

**MINUTES OF THE BOARD OF EDUCATION**  
**Oyster Bay – East Norwich Central School District**

**Date:** July 14, 2020  
**Kind of Meeting:** Reorganization/Business Meeting  
**Location:** Oyster Bay High School, Town of Oyster Bay, Nassau County NY  
**Members Present:** Laurie Kowalsky  
Nancy Castrogiovanni  
Todd Cronin  
Darren Gerbosi  
John McEvoy  
Dr. Aliex Ross  
Maryann Santos

**Members Not Present:**

**Others Present:** Dr. Laura Seinfeld, Superintendent  
Michael Cipriani, Assistant Superintendent for Finance & Operations  
Dr. Lisa Mulhall, Assistant Superintendent for Curriculum, Instruction, & Assessment  
Margaret Nolan, District Clerk  
Linda Ninesling, District Treasurer  
Mary Anne Sadowski, District Counsel

Laura Seinfeld called the meeting to order at 7:30 P.M.

Dr. Seinfeld asked for a moment of silence in honor of Clementine (Lil) Livolsi. She spoke on Mrs. Livolsi's career in Oyster Bay which spanned from 1965-2019. She was 93 years old and will be missed by all.

Maryanne Sadowski administered the Oath of Office to Dr. Laura Seinfeld, Superintendent of Schools.

The Oath of Office was administered to newly elected board trustee, Darren Gerbosi.

Dr. Seinfeld called for nominations for the office of president. Motion by Todd Cronin to nominate Laurie Kowalsky, second by John McEvoy. All were in favor.

The Oath of Office was administered to newly elected Board President, Laurie Kowalsky.

Mrs. Kowalsky assumed chairmanship of the meeting.

Laurie Kowalsky called for nominations for the office of Vice-President. Motion by Todd Cronin to nominate Nancy Castrogiovanni, second by John McEvoy. All were in favor. The Oath of Office was administered to newly elected Vice-President, Nancy Castrogiovanni.

Motion by J. McEvoy, second by T. Cronin, to approve the following:

**6. APPOINTMENTS**

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the following appointments on the Consent Agenda as listed:

**6.1 District Clerk**

RESOLVED, Margaret Nolan is appointed District Clerk of the Board of Education for the 2020-2021 school year at an annual salary of \$15,606.

**6.2 Acting Clerk of the Board of Education**

RESOLVED, Michael Cipriani, Assistant Superintendent for Finance and Operations, is appointed Acting Clerk of the Board of Education for the 2020-2021 school year, without additional compensation.

**6.3 District Treasurer**

RESOLVED, Linda Ninesling is appointed Treasurer of the Oyster Bay-East Norwich Central School District for the 2020-2021 school year at an annual salary of \$11,220.

**6.4 Deputy Treasurer**

RESOLVED, Bethany Campbell is appointed Deputy Treasurer for the 2020-2021 school year without additional compensation.

**6.5 School District Attorney**

RESOLVED, Ingerman Smith is appointed general, special education and labor counsel effective July 1, 2020 in accordance with the retainer agreement dated October 30, 2017.

**6.6 Records Access Officer**

RESOLVED, Michael Cipriani, Assistant Superintendent for Finance and Operations, is appointed Records Access Officer for the 2020-2021 school year, without additional compensation.

**6.7 Records Management Officer**

RESOLVED, Ryan Butler, Assistant Business Official, is appointed Records Management Officer for the 2020-2021 school year, without additional compensation.

**6.8 Purchasing Agent**

RESOLVED, Ryan Butler, Assistant Business Official, is appointed Purchasing Agent for the 2020-2021 school year, without additional compensation, in accordance with Section 170.2(b) of the Commissioner's Regulations. In the absence of Ryan Butler, Michael Cipriani, Deputy Purchasing Agent, shall perform this function.

**6.9 Chief School Physician**

RESOLVED, Dr. Howard J. Strassberg is appointed Chief Medical Officer for the 2020-2021 school year at a contractual amount of \$21,909.

**6.10 Title VII and Title IX Compliance Officer**

RESOLVED, Dr. Laura Seinfeld, Superintendent of Schools, is appointed Title VII (Equal Employment Opportunity) and Title IX (gender discrimination) Compliance Officer for the 2020-2021 school year, without additional compensation.

**6.11 Anti-Harassment Officers**

RESOLVED, Dr. Lisa Mulhall and Michael Cipriani are appointed Anti-Harassment Officers for the 2020-2021 school year, without additional compensation.

**6.12 Section 504 Coordinator**

RESOLVED, Lynette Abruzzo, Director of Special Services, is appointed Section 504 Coordinator for the 2020-2021 school year, without additional compensation.

**6.13 Medicaid Compliance Officer**

RESOLVED, Lynette Abruzzo, Director of Special Services, is appointed Medicaid Compliance Officer for the 2020-2021 school year, without additional compensation.

**6.14 Asbestos Compliance Officer**

RESOLVED, Michael Cipriani, Assistant Superintendent for Finance & Operations, is appointed Asbestos Compliance Officer for the 2020-2021 school year, without additional compensation.

