

MINUTES OF THE BOARD OF EDUCATION
Oyster Bay – East Norwich Central School District

Date: August 11, 2020
Kind of Meeting: Business Meeting
Location: Oyster Bay High School, Town of Oyster Bay, Nassau County NY
Members Present: Laurie Kowalsky-President
Nancy Castrogiovanni-Vice President
Todd Cronin
Darren Gerbosi
John McEvoy
Dr. Aliex Ross
Maryann Santos

Members Not Present:

Others Present: Dr. Laura Seinfeld, Superintendent
Michael Cipriani, Assistant Superintendent for Finance & Operations
Dr. Lisa Mulhall, Assistant Superintendent for Curriculum, Instruction, & Assessment
Mary Anne Sadowski, District Counsel
Margaret Nolan, District Clerk (Attended the meeting remotely)

This meeting was held in person for participants and live streamed for the community.

Laurie Kowalsky called the meeting to order at 6:45 P.M.

Motion by T. Cronin, second by M. Santos, to enter into executive session at 6:45 P.M. to discuss matters of personnel and negotiations.

Motion by T. Cronin, second by M. Santos, to claim out of executive session at 7:40 P.M.

Laurie Kowalsky thanked the community for the questions and comments submitted to Dr. Seinfeld in advance of this meeting. She thanked the administrators, faculty, Board members and community volunteers for their many hours and hard work in preparing for the reopening of school. She spoke on the many areas and challenges involved in this endeavor. She gave an overview of the work of the academic committee and the plans being reviewed. Darren Gerbosi gave a brief summary of the work of the reopening committee.

Dr. Seinfeld indicated that prior to the meeting community members submitted any questions or comments to Mrs. Nolan. Dr. Seinfeld stated she had reviewed them and hopes to address them all in this evening's presentation. In addition, Mrs. Santos would be checking her e-mail during the meeting if anyone would like to submit any additional questions.

Dr. Seinfeld gave an update on the reopening plan. She reviewed the guidance timetable indicating that the District's planning and efforts put the District ahead of the two-week window the governor had given schools to submit their re-entry plans. Dr. Seinfeld spoke on the provisions included in the plan which included: Communication, health and safety, facilities, child nutrition, transportation, social and emotional well-being, school schedules, attendance and absenteeism, technology, teaching and learning, special education, bilingual education, teacher principal evaluations and certification and substitute teaching. She reviewed what has been done to date in the areas of communication, health and safety, and facilities. She reviewed what the plans for school schedules must include, which is in-person instruction,

remote instruction, and hybrid instruction. She reviewed the District’s goals which include learners to feel connected to the school and teachers, instructional experiences and transitions between in-person and remote learning. She reviewed the elementary and secondary plans for the first phase of in-person return, which was approved by the Board on July 28th. This plan would mean all students in grades Pre-K-6 would return to school daily. Students in grades 7 & 8 attend every day, in cohorts to limit movement. Students in grades 9-12 attend on alternating day schedule. Dr. Seinfeld discussed remote instruction option for consideration for those that may require it and discussed what instruction would look like from home. She reviewed health and safety plans which include daily health screening, face coverings, desk protectors and handwashing. Dr. Seinfeld reviewed transportation and the mandatory requirements. She stated that two surveys were sent out. The results of the first survey indicated that out of 500 respondents, more than 75% would be willing to walk or drive their children to school if limited bus transportation became an issue. The second survey showed that out of 867 respondents, approximately 20% indicated a need for transportation; the remainder are willing to make other arrangements. The District is working closely with the transportation company to ensure all protocols are met. Dr. Seinfeld reviewed what arts, athletics, student activities, field trips and events would look like under the current guidelines. Dr. Seinfeld concluded her report with some next steps and future timeline. The Board asked questions based on the re-opening plan. There was lengthy discussion regarding students in grades 9-12 attending alternate days, particular for the seniors. Dr. Seinfeld indicated that this plan can be assessed, and modifications made as needed. The goal is to bring more high school students in daily as soon as it is practicable and safe.

