those that were retiring and spoke about their service to the District. Todd Cronin thanked all the retirees for their service and dedication to the District. Dr. Seinfeld said the retirees would be receiving a small token of appreciation. Dr. Seinfeld spoke about Mrs. Robin Dando who has given 25 years of service as a Board of Education Member. She on her years of dedication to the students and community. Dr. Seinfeld shared some gifts that Mrs. Dando would be receiving. Todd Cronin spoke on his first time meeting Mrs. Dando and his work with her on the Board. The Board members thanked Mrs. Dando for her service dedication.

Dr. Seinfeld stated that the school district election was taking place at the time. Seeing as this process is all new it was not known what time the canvassing would be completed. She would keep the Board updated. If the budget does not pass, the Board has the option of putting up the same budget, putting up a new budget or going to a contingent budget. She thanked all those for their work and help in this election process.

Dr. Seinfeld spoke on the Re-Entry Committee and the Academic Committee. She spoke on some of the meetings that have already taken place and some of the topics that were reviewed. She indicated that there are sub committees which will be focusing on certain topics. Dr. Seinfeld stated that there has been no guidance yet from the state on the reopening of schools.

Dr. Seinfeld reminded the Board that in the Board packet she had included some data related to athletic awards. She stated that the goal is to increase opportunities to recognize underclassmen, as well as seniors, to help with the college process and beyond.

Michael Cipriani spoke on the potential savings as a result of the pandemic. He stated that although there will be a larger fund balance this year, the District will face challenges next year and the few years after and plan for a possible reduction in state aid. Mr. Cipriani gave an update on facilities projects taking place throughout the District.

Motion by J. McEvoy, second by M. Santos, to approve the following:

V PERSONNEL ACTIONS

A) Professional Personnel

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District hereby approves the following *Professional Personnel and Civil Service Personnel* Resolutions as listed:

1. **LEAVE OF ABSENCE**

1.1 EMILY POWELL

Position: Science Teacher
Status: Unpaid FMLA
Effective: 09/08/2020
Period Date: 09/08/2020 – 10/04/2020
Return to Work: 10/05/2020
Assigned to: High School

2. **APPOINTMENTS**

2.1 PATRICIAANN McCAFFREY

Position: Special Education/Reading Teacher
Status: Probationary
Effective: 09/01/2020
1st year of a 4-year probationary period
Certification: Childhood Ed. (1-6) Initial
Stud. w/ Disabilities (1-6) Initial
Salary: MA, Step1 \$73,226
Assigned to: James H. Vernon
Replacing: Margaret Morgan (retirement)

2.2 TARA PRYZBLA

Position: Summer Program
Special Education Teacher
Status: Up to 10 hours for the summer
Period Date: 07/06/2020 – 08/14/2020
Salary: According to the agreement
between the OBENCSD and the OBENTA.

2.3 COLEEN KELLY

Position: Parent Training
Special Education Teacher
Status: 8 hours per month
Period Date: 07/06/2020 – 08/14/2020
Salary: According to the agreement
between the OBENCSD and the OBENTA.

Student #101590000 2x per month
 Student #081070002 1x per month
 Student #363624005 1x per month
 Student #363624283 4x per month

- 2.4 MARIA GIANFARCARO Position: Special Education Teacher
 Status: 1 hour per month
 Period Date: 07/06/2020 – 08/14/2020
 Salary: According to the agreement between the OBENCSD and the OBENTA.
- 2.5 DAN GATTO Position: Educational Consultant
 Status: Up to 60 hours to prepare specialized instruction materials.
 Period Date: 07/06/2020 – 08/14/2020
 Salary: According to the agreement between the OBENCSD and the OBENTA.
- 2.6 AMANDA CERAMI Position: Educational Consultant
 Status: Up to 60 hours to prepare Specialized Instructional Materials for the 2020-2021 school year
 Period Date: 07/06/2020 – 08/14/2020
 Certification: T.A. Level 1
 Salary: \$45.00 per hour
- 2.7 AMANDA CERAMI Position: Teaching Assistant for Home Services
 Status: 3 hours per day
 Period Date: 07/06/2020 – 08/14/2020
 Certification: T.A. Level 1
 Salary: According to the agreement between the OBENCSD and the OBENTA.
- 2.8 CARLA PAOLICELLI Position: Teaching Assistant
 Status: 90 minutes 3 times per week
 Period Date: 07/06/2020 – 08/14/2020
 Certification: T.A. Level 1
 Salary: According to the agreement between the OBENCSD and the OBENTA.
- 2.9 GEORGIA MEYER Position: Teaching Assistant
 Status: 90 minutes 2 times per week
 Period Date: 07/06/2020 – 08/14/2020
 Certification: T.A. Level 1
 Salary: According to the agreement between the OBENCSD and the OBENTA.