**6.15 DASA Coordinators**

RESOLVED, the following individuals are appointed as Dignity for all Students Act (DASA) Coordinators for 2020-2021 without additional compensation:

- Tami McElwee, Roosevelt Elementary School Principal
- Dr. Valerie Vacchio, Vernon School Principal
- Sharon Lasher, Oyster Bay High School Principal
- Matthew Brown, OBHS Social Worker
- Migdalia Rosario, OBHS Social Worker
- Denise Ferrazano, Vernon Social Worker
- Yennifer Muriel, TR Social Worker

**6.16 District Committee on Special Education**

RESOLVED, the following individuals are appointed to the Committee on Special Education/ Preschool Special Education for the 2020-2021 school year without compensation:

**Committee Chairpersons**

- |                      |   |
|----------------------|---|
| Lynette Abruzzo      | Committee Chairperson, Director of Special Services           |
| Dr. Matthew Jurgens  | Committee Chairperson, Assistant Director of Special Services |
| Tracy Vieweg         | Committee Chairperson, School Psychologist                    |
| Dr. Cara Riebe       | Committee Chairperson, School Psychologist                    |
| Dr. Allison Mueller  | Committee Chairperson, School Psychologist                    |
| Persefoni Andronikos | Committee Chairperson, Substitute School Psychologist         |

**CSE/CPSE Parent Members**

- Gina Capone
- Donna Cohen
- Therese DiRenzo
- Connie Doyle
- Jodi Johnson
- Julie Keffer
- Gina Murphy
- Donna Viscovich
- Nilsa Weydig

FURTHER RESOLVED, the Oyster Bay-East Norwich Central School District hereby establishes administrative practices and procedures for appointing and training appropriately qualified personnel, including the members and chairpersons of the Committee on Special Education and the Committee on Preschool Special Education, to carry out functions identified.

BE IT FURTHER RESOLVED, that in accordance with Section 4402 of the Education Law, effective July 1, 1995, the Board of Education of the Oyster Bay-East Norwich Central School District will appoint a subcommittee comprised of a child’s teacher and school district representative, qualified to provide or supervise special education programs. Building subcommittee will not be authorized to hold initial referral meetings or meetings for initial out-of-district placements.

**6.17 District Committee on 504**

RESOLVED, the following individuals are appointed to chair the 504 Committee for the 2020-2021 school year without compensation:

**Committee Chairpersons**

Lynette Abruzzo	Committee Chairperson, Director of Special Services
Dr. Matthew Jurgens	Committee Chairperson, Assistant Director of Special Services
Tracy Vieweg	Committee Chairperson, School Psychologist
Dr. Cara Riebe	Committee Chairperson, School Psychologist
Dr. Allison Mueller	Committee Chairperson, School Psychologist
Persefoni Andronikos	Committee Chairperson, Substitute School Psychologist

**6.18 Committee on Special Education/Surrogate Parents**

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District in accordance with Part 200.5(C)(7) of the Commissioner of Education hereby appoints the following CSE members as surrogate parents for the 2020-2021 school year without compensation:

Julie Keffer  
Joan Burke

**6.19 Board of Voter Registration**

RESOLVED, the following individuals are appointed to the Board of Voter Registration for the 2020-2021 school year.

Judy LeMar  
Kathleen Martin  
Joanne Weber

**6.20 Claims Auditor**

RESOLVED, Bocchicchio Administrative Systems, Inc. is appointed Claims Auditor for the 2020-2021 school year at an annual rate of \$16,000. The Claims Auditor will carry professional liability insurance at a minimum of \$1,000,000 per occurrence and \$2,000,000 general aggregate.

**6.21 External Auditor**

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves the appointment of R.S. Abrams & Co., LLP, 3033 Express Drive North, Suite 100, Islandia, NY 11749, as external auditor for the 2020-2021 year. The firm will be paid a fee of \$33,400.

**6.22 Systems Administrator**

RESOLVED, Jane Pagano is appointed Systems Administrator for the 2020-2021 school year.

**6.23 Establishment of Income Eligibility Guidelines for Free and Reduced School Lunch**

RESOLVED, the Board of Education does hereby establish the 2020-2021 Income Eligibility Guidelines for Free and Reduced Price Meals as published by the State Education Department.

FURTHER RESOLVED, the Assistant Superintendent for Finance and Operations is directed to submit the 2020-2021 guidelines to the District's newspapers of record.

**6.24 District-wide Safety Team**

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education appoints the following list of individuals to serve as members of the District-wide Safety Team for the 2020-2021 school year as per Project SAVE (Schools Against Violence in Education) regulations:

- John McEvoy, Board of Education Trustee
- Todd Cronin, Board of Education Trustee
- Dr. Laura Seinfeld, Superintendent of Schools
- Michael Cipriani, Assistant Superintendent for Finance & Operations
- Ryan Butler, Assistant Business Official
- Sharon Lasher, High School Principal
- Dr. Valerie Vacchio, Vernon Principal
- Tami McElwee, Roosevelt Principal
- Kevin Leach, High School Assistant Principal
- Dr. Cara Riebe, School Psychologist
- Nicole Silva, Vernon Dean of Students
- Linda Ninesling, Secretary for Buildings & Grounds
- William Castoro, Lead Security
- Mike Rispoli, High School Head Custodian
- Wayne Placella, Vernon Head Custodian
- Anthony Testa, Roosevelt Head Custodian
- Anthony Caputo, Oyster Bay High School Teacher
- Jennifer Iles, Roosevelt Teacher
- Nelson Iacolano, Parent
- Peter LaDuca, Nassau BOCES Health & Safety Representative
- Steve Krukowski, Nassau County Police Department Representative, Brookville Police Department

BE IT FURTHER RESOLVED that Mr. Michael Cipriani is the designated school official who will serve as the head of the District-wide Safety Team for the 2020-2021 school year with no additional compensation.

**6.25 District-Wide Wellness Committee**

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education appoints the following list of individuals to serve as members of the District-wide Wellness Committee for the 2020-2021 school year:

- Darren Gerbosi, Board of Education Trustee
- Dr. Alexandria (Aliex) Ross, Board of Education Trustee
- Michael Cipriani, Assistant Superintendent for Finance & Operations
- Ryan Butler, Assistant Business Official
- Sharon Lasher, High School Principal
- Dr. Valerie Vacchio, Vernon Principal
- Tami McElwee, Roosevelt Principal
- Kevin Trentowski, Director of Physical Education, Health & Athletics
- Eileen McCartney, Vernon School Nurse
- Charles Rizzuto, High School Teacher
- Liliana Iza Molina, Aramark Food Service Director
- Renee McCusker, Parent
- Philip Sansone, Parent
- TBD, Oyster Bay High School Student

BE IT FURTHER RESOLVED, that Mr. Ryan Butler is the designated school official who will serve as the head of the District-wide Wellness Committee for the 2020-2021 school year with no additional compensation.

