

**MINUTES OF THE BOARD OF EDUCATION**  
**Oyster Bay – East Norwich Central School District**

**Date:** August 6, 2019  
**Kind of Meeting:** Business Meeting  
**Location:** Oyster Bay High School, Town of Oyster Bay, Nassau County NY  
**Members Present:** Todd Cronin-President  
Laurie Kowalsky-Vice President  
Nancy Castrogiovanni  
John McEvoy  
Dr. Aliex Ross  
Maryann Santos

**Members Not Present:** Robin Dando

**Others Present:** Dr. Laura Seinfeld, Superintendent  
Michael Cipriani, Assistant Superintendent for Finance & Operations  
Dr. Lisa Mulhall, Assistant Superintendent for Curriculum, Instruction, & Assessment  
Margaret Nolan, District Clerk

Todd Cronin called the meeting to order at 7:30 P.M.

Maryann Santos reported on correspondence received by the Board

Dr. Seinfeld indicated that Todd Cronin, Maryann Santos and she had attended the School Law Conference and the District was in full compliance. Todd Cronin and Maryann Santos gave their thoughts on some of the topics that were reviewed at the conference. Maryann Santos asked if one of the handouts, The Parliamentary Motions Guide, could be included in a future packet.

Dr. Seinfeld reminded the Board that building walkthroughs were taking place on August 27<sup>th</sup> starting at 8:00 A.M. and anticipated them to end around 9:30.

Dr. Seinfeld stated that current high school course enrollment numbers were included in the packet. She indicated that it is anticipated these numbers will change before the start of school. She stated that the report is easier to read and understand and that an updated report will be provided prior to the opening of school.

Motion by L. Kowalsky, second by J. McEvoy, to approve the minutes from the meeting of July 9, 2019. The minutes were approved.

Michael Cipriani reported on facilities projects throughout the District. He indicated that the field house at Vernon may be done by the end of the week. Mr. Cipriani spoke on the Vernon cafeteria. He stated that while the contractors were there they indicated that air conditioning could easily be installed in the Vernon cafeteria as it is the only one in the District with an outside wall where a wall unit could be installed. He estimated that it would cost approximately \$10,000. After a brief discussion the Board agreed to move forward with this.

Mr. Cipriani indicated that he had met with Hendrickson Bus Company regarding the transportation study and the possibility of moving the mileage limitations to .5 at the high school and universal for elementary schools. He stated that new routes would have to be created based on these mileage changes. Once that is done they will be sent to Hendrickson for more specifics with regard to additional buses, times and cost if this change was made. He indicated that routes would have to be redone based on the specific changes in order to get a more accurate estimated cost.

Mr. Cipriani stated that he met with the Town of Oyster Bay on July 25<sup>th</sup> regarding the sidewalk at Roosevelt and making Larrabee a one way during dismissal. Both would be taken care of prior to the start of school. Maryann Santos asked for a timeline if the Board were to move forward with a transportation referendum in December.

Dr. Seinfeld indicated that the same person who handles transportation is also responsible for the re-registration that must take place per Board policy. Todd Cronin asked if it was possible for someone to help to move this process along. Dr. Seinfeld indicated they are working on getting some assistance.

There was no one signed in to speak on agenda items.

Motion by L. Kowalsky, second by N. Castrogiovanni, to approve the following:

## VII PERSONNEL ACTIONS

### A) Professional Personnel

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District hereby approves the following *Professional Personnel and Civil Service Personnel* Resolutions as listed:

#### 1. RESIGNATIONS

- |     |                       |              |                             |
|-----|-----------------------|--------------|-----------------------------|
| 1.1 | LAURA MCNAMARA        | Position:    | K-12 Mathematics Supervisor |
|     |                       | Effective:   | 8/9/19                      |
|     |                       | Assigned to: | District                    |
| 1.2 | CHRISTOPHER GIACOPINO | Position:    | Teaching Assistant          |
|     |                       | Effective:   | 8/16/19                     |
|     |                       | Assigned to: | Vernon School               |
| 1.3 | DANA HENKOWICZ        | Position:    | Teaching Assistant          |
|     |                       | Effective:   | 8/5/19                      |
|     |                       | Assigned to: | Oyster Bay High School      |

