

**BOARD OF EDUCATION
OYSTER BAY-EAST NORWICH CENTRAL SCHOOL DISTRICT
Business Meeting
August 11, 2020**

6:45 PM – Executive Session

- Negotiations
- Personnel

7:30 PM - Convene Business Meeting

I CALL TO ORDER/PLEDGE OF ALLEGIANCE/PROCEDURES

II COMMENTS/REPORTS FROM BOARD OF EDUCATION/CORRESPONDENCE

III SUPERINTENDENT OF SCHOOLS

- Re-opening Planning Update

IV BUSINESS/FACILITIES REPORT

- Facilities Project Update

V PERSONNEL ACTIONS

A) Professional Personnel

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District hereby approves the following *Professional Personnel and Civil Service Personnel* Resolutions as listed:

1. RESIGNATIONS

- | | | | |
|-----|--------------------|---|--|
| 1.1 | MARISA SCOTTO | Position:
Effective:
Assigned to: | Teaching Assistant
08/30/2020
James H. Vernon School |
| 1.2 | HUIHUI JIANG | Position:
Effective:
Assigned to: | Chinese/Mandarin Teacher
08/04/2020
Oyster Bay High School |
| 1.3 | CHRISTINE DESIMONE | Position:
Effective:
Assigned to: | Resident Substitute
08/03/2020
Theodore Roosevelt School |

2. LEAVES OF ABSENCE

- | | | | |
|-----|-----------------|---|---|
| 2.1 | PATRICK HEUSNER | Position:
Status:
Effective:
Period Date:
Return to Work:
Assigned to: | French Teacher
Unpaid FMLA
09/17/2020 *anticipated
09/17/2020 – 12/10/2020
12/11/2020
Oyster Bay High School |
| 2.2 | OLIVIA FAUVELL | Position:
Status:
Effective: | Elementary Teacher
Unpaid F.M.L.A.
09/23/2020 |

		Period Date:	09/23/2020 – 12/16/2020
		Return to Work:	01/04/2021
		Assigned to:	Theodore Roosevelt School
2.3	OLIVIA FAUVELL	Position:	Elementary Teacher
		Status:	Unpaid Leave of Absence
		Effective:	12/17/2020
		Period Date:	12/17/2020 – 12/22/2020
		Return to Work:	01/04/2021
		Assigned to:	Theodore Roosevelt School
2.4	EMILY POWELL	Position:	Science Teacher
		Status:	Unpaid FMLA
		Effective:	09/08/2020
		Period Date:	09/08/2020 – 11/24/2020
		Return to Work:	11/25/2020 *revised date
		Assigned to:	High School
2.5	ERIN DUBON	Position:	Library Teacher
		Status:	Unpaid F.M.L.A.
		Effective:	09/01/2020
		Period Date:	09/01/2020 – 11/24/2020
		Return to Work:	02/11/2021 *anticipated
		Assigned to:	James H. Vernon School
2.6	ERIN DUBON	Position:	Library Teacher
		Status:	Unpaid Leave of Absence
		Effective:	11/25/2020
		Period Date:	11/25/2020 – 02/10/2021
		Return to Work:	02/11/2021
		Assigned to:	James H. Vernon School
3.	<u>TENURE APPOINTMENTS</u>		
3.1	THEODORE KIAMOS	Position:	Teaching Assistant
		Tenure Area:	Teaching Assistant
		Effective:	September 12, 2020
		Certification:	SAS, Permanent
			SDA, Permanent
			English 7-12, Permanent
			Chemistry & General Science 7-12, Permanent
3.2	MARIA MALZONE	Position:	Teaching Assistant
		Tenure Area:	Teaching Assistant
		Effective:	August 31, 2020
		Certification:	Teaching Assistant Level 1
			Biology 7-12, initial Reissuance
			General Science 7-12 Extension, Initial Extension
4.	<u>APPOINTMENTS</u>		
4.1	CAROLE PERCIBALLI	Position:	Teaching Assistant
		Status:	5.5 hours per day
		Effective:	09/01/2020

