

**MINUTES OF THE BOARD OF EDUCATION  
Oyster Bay – East Norwich Central School District**

**Date:** July 13, 2021  
**Kind of Meeting:** Reorganization/Business Meeting  
**Location:** Oyster Bay High School, Town of Oyster Bay, Nassau County NY  
**Members Present:** Laurie Kowalsky  
Nancy Castrogiovanni  
Todd Cronin  
Darren Gerbosi  
Maryann Santos  
Michael Schindler  
Norah Windhausen

**Members Not Present:**

**Others Present:** Dr. Francesco Ianni, Superintendent  
Maureen Raynor, Deputy Superintendent  
Darlene Dolan, District Clerk  
Linda Ninesling, District Treasurer  
Mary Anne Sadowski, District Counsel

Laurie Kowalsky called the meeting to order at 6:30 PM.

Motion by T. Cronin, second by N. Castrogiovanni to enter in executive session.

Motion by M. Santos, second by D. Gerbosi to claim out of executive session at 7:38 PM.

Dr. Ianni welcomed all and called the meeting to order at 7:42 PM. He then led the pledge of allegiance.

Mary Anne Sadowski administered the Oath of Office to Dr. Francesco Ianni, Superintendent of Schools.

The Oath of Office was administered to newly elected board trustee, Michael Schindler.

Dr. Ianni called for nominations for the office of President.

Motion by Todd Cronin to nominate Laurie Kowalsky, second by M. Santos. All were in favor.

The Oath of Office was administered to Board President, Laurie Kowalsky.

Dr. Ianni called for nominations for the office of Vice-President. Motion by Todd Cronin to nominate Nancy Castrogiovanni, second by M. Santos. All were in favor. The Oath of Office was administered to Board Vice President, Nancy Castrogiovanni.

Mrs. Kowalsky assumed chairmanship of the meeting.

Motion by Todd Cronin, second by Darren Gerbosi to approve the following:

**6. APPOINTMENTS**

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the following appointments on the Consent Agenda as listed:

**6.1 District Clerk**

RESOLVED, Darlene Dolan is appointed District Clerk of the Board of Education for the 2021-2022 school year at an annual salary of \$15,300.

**6.2 Acting Clerk of the Board of Education**

RESOLVED, Maureen Raynor, Deputy Superintendent, is appointed Acting Clerk of the Board of Education for the 2021-2022 school year, without additional compensation.

**6.3 District Treasurer**

RESOLVED, Linda Ninesling is appointed Treasurer of the Oyster Bay-East Norwich Central School District for the 2021-2022 school year at an annual salary of \$11,444.40.

**6.4 Deputy Treasurer**

RESOLVED, Bethany Campbell is appointed Deputy Treasurer for the 2021-2022 school year without additional compensation.

**6.5 School District Attorney**

RESOLVED, Ingerman Smith is appointed general, special education and labor counsel effective July 1, 2021 in accordance with the retainer agreement dated October 30, 2017.

**6.6 Records Access Officer**

RESOLVED, Michael Cipriani, Assistant Superintendent for Finance and Operations, is appointed Records Access Officer for the 2021-2022 school year, without additional compensation.

**6.7 Records Management Officer**

RESOLVED, Christine Kim, Assistant Business Official, is appointed Records Management Officer for the 2021-2022 school year, without additional compensation.

**6.8 Purchasing Agent**

RESOLVED, Christine Kim, Assistant Business Official, is appointed Purchasing Agent for the 2021-2022 school year, without additional compensation, in accordance with Section 170.2(b) of the Commissioner's Regulations. In the absence of Christine Kim, Michael Cipriani, Deputy Purchasing Agent, shall perform this function.

**6.9 Chief School Physician**

RESOLVED, Dr. Howard J. Strassberg is appointed Chief Medical Officer for the 2021-2022 school year at a contractual amount of \$22,128.23.

**6.10 Title VII and Title IX Compliance Officer**

RESOLVED, Dr. Francesco Ianni, Superintendent of Schools, is appointed Title VII (Equal Employment Opportunity) and Title IX (gender discrimination) Compliance Officer for the 2021-2022 school year, without additional compensation.

**6.11 Section 504 Coordinator**

RESOLVED, Lynette Abruzzo, Director of Special Services, is appointed Section 504 Coordinator for the 2021-2022 school year, without additional compensation.

**6.12 Medicaid Compliance Officer**

RESOLVED, Lynette Abruzzo, Director of Special Services, is appointed Medicaid Compliance Officer for the 2021-2022 school year, without additional compensation.

**6.13 Asbestos Compliance Officer**

RESOLVED, Michael Cipriani, Assistant Superintendent for Finance & Operations, is appointed Asbestos Compliance Officer for the 2021-2022 school year, without additional compensation.

**6.14 District-Wide DASA Coordinator**

RESOLVED, Maureen Raynor is appointed District-Wide DASA Coordinator for the 2021-2022 school year, without additional compensation.

**6.15 DASA Coordinators**

RESOLVED, the following individuals are appointed as Dignity for All Students Act (DASA) Coordinators for 2021-2022 without additional compensation:

Tami McElwee, Roosevelt Elementary School Principal  
Dr. Valerie Vacchio, Vernon School Principal  
Sharon Lasher, Oyster Bay High School Principal  
Matthew Brown, OBHS Social Worker  
Migdalia Rosario, OBHS Social Worker  
Denise Ferrazano, Vernon Social Worker  
Yennifer Muriel, TR Social Worker

**6.16 District Committee on Special Education**

RESOLVED, the following individuals are appointed to the Committee on Special Education/ Preschool Special Education for the 2021-2022 school year without compensation:

**Committee Chairpersons**

Lynette Abruzzo	Committee Chairperson, Director of Special Services
Dr. Matthew Jurgens	Committee Chairperson, Assistant Director of Special Services
Tracy Vieweg	Committee Chairperson, School Psychologist
Dr. Cara Riebe	Committee Chairperson, School Psychologist
Dr. Allison Mueller	Committee Chairperson, School Psychologist

**CSE/CPSE Parent Members**

Gina Capone  
Donna Cohen  
Therese DiRenzo  
Connie Doyle  
Jodi Johnson  
Julie Keffer  
Gina Murphy  
Donna Viscovich  
Nilsa Weydig

FURTHER RESOLVED, the Oyster Bay-East Norwich Central School District hereby establishes administrative practices and procedures for appointing and training appropriately qualified personnel, including the members and chairpersons of the Committee on Special Education and the Committee on Preschool Special Education, to carry out functions identified.