#### 2. LEAVE OF ABSENCE

- |     |                |                 |                        |
|-----|----------------|-----------------|------------------------|
| 2.1 | JACLYN ALLGIER | Position:       | Teacher Assistant      |
|     |                | Assigned to:    | Oyster Bay High School |
|     |                | Status:         | Unpaid Academic LOA    |
|     |                | Effective:      | 9/4/19                 |
|     |                | Period Date:    | 9/4/19-12/20/19        |
|     |                | Return to Work: | 1/2/20                 |

#### 3. TENURE APPOINTMENT

- |     |             |                |                              |
|-----|-------------|----------------|------------------------------|
| 3.1 | LIZ KAUFMAN | Position:      | Teaching Assistant           |
|     |             | Tenure Area:   | Teaching Assistant           |
|     |             | Effective:     | August 31, 2019              |
|     |             | Certification: | Level I – Teaching Assistant |

#### 4. APPOINTMENTS

- |     |                |                |   |
|-----|----------------|----------------|---|
| 4.1 | LAUREN GUILLEM | Position:      | Special Education Teacher                         |
|     |                | Status:        | Probationary                                      |
|     |                | Effective:     | 9/3/19*   |
|     |                |                | 1 <sup>st</sup> year of a 4-year probation period |
|     |                | Period Date:   | 2019-2020 School Year                             |
|     |                | Certification: | Students with Disabilities 1-6                    |

		Salary:	Pending Certification \$72,322. MA, Step 1
		Assigned to:	Vernon School
		Replacing:	New
4.2	EILEEN PAPE	Position:	Special Education Teacher
		Status:	Probationary
		Effective:	9/3/19*
			1 <sup>st</sup> year of a 4-year probation period
		Period Date:	2019-2020 School Year
		Certification:	Initial– Students with Disabilities Grades 1-6, Childhood Education Grades 1-6
		Salary:	\$72,322. MA, Step 1
		Assigned to:	Roosevelt School
		Replacing:	MaryEllen Kerr (retired)
4.3	JAMIE PELLETTIERE	Position:	Special Education Teacher
		Status:	Probationary
		Effective:	9/3/19*
			1 <sup>st</sup> year of a 4-year probation period
		Period Date:	2019-2020 School Year
		Certification:	Initial – Students with Disabilities Grades 1-6
		Salary:	\$72,322. MA, Step 1 (pending transcripts)
		Assigned to:	Vernon School
		Replacing:	New
4.4	ASHLEY ARENA	Position:	Teacher Assistant
		Status:	5.5 hours per day
		Effective:	9/3/19
		Period Date:	2019-2020 School Year
		Certification:	Teaching Assistant, Level I
		Salary:	\$26.25 per hour
		Assigned to:	Roosevelt School
		Replacing:	New - Programmatic for 8:1:2/12:1:1
4.5	COACHES	Effective:	2019-2020 School Year
		Period Date:	Fall
		Salary:	According to the Agreement between the OBENCSD and the OBENTA.
4.6	INTRAMURAL COACH	Effective:	2019-2020 School Year
		Period Date:	Fall
		Salary:	According to the Agreement between the OBENCSD and the OBENTA.

4.7	CURRICULUM WRITING	Position: Effective: Salary:	Curriculum Writing Projects Summer 2019 \$78.56 per hour.
4.8	ADDITIONAL ASSIGNMENTS	Effective: Status: Salary:	2019-2020 School Year Oyster Bay High School As indicated according to the Agreement between the OBENCSD and the OBENTA

Dr. Faughey – .2 FTE AP Research – \$10,000  
 Ms. Boeschen – .2 FTE Nutrition/Gourmet Foods – \$10,000  
 Ms. Malzone - .1 FTE Applied Chemistry - \$5,000  
 Mr. Acquaro – .1 FTE Applied Physics – \$5,000  
 Mr. Soper – .2 FTE Social Studies – \$10,000  
 Ms. Harnick – .1 Criminal Law – \$5,000

4.9	SUBSTITUTE TEACHERS	Effective: Assigned to: Salary:	2019-2020 School year On-Call – as needed \$125.00 per day
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\*In order to be granted tenure, a classroom teacher or building principal must have received composite or overall annual professional performance review (“APPR”) ratings pursuant to Education Law §3012-c and/or 3012-d of either “effective” or “highly effective” in at least three (“3”) of the four (“4”) preceding years and, if the classroom teacher or building principal receives an “ineffective” composite or overall APPR rating in the final year of the probationary period, he or she shall not be eligible for tenure at that time.