Dr. Seinfeld indicated that additional on-line meetings are being scheduled which would be focused on the individual buildings.

Michael Cipriani gave a brief update on the facilities projects taking place throughout the District.

Motion by T. Cronin, second by J. McEvoy, to approve the following:

V PERSONNEL ACTIONS

A) Professional Personnel

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District hereby approves the following *Professional Personnel and Civil Service Personnel* Resolutions as listed:

1. **RESIGNATIONS**

- | | | | |
|------------------------------------|--------------------|--|---|
| 1.1 | MARISA SCOTTO | Position:
Effective:
Assigned to: | Teaching Assistant
08/30/2020
James H. Vernon School |
| 1.2 | HUIHUI JIANG | Position:
Effective:
Assigned to: | Chinese/Mandarin Teacher
08/04/2020
Oyster Bay High School |
| 1.3 | CHRISTINE DESIMONE | Position:
Effective:
Assigned to: | Resident Substitute
08/03/2020
Theodore Roosevelt School |
|
 | | | |
| 2. <u>LEAVES OF ABSENCE</u> | | | |
| 2.1 | PATRICK HEUSNER | Position:
Status:
Effective:
Period Date: | French Teacher
Unpaid FMLA
09/17/2020 *anticipated
09/17/2020 – 12/10/2020 |

		Return to Work:	12/11/2020
		Assigned to:	Oyster Bay High School
2.2	OLIVIA FAUVELL	Position:	Elementary Teacher
		Status:	Unpaid F.M.L.A.
		Effective:	09/23/2020
		Period Date:	09/23/2020 – 12/16/2020
		Return to Work:	01/04/2021
		Assigned to:	Theodore Roosevelt School
2.3	OLIVIA FAUVELL	Position:	Elementary Teacher
		Status:	Unpaid Leave of Absence
		Effective:	12/17/2020
		Period Date:	12/17/2020 – 12/22/2020
		Return to Work:	01/04/2021
		Assigned to:	Theodore Roosevelt School
2.4	EMILY POWELL	Position:	Science Teacher
		Status:	Unpaid FMLA
		Effective:	09/08/2020
		Period Date:	09/08/2020 – 11/24/2020
		Return to Work:	11/25/2020 *revised date
		Assigned to:	High School
2.5	ERIN DUBON	Position:	Library Teacher
		Status:	Unpaid F.M.L.A.
		Effective:	09/01/2020
		Period Date:	09/01/2020 – 11/24/2020
		Return to Work:	02/11/2021 *anticipated
		Assigned to:	James H. Vernon School
2.6	ERIN DUBON	Position:	Library Teacher
		Status:	Unpaid Leave of Absence
		Effective:	11/25/2020
		Period Date:	11/25/2020 – 02/10/2021
		Return to Work:	02/11/2021
		Assigned to:	James H. Vernon School
3.	<u>TENURE APPOINTMENTS</u>		
3.1	THEODORE KIAMOS	Position:	Teaching Assistant
		Tenure Area:	Teaching Assistant
		Effective:	September 12, 2020
		Certification:	SAS, Permanent
			SDA, Permanent
			English 7-12, Permanent
			Chemistry & General Science 7-12,
			Permanent
3.2	MARIA MALZONE	Position:	Teaching Assistant
		Tenure Area:	Teaching Assistant

Effective: August 31, 2020
Certification: Teaching Assistant Level 1
Biology 7-12, initial Reissuance
General Science 7-12 Extension,
Initial Extension