BE IT FURTHER RESOLVED, that in accordance with Section 4402 of the Education Law, effective July 1, 1995, the Board of Education of the Oyster Bay-East Norwich Central School District will appoint a subcommittee comprised of a child's teacher and school district representative, qualified to provide or supervise special education programs. Building subcommittee will not be authorized to hold initial referral meetings or meetings for initial out-of-district placements.

**6.17 District Committee on 504**

RESOLVED, the following individuals are appointed to chair the 504 Committee for the 2021-2022 school year without compensation:

**Committee Chairpersons**

Lynette Abruzzo	Committee Chairperson, Director of Special Services
Dr. Matthew Jurgens	Committee Chairperson, Assistant Director of Special Services
Tracy Vieweg	Committee Chairperson, School Psychologist
Dr. Cara Riebe	Committee Chairperson, School Psychologist
Dr. Allison Mueller	Committee Chairperson, School Psychologist

**6.18 Committee on Special Education/Surrogate Parents**

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District in accordance with Part 200.5(C)(7) of the Commissioner of Education hereby appoints the following CSE members as surrogate parents for the 2021-2022 school year without compensation:

Julie Keffer  
Joan Burke

**6.19 Board of Voter Registration**

RESOLVED, the following individuals are appointed to the Board of Voter Registration for the 2021-2022 school year.

Judy LeMar  
Kathleen Martin  
Joanne Weber

**6.20 Claims Auditor**

RESOLVED, Bocchicchio Administrative Systems, Inc. is appointed Claims Auditor for the 2021-2022 school year at an annual rate of \$16,600. The Claims Auditor will carry professional liability insurance at a minimum of \$1,000,000 per occurrence and \$2,000,000 general aggregate.

**6.21 External Auditor**

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves the appointment of R.S. Abrams & Co., LLP, 3033 Express Drive North, Suite 100, Islandia, NY 11749, as external auditor for the 2021-2022 year. The firm will be paid a fee of \$34,000.

**6.22 Systems Administrator**

RESOLVED, Jane Pagano is appointed Systems Administrator for the 2021-2022 school year.

**6.23 Establishment of Income Eligibility Guidelines for Free and Reduced School Lunch**

RESOLVED, the Board of Education does hereby establish the 2021-2022 Income Eligibility Guidelines for Free and Reduced-Price Meals as published by the State Education Department.

FURTHER RESOLVED, the Assistant Superintendent for Finance and Operations is directed to submit the 2021-2022 guidelines to the District's newspapers of record.

**6.24 District-Wide Safety Team**

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education appoints the following list of individuals to serve as members of the District-Wide Safety Team for the 2021-2022 school year as per Project SAVE (Schools Against Violence in Education) regulations:

Dr. Francesco Ianni, Superintendent of Schools  
Michael Cipriani, Assistant Superintendent for Finance & Operations  
Christine Kim, Assistant Business Official  
Sharon Lasher, High School Principal  
Dr. Valerie Vacchio, Vernon Principal  
Tami McElwee, Roosevelt Principal  
Jaclyn Gibbons, High School Assistant Principal  
Dr. Cara Riebe, School Psychologist  
Linda Ninesling, Secretary for Buildings & Grounds  
William Castoro, Lead Security  
Mike Rispoli, High School Head Custodian  
Wayne Placella, Vernon Head Custodian  
Anthony Testa, Roosevelt Head Custodian  
Anthony Caputo, Oyster Bay High School Teacher  
Jennifer Iles, Roosevelt Teacher  
Nelson Iacolano, Parent  
Peter LaDuca, Nassau BOCES Health & Safety Representative  
Steve Krukowski, Nassau County Police Department  
Representative, Brookville Police Department

BE IT FURTHER RESOLVED that Mr. Michael Cipriani is the designated school official who will serve as the head of the District-Wide Safety Team for the 2021-2022 school year with no additional compensation.

**6.25 District-Wide Wellness Committee**

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education appoints the following list of individuals to serve as members of the District-Wide Wellness Committee for the 2021-2022 school year:

Michael Cipriani, Assistant Superintendent for Finance & Operations  
Christine Kim, Assistant Business Official  
Sharon Lasher, High School Principal  
Dr. Valerie Vacchio, Vernon Principal  
Tami McElwee, Roosevelt Principal  
Kevin Trentowski, Director of Physical Education, Health & Athletics  
Eileen McCartney, Vernon School Nurse  
Charles Rizzuto, High School Teacher  
Liliana Iza Molina, Aramark Food Service Director

BE IT FURTHER RESOLVED, that Christine Kim is the designated school official who will serve as the head of the District-Wide Wellness Committee for the 2021-2022 school year with no additional compensation.

**6.26 Chief Emergency Officer**

RESOLVED, Michael Cipriani, Assistant Superintendent for Finance and Operations, is appointed Chief Emergency Officer for the 2021-2022 school year, without additional compensation.

**6.27 Data Protection Officer**

RESOLVED, Christine Kim, Assistant Business Official, is appointed Data Protection Officer for the 2021-2022 school year, without additional compensation.