5. **REAPPOINTMENTS**

5.1 **TEACHING ASSISTANTS – EFFECTIVE SEPTEMBER 3, 2019 – \$26.25 PER HOUR  
2019-2020 SCHOOL YEAR**

**ROOSEVELT SCHOOL – 5.5 HOURS PER DAY**

HOLLY ROSELLE	Certification:	Initial – Childhood Ed Gr 1-6
ELIZABETH BERGSTEN	Certification:	Permanent – Elementary
DIANE CONWAY	Certification:	Level III – T.A.
LAURA MCAVOY	Certification:	Level I – T.A.
ROSAJEAN MANAS	Certification:	Level II – T.A.
GEORGIANA MEYER	Certification:	Level I – T.A.
DEBRA SCHULTZ	Certification:	Permanent – Elementary Professional – Visual Arts
ASHLEY ARENA	Certification:	Level I – T.A.
VITA FERRANTELO	Certification:	Level I – T.A.
MARGARET ELCHAMI	Certification:	Level III – T.A.
RACHEL ALFORD	Certification:	Level I – T.A.

**VERNON SCHOOL – 5.5 HOURS PER DAY**

LAUREN LANGTRY	Certification:	Professional – Childhood Education Professional – Literacy
KRISTY SAMODULSKI	Certification:	Professional – Childhood Education

TED KIAMOS	Certification:	Permanent – English 7-12 Permanent – Chemistry & General Science
MARISA SCOTTO	Certification:	Level I – T.A.
ANN CUTAJAR	Certification:	Level III – T. A.
LORI HANSON	Certification:	Permanent – Elementary
BRIAN HENSELDER	Certification:	Professional – Stud. W. Disab.
LIZ KAUFMAN	Certification:	Level I – T.A.
ELIZABETH MCGEE	Certification:	Level I – T.A.
PATRICIA MITTLEMAN	Certification:	Level I – T.A.
CARLA PAOLICELLI	Certification:	Level III – T. A.
ANDREA BERGAGLIO	Certification:	Permanent – Elementary Permanent – Special Education
JOSHUA TEPPER	Certification:	Level I – T.A.
JEANMARIE FURMAN	Certification:	Level II – T.A.
PATRICIA SIXSMITH	Certification:	Level I – T.A.
ANDREA FIGUEROA	Certification:	Level I – T.A.
MARIA NICULESCU (6.5 hrs)	Certification:	Level III – T.A.

### **HIGH SCHOOL – 6 HOURS PER DAY**

CYNTHIA PERAGALLO	Certification:	Initial – Math 7-12
LISA TIPIERE	Certification:	Permanent – English 7-12
MARGARET MASTROGIACOMO (7.5 hrs day)		Level III – T.A.
MARIA MALZONE (7 hrs day)	Certification:	Level I – T.A.
ATHANASIA ATSIDIS (7 hrs day)	Certification:	Permanent – Math 7-12
MARCELO SANDOVAL (6.5 hrs day)	Certification:	Level III – T.A.
STEVEN KERR	Certification:	Level I – T.A.
KATHLEEN BROWN	Certification:	Level III – T. A.
AMANDA CERAMI	Certification:	Level I – T.A.
PAULA NORTON	Certification:	Continuing – T.A.
ROBIN LEWIS LOMBARDI	Certification:	Permanent – Elementary Professional – Math 7-12
CARYNDIA REYNOSO	Certification:	Level III – T.A.
FRAN SOTIRIOU	Certification:	Continuing – T.A.
JOHN SANT'ANGELO	Certification:	Level I – T.A.
LAUREN SCRIPTURE	Certification:	Professional – Physical Ed.
CARA SMITH	Certification:	Level I – T.A.
KAREN WHELAN	Certification:	Level III – T. A.
THOMAS VOLK	Certification:	Level I - T.A.