		Period Date:	2020-2021 School Year
		Certification:	English 7-12, Permanent
		Salary:	\$26.58 per hour
		Assigned to:	James H. Vernon School
		Replacing:	Kristie Samodulski
4.2	CURRICULUM WRITING	Positions:	Curriculum Writing Projects
		Period Date:	Summer 2020
		Salary:	\$78.56 per hour (*See attached list)
4.3	EXTENDED SCHOOL YEAR PROGRAM	Positions:	Teachers, Teaching Assistants, Teacher Aide, Therapists
		Effective:	07/06/2020
		Period Date:	07/06/2020 – 08/31/2020
		Status:	IEP Mandated (*Revised and New)
		Salary:	According to the Agreement Between the OBENCSD and the OBENTA. (*See Attached)
4.4	MIGDALIA ROSARIO	Position:	School Social Worker
		Status:	30 minutes per week
		Effective:	07/06/2020
		Period Date:	07/06/2020 – 08/14/2020
		Salary:	\$70.69 per hour
4.5	MARISA SCOTTO	Position:	Technology Teaching Assistant
		Status:	20 hours
		Effective:	Summer 2020
		Salary:	\$26.58 per hour
4.6	MARIA MALZONE	Position:	Technology Teaching Assistant
		Status:	20 hours
		Effective:	Summer 2020
		Salary:	\$26.58 per hour
4.7	*REVISED HOURS	Position:	Teaching Assistants
		Effective:	2020-2021 School Year
		Status:	*See Attached
		Assigned to:	James H. Vernon School
		Salary:	\$26.58 per hour
4.8	SUBSTITUTE TEACHERS	Effective:	2020-2021 School year
		Status:	*See Attached
		Assigned to:	On-Call – as needed
		Salary:	\$150.00 per day
4.9	ADDITIONAL ASSIGNMENTS	Effective:	2020-2021 School Year
		Assigned to:	High School
		Salary:	As indicated according to the Agreement between OBENCSD and the OBENTA
	John Andriaccio	0.2	coverage
	Kelli-Ann Boeschen	0.2	coverage
	Andrea Breun	0.2	coverage

Anthony Caputo	0.2 overage
Bridget Diano	0.2 overage
Jacklin Luciano	0.2 overage
Paula Luzzi	0.2 overage
Shannon Murphy	0.2 overage
Dennis Rutkowski	0.1 overage
Brian Soper	0.2 overage
Tara Stiles	0.2 overage

- | | | |
|-----|--------------------|--|
| 5.0 | KRISTEN TAYLOR | Position: Teaching Assistant
Status: 6 hours per day
Effective: 09/01/2020
Period Date: 2020-2021 School Year
Certification: English 7-12, Permanent
SDL, Professional
Pre-K -6, Permanent
Art, Permanent
Business and Distributive Education,
Permanent
Salary: \$26.58 per hour
Assigned to: James H. Vernon School
Replacing: Marisa Scotto |
| 5.1 | VICTORIA SEGALL | Position: Resident Substitute
Status: 6 hours per day
Effective: 09/01/2020
Period Date: 2020-2021 School Year
Certification: Students with Disabilities (1-6), Initial
Childhood Education (1-6), Initial
Salary: \$150 per day
Assigned to: James H. Vernon School
Replacing: New |
| 5.2 | TERIANN CHIAPPARDI | Position: Teacher
Status: up to 10 hours
Effective: Summer 2020
Assigned to: James H. Vernon
Salary: \$78.56 per hour |
| 5.3 | DAN GATTO | Position: Teacher
Status: 8 hours PD Training
Effective: Summer 2020
Salary: \$78.56 per hour |

6. **SALARY APPROVAL**

6.1 RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District hereby approves the Substitute Teacher rate of pay of \$150/day for the 2020-2021 school year.

\$60,288,101 School Purposes
\$ 2,105,750 Library Purposes
Total \$62,393,851 be and the same is hereby accepted.