**6.28 District-Wide Policy Committee**

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education appoints the following list of individuals to serve as members of the District-Wide Policy Committee for the 2021-2022 school year:

Dr. Francesco Ianni, Superintendent of Schools  
Maureen Raynor, Deputy Superintendent  
Michael Cipriani, Assistant Superintendent for Finance & Operations  
Mary Anne Sadowski, Ingerman Smith Attorney

**6.29 District-Wide Academic Committee**

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education appoints the following list of individuals to serve as members of the District-Wide Academic Committee for the 2021-2022 school year:

Dr. Francesco Ianni, Superintendent of Schools  
Maureen Raynor, Deputy Superintendent

Motion unanimously carried.

Oath of Office was administered to District Clerk, Darlene Dolan.

Oath of Office was administered to District Treasurer, Linda Ninesling.

Motion by M. Santos, second by T. Cronin to approve the following:

**DESIGNATIONS**

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the following resolutions on the Consent Agenda as a whole:

**7. Authorization of Membership of the Board of Education**

RESOLVED, that membership of the Oyster Bay-East Norwich Central School District Board of Education in the following organizations be authorized for the 2021-2022 school year:

- Nassau-Suffolk School Boards Association
- New York State School Boards Association
- National School Boards Association

**8. Official Delegate to the New York State School Boards Association Annual Meeting**

RESOLVED, the President of the Board of Education is designated as the District's official delegate to the New York State School Boards Association Annual Meeting. In the event the President is unable to attend, the Vice President shall be the official delegate. In the event that neither is able to attend, the senior Board member present shall be the official delegate.

BE IT FURTHER RESOLVED, the official delegate is authorized to vote on behalf of the Board of Education at the New York State School Boards Association Annual Meeting

**9. Conference Authorization 2021-2022**

RESOLVED, the Superintendent of Schools may attend the following conferences and that necessary expenses will be paid by the District:

- New York State Council of School Superintendents (Summer 2021; Fall 2021; Winter 2022; Spring 2022; Summer 2022)
- New York State School Boards (Fall 2021) or National School Boards (Spring 2022)
- AASA or ASCD (Spring 2022)

BE IT FURTHER RESOLVED, the Members of the Board of Education are hereby authorized to attend the New York State School Boards Conference (Fall 2021) or the National School Boards Conference (Spring 2022) and that necessary expenses will be paid by the District.

**10. Appointment of Staff**

RESOLVED, the Superintendent of Schools is authorized to approve appointments of certified staff and classified staff until Board action is taken at its next meeting with the exception of any administrative titles.

**11. Designation of Principal in the Event of Absence**

RESOLVED, the following individual(s) shall be authorized to serve in the principal's seat in the event the principal is absent from the school district on a designated day or days.

- Central Office Administrators
- District Directors
- K-12 Supervisors
- Assistant Principals

**12. Petty Cash Funds**

RESOLVED, Michael Cipriani, Assistant Superintendent for Finance and Operations, is authorized to establish Petty Cash Funds for the 2021-2022 school year in accordance with Sec. 170.2(b) of the Commissioner's Regulations. Specifically the Petty Cash Funds shall be located in the following areas and be in the following amounts:

High School Main Office	\$100
Vernon School Office	\$100
Roosevelt Elementary School Office	\$100
Administration Building	\$100
Special Services	\$100

BE IT FURTHER RESOLVED, the following individuals are appointed custodians of the Petty Cash Funds:

- Oyster Bay High School (Diane Falzarano)
- Vernon School (Judy LeMar)
- Roosevelt Elementary School (Kathleen Martin)

Administration Building (Angela Ries)  
Special Services (Lynette Abruzzo)

13. **Board of Education Meetings**

a) **Regular Monthly Business Meetings**

RESOLVED, the Board of Education does hereby establish the following dates for the 2021-2022 regular monthly business meetings to be held at 7:30 P.M. in the High School Library:

July 13, 2021 (Reorganization Meeting)  
August 10, 2021  
September 28, 2021  
October 26, 2021  
November 23, 2021  
December 21, 2021  
January 25, 2022  
February 8, 2022  
March 15, 2022  
April 12, 2022  
May 24, 2022  
June 21, 2022

b) **Workshop Sessions**

RESOLVED, the Board of Education does hereby establish the following dates for 2021-2022 workshop sessions to be held at 7:30 P.M. in the High School Library:

September 14, 2021  
October 12, 2021  
November 9, 2021  
December 7, 2021  
January 11, 2022  
March 1, 2022  
March 29, 2022 (Budget Adoption)  
May 3, 2022 (Budget Hearing)  
June 7, 2022

14. **Adopt School Budget Calendar for 2021-2022**

a) **Date of Vote for Budget and School Board Trustees**

May 17, 2022

b) **Public Budget Hearing** - to be held at Oyster Bay High School unless otherwise noted:

May 3, 2022

c) **Budget Sessions** - to be held at Oyster Bay High School unless otherwise noted:

January 25, 2022  
February 8, 2022  
March 15, 2022  
March 29, 2022 (Budget Adoption)  
May 3, 2022 (Budget Hearing)

15. **Establishment of Mileage Reimbursement Rate**

RESOLVED, the reimbursement rate for all authorized travel by school district employees and officials is established in accordance with the *Standard Mileage Reimbursement Rate* as published by the Internal Revenue Service. The current reimbursement rate is \$0.56 per mile. (Effective January 1, 2021).

16. **Certify Payroll**

RESOLVED, the payroll department is authorized to make payment of wages to all personnel in the school district in accordance with Board approved and/or contracted amounts and to make necessary deductions as prescribed by Law and/or agreement. Dr. Francesco Ianni, Superintendent of Schools, is authorized and directed to certify payrolls for the 2021-2022 school year.

17. **Budget Transfers**

RESOLVED, in accordance with Section 170.2 of the Commissioner's Regulations, Dr. Francesco Ianni, Superintendent of Schools or designee, is authorized to make budget transfers as may be necessary to provide for the efficient budget administration, with a \$10,000 limit for each transfer. Transfers in excess of \$10,000 require prior approval of the Board of Education. The Board of Education will be notified of all transfers on a monthly basis.

