

MINUTES OF THE BOARD OF EDUCATION
Oyster Bay – East Norwich Central School District

Date: September 15, 2020
Kind of Meeting: Business Meeting
Location: Oyster Bay High School, Town of Oyster Bay, Nassau County NY
Members Present: Laurie Kowalsky-President
Nancy Castrogiovanni-Vice President
Todd Cronin
Darren Gerbosi
John McEvoy
Maryann Santos

Members Not Present:

Others Present: Dr. Laura Seinfeld, Superintendent
Michael Cipriani, Assistant Superintendent for Finance & Operations
Dr. Lisa Mulhall, Assistant Superintendent for Curriculum, Instruction, & Assessment
Margaret Nolan, District Clerk (Due to technical difficulty was unable to attend remotely)
Mary Anne Sadowski, District Counsel

Laurie Kowalsky called the meeting to order at 6:45 P.M.

Motion by M. Santos, second by N. Castrogiovanni to enter into executive session to discuss legal matters and personnel.

Motion by M. Santos, second by N. Castrogiovanni to claim out of executive session at 7:30 P.M.

Laurie Kowalsky took a moment to remember those who were lost on 9/11 and thanked first responders for their services, including Todd Cronin.

Laurie Kowalsky introduced Deborah Raizes who would be speaking on the results of the Superintendent Search survey. She thanked everyone who responded to that survey. Deborah reported remotely. Ms. Raizes explained a little bit about the survey and gave a summary of the survey results indicating 472 people responded, which is very large number. She gave some results of the survey which included district strengths. She stated that technology integration and being fiscally responsible as strengths was impressive. She reviewed the results of some of the challenges. She reviewed the top 4 or 5 characteristics the survey results indicated. She showed a State of the District Item analysis which indicated that overall, district-wide, 68% of those who responded to the survey felt good about the District and pointed out some of the areas that the community felt needed improvement. The results of statements the survey indicated were important in hiring a Superintendent were reviewed. She reviewed the next steps in the process indicating that the search was confidential and explained why this is. Only the Board would be interviewing the candidates. Mr. Kowalsky thanked the community, students, and staff for completing the survey.

Maryann Santos reported on correspondence received by the Board.

Laurie Kowalsky spoke on some of the District Committees the Board has established. She stated that Dr. Seinfeld and Mr. Cronin would give an update on the Re-entry committee, Mrs. Castrogiovanni would give an update on the Academic Committee.

Dr. Seinfeld spoke on the reopening and thanked everyone for their hard work over the spring and summer to make this happen. She reviewed the last re-entry committee meeting which took place yesterday and spoke on how the first week was going, including arrival and dismissal, temperature checks, health questionnaire, face masks, movement around building, desk guards, student support, protocols for students and staff who may have symptoms and the consideration of permitting community use of outdoor facilities. Mr. Cronin spoke on the amount of work that has gone into getting schools to open and thanked all those involved, especially the custodians. He reviewed arrival and dismissal and the hallways at the high school. He spoke on dismissal changes at the high school to alleviate some back up stating that security has been very helpful. Desk guards are working well, and temperature checking has been going quickly. There was some discussion on the health the questionnaire and an e-mail was being sent to clarify. There was a discussion regarding face coverings particularly relative to gators. The committee unanimously recommends sending notification out to follow CDC guidelines which would no longer permit gators as a face covering. There are masks available for students and staff who may need one. Desk guards are permanent at the elementary schools and at the high school they are cleaned daily and extra clips were purchased to make sure all guards are in working order. The committee discussed some additional tech support for teachers and students. Dr. Mulhall stated that at this time, the volume is high and there is a delay in getting to tickets, however, the District was able to get some additional support to help with the more general tickets and volume. She thanked the entire tech team for their help in getting everyone up and running. She indicated that this is normal in the beginning of any school year, however, this year may be slightly increased. Dr. Seinfeld reviewed some conversation with the Department of Health and an e-mail that was just sent regarding protocols stating it is on the District website. The Board discussed allowing outside groups access to outdoor facilities with no access to inside the buildings including filed house. They also discussed allowing community groups use of the new turf field. Maryanne Sadowski indicated that if outside groups are using the District's outdoor facilities, they are required to submit their reopening plan at the same time they file a permit and there is a limit of 50 people on each field. After much discussion it was decided that outside facilities would not be opened to community groups at this time, however, Dr. Seinfeld will contact the Town of Oyster Bay to review their policy and guidelines for use of town fields and report back to the Board. The Board discussed Seniors and allowing them to go out to lunch and the lunch process throughout the District at this time.