RESOLVED, that the sum of
\$53,666,972 School Purposes
\$ 1,962,750 Library Purposes
Total \$55,629,722 being the remainder of the budget

adopted as above and the amount which must be RAISED BY TAXATION (Net Amount) for Oyster Bay-East Norwich Central School District, of the Town of Oyster Bay, Nassau County, New York for the year 2020-21 be levied upon the taxable property of the said school district as said property has been certified to by the Board of Assessors. The 2020-21 tax levy is in compliance with New York State's tax levy limit for the District.

RESOLVED, that the District Clerk of this School District be authorized and directed, pursuant to Section 6-20.0 of the Nassau County Administrative Code to file a certified copy of these resolutions with the Nassau County Board of Supervisors and the Board of Assessors.

B) ACCEPTANCE OF TREASURER'S REPORT

The Board of Education hereby accepts the Treasurer's Report as presented by the District Treasurer for the month of June, 2020.

C) ACCEPTANCE OF WARRANTS

The Board of Education hereby accepts the Warrant of Schedules and Claims as presented by the Internal Claims Auditor to the Treasurer for the month of June, 2020.

D) TRANSFER OF FUNDS

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following budget transfers: Transactions #3497-3498.

E) EXTRA CLASSROOM ACTIVITY FUNDS

BE IT FURTHER RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education accepts the report of the Extra Classroom Activity Funds as submitted for June, 2020.

F) ESTABLISHMENT OF INCOME ELIGIBILITY GUIDELINES FOR FREE AND REDUCED PRICE SCHOOL LUNCH

RESOLVED, the Board of Education does hereby establish the 2020-21 Income Eligibility Guidelines for Free and Reduced Price Meals as published by the State Education Department.

FURTHER RESOLVED, the Assistant Superintendent for Finance and Operations is directed to submit the 2020-21 guidelines to the District's newspapers of record.

G) BOCES FINAL CONTRACT FOR 2019-20

RESOLVED, upon the recommendation of the Superintendent of Schools, the President of the Board of Education is authorized to sign the Final Contract between the Board of Cooperative Educational Services and the School District for the 2019-20 billings based on tuition and other charges in the amount of \$3,583,349.

H) BOCES INITIAL CONTRACT FOR 2020-21

RESOLVED, upon the recommendation of the Superintendent of Schools, the President of the Board of Education is authorized to sign the Initial Contract between the Board of Cooperative Educational Services and the School District for the 2020-21 year based on tuition and other charges in the amount of \$2,336,126.

I) STANDARD WORKDAY FOR APPOINTED OFFICIALS

BE IT RESOLVED, that the Oyster Bay–East Norwich CSD hereby establishes the following as standard work days for appointed officials and will report accordingly to the New York State and Local Employees' Retirement System (ERS):

Title	Standard Work Day (Hrs/day to earn one day of service credit)	Term Begins/Ends	Participates in Employer's Time Keeping System (Y/N)	Days/Month (based on Record of Activities)
Elected Officials - N/A *				
Appointed Officials				
District Clerk/Secretary to the Assistant Superintendent	7	07/01/2020-6/30/2021	Y	N/A ¹
District Treasurer/Secretary to the Buildings & Grounds Dept.	7	07/01/2020-6/30/2021	Y	N/A ¹

* Elected officials have been removed from this resolution because the District does not have any elected officials to which this reporting requirement would apply.

The District Clerk and District Treasurer are full-time employees of the District working in additional titles. As a result, these employees are already members of ERS and are credited with a full year of service for each year worked. The stipends paid to each employee as a result of the additional time spent as appointed officials will be reported to ERS.

J) ATHLETIC TRAINING SERVICES

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves the contract for the following athletic training services for an amount not to exceed \$27,500 for the 2020-21 school year, subject to review and approval by counsel of a written agreement between the Oyster Bay - East Norwich Central School District and Sports Physical Therapy, Occupational Therapy and Rehabilitation Services of the North Shore, P.L.L.C.