18. **Authorization for Opening of Bids**

RESOLVED, that Michael Cipriani, Assistant Superintendent for Finance and Operations, is responsible for the opening of all bids for the 2021-2022 school year. In the absence of Michael Cipriani, Christine Kim shall perform this function.

19. **Legal Advertisements/Bids**

RESOLVED, Christine Kim, Assistant Business Official, is authorized to prepare all necessary legal advertisements with reference to the securing of bids for the 2021-2022 school year.

20. **Authorization to Publish Annual Financial Report**

RESOLVED, Michael Cipriani, Assistant Superintendent for Finance and Operations, is authorized to publish the annual financial report of the school district after the completion of the independent auditors' report.

21. **Authorization to Sign Checks**

RESOLVED, the School District Treasurer is authorized to sign checks for the District, and

BE IT FURTHER RESOLVED, the Deputy Treasurer is authorized to sign checks in the absence of the School District Treasurer.

22. **Staff Absences**

RESOLVED, the Superintendent of Schools is authorized to approve or disapprove staff vacation days, personal days, professional and visitation days, conferences, and travel as indicated in contractual agreements, Board of Education policy and as provided by in the budget during the 2021-2022 school year.

23. **Re-adoption of Policies**

RESOLVED, all existing regulations, rules, bylaws, and directives in force during the 2020-2021 school year and the Code of Ethics are continued in full force and effect during the 2021-2022 school year or until amended, changed, or deleted, and directs that the Code of Ethics be posted in each building.

BE IT FURTHER RESOLVED, the Board of Education re-adopts all policies in effect during the 2021-2022 school year.

24. **Official Bank Depository**

RESOLVED, the following are designated as Official Depositories for the Oyster Bay-East Norwich Central School District for the 2021-2022 school year:

JP Morgan Chase  
Capital One  
Flushing Commercial Bank

25. **Authorization of Surety Bonds for District Treasurer/Extra-Classroom Activities Fund Treasurer**

RESOLVED, Michael Cipriani, Assistant Superintendent for Finance and Operations, is authorized to purchase bonds required by Law for the Treasurer in the amount of \$1,100,000 and for the Extra-Classroom Activities Fund Treasurer in the amount of \$100,000. This appointment will be in effect for the 2021-2022 school year.

26. **Official School Newspapers**

RESOLVED, the Oyster Bay Enterprise Pilot and the Oyster Bay Guardian are designated official newspapers for the 2021-2022 school year, and

BE IT FURTHER RESOLVED, the District Clerk is directed to use the Oyster Bay Guardian and the Oyster Bay Enterprise Pilot for advertising the Annual Meeting.



27. **Investment of Funds**

RESOLVED, Michael Cipriani, Assistant Superintendent for Finance and Operations, is authorized to invest such portions of the District's monies as he may determine in Special Time Deposit accounts or in Certificates of Deposits issued by a bank or trust company, provided, however, that such investment shall be payable within such time as proceeds shall be needed to meet expenditures for which such money was obtained and further that such transaction meets all the requirements outlined in Education Law 1723.a and further that appropriate safeguards as may be enacted by the New York State Legislature or other governing agencies will be utilized. This appointment will be in effect for the 2021-2022 school year.

28. **Federal Funds Signatures**

RESOLVED, the Superintendent of Schools is authorized to sign applications for ESEA Federal programs which the District is entitled to by Federal Law.

29. **New York Schools Insurance Reciprocal (NYSIR)**

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education authorizes the continuation of the Agreement with New York Schools Insurance Reciprocal for the 2021-2022 school year.

30. **District-Wide Audit Committee**

RESOLVED, the following individuals are appointed to serve on the District-Wide Audit Committee for the 2021-2022 year:

Nancy Castrogiovanni  
Todd Cronin  
Darren Gerbosi  
Laurie Kowalsky  
Maryann Santos  
Michael Schindler  
Norah Windhausen

31. **Bond Counsel**

RESOLVED, upon the recommendation of the Superintendent of Schools, the President of the Board of Education of the Oyster Bay-East Norwich Central School District is authorized to sign an engagement letter with Hawkins, Delafield, & Wood, LLP to provide bond counsel services related to the District's 2021-2022 tax anticipation notes (TAN). The fee associated with this service is commensurate with the amount of the TAN borrowing.

32. **Fiscal Advisor**

RESOLVED, upon the recommendation of the Superintendent of Schools, the President of the Board of Education of the Oyster Bay-East Norwich Central School District is authorized to sign an engagement letter with Capital Markets Advisors, LLP to provide services related to the District's 2021-2022 tax anticipation notes (TAN) and the required Continuing Disclosure notice. The fee associated with this service is commensurate with the amount of the TAN borrowing and the Continuing Disclosure.

33. **Architect & Engineering Firm**

RESOLVED, upon the recommendation of the Superintendent of Schools, the President of the Board of Education is authorized to appoint Burton, Behrendt, and Smith (BBS) for the 2021-2022 year to provide architectural and engineering services.

34. **Resolution for the Certification of Lead Evaluators**

BE IT RESOLVED, Lynette Abruzzo, Dr. Marisa Bel, Jack Bixhorn, Anthony Femino, Jaelyn Gibbons, Dr. Matthew Jurgens, Sharon Lasher, Tami McElwee, Rebecca Menuzzo, Dr. Ryan O'Hara, Dr. Janna Ostroff, Dr. Joseph Pesqueira, Maureen Raynor, Kevin Trentowski, and Dr. Valerie Vacchio are hereby certified as Qualified Lead Evaluators of teachers having successfully completed the training requirements prescribed in 8 NYCRR §30-2.9(b), including:

(1) The New York State Teaching Standards, and their related elements and performance indicators/the Leadership Standards and their related functions;

(2) Evidence-based observation techniques that are grounded in research;

(3) Application and use of the student growth percentile model and the value-added growth model as defined in 8 NYCRR §30-2.2;

(4) Application and use of the State-approved rubric selected by the Oyster Bay-East Norwich Central School District for use in the evaluations of teachers including training on the effective application of such rubrics to observe a teacher's practice; and application and use of assessment tools, and

(5) Application and use of the assessment tools that the Oyster Bay-East Norwich Central School District utilizes to evaluate its teachers.