Nancy Castrogiovanni reported on the Academic Committee. She stated that one of the goals was to look at why the District's ratings on various websites is low. At the last meeting, the focus was particularly on Great Schools. When looking at the data compared with other surrounding Districts, it was noted that Oyster Bay had a progress score and other surrounding districts do not. Through research it was believed this was because Oyster Bay has a combined middle/high school. When looking at similar districts with a combined middle/high school, it was noted they also had a progress score. This also affects data on the percentage of students taking AP courses. Data was also reviewed at the elementary school and how opting out of exams has a negative impact on ratings. The committee also reviewed AP scores and the progress made.

Michael Cipriani and Todd Cronin gave an update on the District Safety Team. So far all is going smoothly particularly arrivals. Additional security guards were added at all building. Other items discussed were new cameras, updated LED lighting at Vernon, changing to LED lighting at all buildings, partnership with Nassau County Police Department, the traffic light at Vernon, fire drills, lock down/out drill training, door alarms.

Dr. Seinfeld spoke on a draft letter that was being sent to Section VIII to reverse their decision and allow low contact sports to begin as soon as possible. The Board agreed to sending the letter and posting it on the website.

Motion by J. McEvoy, second by T. Cronin, to approve the minutes from the meetings of July 14, 2020, July 28, 2020 and August 11, 2020.
The minutes were approved.

Motion by N. Castrogiovanni, second by T. Cronin, to approve the following:

VI PERSONNEL ACTIONS

A) Professional Personnel

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District hereby approves the following *Professional Personnel and Civil Service Personnel* Resolutions as listed:

1. **RESIGNATIONS**

- | | | | |
|-----|-----------------|--------------|---------------------------|
| 1.1 | MEGAN HARDIMAN | Position: | Resident Substitute |
| | | Effective: | 09/05/2020 |
| | | Assigned to: | Theodore Roosevelt School |
| 1.2 | JULIA KOLANOVIC | Position: | Teaching Assistant |
| | | Effective: | 09/04/2020 |
| | | Assigned to: | James H. Vernon School |
| 1.3 | JOSHUA TEPPER | Position: | Teaching Assistant |
| | | Effective: | 09/06/2020 |
| | | Assigned to: | James H. Vernon School |

2. **LEAVE OF ABSENCE**

- | | | | |
|-----|---------------------|-----------------|---------------------------|
| 2.1 | MARIA GIANFORCARO | Position: | Teaching Assistant |
| | | Status: | Unpaid Leave of Absence |
| | | Effective: | 09/03/2020 |
| | | Period Date: | 09/03/2020 – 09/01/2021 |
| | | Return to Work: | 09/01/2021 |
| | | Assigned to: | James H. Vernon School |
| 2.2 | STEPHANIE ALVIZURES | Position: | Teacher |
| | | Status: | Unpaid FMLA |
| | | Effective: | 01/27/2021 |
| | | Period Date: | 01/27/2021 – 02/21/2021 |
| | | | *revised |
| | | Return to Work: | 02/22/2021 |
| | | Assigned to: | Theodore Roosevelt School |

3. **APPOINTMENTS**

- | | | | |
|-----|--------------------|----------------|--|
| 3.1 | GABRIELLE ALBANESE | Position: | Teaching Assistant |
| | | Status: | 6.0 hours per day |
| | | Effective: | 09/08/2020 |
| | | Period Date: | 2020-2021 School Year |
| | | Certification: | Students with Dis. (1-6), Initial
Literacy (B-6), Initial
Childhood Ed. (1-6), Initial |
| | | Salary: | \$26.58 per hour |

