

Oyster Bay-East Norwich Central School District
Office of Special Services
Oyster Bay, NY 11771
(516) 861-3200

Parent/Guardian _____

Student Name: _____
DOB: _____

Dear Parent/Guardian:

As you know, the Committee on Special Education for the Oyster Bay-East Norwich Central School District is now responsible for providing Special Education Programs and/or Related Services to your child while he/she is attending either St. Dominic High School, St. Dominic Elementary School or East Wood School. According to regulations from the New York State Education Department, Oyster Bay-East Norwich is considered to be the District of Location for students that attend these non-public schools. The home district of the student is considered to be the District of Residence.

Districts of Location are eligible to receive reimbursement for the provision of services for those non-resident students that are parentally placed in non-public schools within its borders. However, before we can claim reimbursement, we need to have your permission to release information about your child's services to the District of Residence.

Please provide the district with your consent by signing the form below. We appreciate your prompt response to this request.

Sincerely,

Lynette Abruzzo

Lynette Abruzzo
Director of Special Services

Consent for Release of Information

I, _____ as parent/guardian of
(Please print parent/guardian name)

Student Name: _____ **DOB:** _____

give permission to the Oyster Bay – East Norwich School District Committee on Special Education to exchange information from my child's educational records with _____ for the sole
District of Residence
purpose of claiming reimbursement for the initial evaluation and/or provision of special education services included in my child's Individualized Education Service Place (IESP).

Signature: _____
(Parent/Guardian)

Date: _____