This certification has been issued in accordance with the process for certifying lead evaluators described in the Oyster Bay-East Norwich School District's Annual Professional Performance Review Plan.

Motion unanimously carried.

Laurie Kowalsky called the business portion of the meeting to order and began by thanking Town Supervisor Saladino, Town Clerk LaMarca & Deputy Commissioner Baptista for their help in securing a place for students to practice Crew for the upcoming Fall Season.

Maryanne Santos reported on correspondence received by the Board.

Dr. Ianni welcomed Mr. Schindler to the Board. He spoke of several construction update projects that are underway. They are all on schedule and on budget at all three schools. At Teddy Roosevelt school, the new marquee has been installed and for safety reassurance, cleats have been moved from front of library to front of school.

Dr. Ianni spoke of a sailing program that will be promoted to students for the upcoming Fall semester. He encourages all students to sign up as quickly as possible.

Dr. Ianni spoke of updated guidance on indoor mask wearing for the summer 2021 released by the NYS Department of Health – masks are strongly encouraged but no longer required for students and fully vaccinated staff while indoors for summer programs. It is still mandatory for unvaccinated adults to wear masks indoors. In terms of guidance for Fall, guidance will be coming soon and information will be shared on the website as soon as it is received.

Dr. Ianni wished all a happy summer and congratulated Seniors of the class of 2021 who had a nice year-end send off.

Laurie Kowalsky thanked Dr. Ianni for his report and spoke of the excitement for the sailing program and continuing of crew. She further explained that it's been a goal of the BOE to increase college acceptances. Sailing is another program that will help the students of Oyster Bay in this capacity. She encouraged parents to have their children sign up for these programs beginning in 9<sup>th</sup> grade.

Motion by T. Cronin, second by N. Castrogiovanni to approve the following:

### **III APPROVAL OF MINUTES**

- Work Session, 6/08/21
- Business Meeting, 6/22/21

Motion unanimously carried.

### **IV OPPORTUNITY FOR PUBLIC TO BE HEARD/AGENDA ITEMS**

In accordance with the Open Meetings Law, school board meetings where school district business will be discussed are open to the public. The Oyster Bay-East Norwich Board of Education welcomes public comment at its meetings. The Board of Education will respond to comments and/or inquiries in the appropriate manner.

This portion of the meeting is designed exclusively for Agenda items. A "Sign In" book is provided for those residents wishing to address the Board. In order to be recognized, you must be signed in. Each speaker will

be allowed a maximum of three minutes. The Board President will call you to the microphone in the order in which you have signed in.

Public discussion is prohibited regarding matters relating to an individual's reputation, privacy, or right to due process which in some way could be violated.

A second Commentary Period is provided for non-agenda items prior to Adjournment. We thank you for your participation and cooperation.

Laurie Kowalsky stated that no community members have signed in this evening.

## **V BUSINESS/FACILITIES REPORT**

Dr. Ianni stated that this portion of meeting was included in the Superintendent's report.

Motion by N. Castrogiovanni, second by T. Cronin to approve the following:

### **VI PERSONNEL ACTIONS**

#### **A) Employment Agreement**

BE IT RESOLVED, that the Board of Education hereby approves an agreement between it and Michael Cipriani concerning Mr. Cipriani's retirement from the District and authorizes the Board President to execute said agreement; and

BE IT FURTHER RESOLVED, that the Board of Education hereby accepts the resignation of Michael Cipriani for the purpose of retirement, said retirement to be effective December 31, 2021.

Motion unanimously carried.

Motion by T. Cronin, second by D. Gerbosi to approve the following:

#### **B) Abolishment of Civil Service Position**

RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby abolishes the position of Information Specialist I, thereby terminating the employment of Felicia Febrizio, based upon reasons of economy and efficiency as determined by the Board of Education; said abolition to be effective close of business July 23, 2021.

Motion unanimously carried.

Motion by T. Cronin, second by D. Gerbosi to approve the following:

#### **C) Professional Appointment**

RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the following professional appointment as listed:

KELLY FALLON	Position:	Assistant Superintendent
	Status:	<i>Interim</i>
	Effective:	7/14/2021
	Certification:	School District Administrator
	Salary:	\$875 per-diem
	Assigned to:	District

Motion unanimously carried.

Motion by T. Cronin, second by N. Castrogiovanni to approve the following:

**D) Professional Personnel**

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District hereby approves the following *Professional Personnel and Civil Service Personnel* Resolutions as listed:

1. **LEAVE OF ABSENCE**

1.1 DR. MEAGAN DISSINGER Position: Teacher (Music)  
Status: Unpaid Childcare Leave  
Period Date: 2021-2022 School Year  
Return to Work: 09/01/2022  
Assigned to: Oyster Bay High School

2. **RESIGNATIONS**

2.1 MICHAEL LaMENDOLA Position: Resident Substitute  
Effective: 06/30/2021

2.2 CARYNDIA REYNOSO Position: Teaching Assistant  
Effective: 06/25/2021

2.3 MARIA GIANFORCARO Position: Teaching Assistant  
Effective: 09/01/2021

2.4 LAUREN SZABO Position: Resident Substitute  
Effective: 06/30/2021

3. **APPOINTMENTS**

3.1 DIANA (MAYO) YEN Position: English Teacher  
Status: Probationary  
Effective: 08/30/2021  
1<sup>st</sup> year of 3-year probationary period \*  
Tenure Area: English  
Certification: English 7-12 Professional  
Salary: MA, Step 1 As per Agreement between OBENCSD & OBENTA  
Assigned to: Oyster Bay High School  
Replacing: K. DiMaggio (retiring)