		Assigned to:	James H. Vernon School
		Replacing:	Maria Gianforcaro (Unpaid Leave)
3.2	HOLLY ROSELLE	Position:	Elementary Teacher
		Status:	Leave Replacement
		Effective:	09/23/2020
		Period Date:	09/23/2020 – 12/22/2020
		Certification:	Childhood Ed. (1-6), Initial
		Salary:	BA, Step1 - \$309.95 per day + holidays
		Assigned to:	Theodore Roosevelt School
		Replacing:	O. Fauvell (Unpaid Leave)
3.3	ALAN RAPPAPORT	Position:	Teacher
		Status:	Leave Replacement
		Effective:	09/08/2020
		Period Date:	09/08/2020 – TBD
		Certification:	Industrial Arts, Permanent
		Salary:	BA, Step1 - \$309.95 per day + holidays
		Assigned to:	High School
		Replacing:	N. Rotolo (Leave)
3.4	COREY COHEN	Position:	Resident Substitute
		Status:	6 hours per day
		Effective:	09/08/2020
		Period Date:	2020-2021 School Year
		Certification:	Early Childhood Ed. (B-2), COVID
		Salary:	\$150 per day
		Assigned to:	Theodore Roosevelt School
		Replacing:	C. DeSimone
3.5	ASHLEIGH DOYLE	Position:	Teaching Assistant
		Status:	6.0 hours per day
		Effective:	09/08/2020
		Period Date:	2020-2021 School Year
		Certification:	School Counselor, Provisional
		Salary:	\$26.58 per hour
		Assigned to:	High School
		Replacing:	Caryndia Reynoso (Leave)
3.6	WILLIAM HOLSCHER	Position:	Teaching Assistant
		Status:	6.0 hours per day
		Effective:	09/08/2020
		Period Date:	2020-2021 School Year
		Certification:	Physical Education, Initial
		Salary:	\$26.58 per hour
		Assigned to:	James H. Vernon School
		Replacing:	New
3.7	REVISED ASSIGNMENTS	Effective:	2020-2021 School Year
		Assigned to:	High School

- Salary: As indicated according to the Agreement between OBENCSD and the OBENTA
- Andrea Breun 0.1 overage * revised
- 3.8 ADDITIONAL ASSIGNMENT Effective: 09/08/2020 - 06/25/2021
Salary: \$4,000 per year
- Jessica DiBenedetto overage for 2 times per week, 40 minutes per day as per IEP mandate for Student # 363624376
- 3.9 MARIA GIANFORCARO Position: Special Education Teacher
Status: Home Services as per IEP mandate
Period date: 09/08/2020 – 06/25/2021
Salary: \$78.56 per hour
- Student #363623807 1 hour per day - 4x per week

4.0 **TEACHING ASSISTANTS – EFFECTIVE SEPTEMBER 15, 2020 *revised hours**

THEODORE ROOSEVELT SCHOOL

5.75 Hours Per Day/28.75 Hours per Week – 8:30 a.m.-3:15 p.m.

Ashley Arena

6.0 Hours Per Day/30 Hours per Week – 8:30 a.m. - 3:30 p.m.

Rachel Alford

Jeanine Amore

Elizabeth Bergsten

Anne Dodge

Margaret El Chami

Vita Ferrantello

Kristin Johnson

Rosa Jean Manas

Georgiana Meyer

Christine Rooney

Debra Schultz

OYSTER BAY HIGH SCHOOL

7.0 Hours Per Day

Cynthia Peragallo

- 4.1 ADDITIONAL ASSIGNMENTS Effective: 09/01/2020 - 06/30/2021
Salary: \$10,000 per year
- FANNY DIAZ Overage for .2 FTE as a Teacher of English as a New Language

B) Non-Teaching

1. **RESIGNATION**

- 1.1 LISA HAAS Position: Monitor
Assigned to: James H. Vernon School
Effective: 09/08/2020

2. **APPOINTMENTS/REVISED APPOINTMENTS**

2.1 **THEODORE ROOSEVELT SCHOOL MONITORS – EFFECTIVE SEPTEMBER 1, 2020**

Monitors

Monica Bizzoso	Status:	29.60 hours per week
Alison Lingen	Status:	29.60 hours per week
Sherry McKeVitt	Status:	29.60 hours per week
Melissa Rosasco	Status:	29.60 hours per week
TBD (Current sub. aide: Aide Figueroa)	Status:	29.60 hours per week
Giovanna Miceli	Status:	30.00 hours per week

2.2 GREGORY NUZZI

Position:	Security Aide
Status:	Probationary
Effective:	2020-2021 School Year
Salary:	\$22.83 per hour (pending N.C. Civil Service approval).
Assigned to:	District

2.3 GREGORY BAHRENBURG

Position:	Security Aide
Status:	Probationary
Effective:	2020-2021 School Year
Salary:	\$22.83 per hour (pending N.C. Civil Service approval).
Assigned to:	District

2.4 KENNETH NASTRI

Position:	Security Aide
Status:	Probationary
Effective:	2020-2021 School Year
Salary:	\$22.83 per hour (pending N.C. Civil Service approval).
Assigned to:	District

2.5 JOHN LEISTMAN

Position:	Security Aide
Status:	Probationary
Effective:	2020-2021 School Year
Salary:	\$22.83 per hour (pending N.C. Civil Service approval).
Assigned to:	District

Discussion: Todd Cronin asked a question regarding the number of teachers taking leave and if there was enough coverage. Dr. Seinfeld indicated yes, however, the District is always looking for additional substitutes.