3.0	EXTENDED SCHOOL YEAR PROGRAM	Positions: Effective: Period Date: Status: Salary:	Teaching Assistants 07/06/2020 07/06/2020 –08/14/2020 IEP Mandated According to the agreement between the OBENCSD and the OBENTA. (*See attached list)
3.1	CURRICULUM WRITING	Positions: Period Date: Salary:	Curriculum Writing Projects Summer 2020 \$78.56 per hour (*See attached list)
3.2	SUPERINTENDENTS CONFERENCE DAYS	Position: Status: Salary:	Teacher Preparation \$78.56 per hour (*See attached list)
3.3	SUPRABHA MALHAR-JAIN	Position: Status: Period Date: Salary:	Teacher 3 hours of instruction for “Launching Canvas in Your Classroom” Summer 2020 According to the agreement between the OBENCSD and the OBENTA.
3.4	COLLEEN ANNICELLI & ANDREW SCHLENDORF	Position: Status: Period Date: Salary:	In-service Instructors In-service Course Summer 2020 (pending enrollment) \$2,545 (Split between Instructors)
3.5	TEACHING ASSISTANTS	Position: Status: Period Date: Salary:	Teaching Assistant Additional 10 hours for student support. 07/06/2020 – 08/14/2020 According to the agreement between the OBENCSD and the OBENTA. (*See attached list)
3.6	RAKIYA FRANCE	Position: Status: Period Date: Certification: Salary:	Teaching Assistant Extended School Year 5.5 Hours per day 07/06/2020 – 08/14/2020 T.A. Pre-Professional According to the agreement between the OBENCSD and the OBENTA.

4. **PERSONAL/VACATION DAYS/CARRY-OVER**
RESOLVED, the Board of Education approves one personal day and six vacation days for Dr. Laura Seinfeld, Superintendent of Schools, to be carried over to the 2020-2021 school year.

B) Non-Teaching

1. **APPOINTMENTS**

1.1 ANTONIA DELUCA Position: Senior Typist Clerk
Effective: June 17, 2020
Status: Provisional Promotional
Salary: \$48,513
Assigned to: Oyster Bay High School

1.2 SUSAN WALSH Position: Senior Account Clerk
Effective: June 17, 2020
Status: Provisional Promotional
Salary: \$55,357
Assigned to: Business Office

2. **REAPPOINTMENTS**

2.1 JANE PAGANO Position: Systems Analyst
Status: up to 13 additional days
Effective: Summer 2020
Salary: Per Diem rate of pay

2.2 BOOK ROOM Position: Book Room Aides
Assigned to: High School
Status: 72 hours each maximum
Effective: 06/29/2020 – 08/27/2020
4 days per week
Salary: Current rate of pay per hour

Katrina Kuhns
Elfia Presta

3. **PERMANENT CIVIL SERVICE**

3.1 RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District, hereby grants Permanent Civil Service status to the following employee on the date and position indicated:

John Jansen – Cleaner June 04, 2020

Motion unanimously carried.

Motion by R. Dando, second by M. Santos, to approve the following:

V BUSINESS ACTIONS

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District hereby approves the following *Business* Resolutions as listed:

A) TREASURER'S REPORT

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education accepts the Treasurer's Report as submitted May 2020.

B) ACCEPTANCE OF WARRANT

The Board of Education hereby accepts the Warrant of Schedules and Claims as presented by the Internal Claims Auditor to the Treasurer for the months of May, 2020.

C) TRANSFER OF FUNDS

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following budget transfers: Transactions #3488-3496.

D) EXTRA CLASSROOM ACTIVITY FUNDS

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education accepts the report of the Extra Classroom Activity Funds as submitted for May, 2020.

E) APPOINTMENT OF COOPERATIVE BIDDING AGENT – EDUCATIONAL DATA SERVICES, INC.

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay – East Norwich CSD, appoints Educational Data Services Inc., as sole administrative agent for the Educational Cooperative Pricing System with respect to the district’s Cooperative Supply Bids for the 2020-2021 school year at a fee of \$4,860.00 pursuant to a letter of agreement and to authorized by the Board President on June 30, 2020 for the 2020-2021 school year.