4. **APPOINTMENTS**

- 4.1 CAROLE PERCIBALLI
Position: Teaching Assistant
Status: 5.5 hours per day
Effective: 09/01/2020
Period Date: 2020-2021 School Year
Certification: English 7-12, Permanent
Salary: \$26.58 per hour
Assigned to: James H. Vernon School
Replacing: Kristie Samodulski
- 4.2 CURRICULUM WRITING
Positions: Curriculum Writing Projects
Period Date: Summer 2020
Salary: \$78.56 per hour
(*See attached list)
- 4.3 EXTENDED SCHOOL YEAR PROGRAM
Positions: Teachers, Teaching Assistants, Teacher Aide, Therapists
Effective: 07/06/2020
Period Date: 07/06/2020 – 08/31/2020
Status: IEP Mandated (*Revised and New)
Salary: According to the Agreement between the OBENCSD and the OBENTA. (*See Attached)
- 4.4 MIGDALIA ROSARIO
Position: School Social Worker
Status: 30 minutes per week
Effective: 07/06/2020
Period Date: 07/06/2020 – 08/14/2020
Salary: \$70.69 per hour
- 4.5 MARISA SCOTTO
Position: Technology Teaching Assistant
Status: 20 hours
Effective: Summer 2020
Salary: \$26.58 per hour
- 4.6 MARIA MALZONE
Position: Technology Teaching Assistant
Status: 20 hours
Effective: Summer 2020
Salary: \$26.58 per hour
- 4.7 *REVISED HOURS
Position: Teaching Assistants
Effective: 2020-2021 School Year
Status: *See Attached

		Assigned to:	James H. Vernon School
		Salary:	\$26.58 per hour
4.8	SUBSTITUTE TEACHERS	Effective:	2020-2021 School year
		Status:	*See Attached
		Assigned to:	On-Call – as needed
		Salary:	\$150.00 per day
4.9	ADDITIONAL ASSIGNMENTS	Effective:	2020-2021 School Year
		Assigned to:	High School
		Salary:	As indicated according to the agreement between OBENCSD and the OBENTA

John Andriaccio	0.2 overage
Kelli-Ann Boeschen	0.2 overage
Andrea Breun	0.2 overage
Anthony Caputo	0.2 overage
Bridget Diano	0.2 overage
Jacklin Luciano	0.2 overage
Paula Luzzi	0.2 overage
Shannon Murphy	0.2 overage
Dennis Rutkowski	0.1 overage
Brian Soper	0.2 overage
Tara Stiles	0.2 overage

5.0	KRISTEN TAYLOR	Position:	Teaching Assistant
		Status:	6 hours per day
		Effective:	09/01/2020
		Period Date:	2020-2021 School Year
		Certification:	English 7-12, Permanent SDL, Professional Pre-K -6, Permanent Art, Permanent Business and Distributive Education, Permanent
		Salary:	\$26.58 per hour
		Assigned to:	James H. Vernon School
		Replacing:	Marisa Scotto

5.1	VICTORIA SEGALL	Position:	Resident Substitute
		Status:	6 hours per day
		Effective:	09/01/2020
		Period Date:	2020-2021 School Year
		Certification:	Students with Disabilities (1-6), Initial Childhood Education (1-6), Initial
		Salary:	\$150 per day
		Assigned to:	James H. Vernon School
		Replacing:	New

Susan Margolnick	Status:	29.50 hours per week
Jaqueline Nadler	Status:	29.50 hours per week
Beth Palmer	Status:	29.50 hours per week
Maureen Sweeney*	Status	29.50 hours per week

*These monitors were paid with grant funds secured by the Special Services Department

Discussion: Todd Cronin asked a question on the mandarin position. Dr. Seinfeld indicated that the search has been reopened.

Motion unanimously carried.

Motion by T. Cronin, second by M. Santos, to approve the following:

VI BUSINESS ACTIONS

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District hereby approves the following *Business* Resolutions as listed:

A) TAX LEVY RESOLUTION 2020-21

RESOLVED, that the following budget (Gross Amount) of the necessary claims and expenditures in Oyster Bay-East Norwich Central School District in the Town of Oyster Bay, school year 2020-21, amounting to:

	\$60,288,101 School Purposes
	<u>\$ 2,105,750 Library Purposes</u>
Total	\$62,393,851 be and the same is hereby accepted.

