

MINUTES OF THE BOARD OF EDUCATION
Oyster Bay – East Norwich Central School District

Date: November 17, 2020
Kind of Meeting: Business Meeting
Location: Oyster Bay High School, Town of Oyster Bay, Nassau County NY
Members Present: Laurie Kowalsky-President
Nancy Castrogiovanni-Vice President
Darren Gerbosi
John McEvoy
Maryann Santos

Members Not Present: Todd Cronin

Others Present: Dr. Laura Seinfeld, Superintendent
Kate Freeman, Interim Assistant Superintendent for Finance & Operations
Dr. Lisa Mulhall, Assistant Superintendent for Curriculum, Instruction, & Assessment
Margaret Nolan, District Clerk (Attended Remotely)
Mary Anne Sadowski, District Counsel

Laurie Kowalsky called the meeting to order at 6:45 P.M.

Motion by T. Cronin, second by M. Santos, to enter executive session for the purpose of Audit Committee and Personnel.

Motion by T. Cronin, second by J. McEvoy, to claim out of executive session at 7:33 P.M.

Laurie Kowalsky stated that this evening the Board would be appointing Dr. Francesco Ianni as Superintendent of Schools. She spoke on Dr. Ianni's background as well as his accomplishments. She wished Dr. Seinfeld well in her future endeavor and said the Board was happy that Dr. Ianni would be bringing his expertise to Oyster Bay.

Mrs. Kowalsky welcomed all the juniors back to school and stated it has been going very well. She thanked the teachers for all they are doing during this pandemic. She thanked the teachers, administrators, custodians and staff for all their hard work in keeping the schools safe. She thanked the students for their cooperation in wearing masks and social distancing and indicated that there have been very few cases in the District.

Maryann Santos reported on correspondence received by the Board.

Dr. Seinfeld introduced Maryann Van Dyne who gave the results of the Internal Audit Report. The District again received an unmodified report, which is the best that can be received. She thanked the business office for all their hard work in getting them the information needed.

She stated that no material weaknesses were identified during the audit. She spoke on some recommendations that were made which were already put in place. She noted in the management letter that five of nine of the recommendations from last year were implemented. She compared the fund balance from this year, compared to last year. This year was very strong which had to do with school closings. She has seen this in a lot of districts this year. She gave an overview of the general fund, school lunch fund, debt service fund and capital projects fund. Ms. Van Dyne reviewed the financial statements

on the revenue side as well as the expense side. She stated the District was in good financial health, explained why this is important, and gave some reasons why the District was in good financial health. She thanked the District for their help in getting the audit done in a timely manner. The Board asked some questions relative to Ms. Van Dyne's presentation.

Dr. Seinfeld introduced Sabrina Meehan who would be giving an update on the college admissions process. Ms. Meehan spoke on what she would be focusing on this evening. She spoke on junior/senior year family contact. She reviewed the ways in which the counseling department interacts with students and families and keeps them informed, particularly during this difficult time.

Surveys were sent to 250 schools with 70 responses regarding the college visit/admission process. She shared the results of these surveys. More schools are taking a holistic approach in reviewing college applications and spoke on ways that schools are changing the way they are looking at applications. She reviewed the impact of test neutral admissions. Schools have noted that they will be more focused on rigor and grades. Ms. Meehan spoke on deferrals and waitlists. She stated that the Guidance department encourages students to set up interviews with those schools where it is applicable. She showed some schools to which Oyster Bay students are applying. Ms. Meehan reviewed some of the events and fairs that are taking place including on-site admission partners. Ms. Meehan indicated that 74% of Oyster Bay students have already applied to colleges. The counseling department has processed forms for over 1000 applications. Ms. Meehan showed a video of students who shared where they are in the college application process.

Dr. Seinfeld thanked Ms. Meehan and the students for this comprehensive presentation. The Board asked questions relative to the Ms. Meehan's presentation.

Dr. Seinfeld spoke on the District Re-Entry Committee and gave an update on the last meeting that took place yesterday. The committee reviewed the opening and stated that 90% of students are attending in person. November 30th is the target date for bringing back the rest of the high school students. The committee reviewed health and safety protocols both in school as well as outside of school. The committee reviewed digital learning, health questionnaire, temperature scanning, travel restrictions and communicating to the learning community about health and safety protocols. High school administration is looking at a way for students to use lockers while still maintaining social distancing and staying within the guidelines. Darren Gerbosi spoke on some of the concerns regarding maintaining social distancing and following the guidelines when students are not in school. Maryann Santos spoke on the partnership with parents, students, and teachers and thanked everyone for their work in keeping the schools open and safe.

Dr. Seinfeld gave an update on the District Academic Committee meeting. The committee discussed how to communicate District highlights, District points of pride, importance of state test participation and the World Languages department. John McEvoy spoke on the presentations to the Board of Education and how they can be improved upon. Mr. McEvoy asked the Board if they could send questions to Dr. Seinfeld before the presentations. Dr. Seinfeld stated that this would be helpful.

Dr. Seinfeld commended the Board of Education for their choice in her successor. She wished Dr. Ianni only the best.