Motion by _____, seconded by _____

VII SPECIAL SERVICES

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District hereby approves the following *Special Services* Resolutions as listed:

A) CPSE/CSE MINUTES

RESOLVED, the Board of Education of the Oyster Bay-East Norwich Central School District has arranged that the following appropriate special education programs and/or services be provided as recommended by the Committee on Special Education:

<u>CPSE</u>		
07/17/2020	1	Requested Review
07/31/2020	3	Initial Eligibility

CSE

02/11/2020	2	Annual Review
02/11/2020	2	Annual Review/Reevaluation
03/04/2020	1	Annual Review
03/04/2020	1	Initial Eligibility
03/19/2020	1	Annual Review
04/23/2020	2	Annual Review
04/24/2020	2	Annual Review
06/10/2020	1	Annual Review
06/15/2020	1	Annual Review
07/29/2020	1	Requested Review

Motion by _____, seconded by _____

VIII NEW BUSINESS

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District hereby approves the following *New Business* Resolutions as listed:

A) APPROPRIATION FROM EMPLOYEE BENEFIT ACCRUED LIABILITY RESERVE / 2019-20 BUDGET ADJUSTMENT

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District hereby approves an adjustment in the amount of \$73,400 to the 2019-20 budget which will be appropriated from the Employee Benefit Accrued Liability Reserve to fund contractual obligations for accumulated sick days upon retirement.

July: 96,000
 Aug: 73,400
Total: 169,400 (this matches total retiree payout)

B) AWARD OF QUOTES

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the following awards based on quotes received, meeting all specifications for the 2020-2021 school year:

Paul Yonkers Plumbing – plumbing repairs
 Roland Electric – electrical services

C) AWARD OF BID/RUBBISH REMOVAL

RESOLVED, upon the recommendation of the Superintendent, the Board of Education hereby awards the bid for Rubbish Removal to Jamaica Ash & Rubbish Removal Co. Inc., at their low base bid price of \$38,520.00 for the 2020-2021 school year, meeting all specifications.

D) POLICY FOR ADOPTION

RESOLVED, upon the recommendation of the Superintendent of School, the Board of Education of the Oyster Bay-East Norwich Central School District hereby adopts the following policy:

Revised

7315 Acceptable Use – Remote Learning

E) ADOPTION OF REVISED 2020-21 SCHOOL CALENDAR

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education hereby adopts the revised 2020-21 calendar to include two additional Superintendent’s Conference

Days on September 2nd and 3rd and have students start on Tuesday, September 8th (the day after Labor Day).

F) DISTRICT-WIDE SAFETY PLAN AND BUILDING LEVEL PLANS

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education adopts the 2020-2021 District-wide Safety Plan and all Building Level Safety Plans as required by Project SAVE (Students Against Violence in Education).

Motion by _____, seconded by _____

IX DISCUSSION

- Building Walk-throughs
- District Wellness Committee

X FRIDAY PACKET

XI ADJOURN MEETING

Oyster Bay – East Norwich Schools
 Dr. Lisa Mulhall
 Assistant Superintendent

Memo



To: Dr. Laura Seinfeld
 From: Dr. Lisa Mulhall
 Date: July 20, 2020
 Re: Curriculum Writing

Please appoint the following teachers for curriculum writing projects. They will be paid the rate of \$78.56 per hour for the maximum number of hours listed.

Project	Teachers	Maximum Project Hours
SeeSaw Parent Guide	Regina D'Orio	10
Student, Parent, & Teacher Guides for Using Technology Tools	Regina D'Orio Keith Harrison Suprabha Malhar-Jain	30

Oyster Bay-East Norwich School District Memorandum



TO: Dr. Laura Seinfeld
FROM: Lynette Abruzzo
DATE: August 5, 2020
RE: Extended School Year Personnel **REVISED**

The Office Special Services requests the following personnel be approved for the Extended School Year Program from July 6, 2020 - August 14, 2020

1. Special Education Teacher: Patricia Ann McCaffrey: up to 15 hours per week

The Office Special Services requests the following personnel be approved for the Extended School Year Program from July 20, 2020 - August 14, 2020

2. Special Education Teacher: Anthony Caputo: up to an additional 3 hours per day
3. Special Education Teacher: Caitlin Dillon: up to an additional 3 hours per day
4. Special Education Teacher: Jennifer Spelatis: 6.0 hours per day

The Office Special Services requests the following personnel be approved for the Extended School Year Program from July 20, 2020 - August 14, 2020

1. Teacher Assistant: Paula Norton 6.0 hours per day

Thank you for your consideration.