## 5.2 **RESIDENT SUBSTITUTES – EFFECTIVE SEPTEMBER 3, 2019 – \$125 PER DAY 2019-2020 SCHOOL YEAR**

### **VERNON SCHOOL**

LORI FURNELL	Certification:	Permanent – Pre-K, K Gr 1-6
JANINE GATTI	Certification:	Initial – Childhood Education Gr 1-6
VIRGINIA KEMP	Certification:	Initial – Childhood Education Gr 1-6 Initial – Early Childhood Education

MICHAEL MONTELLO

Certification:

Initial – Childhood Education Gr 1-6  
Initial – Early Childhood Education

B. Non-Teaching

1. **APPOINTMENTS**

- |     |               |              |  |
|-----|---------------|--------------|--|
| 1.1 | ANGELA RIES   | Position:    | Senior Account Clerk                           |
|     |               | Effective:   | August 13, 2019                                |
|     |               | Status:      | Provisional                                    |
|     |               | Salary:      | \$55,357 (prorated 8/13/19<br>through 6/30/20) |
|     |               | Assigned to: | Assistant Superintendent                       |
|     |               | Replacing:   | L. Ninesling                                   |
|     |               |              |  |
| 1.2 | JOHANNA JONES | Position:    | Lunch/Recess Monitor                           |
|     |               | Effective:   | 2019-2020 School Year                          |
|     |               | Status:      | 2.75 hours per day                             |
|     |               | Salary:      | \$14.21/per hour                               |
|     |               | Assigned to: | Vernon School                                  |
|     |               | Replacing:   | L. Hehn  |

2. **REAPPOINTMENT**

- 2.1 **ROOSEVELT SCHOOL MONITORS – EFFECTIVE SEPTEMBER 3, 2019**  
JOSEPHINE COGLIANDRO (Revised Hours) – \$18.84 per hour 27.5 hours per week

Discussion: Laurie Kowalsky asked for clarification on overages. Dr. Seinfeld and Dr. Mulhall explained and gave more detail.

Dr. Seinfeld introduced some of the new staff members being appointed this evening.

Motion unanimously carried.

Motion by Laurie Kowalsky second by J. McEvoy to approve the following:

**VIII BUSINESS ACTIONS**

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District hereby approves the following **Business** Resolutions as listed:

**A) TAX LEVY RESOLUTION 2019-20**

RESOLVED, that the following budget (Gross Amount) of the necessary claims and expenditures in Oyster Bay-East Norwich Central School District in the Town of Oyster Bay, school year 2019-20, amounting to:

	\$58,748,267 School Purposes
	<u>\$ 2,067,856 Library Purposes</u>
Total	\$60,816,123 be and the same is hereby accepted.

RESOLVED, that the sum of  
\$52,701,091 School Purposes  
\$ 1,927,856 Library Purposes  
Total \$54,628,947 being the remainder of the budget

adopted as above and the amount which must be RAISED BY TAXATION (Net Amount) for Oyster Bay-East Norwich Central School District, of the Town of Oyster Bay, Nassau County, New York for the year 2019-2020 be levied upon the taxable property of the said school district as said property has been certified to by the Board of Assessors. The 2019-20 tax levy is in compliance with New York State's tax levy limit for the District.

RESOLVED, that the District Clerk of this School District be authorized and directed, pursuant to Section 6-20.0 of the Nassau County Administrative Code to file a certified copy of these resolutions with the Nassau County Board of Supervisors and the Board of Assessors.

**B) ACCEPTANCE OF TREASURER'S REPORT**

The Board of Education hereby accepts the Treasurer's Report as presented by the District Treasurer for the month of June, 2019.

**C) ACCEPTANCE OF WARRANTS**

The Board of Education hereby accepts the Warrant of Schedules and Claims as presented by the Internal Claims Auditor to the Treasurer for the month of June, 2019.