3.2 LANA BUNNING Position: Science Teacher  
Status: Probationary  
Effective: 08/30/2021  
1<sup>st</sup> year of 4-year probationary period\*  
Tenure Area: Science  
Certification: Biology 7-12 Professional  
Salary: MA, Step 1 - As per Agreement between OBENCSD & OBENTA  
Assigned to: Oyster Bay High School  
Replacing: A. Hallock (retiring)

3.3 MEGAN CASTROGIOVANNI Position: Per diem Substitute  
Teaching Assistant  
Effective: 07/14/2021  
Salary: \$150 per day

- 3.4 RACHEL ALFORD Position: Teaching Assistant  
Home Services  
Period Date: 07/14/2021 – 08/13/2021  
Salary: As per Agreement between  
OBENCSD & OBENTA  
Student #101060000 ninety (90) minutes per week as per IEP mandate
- 3.5 AMANDA CERAMI Position: Teaching Assistant  
Home Services \*revised  
Period Date: 07/02/2021 – 08/13/2021  
Salary: As per Agreement between  
OBENCSD & OBENTA  
Student #363623744 up to 15 hours per week as per IEP mandate
- 3.6 JOHN YOUNGS Position: General Education Teacher  
Home Provider  
Period Date: 07/14/2021 – 08/30/2021  
Salary: As per Agreement  
between OBENCSD &  
OBENTA  
Student #363623609 up to a total of 8 hours
- 3.7 ALISON CHECHAKOS Position: Special Education Teacher  
Home Provider  
Period Date: 07/14/2021 – 08/30/2021  
Salary: As per Agreement  
between OBENCSD &  
OBENTA  
Student #363623609 up to a total of 16 hours
- 3.8 MARIA MALZONE Position: Science Laboratory  
Teaching Assistant  
Status: 3 days  
Period Date: Summer 2021  
Salary: As per Agreement between  
OBENCSD & OBENTA.
- 3.9 KRISTEN TAYLOR Position: Science and Makerspace  
Teaching Assistant  
Status: 3 days  
Period Date: Summer 2021  
Salary: As per Agreement between  
OBENCSD & OBENTA
- 3.10 KAREN DIMAGGIO Position: Per Diem Substitute  
Teacher  
Effective: 09/01/2021  
Salary: \$150 per day
- 3.11 ALEXANDER GREENWALD Position: Resident Substitute  
Effective: 08/31/2021  
Period Date: 2021-2022 School Year  
Certification: Early Childhood Ed. (B-2)  
Salary: \$150 per day  
Assigned to: Theodore Roosevelt School  
Replacing: S. Gallo
- 3.12 MENTORS Effective: 2021-2022 School Year

Salary: As per Agreement  
between OBENCSD &  
OBENTA.  
(\*See Attached)

3.13 REBECCA GLAVAN  
 Position: Science Teaching Assistant  
 Status: Probationary  
 Effective: 08/02/2021  
 1<sup>st</sup> year of 4-year probationary period\*  
 Tenure Area: Teaching Assistant  
 Certification: Biology 7-12 COVID19-Emerg.  
 Salary: As per Agreement between  
OBENCSD &  
OBENTA  
 Assigned to: Oyster Bay High School  
 Replacing: M. Malzone (resigned)

\*In order to be granted tenure, a classroom teacher or building principal must have received composite or overall annual professional performance review (“APPR”) ratings pursuant to Education Law §3012-c and/or 3012-d of either “effective” or “highly effective” in at least three (“3”) of the four (“4”) preceding years and, if the classroom teacher or building principal receives an “ineffective” composite or overall APPR rating in the final year of the probationary period, he or she shall not be eligible for tenure at that time.

4. **REAPPOINTMENTS**

4.1 **TEACHING ASSISTANTS – EFFECTIVE SEPTEMBER 1, 2021**

**Salary: As per Agreement between OBENCSD & OBENTA 2021-2022 SCHOOL YEAR**

**ROOSEVELT SCHOOL -UP TO 6 HOURS PER DAY**

RACHEL ALFORD	Certification:	T.A. Level I
JEANINE AMORE	Certification:	Deaf and Hearing Impaired - Permanent
ASHLEY ARENA	Certification:	T.A. Level I
YANNA BELLIDORO	Certification:	T.A. Level I
ELIZABETH BERGSTEN	Certification:	N&K-6 - Permanent
ANNE DODGE	Certification:	T.A. Level I
VITA FERRANTELO	Certification:	T.A. Level III
KRISTIN JOHNSON	Certification:	Childhood Ed. (B-6) – Permanent
DANIELLE MAGGI	Certification:	T.A. Level I
ROSAJEAN MANAS	Certification:	T.A. Level II
GEORGIANNA MEYER	Certification:	T.A. Level II
PATRICIA MITTLEMAN	Certification:	T.A. Level I
ALEXINE PARPAN	Certification:	Childhood Ed. (1-6) - Professional

CHRISTINE ROONEY	Certification:	Childhood Ed. (B-6) - Permanent
CHERYL ROSARIO (6.5 hrs.)	Certification:	T.A. Level I
DEBRA SCHULTZ	Certification:	Pre-K, K, 1-6 – Permanent Visual Arts – Professional
ANGELA WAGNER	Certification:	T.A. Level I