Oyster Bay-East Norwich School District Memorandum



TO: Dr. Laura Seinfeld
FROM: Lynette Abruzzo
DATE: July 22, 2020
RE: Extended School Year Personnel

The Office Special Services requests the following personnel be approved for the Extended School Year Program from July 6, 2020 – July 10, 2020

1. Special Education Teacher: Kim Romeo: 3 hours per day

The Office Special Services requests the following personnel be approved for the Extended School Year Program from July 20, 2020 - August 14, 2020

2. Special Education Teacher: Jaclyn Allgier: up to an additional 3 hours per day

The Office Special Services requests the following personnel be approved for the Extended School Year Program from July 20, 2020 - August 14, 2020

1. Teacher Assistant: Thomas Volk: 6.0 hours per day
2. Teacher Aide: Aide Figueora: 5.5 hours per day

The Office Special Services requests the following personnel be approved for the Extended School Year Program from July 21, 2020 - August 10, 2020

3. Teacher Assistant: Rosa Jean Manas 5.5 hours per day

The Office Special Services requests the following personnel be approved for the Extended School Year Program from July 27, 2020 - August 14, 2020

4. Teacher Assistant: Vita Ferrantello 5.5 hours per day

The Office Special Services requests the following personnel be approved for the Extended School Year Program from August 1, 2020 - August 31, 2020

5. Teacher Assistant: Donna Zeiser For IEP related Issues up to 6 hours per day

Thank you for your consideration.

Oyster Bay-East Norwich School District Memorandum



TO: Dr. Laura Seinfeld
FROM: Lynette Abruzzo
DATE: August 10, 2020
RE: Extended School Year Personnel


The Office Special Services requests the following personnel be approved for the Extended School Year Program from July 6, 2020 - August 14, 2020

1. Teacher Assistant: Margaret El Chami
 - a. an additional 2.0 hours per week for a total of 29.5 hours per week

Thank you for your consideration.



James H. Vernon School

To: Dr. Laura Seinfeld
 From: Dr. Valerie Vacchio 
 Date: July 27, 2020
 CC: K. DeMartino, T. Bussi
 Re: Request for Additional Hours – Teaching Assistants

As a result of planning for student to reenter Vernon in the fall, I would like to recommend that the hours for the following teaching assistants be increased in order to provide adequate supervision for student arrival and dismissal.

Name	Currently Approved Hours	Additional Hours	New Total Hours
Brian Henselder	5.5 hrs./day	.5 per day	6 hrs./day
Ted Kiamos	5.5 hrs./day	.5 per day	6 hrs./day
Carole Perciballi	5.5 hrs./day	.5 per day	6 hrs./day
Marisa Scotto	5.5 hrs./day	.5 per day	6 hrs./day
Alexandria Uehlinger	5.5 hrs./day	.5 per day	6 hrs./day

We anticipate having the teaching assistants supervise and monitor social distancing among the students.

APPROVED


 RECEIVED

JUL 28 2020

OBENCSD
 Superintendent's Office



Oyster Bay High School
150 East Main Street
Oyster Bay, New York 11772

Principal's Office

Telephone: (516) 624-6524
Fax: (516) 624-6884

TO: Dr. Laura Seinfeld
FROM: Sharon Lasher
RE: Substitute Appointment
DATE: August 3, 2020

Please appoint Robert Browne as a per-diem Substitute Teacher, effective immediately. He will be called in on an as-needed basis.

Thank you.

RECEIVED
AUG 04 2020
OB-EN C.S.D.
PERSONNEL