**D) TRANSFER OF FUNDS**

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following budget transfers: Transactions #3441-3442.

**E) EXTRA CLASSROOM ACTIVITY FUNDS**

BE IT FURTHER RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education accepts the report of the Extra Classroom Activity Funds as submitted for June, 2019.

**F) ESTABLISHMENT OF INCOME ELIGIBILITY GUIDELINES FOR FREE AND REDUCED PRICE SCHOOL LUNCH**

RESOLVED, the Board of Education does hereby establish the 2019-20 Income Eligibility Guidelines for Free and Reduced Price Meals as published by the State Education Department.

FURTHER RESOLVED, the Assistant Superintendent for Finance and Operations is directed to submit the 2019-20 guidelines to the District's newspapers of record.

**G) BOCES FINAL CONTRACT FOR 2018-19**

RESOLVED, upon the recommendation of the Superintendent of Schools, the President of the Board of Education is authorized to sign the Final Contract between the Board of Cooperative Educational Services and the School District for the 2018-19 billings based on tuition and other charges in the amount of \$3,172,780.59.

**H) BOCES INITIAL CONTRACT FOR 2019-20**

RESOLVED, upon the recommendation of the Superintendent of Schools, the President of the Board of Education is authorized to sign the Initial Contract between the Board of Cooperative

Educational Services and the School District for the 2019-20 year based on tuition and other charges in the amount of \$2,377,045.82.

**I) STANDARD WORKDAY FOR APPOINTED OFFICIALS**

BE IT RESOLVED, that the Oyster Bay–East Norwich CSD hereby establishes the following as standard work days for appointed officials and will report accordingly to the New York State and Local Employees' Retirement System (ERS):

Title	Standard Work Day  (Hrs/day to earn one day of service credit)	Term Begins/Ends	Participates in Employer's Time Keeping System  (Y/N)	Days/Month  (based on Record of Activities)
<b>Elected Officials - N/A *</b>				
<b>Appointed Officials</b>				
District Clerk/Secretary to the Assistant Superintendent	7	07/01/2019-6/30/2020	Y	N/A <sup>1</sup>
District Treasurer/Secretary to the Buildings & Grounds Dept.	7	07/01/2019-6/30/2020	Y	N/A <sup>1</sup>

\* Elected officials have been removed from this resolution because the District does not have any elected officials to which this reporting requirement would apply.

The District Clerk and District Treasurer are full-time employees of the District working in additional titles. As a result, these employees are already members of ERS and are credited with a full year of service for each year worked. The stipends paid to each employee as a result of the additional time spent as appointed officials will be reported to ERS.

**J) ATHLETIC TRAINING SERVICES**

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves the contract for the following athletic training services for an amount not to exceed \$27,500 for the 2019-2020 school year, subject to review and approval by counsel of a written agreement between the Oyster Bay - East Norwich Central School District and Sports Physical Therapy, Occupational Therapy and Rehabilitation Services of the North Shore, P.L.L.C.

**K) INTER-MUNICIPAL COOPERATIVE TRANSPORTATION AGREEMENT**

WHEREAS, a number of public school districts in Nassau County wish to jointly solicit proposals, together with the Nassau Board of Cooperative Educational Services (“BOCES”) for pupil transportation services for the 2019-20 school year (and any renewal period) in accordance with the applicable provisions of General Municipal Law;

WHEREAS, the public school districts and the BOCES have agreed to form a Cooperative (the “Cooperative”) for this purpose;

WHEREAS, the Oyster Bay-East Norwich Central School District is desirous of participating in the Cooperative for joint solicitation of proposals for pupil transportation services as authorized by General



Municipal Law, Section 119-0 in accordance with the terms and conditions of the Inter-Municipal Cooperative Transportation Agreement attached hereto;

NOW THEREFORE BE IT RESOLVED, that the Board of Education authorizes the School District to participate in the Cooperative; and

BE IT FURTHER RESOLVED, that the Board of Education hereby approves the Inter-Municipal Cooperative Transportation Agreement (Recitals) attached hereto and authorizes the Board President to execute the Agreement on behalf of the Board of Education.