F) NASSAU COUNTY BOCES 2020-2021 COOPERATIVE BID FOR VARIOUS COMMODITIES AND/OR SERVICES

WHEREAS, the Board of Education of the Oyster Bay- East Norwich Central School District of New York State (the “School District”) wishes to participate in Cooperative Bidding Program for the 2020-2021 school year conducted by the Board of Cooperative Education Services of Nassau County (“Nassau BOCES”) for the purchase of various commodities and/or services as authorized by and in accordance with the Education Law and General Municipal Law, Section 119-0;

NOW THEREFORE, BE IT RESOLVED that the School District hereby appoints Nassau BOCES as its representative and agent in all matters related to the Cooperative Bidding Program, including but limited to responsibility for the drafting of specifications, advertising for bids, accepting and opening bids, bids, reporting the results to the School District and making recommendations thereon, and

BE IT FURTHER RESOLVED that Nassau BOCES is hereby authorized to award bids on behalf of the School District to the bidder deemed to be the lowest responsible bidder meeting the bid specifications and other wise complying with Article 5-A of the General Municipal Law of the State of New York relating to public bids and contracts and to enter into contracts for the purchase of the commodities and/or services as authorized herein, and BE IT FURTHER RESOLVED, that the School District agrees to assume its equitable share of the administrative costs of the cooperative bidding program and all its obligations and responsibilities pursuant to any contract that may be awarded by Nassau BOCES on behalf of the School District.

G) NASSAU COUNTY SCHOOLS COOPERATIVE SELF-INSURANCE PLAN FOR WORKERS’ COMPENSATION

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay – East Norwich CSD maintains its membership in the Nassau County Schools Cooperative Insurance Plan for Workers’ Compensation for the 2020-2021 school year, at a cost of \$217,569.

H) THE OMNI GROUP/AUTHORIZATION TO SIGN CONTRACT RENEWALRESOLVED, the President of the Board of Education is authorized to sign the contract renewal between THE OMNI GROUP

and the School District for the 2020-2021 school year to provide third party administration of the district's 403(b) Plan in the amount of \$1,500.

Motion unanimously carried.

Motion by R. Dando, second by N. Castrogiovanni, to approve the following:

VI SPECIAL SERVICES

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District hereby approves the following *Special Services* Resolutions as listed:

A) CPSE/CSE MINUTES

RESOLVED, the Board of Education of the Oyster Bay-East Norwich Central School District has arranged that the following appropriate special education programs and/or services be provided as recommended by the Committee on Special Education:

<u>CPSE</u>		
04/30/2020	2	Annual Review
05/12/2020	1	Annual Review
05/20/2020	1	Annual Review
06/01/2020	1	Requested Review
<u>CSE</u>		
03/26/2020	1	Annual Review
04/06/2020	1	Annual Review
05/01/2020	2	Annual Review
05/13/2020	1	Annual Review
05/14/2020	3	Annual Review
05/18/2020	1	Annual Review
05/19/2020	4	Annual Review
05/20/2020	1	Annual Review
05/21/2020	1	Annual Review
05/22/2020	1	Annual Review
05/26/2020	3	Annual Review
05/27/2020	4	Annual Review
05/28/2020	4	Annual Review
05/29/2020	2	Annual Review
06/01/2020	4	Annual Review
06/01/2020	1	Requested Review
06/02/2020	3	Annual Review
06/03/2020	4	Annual Review
06/04/2020	3	Annual Review
06/05/2020	1	Annual Review
06/05/2020	1	Requested Review
06/08/2020	1	Annual Review
06/09/2020	3	Annual Review
06/09/2020	1	Requested Review
06/09/2020	1	Initial Eligibility
06/10/2020	2	Annual Review
06/11/2020	1	Amendment/No Meeting

504

05/27/2020	1	Annual Review
05/28/2020	1	Annual Review
05/29/2020	1	Annual Review
06/02/2020	1	Annual Review
06/03/2020	1	Initial Eligibility
06/04/2020	1	Initial Eligibility
06/04/2020	2	Annual Review
06/05/2020	1	Initial Eligibility
06/05/2020	1	Re-evaluation/Annual Review
06/09/2020	1	Annual Review

B) TUITION CONTRACTS/NON-RESIDENT 2020-2021

WHEREAS, a request to provide special education services has been made by the below school districts for the 2020-2021 school year:

- East Meadow School District
- Garden City UFSD
- Glen Cove School District
- Hempstead Union Free School District
- Uniondale School District
- Valley Stream School District #24

NOW, THEREFORE BE IT RESOLVED that the President of the Board of Education of the Oyster Bay-East Norwich Central School District is authorized to sign the contracts to provide special education services and facilities for these non-resident students attending the Oyster Bay-East Norwich Central School District. Tuition will be charged at the current rates provided by the NYS Education Department and are subject to modification.