**JAMES H. VERNON SCHOOL – UP TO 6 HOURS PER DAY**

GABRIELLE ALBANESE	Certification:	Stud. W. Disab. (1-6) – Initial Literacy (B-6) - Initial
BRITTANY BARKIN	Certification:	Childhood Ed. (1-6) – Initial
SLOANE COGLIATI	Certification:	Childhood Ed. (1-6) – Professional Stud. W. Disab. (1-6) - Professional
GEORGE COSTIDIS	Certification:	P.E. - Emerg. COVID-19
ANN CUTAJAR	Certification:	T.A. Level III
ERICA EISENBERG	Certification:	Social Studies (5-9) (7-12) – Initial
ELIZABETH FISHER	Certification:	T.A. Level III
JEANMARIE FURMAN	Certification:	T.A. Level II
TAMIKA GRUBB	Certification:	T.A. Level III
LORI HANSON	Certification:	N&K 1-6 – Permanent
BRIAN HENSELDER	Certification:	Stud. W. Disab.(7-12)- Professional Social Studies (7-12) - Professional
LIZ KAUFMAN	Certification:	T.A. Level I
THEODORE KIAMOS	Certification:	English (7-12) – Permanent Chemistry & General Science (7-12) – Permanent S.D.A. - Permanent
ELIZABETH McGEE	Certification:	T.A. Level I
MARIA NICULESCU (6.5 hrs.)	Certification:	T.A. Level III
CAROLE PERCIBALLI	Certification:	English 7-12 – Permanent
CARLA PAOLICELLI	Certification:	T.A. Level III
PATRICIA SIXSMITH	Certification:	T.A. Level I
NICKI STANCO	Certification:	P.E. - Initial
KRISTEN TAYLOR (makerspace)	Certification:	School District Leader – Professional Pre-K -6 – Professional

English 7-12 – Permanent  
Art – Permanent  
Business and Dist. Ed., Permanent

ALEXANDRIA UEHLINGER Certification: Childhood Ed. (1-6) – Professional  
Literacy (B-6) – Professional  
Early Child. Ed. (B-2) – Professional

ROBERT VENEGAS Certification: T.A. Level I

**HIGH SCHOOL – UP TO 6 HOURS PER DAY**

ATHANASIA ATSIDIS (7 hrs.) Certification: Mathematics 7-12 – Permanent  
Mathematics 5-6 Extension

M. KATHLEEN BROWN Certification: T.A. Level III

AMANDA CERAMI Certification: T.A. Level I

ASHLEIGH DOYLE Certification: School Counselor - Provisional

MARY KARVAZONI Certification: T.A. Level I

MARGARET MASTROGIACOMO Certification: T.A. Level III  
(7.5 hrs.)

JILLIAN McFADZEN Certification: Social Studies (7-12) - Initial

LAUREN MILLER (6.5 hrs.) Certification: T.E.S.O.L. – Professional  
Spanish (7-12) - Professional

LESBIA MONTANO (6.5 hrs.) Certification: T.A. Level I

PAULA NORTON Certification: T.A. - Continuing

CYNTHIA PERAGALLO (7 hrs.) Certification: Math (7-12) – Initial Reissuance

ASHLEIGH PRYOR Certification: T.A. Level I

SANDIYA QUACKENBUSH Certification: T.A. Level 1

FRAN SOTITIOU Certification: T.A. - Continuing

LAUREN SCRIPTURE Certification: P.E. - Professional

CARA SMITH Certification: T.A. Level I

LISA TIPIERE Certification: English (7-12) – Permanent

THOMAS VOLK Certification: T.A. Level I

KAREN WHELAN Certification: T.A. Level III

DONNA ZEISER Certification: T.A. Level I

4.2 **RESIDENT SUBSTITUTES REAPPOINTMENT – EFFECTIVE SEPTEMBER 1, 2021**



**\$150 PER DAY 2021-2022 SCHOOL YEAR**

**THEODORE ROOSEVELT ELEMENTARY SCHOOL – 6.0 HOURS PER DAY**

COREY COHEN	Certification:	Early Childhood Ed. (B-2) – Initial
ALEXIS KOSAKAVICH	Certification:	Early Childhood Ed. (B-2) – Emerg. COVID-19 Stud. W. Disab. (B-2) – Emerg. COVID-19
MEGAN WAGENHAUSER	Certification:	Childhood Ed. (1-6) – Initial Early Child. Ed. (B-2) - Initial Stud. W. Disab. (1-6) – Initial Stud. W. Disab. (B-6) - Initial

**JAMES H. VERNON SCHOOL – 6.0 HOURS PER DAY**

VIRGINIA KEMP	Certification:	Childhood Ed. (1-6) – Initial Early Child. Ed. (B-2) Initial
ELEANOR COSENTINO	Certification:	Reading Teacher, Permanent
JAIME STAINKAMP	Certification:	Childhood Ed. (1-6) – Initial Stud. W. Disab. (1-6) – Initial
NELLIE TROY	Certification:	Childhood Ed. (1-6) – Emerg. COVID-19
JOLEE BENEZRA	Certification:	Childhood Ed. (1-6) – Emer. COVID-19 Early Child. Ed. (B-2) – Emer. COVID-19

**OYSTER BAY HIGH SCHOOL – 6.0 HOURS PER DAY**

BRANDON BROOKER	Certification:	Physical Education – Initial
DOMINICK COTRONE	Certification:	Physical Education – Initial
GEORGIA KALAMIDAS	Certification:	Sch. Counselor - Provisional

5. **PAYMENT FOR UNUSED SICK/FAMILY/PERSONAL DAYS**
- |           |                                                                                                                |
|-----------|----------------------------------------------------------------------------------------------------------------|
| Position: | Teachers                                                                                                       |
| Status:   | Reimbursement for unused accumulated leave above 200 days as per Agreement between the OBENCSD and the OBENTA. |

Christine Helen Bartell –5 days  
Scott Boris – 11 days  
Louis Costidis – 16 days  
Kevin Cotter – 9.5 days  
Mary Evans – 17 days

6. **SALARY APPROVALS**

- 6.1 RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District hereby approves the salaries for the Non-Contractual



Pre-K Aide - \$17.49 Per Hour  
Giovanna Miceli 28.75 hours per week

Kindergarten Aides - \$15.31 Per Hour 29.6 hours per week  
Monica Bizzoso  
Alison Lingen  
Melissa Rosasco

Kindergarten Aides - \$17.49 Per Hour 29.6 hours per week  
Aide Figueroa

Noon Hour Supervisor & Classroom Aide - \$19.41 Per Hour 27.5 hours per week  
Josephine Cogliandro

Greeter/Monitor - \$15.82 Per Hour  
Raffaella DiMeo 28.75 hours per week

Monitors - \$14.64 Per Hour (Noon Hour & Classroom Aides)

Donnamarie Casey 27.5 hours per week  
Maria Fampritsis 27.5 hours per week  
Nayeli Jose Fortine 30.0 hours per week  
Nancy Maier 27.5 hours per week  
Nancy Rodriguez 25.0 hours per week  
Bernarda Sde Salazar 27.5 hours per week  
Lauren Walton 27.5 hours per week

4. **PAYMENT FOR UNUSED  
SICK DAYS**

Positions: Clerical/Custodian  
Employees  
Status: Reimbursement for (6)  
accumulated sick days as per Agreement  
between the OBENCSD and the OBEN Clerical  
& Custodial Units.