RESOLVED, that the sum of

	\$53,666,972 School Purposes
	<u>\$ 1,962,750 Library Purposes</u>
Total	\$55,629,722 being the remainder of the budget

adopted as above and the amount which must be RAISED BY TAXATION (Net Amount) for Oyster Bay-East Norwich Central School District, of the Town of Oyster Bay, Nassau County, New York for the year 2020-21 be levied upon the taxable property of the said school district as said property has been certified to by the Board of Assessors. The 2020-21 tax levy is in compliance with New York State’s tax levy limit for the District.

RESOLVED, that the District Clerk of this School District be authorized and directed, pursuant to Section 6-20.0 of the Nassau County Administrative Code to file a certified copy of these resolutions with the Nassau County Board of Supervisors and the Board of Assessors.

B) ACCEPTANCE OF TREASURER’S REPORT

The Board of Education hereby accepts the Treasurer’s Report as presented by the District Treasurer for the month of June, 2020.

C) ACCEPTANCE OF WARRANTS

The Board of Education hereby accepts the Warrant of Schedules and Claims as presented by the Internal Claims Auditor to the Treasurer for the month of June, 2020.

D) TRANSFER OF FUNDS

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following budget transfers: Transactions #3497-3498.

E) EXTRA CLASSROOM ACTIVITY FUNDS

BE IT FURTHER RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education accepts the report of the Extra Classroom Activity Funds as submitted for June, 2020.

F) ESTABLISHMENT OF INCOME ELIGIBILITY GUIDELINES FOR FREE AND REDUCED PRICE SCHOOL LUNCH

RESOLVED, the Board of Education does hereby establish the 2020-21 Income Eligibility Guidelines for Free and Reduced Price Meals as published by the State Education Department.

FURTHER RESOLVED, the Assistant Superintendent for Finance and Operations is directed to submit the 2020-21 guidelines to the District’s newspapers of record.

G) BOCES FINAL CONTRACT FOR 2019-20

RESOLVED, upon the recommendation of the Superintendent of Schools, the President of the Board of Education is authorized to sign the Final Contract between the Board of Cooperative Educational Services and the School District for the 2019-20 billings based on tuition and other charges in the amount of \$3,583,349.

H) BOCES INITIAL CONTRACT FOR 2020-21

RESOLVED, upon the recommendation of the Superintendent of Schools, the President of the Board of Education is authorized to sign the Initial Contract between the Board of Cooperative Educational Services and the School District for the 2020-21 year based on tuition and other charges in the amount of \$2,336,126.

I) STANDARD WORKDAY FOR APPOINTED OFFICIALS

BE IT RESOLVED that the Oyster Bay–East Norwich CSD hereby establishes the following as standard work days for appointed officials and will report accordingly to the New York State and Local Employees' Retirement System (ERS):

Title	Standard Work Day (Hrs/day to earn one day of service credit)	Term Begins/Ends	Participates in Employer’s Time Keeping System (Y/N)	Days/Month (based on Record of Activities)
Elected Officials - N/A *				
Appointed Officials				
District Clerk/Secretary to the Assistant Superintendent	7	07/01/2020-6/30/2021	Y	N/A ¹
District Treasurer/Secretary to the Buildings & Grounds Dept.	7	07/01/2020-6/30/2021	Y	N/A ¹

* Elected officials have been removed from this resolution because the District does not have any elected officials to which this reporting requirement would apply.

The District Clerk and District Treasurer are full-time employees of the District working in additional titles. As a result, these employees are already members of ERS and are credited with a full year of service for each year worked. The stipends paid to each employee as a result of the additional time spent as appointed officials will be reported to ERS.