**6.26 Chief Emergency Officer**

RESOLVED, Michael Cipriani, Assistant Superintendent for Finance and Operations, is appointed Chief Emergency Officer for the 2020-2021 school year, without additional compensation.

**6.27 Data Protection Officer**

RESOLVED, Ryan Butler, Assistant Business Official, is appointed Data Protection Officer for the 2020-2021 school year, without additional compensation.

**6.28 District-Wide Policy Committee**

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education appoints the following list of individuals to serve as members of the Policy Committee for the 2020-2021 school year:

Nancy Castrogiovanni, Board of Education Trustee  
Laurie Kowalsky, Board of Education Trustee  
Maryann Santos, Board of Education Trustee  
Dr. Laura Seinfeld, Superintendent of Schools  
Dr. Lisa Mulhall, Asst. Superintendent for Curriculum, Assessment & Instruction  
Michael Cipriani, Asst. Superintendent for Finance & Operations  
Mary Anne Sadowski, Ingerman Smith Attorney

**6.29 District-Wide Academic Committee**

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education appoints the following list of individuals to serve as members of the Academic Committee for the 2020-2021 school year:

Nancy Castrogiovanni, Board of Education Trustee  
Laurie Kowalsky, Board of Education Trustee  
John McEvoy, Board of Education Trustee  
Dr. Laura Seinfeld, Superintendent of Schools  
Dr. Lisa Mulhall, Asst. Superintendent for Curriculum, Instruction & Assessment

**6.30 District-Wide Re-entry Committee**

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education appoints the following list of individuals to serve as members of the Re-entry Committee for the 2020-2021 school year:

Todd Cronin, Board of Education Trustee  
Darren Gerbosi, Board of Education Trustee  
Maryann Santos, Board of Education Trustee  
Dr. Laura Seinfeld, Superintendent of Schools  
Dr. Lisa Mulhall, Asst. Superintendent for Curriculum, Instruction & Assessment  
Michael Cipriani, Asst. Superintendent for Finance & Operations  
Kevin Trentowski, Director for Athletics and Phys. Ed/Health  
Sharon Lasher, OBHS Principal  
Dr. Valerie Vacchio, Vernon Principal  
Tami McElwee, TR Principal

Anthony Caputo, OBHS Teacher  
Keith Harrison, Vernon Teacher  
Linda Ninesling, Buildings and Grounds Secretary  
Eileen McCartney, Vernon School Nurse  
Mike Rispoli, OBHS Head Custodian  
Wayne Placella, Vernon Head Custodian  
Andy Testa, TR Head Custodian  
Dr. Howard Strassberg, Chief School Physician  
Moriah Paredes, PTA Council President  
Norah Windhausen, TR/Vernon Parent

Motion unanimously carried.

Motion by J. McEvoy, second by T. Cronin, to approve the following:

**DESIGNATIONS**

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the following resolutions on the Consent Agenda as a whole:

7. **Authorization of Membership of the Board of Education**

RESOLVED, that membership of the Oyster Bay-East Norwich Central School District Board of Education in the following organizations be authorized for the 2020-2021 school year:

Nassau-Suffolk School Boards Association  
New York State School Boards Association  
National School Boards Association

8. **Official Delegate to the New York State School Boards Association Annual Meeting**

RESOLVED, the President of the Board of Education is designated as the District's official delegate to the New York State School Boards Association Annual Meeting. In the event the President is unable to attend, the Vice President shall be the official delegate. In the event that neither is able to attend, the senior Board member present shall be the official delegate.

BE IT FURTHER RESOLVED, the official delegate is authorized to vote on behalf of the Board of Education at the New York State School Boards Association Annual Meeting

9. **Conference Authorization 2020-2021**

RESOLVED, the Superintendent of Schools may attend the following conferences and that necessary expenses will be paid by the District:

New York State Council of School Superintendents (Summer 2020; Fall 2020; Winter 2021; Spring 2021; Summer 2021)  
New York State School Boards (Fall 2020) or National School Boards (Spring 2021)  
AASA or ASCD (Spring 2021)

BE IT FURTHER RESOLVED, the Members of the Board of Education are hereby authorized to attend the New York State School Boards Conference (Fall 2020) or the National School Boards Conference (Spring 2021) and that necessary expenses will be paid by the District.

10. **Appointment of Staff**

RESOLVED, the Superintendent of Schools is authorized to approve appointments of certified staff and classified staff until Board action is taken at its next meeting with the exception of any administrative titles.

11. **Designation of Principal in the Event of Absence**

RESOLVED, the following individual(s) shall be authorized to serve in the principal's seat in the event the principal is absent from the school district on a designated day or days.

Central Office Administrators  
District Directors  
K-12 Supervisors  
Assistant Principals

12. **Petty Cash Funds**

RESOLVED, Michael Cipriani, Assistant Superintendent for Finance and Operations, is authorized to establish Petty Cash Funds for the 2020-2021 school year in accordance with Sec. 170.2(b) of the Commissioner's Regulations. Specifically the Petty Cash Funds shall be located in the following areas and be in the following amounts:

High School Main Office	\$100
Vernon School Office	\$100
Roosevelt Elementary School Office	\$100
Administration Building	\$100
Special Services	\$100

BE IT FURTHER RESOLVED, the following individuals are appointed custodians of the Petty Cash Funds:

Oyster Bay High School (Diane Falzarano)

Vernon School (Judy LeMar)  
Roosevelt Elementary School (Kathleen Martin)  
Administration Building (Angela Ries)  
Special Services (Lynette Abruzzo)

13. **Board of Education Meetings**

a) **Regular Monthly Business Meetings**

RESOLVED, the Board of Education does hereby establish the following dates for the 2020-2021 regular monthly business meetings to be held at 7:30 P.M. in the High School Library:

July 14, 2020 (Reorganization Meeting)  
August 11, 2020  
September 15, 2020  
October 20, 2020  
November 17, 2020  
December 15, 2020  
January 19, 2021  
February 9, 2021  
March 16, 2021  
April 20, 2021  
May 25, 2021  
June 22, 2021

b) **Workshop Sessions**

RESOLVED, the Board of Education does hereby establish the following dates for 2020-2021 workshop sessions to be held at 7:30 P.M. in the High School Library:

September 1, 2020  
October 6, 2020  
November 3, 2020  
December 1, 2020



January 5, 2021  
March 2, 2021  
April 6, 2021 (Budget Adoption)  
May 4, 2021 (Budget Hearing)  
June 8, 2021

14. **Adopt School Budget Calendar for 2020-2021**

- a) **Date of Vote for Budget and School Board Trustees**  
May 18, 2021
- b) **Public Budget Hearing** - to be held at Oyster Bay High School unless otherwise noted:  
May 4, 2021
- c) **Budget Sessions** - to be held at Oyster Bay High School unless otherwise noted:  
December 15, 2020  
January 5, 2021  
January 19, 2021  
February 9, 2021  
March 2, 2021  
March 16, 2021  
April 6, 2021 (Budget Adoption)  
May 4, 2021 (Budget Hearing)

15. **Establishment of Mileage Reimbursement Rate**

RESOLVED, the reimbursement rate for all authorized travel by school district employees and officials is established in accordance with the *Standard Mileage Reimbursement Rate* as published by the Internal Revenue Service. The current reimbursement rate is \$0.575 per mile. (Effective January 1, 2020).

16. **Certify Payroll**

RESOLVED, the payroll department is authorized to make payment of wages to all personnel in the school district in accordance with Board approved and/or contracted amounts and to make necessary deductions as prescribed by Law and/or agreement. Dr. Laura Seinfeld, Superintendent of Schools, is authorized and directed to certify payrolls for the 2020-2021 school year.

17. **Budget Transfers**

RESOLVED, in accordance with Section 170.2 of the Commissioner's Regulations, Dr. Laura Seinfeld, Superintendent of Schools or designee, is authorized to make budget transfers as may be necessary to provide for the efficient budget administration, with a \$10,000 limit for each transfer. Transfers in excess of \$10,000 require prior approval of the Board of Education. The Board of Education will be notified of all transfers on a monthly basis.

18. **Authorization for Opening of Bids**

RESOLVED, that Michael Cipriani, Assistant Superintendent for Finance and Operations, is responsible for the opening of all bids for the 2020-2021 school year. In the absence of Michael Cipriani, Ryan Butler shall perform this function.

19. **Legal Advertisements/Bids**

RESOLVED, Ryan Butler, Assistant Business Official, is authorized to prepare all necessary legal advertisements with reference to the securing of bids for the 2020-2021 school year.

20. **Authorization to Publish Annual Financial Report**

RESOLVED, Michael Cipriani, Assistant Superintendent for Finance and Operations, is authorized to publish the annual financial report of the school district after the completion of the independent auditors' report.

**21. Authorization to Sign Checks**

RESOLVED, the School District Treasurer is authorized to sign checks for the District, and BE IT FURTHER RESOLVED, the Deputy Treasurer is authorized to sign checks in the absence of the School District Treasurer, and

FURTHER, the Board of Education President or Vice President is authorized to co-sign any check exceeding \$25,000.

**22. Staff Absences**

RESOLVED, the Superintendent of Schools is authorized to approve or disapprove staff vacation days, personal days, professional and visitation days, conferences, and travel as indicated in contractual agreements, Board of Education policy and as provided by in the budget during the 2020-2021 school year.

**23. Re-adoption of Policies**

RESOLVED, all existing regulations, rules, bylaws, and directives in force during the 2020-2021 school year and the Code of Ethics are continued in full force and effect during the 2020-2021 school year or until amended, changed, or deleted, and directs that the Code of Ethics be posted in each building.

BE IT FURTHER RESOLVED, the Board of Education re-adopts all policies in effect during the 2020-2021 school year.

**24. Official Bank Depository**

RESOLVED, the following are designated as Official Depositories for the Oyster Bay-East Norwich Central School District for the 2020-2021 school year:

JP Morgan Chase  
Capital One  
Flushing Commercial Bank

**25. Authorization of Surety Bonds for District Treasurer/Extra-Classroom Activities Fund Treasurer**

RESOLVED, Michael Cipriani, Assistant Superintendent for Finance and Operations, is authorized to purchase bonds required by Law for the Treasurer in the amount of \$1,100,000 and for the Extra- Classroom Activities Fund Treasurer in the amount of \$100,000. This appointment will be in effect for the 2020-2021 school year.

**26. Official School Newspapers**

RESOLVED, the Oyster Bay Enterprise Pilot and the Oyster Bay Guardian are designated official newspapers for the 2020-2021 school year, and

BE IT FURTHER RESOLVED, the District Clerk is directed to use the Oyster Bay Guardian and the Oyster Bay Enterprise Pilot for advertising the Annual Meeting.

**27. Investment of Funds**

RESOLVED, Michael Cipriani, Assistant Superintendent for Finance and Operations, is authorized to invest such portions of the District's monies as he may determine in Special Time Deposit accounts or in Certificates of Deposits issued by a bank or trust company, provided, however, that such investment shall be payable within such time as proceeds shall be needed to meet expenditures for which such money was obtained and further that such transaction meets all the requirements outlined in Education Law 1723.a and further that appropriate safeguards as may be enacted by the New York State Legislature or other governing agencies will be utilized. This appointment will be in effect for the 2020-2021 school year.

28. **Federal Funds Signatures**

RESOLVED, the Superintendent of Schools is authorized to sign applications for ESEA Federal programs which the District is entitled to by Federal Law.

29. **New York Schools Insurance Reciprocal (NYSIR)**

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education authorizes the continuation of the Agreement with New York Schools Insurance Reciprocal for the 2020-2021 school year.