Aquilino, Patrick  
Collins, Linda  
Falzarano, Diane  
Kane, Joseph  
LeBright, Marilyn  
Lopez, Omar (21-22)

Lore-LeMar, Judy  
Murray, Ruth  
Rispoli, Michael  
Testa, Anthony  
Weber, Joanne (21-22)

M. Santos asked for clarification regarding Training/C&I and District Clerk. Dr. Ianni provided an explanation.

Motion unanimously carried.

Motion by M. Santos, second by D. Gerbosi to approve the following:

**VII SPECIAL SERVICES**

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the following *Special Services* Resolution as listed:

**A) CSE MINUTES/UPDATE**

RESOLVED, the Board of Education of the Oyster Bay-East Norwich Central School District has arranged that the following appropriate special education programs and/or services be provided as recommended by the Committee on Special Education:

**CSE**

2/24/2021	1	Annual Review
3/01/2021	2	CPSE to CSE Transition
3/01/2021	1	Annual Review
3/02/2021	1	Annual Review
3/04/2021	2	Annual Review
3/05/2021	1	Annual Review
3/08/2021	1	Annual Review
3/16/2021	1	Annual Review
3/18/2021	1	Annual Review
3/26/2021	1	Annual Review
4/09/2021	2	Annual Review
4/09/2021	1	CPSE to CSE Transition
4/12/2021	1	Reevaluation/Annual Review
4/16/2021	2	Reevaluation/Annual Review
4/21/2021	1	Annual Review
4/21/2021	2	Reevaluation/Annual Review
4/23/2021	1	Reevaluation/Annual Review
4/26/2021	1	Reevaluation/Annual Review
4/28/2021	2	Annual Review
4/30/2021	2	Reevaluation/Annual Review
5/03/2021	2	Annual Review
5/05/2021	1	Requested Review
5/07/2021	2	Reevaluation/Annual Review
5/10/2021	3	Annual Review
5/14/2021	1	Reevaluation/Annual Review
5/18/2021	1	Reevaluation/Annual Review
5/19/2021	1	Annual Review
5/20/2021	1	Reevaluation/Annual Review
5/20/2021	1	Annual Review
5/26/2021	1	Reevaluation Review
5/26/2021	1	Initial Eligibility Meeting
6/03/2021	1	Requested Review
6/10/2021	1	Requested Review
6/10/2021	1	Initial Eligibility Meeting
6/14/2021	1	Annual Review
6/17/2021	1	Initial Eligibility Meeting
6/18/2021	2	Initial Eligibility Meeting
6/21/2021	1	Reevaluation Review
6/21/2021	1	CPSE to CSE Transition
6/21/2021	1	Initial Eligibility/Annual Review
6/23/2021	2	Reevaluation/Annual Review
6/25/2021	1	Annual Review

**CPSE**

2/24/2021	1	Annual Review
4/28/2021	1	Annual Review
6/02/2021	1	Initial Eligibility Meeting
6/10/2021	1	Program Review
6/11/2021	1	Requested Review
6/11/2021	1	Program Review
6/11/2021	1	Annual Review
6/17/2021	1	Initial Eligibility Meeting
6/18/2021	1	Requested Review
6/23/2021	1	Initial Eligibility Meeting

Motion unanimously carried.

Motion by M. Santos, second by N. Castrogiovanni to approve the following:

**VIII NEW BUSINESS**

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the following *New Business* Resolutions as listed:

**A) NEW YORK STATE INSURANCE RECIPROCAL/INSURANCE PLAN FOR WORKERS' COMPENSATION**

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District approves and authorizes payment to the New York State Insurance Reciprocal (NYSIR) in the amount of \$203,584 for the payment of the District's annual insurance premium for the 2021-2022 school year.

**B) AUTHORIZATION TO SIGN CONTRACT RENEWAL – FOOD SERVICE**

RESOLVED, upon the recommendation of the Superintendent of Schools, the President of the Board of Education is authorized to sign the Extension of Contract for School Food Service Management with Aramark Educational Services, LLC for the 2021-22 school year at the below district cost per the May CPI of 1.23%.

<b>Meal Offering</b>	<b>2020-21</b>	<b>2021-22</b>
Breakfast	1.8759	1.9359
Lunch	2.9572	3.0158

**C) APPROVAL OF PROFESSIONAL DEVELOPMENT PLAN**

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves the Professional Development Plan for the 2021-22 school year.

Motion unanimously carried.

Discussion:

Board of Ed Retreat is scheduled for August 11<sup>th</sup> at 6:30PM.

Building walk throughs are scheduled for August 24<sup>th</sup> at 8:00AM.

Laurie Kowalsky spoke of the open committee positions which by next Board meeting should be filled. Dr. Ianni confirmed there are openings for District Wide Safety Committee, District Wide Wellness Committee, District Wide Policy Committee and District Wide Academic Committee. A resolution will be revised for the next meeting.

Motion by T. Cronin, second by D. Gerbosi to adjourn meeting at 8:13 PM.

Respectfully submitted,

Darlene Dolan  
District Clerk