J) ATHLETIC TRAINING SERVICES

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves the contract for the following athletic training services for an amount not to exceed \$27,500 for the 2020-21 school year, subject to review and approval by counsel of a written agreement between the Oyster Bay - East Norwich Central School District and Sports Physical Therapy, Occupational Therapy and Rehabilitation Services of the North Shore, P.L.L.C.

Discussion: Todd Cronin asked if the standard workday , Item I, was the same as last year. Mr. Cipriani indicated that it was.

Motion unanimously carried.

Motion by M. Santos, second by T. Cronin, to approve the following:

VII SPECIAL SERVICES

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District hereby approves the following *Special Services* Resolutions as listed:

A) CPSE/CSE MINUTES

RESOLVED, the Board of Education of the Oyster Bay-East Norwich Central School District has arranged that the following appropriate special education programs and/or services be provided as recommended by the Committee on Special Education:

CPSE

07/17/2020	1	Requested Review
07/31/2020	3	Initial Eligibility

CSE

02/11/2020	2	Annual Review
02/11/2020	2	Annual Review/Reevaluation
03/04/2020	1	Annual Review
03/04/2020	1	Initial Eligibility
03/19/2020	1	Annual Review
04/23/2020	2	Annual Review
04/24/2020	2	Annual Review
06/10/2020	1	Annual Review
06/15/2020	1	Annual Review
07/29/2020	1	Requested Review

Motion unanimously carried.

Motion by T. Cronin, second by J. McEvoy, to approve the following:

VIII NEW BUSINESS

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District hereby approves the following *New Business* Resolutions as listed:

A) APPROPRIATION FROM EMPLOYEE BENEFIT ACCRUED LIABILITY RESERVE / 2019-20 BUDGET ADJUSTMENT

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District hereby approves an adjustment in the amount of \$73,400 to the 2019-20 budget which will be appropriated from the Employee Benefit Accrued Liability Reserve to fund contractual obligations for accumulated sick days upon retirement.

July: 96,000
Aug: 73,400
Total: 169,400 (this matches total retiree payout)

B) AWARD OF QUOTES

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the following awards based on quotes received, meeting all specifications for the 2020-2021 school year:

Paul Yonkers Plumbing – plumbing repairs
Roland Electric – electrical services

C) AWARD OF BID/RUBBISH REMOVAL

RESOLVED, upon the recommendation of the Superintendent, the Board of Education hereby awards the bid for Rubbish Removal to Jamaica Ash & Rubbish Removal Co. Inc., at their low base bid price of \$38,520.00 for the 2020-2021 school year, meeting all specifications.

D) POLICY FOR ADOPTION

RESOLVED, upon the recommendation of the Superintendent of School, the Board of Education of the Oyster Bay-East Norwich Central School District hereby adopts the following policy:

Revised
7315 Acceptable Use – Remote Learning

E) ADOPTION OF REVISED 2020-21 SCHOOL CALENDAR

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education hereby adopts the revised 2020-21 calendar to include two additional Superintendent's Conference Days on September 2nd and 3rd and have students start on Tuesday, September 8th (the day after Labor Day).

F) DISTRICT-WIDE SAFETY PLAN AND BUILDING LEVEL PLANS

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education adopts the 2020-2021 District-wide Safety Plan and all Building Level Safety Plans as required by Project SAVE (Students Against Violence in Education).

Discussion: Laurie Kowalsky spoke on the revised school calendar which added two Superintendent Conference Days, September 2nd and 3rd and that students would return on September 8th.

Motion unanimously carried.

Dr. Seinfeld spoke on the annual building walk throughs and discussed some possible dates.
Dr. Seinfeld indicated that there would need to be a replacement for Dr. Ross on the Wellness Committee.

Motion by T. Cronin, second by J. McEvoy, to enter into executive session at 8:40 P.M.
Motion by T. Cronin, second by J. McEvoy to claim out of executive session at 9:45 P.M.

Respectfully submitted,

Margaret Nolan
District Clerk