30. **Audit Committee**

RESOLVED, the following individuals are appointed to serve on the District-wide Audit Committee for the 2020-2021 year:

Dawn Arenella  
Nancy Castrogiovanni  
Todd Cronin  
Darren Gerbosi  
Laurie Kowalsky  
John McEvoy  
Dr. Alexandria (Aliex) Ross  
Maryann Santos  
Kathryn M. Zucconi

31. **Bond Counsel**

RESOLVED, upon the recommendation of the Superintendent of Schools, the President of the Board of Education of the Oyster Bay-East Norwich Central School District is authorized to sign an engagement letter with Hawkins, Delafield, & Wood, LLP to provide bond counsel services related to the District's 2020-2021 tax anticipation notes (TAN). The fee associated with this service is commensurate with the amount of the TAN borrowing.

32. **Fiscal Advisor**

RESOLVED, upon the recommendation of the Superintendent of Schools, the President of the Board of Education of the Oyster Bay-East Norwich Central School District is authorized to sign an engagement letter with Capital Markets Advisors, LLP to provide services related to the District's 2020-2021 tax anticipation notes (TAN) and the required Continuing Disclosure notice. The fee associated with this service is commensurate with the amount of the TAN borrowing and the Continuing Disclosure.

33. **Architect & Engineering Firm**

RESOLVED, upon the recommendation of the Superintendent of Schools, the President of the Board of Education is authorized to appoint Burton, Behrendt, and Smith (BBS) for the 2020-2021 year to provide architectural and engineering services.

34. **Resolution for the Certification of Lead Evaluators**

BE IT RESOLVED, Lynette Abruzzo, Dr. Marisa Bel, Jack Bixhorn, Anthony Femino, Dr. Matthew Jurgens, Sharon Lasher, Kevin Leach, Tami McElwee, Sabrina Meehan, Rebecca Menuzzo, Dr. Lisa Mulhall, Dr. Ryan O'Hara, Janna Ostroff, Dr. Joseph Pesqueira, Kevin Trentowski, and Dr. Valerie Vacchio are hereby certified as Qualified Lead Evaluators of teachers having successfully completed the training requirements prescribed in 8 NYCRR §30-2.9(b), including:

- (1) The New York State Teaching Standards, and their related elements and performance indicators/the Leadership Standards and their related functions;
- (2) Evidence-based observation techniques that are grounded in research;

(3) Application and use of the student growth percentile model and the value-added growth model as defined in 8 NYCRR §30-2.2;

(4) Application and use of the State-approved rubric selected by the Oyster Bay-East Norwich Central School District for use in the evaluations of teachers including training on the effective application of such rubrics to observe a teacher's practice; and application and use of assessment tools, and

(5) Application and use of the assessment tools that the Oyster Bay-East Norwich Central School District utilizes to evaluate its teachers.

This certification has been issued in accordance with the process for certifying lead evaluators described in the Oyster Bay-East Norwich School District's Annual Professional Performance Review Plan.

Motion unanimously carried.

Laurie Kowalsky called the business portion of the meeting to order.

Maryann Santos reported on correspondence received by the Board.

Dr. Seinfeld spoke on the moving up ceremonies that took place at the elementary schools as well as District-wide celebrations. She thanked everyone for their help.

Dr. Seinfeld indicated that after much research, discussion and input from students and families, Oyster Bay High School graduation will take place this Saturday with a rain date for Sunday. She stated how challenging it was to meet as many needs as requested. She reviewed the schedule for the day which included an opportunity for all students to get together with appropriate social distancing activities. She stated there would be three different ceremonies at 10:00, 12:00 and 2:00. Dr. Seinfeld asked the Board who would like to attend one of more of these ceremonies. To remain within the number guidelines she recommend no more than three Board members per ceremony.

Mr. Cronin will speak at the 10:00 AM ceremony and the 2:00 if Mrs. Dando cannot.

John McEvoy would speak at the 12:00 ceremony.

Dr. Seinfeld gave an update on the re-entry committee. She thanked the members of the committee and the Board for all their hard work. She indicated that they have worked through a number of issues and are confident that they have a few scenarios depending on the Governor's final decision regarding the reopening of schools. She spoke on the plan that is due to be submitted by July 31<sup>st</sup>. Dr. Seinfeld spoke on the issue of transportation if schools were to reopen. She stated that the district will follow all the guidelines and take all precautions with regard to reopening. The Board asked some questions relative to cleaning products, shields, face masks and procedures. Mr. Cronin spoke on some of the products discussed at the re-entry committee meeting. Dr. Seinfeld indicated that currently there were three scenarios, schools open and all students in, hybrid model and all digital learning if necessary. However, they are working diligently to reopen if allowable. The Board asked questions regarding digital learning. Dr. Seinfeld reviewed some of the plans and spoke on the academic committee that has been meeting. She reviewed some of the topics that have been and are continuing to be discussed both if school reopens or if learning is digital. She stated the next meeting would be August 20<sup>th</sup>.

Motion by T. Cronin, second by N. Castrogiovanni, to approve the minutes from the meetings of:

- Workshop Meeting, 5/05/20
- Business Meeting, 5/26/20
- Work Session, 6/02/20





3.10	GEORGIA KALAMIDAS	Position: Status: Effective: Certification: Salary: Assigned to: Replacing:	Resident Substitute 5 days per week 2020-2021 School Year School Counselor - Provisional \$125/per day Oyster Bay High School Danielle Zahm (resigned)
3.11	EXTENDED SCHOOL YEAR PROGRAM	Positions:  Effective: Period Date: Status: Salary:	Teachers, Teaching Assistants, Therapists  07/06/2020 07/06/2020 – 08/14/2020 IEP Mandated According to the Agreement Between the OBENCSD and the OBENTA. (*See Attached)
3.12	MENTORS	Effective: Salary:	2020-2021 School Year \$1,200 each +1/200 <sup>th</sup> of annual salary for attendance to New Teacher Orientation as per Agreement between OBENCSD & OBENTA. (*See Attached)
3.13	JANE PAGANO	Position: Status: Effective: Salary:	Systems Analyst 5 additional days Summer 2020 Per diem rate of pay
3.14	HUIHUI JIANG	Position: Status: Effective: Period Date: Certification: Salary: Assigned to: Replacing:	Mandarin Chinese Teacher .2 FTE part-time 09/01/2020 2020/2021 School Year Mandarin 7-12 - Initial .2 of MA, Step 1 Oyster Bay High School New
3.15	CURRICULUM WRITING	Positions: Period Date: Salary: (*See attached list)	Curriculum Writing Projects Summer 2020 \$78.56 per hour
3.16	JACLYN ALLGIER	Position: Status: Effective: 1 <sup>st</sup> year of a 4-year probation period Tenure Area: Period Date: Certification: Salary: Assigned to: Replacing:	Special Education Teacher Probationary 09/01/2020 Special Education 2020-2021 School Year Students w. Disab (1-6) Initial MA, \$73,226 James H. Vernon School E. Sterbens (retired)

3.17	DR. ALLISON MUELLER	Position: Status: Period Date: Salary:	School Psychologist up to 5 hours Summer 2020 As per Agreement between OBENCSD & OBENTA.
3.18	NICOLE SILVA	Position: Status: Period Date: Salary:	Vernon Dean of Students up to 5 hours Summer 2020 As per Agreement between OBENCSD & OBENTA.
3.19	MARIA MALZONE	Position: Status: Effective: Salary:	Science Teaching Assistant 5 days Summer 2020 \$26.58 per hour
3.20	LAUREN MILLER	Position: Status: Period Date: Salary:	Teaching Assistant for translation services up to 20 hours Summer 2020 \$26.58 per hour
3.21	ELEANOR COSENTINO	Position: Status: Effective: Certification: Salary: Assigned to: Replacing:	Resident Substitute 5 days per week 2020-2021 School Year Reading Teacher, Permanent \$125/per day James H. Vernon Jaelyn Allgier
3.22	LESBIA THAIRI MONTANO	Position: Status: Period Date: Salary:	Teaching Assistant for translation services up to 40 hours Summer 2020 \$26.58 per hour
3.23	TRACY VIEWEG	Position: Status: Period Date: Salary:	Roosevelt School Psychologist up to 5 hours Summer 2020 As per Agreement between OBENCSD & OBENTA.

4. **REAPPOINTMENTS**

4.1 **TEACHING ASSISTANTS – EFFECTIVE SEPTEMBER 1, 2020 – \$26.58 PER HOUR  
2020-2021 SCHOOL YEAR**

**ROOSEVELT SCHOOL – 5.5 HOURS PER DAY**

RACHEL ALFORD  
JEANINE AMORE

Certification: T.A. Level I  
Certification: Deaf and Hearing Impaired - Permanent



ASHLEY ARENA	Certification:	T.A. Level I
EMMA ARTZ	Certification:	Childhood Ed. (1-6) – Initial Stud. W. Disab. (B-2) - Initial
ANNE DODGE	Certification:	T.A. Level I
MARGARET EL CHAMI	Certification:	T.A. Level III
VITA FERRANTELLA	Certification:	T.A. Level III
TAMIKA GRUBB	Certification:	T.A. Level III
KRISTIN JOHNSON	Certification:	Childhood Ed. (B-6) - Permanent
CHRISTINE ROONEY	Certification:	Childhood Ed. (B-6) - Permanent
CHERYL ROSARIO (6.5 hrs.)	Certification:	T.A. Level I
HOLLY ROSELLE	Certification:	Childhood Ed. (1-6) – Initial
DEBRA SCHULTZ	Certification:	Pre-K, K, 1-6 – Permanent Visual Arts – Professional

**JAMES H. VERNON SCHOOL – 5.5 HOURS PER DAY**

BRITTANY BARKIN	Certification:	Childhood Ed. (1-6) – Initial
ANDREA BERGAGLIO	Certification:	Special Ed. – Permanent N, K, 1-6 - Permanent
SLOANE COGLIATI	Certification:	Childhood Ed. (1-6) – Professional Stud. W. Disab. (1-6) - Professional
MARIA GIANFORCARO	Certification:	Childhood Ed. (1-6) – Professional Students w. Disab. (1-6) – Professional Childhood Ed. (B-2) – Professional Students w. Disab. (B-2) – Professional
THEODORE KIAMOS	Certification:	English (7-12) – Permanent Chemistry & General Science (7-12) – Permanent S.D.A. - Permanent
ELIZABETH McGEE	Certification:	T.A. Level I
MARIA NICULESCU (6.5 hrs.)	Certification:	T.A. Level III
MARISA SCOTTO	Certification:	T.A. Level I
PATRICIA SIXSMITH	Certification:	T.A. Level I
NICKI STANCO	Certification:	P.E. - Initial
JOSHUA TEPPER	Certification:	Childhood Ed. (1-6) – Initial
ALEXANDRIA UEHLINGER	Certification:	Childhood Ed. (1-6) – Professional Literacy (B-6) – Professional Early Child. Ed. (B-2) – Professional
ROBERT VENEGAS	Certification:	T.A. Level I

**HIGH SCHOOL – 6 HOURS PER DAY**

AMANDA CERAMI	Certification:	T.A. Level I
MARY KARVAZONI	Certification:	T.A. Level I
STEVEN KERR	Certification:	T.A. Level I
MARIA MALZONE	Certification:	T.A. Level I Biology (7-12) – Initial Reissuance
LAUREN MILLER (6.5 hrs.)	Certification:	T.E.S.O.L. – Professional Spanish (7-12) - Professional
LESBIA MONTANO (6.5 hrs.)	Certification:	T.A. Level I
CYNTHIA PERAGALLO	Certification:	Math (7-12) - Initial