C) SPECIAL EDUCATION INSTRUCTIONAL SERVICE AGREEMENT

RESOLVED, upon the recommendation of the Superintendent of Schools, the President of the Board of Education of the Oyster Bay-East Norwich Central School District is authorized to sign a Special Education Instructional Services agreement with the below public and/or special schools for the purpose of having one student attend special education classes for the 2020-2021 school year:

- Locust Valley Central School District
- Roslyn School District

D) SEDCAR 2020-2021 IDEA 611 & 619 FLOW-THRU FUND (GRANTS) / AUTHORIZATION TO SIGN CONTRACTS

RESOLVED, upon the recommendation of the Superintendent of Schools, the President of the Board of Education is authorized to sign contracts with the following approved special education vendors for the 2020-2021 special education services:

- All About Kids
- BOCES
- Brookville Center
- Cerebral Palsy Association of Nassau County Inc.
- D.D.I.
- Kidz Therapy
- Mid Island Therapy Group
- Mill Neck Manor School for The Deaf
- New York Therapy Placement Services Inc.

The Judge Rotenberg Educational Center, Inc.
The Summit School
Tyree Learning Center
United Cerebral Palsy Assoc. of Greater Suffolk County
Variety Child Learning Center

E) SERVICE CONTRACTS/OBEN-DISTRICT OF LOCATION/2020-2021

WHEREAS, Section 3602-c of the Education Law provides that the Board of Education shall provide special education services to parentally placed students with disabilities when such students attend private schools located within the Oyster Bay-East Norwich Central School District but reside in another school district, and

WHEREAS, a request for such special education services had been made by the following school authorities for the number of children and

WHEREAS, such contracts to furnish services nominated hereunder the provisions of Section 3602-c of the Education Law, NOW, therefore, be it resolved that this district contract with the district of residence to provide special education services and facilities for children attending the non-public schools within the boundary of Oyster Bay-East Norwich Central School District, subject to verification of names and addresses by the district of residence and proof of the services provided.

District of Residence:

Amityville
Baldwin
Bellmore-Merrick
Cold Spring Harbor
Copiague
Elwood
East Meadow
East Islip
Deer Park
Farmingdale
Garden City
Glen Cove
Half Hollow Hills
Harborfields
Hempstead
Hicksville
Huntington
Island Trees
Jericho
Locust Valley
Massapequa
Northport-East Northport
North Shore
Plainview
Port Washington
Sachem
South Huntington
Syosset
Wantagh
Westbury

F) CONSULTANT CONTRACTS/ANCILLARY AND RELATED SPECIAL EDUCATION SERVICES

RESOLVED, based upon the recommendation of the Superintendent of Schools, the President of the Board of Education is authorized to sign 2020-2021 consultant agreement with the following vendor to perform special education related services as needed.

Consulting That Makes a Difference

Motion unanimously carried.

Motion by J. McEvoy, second by R. Dando, to approve the following

VII NEW BUSINESS

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District hereby approves the following New Business Resolutions as listed:

A) REVIEW/ADOPTION OF POLICIES

RESOLVED, upon the recommendation of the Superintendent of School, the Board of Education of the Oyster Bay-East Norwich Central School District hereby reviews/adopts the following policies:

Revised

1330	Appointments and Designations by the Board of Education
5210	District Investments
5657	Information Security Breach and Notification (replaces 5657 & 5658)
7250	Privacy and Security for Student, Teacher and Principal Data

B) SUPERINTENDENT EMPLOYMENT AGREEMENT

BE IT RESOLVED, that the Board of Education of the Oyster Bay-East Norwich Central School District approves an amendment to the employment agreement between the Board of Education and the Superintendent of Schools, Dr. Laura Seinfeld, for the period extended through June 30, 2023.

Motion unanimously carried.

The Board discussed members of the committees that will be on the

District Safety Team: John McEvoy – Todd Cronin

Wellness Committee: Aliex Ross – TBD

Audit Committee: Entire Board plus 2 outside members

Reentry Committee: Todd Cronin – Maryann Santos

Academic Committee: Nancy Castrogiovanni – Laurie Kowalsky – John McEvoy

Nancy Castrogiovanni will join the Policy Committee

Motion by R. Dando, second by J. McEvoy, to enter into executive session at 8:20 P.M.

Motion by R. Dando, second by J. McEvoy, to claim out of executive session and adjourn at 8:45 P.M.

Respectfully submitted (Based on notes taken by Michael Cipriani)

Margaret Nolan

District Clerk