Motion by J. McEvoy, second by M. Santos, to approve the minutes from the meetings of

- Workshop Meeting, 10/06/20
- Business Meeting, 10/20/20

MUC – The minutes were approved

Motion by M. Santos, second by N. Castrogiovanni, to approve the following:

V PERSONNEL ACTIONS

A) Professional Personnel

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District hereby approves the following *Professional Personnel and Civil Service Personnel* Resolutions as listed:

1. LEAVE OF ABSENCE

1.1 OLIVIA FAUVELL Position: Elementary Teacher
Status: Unpaid Leave of Absence
Effective: 12/17/2020
Period Date: 12/17/2020 – 06/30/2021
Return to Work: 2021-2022 School Year
Assigned to: Theodore Roosevelt School

2. APPOINTMENTS

2.1 DR. DEIDRE FAUGHEY Position: Home Provider
Period Date: 10/27/2020 - 12/30/2020
Salary: \$78.56 per hour

Student #: 081420000 (Illness) 2 hours per week

2.2 LAUREN HARNICK Position: Home Provider
Period Date: 10/27/2020 - 12/30/2020
Salary: \$78.56 per hour

Student #: 081420000 (Illness) 2 hours per week

2.3 TING PANG Position: Home Provider
Period Date: 10/27/2020 - 12/30/2020
Salary: \$78.56 per hour

Student #: 081420000 (Illness) 1 hour per week

2.4 NICOLLE SISIA Position: Home Provider
Period Date: 10/27/2020 - 12/30/2020
Salary: \$78.56 per hour

Student #: 082890000 (Illness) 2 hours per week

2.5 ATHANASIA ATSIDIS Position: Home Provider
Period Date: 11/04/2020 - 12/30/2020
Salary: \$45 per hour

Student #: 082890000 (Illness) 2 hours per week

2.6 LISA McDOUGAL Position: Home Provider
Period Date: 11/04/2020 - 12/30/2020
Salary: \$78.56 per hour

Student #: 082890000 (Illness) 2 hours per week

2.7 EXTRA-CURRICULAR ADVISORS Effective: 2020-2021 School Year
 Salary: As per Agreement between the OBENCSD and the OBENTA.
 *See Attachment

2.8 ADDITIONAL ASSIGNMENTS Effective: 2020-2021 School Year
 Assigned to: Oyster Bay High School

<u>Name</u>	<u>Assignment</u>	<u>FTE</u>	<u>Salary</u>
Matthew Sisia	OBHS Jazz Band	.1 *revised	\$5,000

2.9 CATHERINE FREEMAN Position: Assistant Superintendent for Finance and Operations
 Status: Interim
 Period Date: 11/02/2020 - 01/28/2021
 Assigned to: District
 Salary: \$875 per day *revised

2.10 ANTHIE ECONOMOU Position: Teacher of the Deaf
 Status: P/T
 Effective: 09/08/2020
 Period Date: 2020 - 2021 School Year
 Certification: Deaf and Hearing Impaired, Permanent
 Salary: Hourly of MA Step 2

2.11 PATRICIAANN McCAFFREY Position: Reading Teacher
 Extended School Day Services
 Status: Per I.E.P mandate
 Effective: 09/28/2020
 Period Date: 09/28/2020 - 06/25/2021
 Salary: \$78.56 per hour
 Student #: 363622785 60 minutes per day, 2 days per week
 Student #: 363622723 30 minutes per day, 3 days per week

2.12 ALEXINE PARPAN Position: Teaching Assistant
 Status: up to 6.0 hours per day
 Effective: 11/30/2020
 Period Date: 2020-2021 School Year
 Certification: Childhood Education (1-6), Professional
 Salary: \$26.58 per hour
 Assigned to: Theodore Roosevelt School
 Replacing: Holly Roselle

2.13 HOLLY ROSELLE Position: Elementary Teacher
 Status: Leave Replacement
 Effective: 12/23/2020

Period Date: 12/23/2020 – 06/30/21
Certification: Childhood Education (1-6), Initial
Salary: MA, Step 1 \$73,226 (pro-rated)
Assigned to: Theodore Roosevelt School
Replacing: O. Fauvell (Unpaid Leave)

2.14 MICHAEL TRECO

Position: Resident Substitute
Effective: 11/25/2020
Period Date: 2020-2021 School Year
Assigned to: Oyster Bay High School
Salary: \$150 per day

2.15 KEVIN COTTER

Position: Home Provider
Period Date: 11/10/2020 - TBD
Salary: \$78.56 per hour

Student #: 363623609 (Illness) 1 hour per week

B) Non-Teaching

1. **RESIGNATION**

1.1 MARGARET NOLAN

Position: District Clerk
Effective: 12/07/2020

2. **APPOINTMENT**

2.1 JACKSON O'NEILL

Position: Laborer
Effective: 11/18/2020
Assigned to: District wide

Period Date: 2020-2021 School Year
Status: Probationary
Salary: \$48,337 (pro-rated)
Replacing: Francesco Zanga

Discussion: Dr. Seinfeld thanked Mrs. Nolan for her service as District Clerk

Motion unanimously carried.