Motion unanimously carried.

Motion by J. McEvoy, second by N. Castrogiovanni, to approve the following:

VII SPECIAL SERVICES

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District hereby approves the following *Special Services* Resolutions as listed:

A) CPSE/CSE MINUTES

RESOLVED, the Board of Education of the Oyster Bay-East Norwich Central School District has arranged that the following appropriate special education programs and/or services be provided as recommended by the Committee on Special Education:

<u>CSE:</u>		
09/01/2020	4	Requested Review
09/03/2020	2	Requested Review

B) CONSULTANT CONTRACTS/ANCILLARY AND RELATED SPECIAL EDUCATION SERVICES

RESOLVED, based upon the recommendation of the Superintendent of Schools, the President of the Board of Education is authorized to sign 2020-2021 consultant agreements with the following vendor to perform special education related services as needed. Vendors will be selected based on rate, continuity of service and overall availability.

St. Mary's Healthcare

Discussion: John McEvoy, asked where St. Mary's Healthcare is located. Mr. Cipriani indicated it is local and for special education services.

Motion unanimously carried.

Motion by T. Cronin, second by N. Castrogiovanni, to approve the following:

VIII NEW BUSINESS

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District hereby approves the following *New Business* Resolutions as listed:

A) OYSTER BAY-EAST NORWICH CLERICAL UNIT / MEMORANDUM OF AGREEMENT

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District approves the Memorandum of Agreement and authorizes the President of the Board of Education to sign the agreement with the Oyster Bay-East Norwich Clerical Unit for the period July 1, 2020 through June 30, 2023.

B) DISTRICT-WIDE WELLNESS COMMITTEE REVISION

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education appoints Board of Education Trustee Maryann Santos to be added as a member of the District-wide Wellness Committee for the 2020-21 school year.

C) DISTRICT COVID-19 COORDINATOR / MEMORANDUM OF AGREEMENT

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District approves the Memorandum of Agreement and authorizes the President of the Board of Education to sign the agreement with the District COVID-19 Coordinator for the period September 1, 2020 through June 30, 2021.

D) OYSTER BAY-EAST NORWICH ADMINISTRATORS ASSOCIATION / MEMORANDUM OF AGREEMENT

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District approves the Memorandum of Agreement and authorizes the President of the Board of Education to sign the agreement with the Oyster Bay-East Norwich Administrators Association for the summer of 2020.

E) ADVISOR FOR 2020 MIDDLE LEVEL MUSICAL

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following individuals to advise the 2020 Middle Level Musical:

Spencer Glass (Director) - \$5,500.00
James Crichton (Music Director) - \$3,000.00

F) U.S. MEDICAL STAFFING, LLC

BE IT RESOLVED, that the Board of Education of the Oyster Bay- East Norwich Central School District hereby approves the Agreement between the Board of Education of the Oyster Bay-East Norwich Central School District and the U.S. Medical Staffing LLC; and

BE IT FURTHER RESOLVED, that the Board of Education hereby authorizes Michael Cipriani, Assistant Superintendent for Finance and Operations, to sign on the Board's behalf.

Discussion: Todd Cronin asked a question on Item "C" and who the COVID Coordinator was. Dr. Seinfeld indicated it was Eileen McCartney.

Motion unanimously carried.

Dr. Seinfeld noted that in the Board letter there was information regarding the NYSSBA Conference which is being held virtually this year. If anyone is interested in attending, please let Dr. Seinfeld or Mrs. Nolan know. Dr. Seinfeld will send a schedule of the conference in the next packet.

Friday Packet.

Laurie Kowalsky asked about the snow day pilot program asking if it meant that there will not be snow days this year and when there is inclement weather could pivot to on-line learning. Dr. Seinfeld indicated that yes that is what it means and it seems to be getting positive feedback and she felt should be strongly considered.

Motion by J. McEvoy, second by N. Castrogiovanni, to adjourn at 9:20 P.M.

Respectfully submitted, (based on Notes from Michael Cipriani and recorded meeting)
Margaret Nolan

District Clerk