ASHLEIGH PRYOR	Certification: T.A. Level I
NICOLE SALAZAR	Certification: Math (7-12) - Professional
JOHN SANT'ANGELO	Certification: T.A. Level I – Renewal
LAUREN SCRIPTURE	Certification: P.E. - Professional
CARA SMITH	Certification: T.A. Level I
LISA TIPIERE	Certification: English (7-12) – Permanent
THOMAS VOLK	Certification: T.A. Level I
DONNA ZEISER	Certification: T.A. Level I

4.2 **RESIDENT SUBSTITUTES REAPPOINTMENT – EFFECTIVE SEPTEMBER 1, 2020  
\$125 PER DAY 2020-2021 SCHOOL YEAR**

**THEODORE ROOSEVELT ELEMENTARY SCHOOL – 6.0 HOURS PER DAY**

CHRISTINE DeSIMONE	Certification: Pre-K - 6 – Permanent
MEGHAN HARDIMAN	Certification: Early Childhood Ed. (B-2) – Initial
LEAH HEHN	Certification: Early Childhood Ed. (B-2) – Initial Stud. W. Disab. (B-2) – Initial

**JAMES H. VERNON SCHOOL – 6.0 HOURS PER DAY**

MICHAEL MONTELLO	Certification: Childhood Ed. (1-6) – Initial Stud. W. Disab. (1-6) – Initial Early Childhood Ed. (B-2) – Initial Stud. W. Disab. (B-2) – Initial Physical Education – Initial
VIRGINIA KEMP	Certification: Childhood Ed. (1-6) – Initial Early Child. Ed. (B-2) Initial

**OYSTER BAY HIGH SCHOOL – 6.0 HOURS PER DAY**

BRANDON BROOKER	Certification: Physical Education – Initial
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5. **PAYMENT FOR UNUSED SICK/FAMILY/PERSONAL DAYS**
- |           |  |
|-----------|--|
| Position: | Teachers   |
| Status:   | Reimbursement for unused accumulated leave above 200 days as per Agreement between the OBENCSD and the OBENTA. |
| Payment:  | \$106.33 per day   |
- John Andriaccio – 11.5 days  
 Scott Boris – 10 days  
 Louis Costidis – 16 days  
 Kevin Cotter – 6 days  
 Mary Evans – 17 days

6. **SALARY APPROVALS**

- 6.1 RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District hereby approves the salaries



Jaqueline Nadler	Status:	13.75 hours per week
Beth Palmer	Status:	13.75 hours per week
Linda Prussen	Status:	13.75 hours per week
Michelle Simak	Status:	29.50 hours per week
Maureen Sweeney*	Status	27.50 hours per week
<u>Library Monitor – Vernon &amp; Roosevelt - \$15.08 Per Hour</u>		
Antonetta Soccodato	Status:	27.50 hours per week
(Library – Roosevelt & Vernon)		

\*These monitors were paid with grant funds secured by the Special Services Department.

4.2 **HIGH SCHOOL MONITORS – EFFECTIVE SEPTEMBER 1, 2020 – \$15.59 PER HOUR**

Katrina Kuhns	Status:	30 hours per week
Grace Gowe	Status:	30 hours per week
Claire Zangari	Status:	35 hours per week
Elfia Presta	Status	33.75 hours per week
Theresa Varricchio	Status:	22.5 hours per week

**HIGH SCHOOL MONITORS – EFFECTIVE SEPTEMBER 1, 2020 – \$14.42 PER HOUR**

Marion Rayve	Status:	30 hours per week
Melissa Benick	Status:	30 hours per week
Vera Perrone	Status:	30 hours per week
	Amount:	\$800

4.3 **ROOSEVELT SCHOOL CLASSROOM AIDES/MONITORS – EFFECTIVE SEPTEMBER 1, 2020**

Pre-K Aide - \$17.24 Per Hour

Giovanna Miceli	Status:	28.75 hours per week
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Kindergarten Aides - \$15.08 Per Hour

Monica Bizzoso	Status:	27.5 hours per week
Alison Lingen		
Sherry McKeVitt		
Melissa Rosasco		
Ann Soccodato (library aide .5 at Vernon)		25 hours per week
TBA		27.5 hours per week

Cafeteria Supervisor - \$19.13 Per Hour

Josephine Cogliandro	Status:	27.5 hours per week
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Monitors - \$15.59 Per Hour

Helene Kahn	Status:	27.5 hours per week
Raffaella DiMeo	Status:	28.75 hours per week

Monitors - \$14.42 Per Hour

Sule Burnaz Inan	Status:	27.5 hours per week
Donna Casey	Status:	27.5 hours per week
Maria Fampritsis	Status:	27.5 hours per week
Nancy Maier	Status:	27.5 hours per week
Nancy Rodriguez	Status:	27.5 hours per week

Bernarda Sde Salazar Status: 27.5 hours per week

Special Ed. Monitor \$15.59 Per Hour

Aide Figueroa Status: 27.5 hours per week

- 5. **PAYMENT FOR UNUSED SICK DAYS** Positions: Clerical/Custodian Employees  
Status: Reimbursement for (6)

accumulated sick days as per Agreement between the OBENCSD and OBEN Clerical and Custodial Units.

- Patrick Aquilino
- Diane Falzarano
- Joseph Kane
- Marilyn LeBright
- Judy Lore-LeMar
- Ruth Murray
- Michael Rispoli
- Anthony Testa
- Joanne Weber

Motion unanimously carried.

Motion by J. McEvoy, second by N. Castrogiovanni, to approve the following:

**VI SPECIAL SERVICES**

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the following *Special Services* Resolutions as listed:

**A) CSE MINUTES/UPDATE**

RESOLVED, the Board of Education of the Oyster Bay-East Norwich Central School District has arranged that the following appropriate special education programs and/or services be provided as recommended by the Committee on Special Education:

<b><u>CPSE</u></b>		
06/29/2020	1	Initial Eligibility
<b><u>CSE</u></b>		
02/28/2020	1	Annual Review
03/24/2020	1	Initial Eligibility
03/25/2020	1	Annual Review
04/07/2020	1	Annual Review
05/18/2020	1	Annual Review
06/15/2020	1	Requested Review

**B) 2020-21 EFS SETTLEMENT AND RELEASE**

BE IT RESOLVED, that the Board of Education hereby approves a Settlement Agreement and Release in connection with a contemplated due process complaint, a copy of which has been provided to and reviewed by the members of the Board of Education.