Motion by J. McEvoy, second by N. Castrogiovanni, to approve the following:

VI BUSINESS ACTIONS

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District hereby approves the following **Business** Resolutions as listed:

A) ACCEPTANCE OF TREASURER'S REPORT

The Board of Education hereby accepts the Treasurer's Report as presented by the District Treasurer for the months of October, 2020.

B) ACCEPTANCE OF WARRANTS

The Board of Education hereby accepts the Warrant of Schedules and Claims as presented by the Internal Claims Auditor to the Treasurer for the months of October, 2020.

C) TRANSFER OF FUNDS

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following budget transfers: Transactions #3523-3524.

D) EXTRA CLASSROOM ACTIVITY FUNDS

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education accepts the reports of the Extra Classroom Activity Funds as submitted for October, 2020.

Motion unanimously carried.

Motion by M. Santos, second by N. Castrogiovanni, to approve the following:

VII SPECIAL SERVICES

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District hereby approves the following *Special Services* Resolutions as listed:

A) CPSE/CSE MINUTES

RESOLVED, the Board of Education of the Oyster Bay-East Norwich Central School District has arranged that the following appropriate special education programs and/or services be provided as recommended by the Committee on Special Education:

<u>CPSE</u>			
11/04/2020	1		Requested Review
<u>CSE</u>			
10/27/2020	1		Amendment no Meeting
11/06/2020	1		Initial Eligibility Meeting
11/10/2020	1		Initial Eligibility Meeting
11/10/2020	2		Program Review
<u>504</u>			
11/10/2020	1		Initial Eligibility Meeting
11/12/2020	1		Requested Review Transfer Student

B)CONSULTANT CONTRACTS/ANCILLARY AND RELATED SPECIAL EDUCATION SERVICES

RESOLVED, based upon the recommendation of the Superintendent of Schools, the President of the Board of Education is authorized to sign 2020-2021 consultant agreement with the following vendor to perform special education related services as needed. Vendors will be selected based on rate, continuity of service and overall availability.

Dr. Elizabeth Axel

Discussion: John McEvoy asked if it was usual to appoint an individual as a consultant. Dr. Seinfeld indicated that this person is now working independently.

Motion unanimously carried.

Motion by J. McEvoy, second by M. Santos, to approve the following:

VIII NEW BUSINESS

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District hereby approves the following *New Business* Resolutions as listed:

A) APPOINTMENT OF NEW SUPERINTENDENT

RESOLVED, that the Board of Education of the Oyster Bay-East Norwich Central School District hereby appoints Dr. Francesco Ianni as Superintendent of Schools, effective January 1, 2021 on the terms and conditions set forth in an employment agreement dated November 17, 2020.

BE IT FURTHER RESOLVED THAT the Board authorizes the Board President to execute said employment agreement on behalf of the Board.

B) ACCEPTANCE OF AUDIT REPORT

RESOLVED, upon the recommendation of the Superintendent of Schools, in accordance with Section 170.3 of the Regulations of the Commissioner of Education, the Board of Education hereby accepts the External Audit Report, Management Letter and Corrective Action Plan, for the school year ending June 30, 2020 as submitted by R. S. Abrams & Co. LLP.

C) OBSOLETE EQUIPMENT

RESOLVED, upon the recommendation of the Superintendent, the Board of Education hereby declares the following textbooks obsolete. The items will be discarded.

74 – *Physical Science: Concepts in Action* by D. Frank, M. Wyssession & S. Yancopoulos, Prentice Hall, 2001

53 – *Science Explorer: Life Science* by M. Padilla, Prentice Hall, 2001

60 – *Science Voyages: Level Blue* by Glencoe, McGraw-Hill, 1999

75 – *Science Voyages: Level Green* by Glencoe, McGraw-Hill, 1999

D) INTERNAL AUDITOR – SUPPLEMENT TO ENGAGEMENT LETTER

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves the Nawrocki Smith, LLC Engagement Letter dated May 27, 2020, as revised, and authorizes the President of the Board of Education to sign said engagement letter.

E) POLICY FOR REVIEW AND ADOPTION

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District hereby reviews and adopts the following policy:

Revised

7420

Contests for Students, Student Awards and Scholarships

Motion unanimously carried.

The Board congratulated Dr. Ianni on his appointment and welcomed him to Oyster Bay.

Discussion: Dr. Seinfeld spoke on the BOCES Budget Committee. In prior years that honor typically went to the newest member of the Board. Mr. Cronin, who was not present, has enjoyed serving in this role. Mr. Gerbosi said he would be interested in working with Mr. Cronin. Dr. Seinfeld stated she would speak with both Mr. Gerbosi and Mr. Cronin and let Mrs. Kowalsky know who will serve in this role.

The turf field ribbon cutting ceremony will be held on Friday after school. Mrs. Kowalsky will be saying a few words on behalf of the Board. It will be a lovely but brief ceremony. It will be on the District website.

Motion by M. Santos, second by J. McEvoy, to enter into executive session at 8:58 P.M.

Motion by M. Santos, second by J. McEvoy, to claim out of executive session and adjourn at 9:30 P.M.

Respectfully submitted,

Margaret Nolan
District Clerk