Discussion: John McEvoy asked if the fee for athletic trainer was an increase. Michael Cipriani indicated it was the same as last year. Todd Cronin expressed his concern with the lack of coverage at sporting events.

Alex Ross asked a question on Inter-Municipal Cooperative Transportation Agreement. Mr. Cipriani explained.

Motion unanimously carried.

Motion by M. Santos, second by Nancy Castrogiovanni to approve the following:

## **IX SPECIAL SERVICES**

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District hereby approves the following *Special Services* Resolutions as listed:

### **A) CPSE/CSE MINUTES**

RESOLVED, the Board of Education of the Oyster Bay-East Norwich Central School District has arranged that the following appropriate special education programs and/or services be provided as recommended by the Committee on Special Education:

#### **CPSE:**

07/08/2019	1	Requested Review
07/09/2019	1	Initial Eligibility Determination
07/09/2019	1	Amendment-Agreement No Meeting
07/11/2019	1	Initial Eligibility Determination

#### **CSE:**

02/04/2019	1	Annual Review
02/06/2019	1	Reevaluation/Annual Review
02/11/2019	1	Reevaluation/Annual Review
03/11/2019	1	Reevaluation/Annual Review
03/12/2019	1	Reevaluation/Annual Review
03/15/2019	1	Annual Review
04/17/2019	1	Annual Review
04/30/2019	1	Requested Review CPSE to CSE Transition
05/20/2019	1	Requested Review CPSE to CSE Transition
07/11/2019	1	Amendment-Agreement No Meeting
07/22/2019	2	Amendment-Agreement No Meeting
07/24/2019	2	Transfer Student-Agreement No Meeting
07/24/2019	2	Annual Review
07/29/2019	5	Requested Review Transfer Student
07/29/2019	1	Program Review

Motion unanimously carried.

Motion by M. Santos, second by L. Kowalsky, to approve the following:

**X NEW BUSINESS**

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District hereby approves the following *New Business* Resolutions as listed:

**A) DISTRICT-WIDE SAFETY PLAN AND BUILDING LEVEL PLANS**

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education adopts the 2019-2020 District-wide Safety Plan and all Building Level Safety Plans as required by Project SAVE (Students Against Violence in Education).

**B) DISPUTED ASSESSMENT FUND LITIGATION**

BE IT RESOLVED, that the Board of Education approves participation in the litigation entitled 99 Lakeville Road v. Jefferson, et.al., Supreme Court, Nassau County, Index No. 000145-2019 and authorizes Ingerman Smith, LLP to appear on its behalf.

**C) ACCEPTANCE OF DONATION / 2019-20 BUDGET ADJUSTMENT**

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education accepts the donation in the amount of \$11,000.00 donated by the Oyster Bay Athletic Club for the purchase of a scoreboard for the OBHS varsity softball field located at Vernon School.

BE IT FURTHER RESOLVED, that the 2019-20 annual budget be increased by the same amount.

**D) ACCEPTANCE OF DONATION**

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education accepts the donation in the amount of \$421.22 donated by the OBEN Elementary PTA for transportation costs associated with the 6<sup>th</sup> grade field trip.

**E) ADVISOR FOR 2019 MIDDLE LEVEL MUSICAL**

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following individuals to advise the 2019 Middle Level Musical:

Spencer Glass (Director) - \$5,500.00

James Crichton (Music Director) - \$3,000.00

Discussion: John McEvoy asked a question on Item B – Disputed Assessment Fund Litigation. Mr. Cipriani explained. The Board discussed this and agreed to table this item.

Motion by L. Kowalsky, second by M. Santos to table Item B from the New Business Consent Agenda Motion unanimously carried.

Motion by M. Santos, second by L. Kowalsky to approve all remaining items on the new business consent agenda. Motion unanimously carried.

The Friday packet was discussed.

The Board accepted comments from the community, on non-agenda items, at this time.

Motion by J. McEvoy, second by N. Castrogiovanni to adjourn at 8:30 P.M.

Respectfully submitted,

Margaret Nolan, District Clerk