BE IT FURTHER RESOLVED, that the President of the Board of Education is authorized to execute said agreement on behalf of the Board.

Motion unanimously carried.

Motion by N. Castrogiovanni, second by J. McEvoy, to approve the following:

**VII NEW BUSINESS**

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the following *New Business* Resolutions as listed:

**A) NEW YORK STATE INSURANCE RECIPROCAL/INSURANCE PLAN FOR WORKERS' COMPENSATION**

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District approves and authorizes payment to the New York State Insurance Reciprocal (NYSIR) in the amount of \$174,385 for the payment of the District's annual insurance premium for the 2020-2021 school year.

**B) APPROPRIATION FROM EMPLOYEE BENEFIT ACCRUED LIABILITY RESERVE / 2019-20 BUDGET ADJUSTMENT**

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District hereby approves an adjustment in the amount of \$96,000 to the 2019-20 budget which will be appropriated from the Employee Benefit Accrued Liability Reserve to fund contractual obligations for accumulated sick days upon retirement.

**C) AWARD OF BID – THEODORE ROOSEVELT PLAYGROUND**

WHEREAS, the Oyster Bay-East Norwich Central School District has solicited and received bids in conjunction with the Theodore Roosevelt Elementary playground renovation, and

BE IT RESOLVED therefore that, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District hereby accepts the following bid proposal and awards the respective purchase contract to the following bidder:

Louis Barbato Landscaping, Inc.  
1600 Railroad Avenue  
Holbrook, NY 11741

Base Bid No. GC-1: General Construction (Playground)	\$78,970
Total Award	\$78,970

**D) AWARD OF BID – OBHS MASONRY RESTORATION** WHEREAS, the Oyster Bay-East Norwich Central School District has solicited and received bids in conjunction with masonry restoration at Oyster Bay High School, and

BE IT RESOLVED therefore that, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District hereby accepts the following bid proposal and awards the respective purchase contract to the following bidder:

Cornerstone Restoration Corp.  
73 Market Street  
Yonkers, NY 10710

Base Bid No. GC-1: Masonry Reconstruction	\$57,000
Add/Alt #1: Plaster Repairs 3 <sup>rd</sup> Fl. Stairwell	\$ 7,000
Total Award	\$64,000

**E) AUTHORIZATION TO SIGN CONTRACT RENEWAL – FOOD SERVICE**

RESOLVED, upon the recommendation of the Superintendent of Schools, the President of the Board of Education is authorized to sign the Extension of Contract for School Food Service Management with Aramark Educational Services, LLC for the 2020-21 school year at the below district cost per the May CPI of 1.4%.

Meal Offering	2019-20	2020-21
Breakfast	1.85	1.8759
Lunch	2.9164	2.9572

**F) ADOPTION OF POLICY**

RESOLVED, upon the recommendation of the Superintendent of School, the Board of Education of the Oyster Bay-East Norwich Central School District hereby adopts the following policies:

**Revised**

- 2410 Prohibition Against Sexual Harassment
- 5710 Student Transportation Services

**G) BUDGET ADOPTION - CERTIFICATION OF 2020-2021 BUDGET VOTE**

RESOLVED, the Board of Education certifies the tallies of the annual meeting as recorded by the District Clerk dated June 9, 2020.

- Proposition #1 – Budget
  - Yes 1787
  - No 1043
- Proposition #2 – Expenditure of Technology Capital Reserve
  - Yes 2069
  - No 756
- Proposition #3 – Expenditure of Capital Reserve Funds
  - Yes 2002
  - No 814
- Proposition #4 – Transportation
  - Yes 1639
  - No 1165
- Proposition #5 – Public Library Budget
  - Yes 1991
  - No 800
- Vote for Member of Board of Education (One Four-Year Term)
  - Darren Gerbosi 1201
  - Michael LaCapria 1049
- Vote for Member of Library Board (One Five-Year Term)
  - Frank Murdock 707

**H) CUSTODIAL MEMORANDUM OF AGREEMENT**

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District ratifies the Memorandum of Agreement and authorizes the President of the Board of Education to sign the agreement with the Oyster Bay-East Norwich Custodial Unit for the period July 1, 2020 through June 30, 2023.

**I) HENDRICKSON SETTLEMENT AGREEMENT**

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich School District hereby approves a settlement agreement with Hendrickson/Huntington Coach LLC as an addendum to the current contract; and

RESOLVED, that the Board of Education hereby authorizes the Board of Education President to execute same.

Motion unanimously carried.

Dr. Seinfeld spoke on Policy 7315 – Acceptable Use – Remote Learning that was included in the Board packet as a first reading. She stated that it had been previously reviewed and discussed by the District Policy Committee. If the Board agreed, it will be on the next agenda for approval.

Dr. Seinfeld asked the Board if they would like to hold a retreat if it could be done safely and maintain social distancing. She stated that the venue used in the past could possibly work. She will look at some dates and include in a future Board letter.

Dr. Seinfeld indicated she would need to get some dates to have building walk-throughs in late August. She will look at some dates and they will discuss at the August meeting.

Todd Cronin thanked the Board for the past year and congratulated Laurie Kowalsky and Nancy Castrogiovanni. Dr. Seinfeld and Laurie Kowalsky thanked Mr. Cronin for his work as Board President.

Motion by N. Castrogiovanni, second by Todd Cronin, to enter into executive session at 8:35 P.M.

Motion by T. Cronin, second by J. McEvoy, to claim out of executive session and adjourn at 9:30 P.M.

Respectfully submitted,

Margaret Nolan  
District Clerk